**COMPLETE**

**CLINICAL COURSE SYLLABUS**

**THE UNIVERSITY OF TEXAS**

**AT ARLINGTON**

**COLLEGE OF NURSING**

**N5331**

**PEDIATRIC PRIMARY CARE PRECEPTORSHIP**

**Summer 2011**

**Classroom: Room (TBA) Pickard Hall**

The University of Texas at Arlington College of Nursing

**Graduate Program**

**N5331 Pediatric Primary Care Preceptorship (3 semester hours and 180 Clock Hours)**

**Summer 2011**

**Dates/Times (TBA)**

**Pickard Hall, Room #TBA**

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| **INSTRUCTOR(S):** | **Sharolyn Dihigo, RN, MSN, CPNP-PC**  **Lead Teacher**  **Clinical Professor**  Office #: 625 Pickard Hall  Office Hours: By Appointment  Office Phone: (817) 272-4821  Office Fax: (817) 272-5006  Email: [sdihigo@uta.edu](mailto:sdihigo@uta.edu) or [ntxcolic@aol.com](mailto:ntxcolic@aol.com) |
| **course web site or World wide web site:** | <http://www.uta.edu/nursing> |
| **COURSE PREREQUISITES:** | Prerequisites: N. 5442 Pediatric Primary Care, N. 5444 Complex Chronicity, N5421 or N5422 or N5425 or N5431 or N5436 or experience of the graduate advisor |
| **REQUIRED TEXTBOOKS:** | PNCB Certification Practice Tests (2) to be purchased in the second half of practicum course N5331  Purchase at: <http://www.pncb.org/ptistore/control/product?prodId=PREP-EXAM-PC-2010> or go to [www.pncb.org](http://www.pncb.org) then Prepare for Your Exam then PEDS Exam Prep  Purchase 2 practice test for $145  Same as for Pediatric Primary Care and Complex Chronicity |
| **COURSE DESCRIPTION:** | Clinical preceptorship in selected health practice sites with opportunities to apply knowledge, skills, and concepts in a guided, progressive context of advanced nursing practice. |
| **STUDENT LEARNING OUTCOMES:** | Upon completion of the course the student will  be able to:   1. Synthesize knowledge of pathophysiology, developmental theories and family dynamics in order to provide care and manage children with acute illness, developmental disabilities/chronic illness. 2. Demonstrate the ability to assess and manage pediatric illnesses and problems of children with developmental disabilities and chronic illness. 3. Analyze pathophysiology and clinical manifestations of common acute illnesses, and developmental disabilities/chronic illness of children and adolescents. 4. Collaborate and consult with other health professionals, child and family appropriately in promoting the optimal health of the acutely ill and developmentally disabled/chronically ill child. 5. Utilize current research in pediatric health care as a base for decision making in the management of acutely ill and developmentally disabled/ chronically ill children. 6. Analyze the role of the nurse practitioner in provision of care to the developing child and family considering health/illness, ethical, political, economic and social factors. 7. Integrate human values and concepts of culture as well as current political, economic, and social factors in providing case management to children with acute illness and developmental disabilities/chronic illness. 8. Incorporate ethics in decision making for the plan of care of clients. |
| **ATTENDANCE AND**  **DROP POLICY:** | * Regular class attendance and participation is expected of all students. * Students are responsible for all missed course information.   Graduate students who wish to change a schedule by either dropping or adding a course must first consult with their Graduate Advisor. Regulations pertaining to adding or dropping courses are described below. Adds and drops may be made through late registration either on the Web at MyMav or in person through the student’s academic department. Drops may occur until a point in time two-thirds of the way through the semester, session, or term. The last day to drop a course is listed in the Academic Calendar available at [http://www.uta.edu/uta/acadcal.](http://www.uta.edu/uta/acadcal)   1. A student may not add a course after the end of late registration. 2. A student dropping a graduate course after the Census Date but on or before the end of the 10th week of class may with the agreement of the instructor, receive a grade of W but only if passing the course with a C or better average. A grade of W will not be given if the student does not have at least a C average. In such instances, the student will receive a grade of F if he or she withdraws from the class. Students dropping a course must: (1) complete a Course Drop Form (available online <http://www.uta.edu/nursing/MSN/drop_resign_request.pdf> or Graduate Nursing office rooms 512 or 606); (2) obtain faculty signature and current course grade; and (3) submit the form to Graduate Nursing office rooms 512 or 606. 3. A student desiring to drop all courses in which he or she is enrolled is reminded that such action constitutes withdrawal (resignation) from the University. The student must indicate intention to withdraw and drop all courses by completing a resignation form in the Office of the Registrar or by: (1) Completing a resignation form (available online <http://www.uta.edu/nursing/MSN/drop_resign_request.pdf> or Graduate Nursing office rooms 512 or 606; (2) obtaining faculty signature for each course enrolled and current course grade; (3) Submitting the resignation form in the College of Nursing office room 512 or 606; and (4) The department office will send resignation form to the office of the Registrar. 4. In most cases, a student may not drop a graduate course or withdraw (resign) from the University after the 10th week of class. Under extreme circumstances, the Dean of Graduate Studies may consider a petition to withdraw (resign) from the University after the 10th week of class, but in no case may a graduate student selectively drop a course after the 10th week and remain enrolled in any other course. Students should use the special Petition to Withdraw for this purpose. See the section titled Withdrawal (Resignation) From the University for additional information concerning withdrawal. <http://www.grad.uta.edu/handbook>   **Census Date: - June 9, 2011** Last Date Drop or Withdraw: - June 27, 2011 |
| **TENTATIVE TOPIC SCHEDULE (COURSE CONTENT):** | **Topical Outline:**  PNP Role Development/Enactment  BNE process, PNCB certification  Job Interviewing/PNP Role Implementation  Certification Exam Preparation |
| **SPECIFIC COURSE REQUIREMENTS:** | 1. Out of class clinical assignments 2. Class participation when classes meet 3. Clinical practicum 4. Elogs 5. Clinical log of patients and precepted hours 6. Certification Exam Prep by PNCB |
| **TEACHING METHODS/STRATEGIES:** | 1. Clinical experience (precepted)  3. Entry of Elogs; Clinical log of patients and precepted hours  4. Individual conference  5. Faculty site visits or evaluation with standardized patients  6. Out of class assignments |
| **GRADE CALCULATION (COURSE EVALUATION &**  **FINAL GRADING):** | **CLINICAL EVALUATION**  1. Preceptor Evaluation P/F  2. Elogs P/F  3. Clinical log of patients and precepted hours P/F  4. Delegation Protocol (second half of practicum)  5. Certification Exam Prep Practice Tests (2) P/F (second half of practicum)  **GRADING:** Course Grading Scale  A = 92 to 100%  B = 83 to 91%  C = 74 to 82%  Failure = below 74  In order to pass a course containing both didactic and clinical requirements, the student must pass both the theoretical and clinical components of the course. A “C” is required as a passing score in all clinical experiences with the exception of the final Clinical Practicum. A passing grade for the final clinical practicum is considered 83% or greater. All failing practicum performances will have a one-time repeat privilege. The highest grade that will be given for the repeated clinical performance is an “83”.  Students deemed unsafe or incompetent will fail the course and receive a course grade of “F.” The following behaviors constitute clinical failure:   1. Demonstrates unsafe performance and makes questionable decisions. 2. Lacks insight and understanding of own behaviors and behaviors of others. 3. Needs continuous specific and detailed supervision. 4. Has difficulty in adapting to new ideas and roles. 5. Fails to submit required written clinical assignments. 6. Falsifies Clinical hours.   Students are required to turn in 1 copy of all papers. Papers are expected to conform to the citation and reference format of the American Psychological Association (current edition). Papers will be returned to the student with a grade and comments. **Late written assignments will not be accepted and will receive a grade of zero unless an exception is negotiated with the student’s faculty advisor.** Exceptions for extenuating circumstances will be evaluated by the faculty. |
| **CLINICAL EVALUATIONS:** | Students must pass both the didactic and clinical portions of a clinical course in order to pass the course. In order to pass the clinical portion, the student must receive a passing grade (minimum of 83%) on the faculty evaluation of the student’s clinical performance (Nurse Practitioner Clinical Evaluation). Students who fail a faculty evaluation have a one-time option to retake the practicum. A second faculty member will be present during the clinical performance retake. If the student passes the clinical performance retake (minimum of 83%), the **maximum** grade the student can receive for the exam for purposes of grade calculation is 83%. If the student fails the retake, the student will receive a grade of “F” for the course. |

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| **STUDENT REQUIREMENT FOR PRECEPTOR AGREEMENTS/PACKETS:** | 1. All Preceptor Agreements must be signed by the first day the student attends clinical (may be signed on that day). 2. **Student** is responsible to ensure that all of his/her preceptor agreements are signed before beginning clinical experience and those agreements are given to (**TBA**) by the third week of the semester. (This means that even if a student doesn’t start working with a particular preceptor until late in the semester, s(h)e would contact that preceptor during the first 3 weeks of the semester. 3. TBA or designated support staff will enter the agreement date into *Partners* database. The Agreement Date” field in *Partners* is the data that the Preceptor signed the Agreement. (This date must be on or before the student’s first clinical day in order for the student to access *E-logs).* If this is the first time a preceptor is precepting a graduate nursing student for The University of Texas at Arlington, please have him/her complete the Preceptor Biographical Data Sheet and submit it with his/her Curriculum Vitae. 4. The signed preceptor agreement is part of the clinical clearance process. Failure to submit it in a timely fashion will result in the inability to access the E-log system. |
| **CLINICAL CLEARANCE:** | All students must have current clinical clearance to legally perform clinical hours each semester. If your clinical clearance is not current, you will be unable to do clinical hours that are required for this course and this would result in course failure. |
| **E-LOGS** | Students are required to enter all patient encounters into the eLog system.  Elog is both a student learning opportunity and an evaluation method for clinical courses.  Patient encounters include patients the student assesses, diagnoses, and manages as part of their clinical coursework.  Individual clinical courses may have additional guidelines/requirements related to their specific course and will be noted in the course syllabus (e.g. types of encounter required, number of patients required during course).  The student’s eLog data provides a description of the patients managed during the student’s clinical experience, including the number of patients, diagnoses of patients, and the type of interventions initiated.  As a result, eLog data are an essential requirement of the student’s clinical experience and are used to evaluate student clinical performance.  The data are used to meet course requirements and to evaluate student clinical performance.  Upon completion of the Program, students will receive an executive summary of their eLog entries for their professional portfolio.  **Students are expected to enter information accurately so that (if needed) faculty may verify/validate the information provided.  Falsifying and/or misrepresenting patient encounter data is considered academic dishonesty.** |
| **STATUS OF RN LICENSURE:** | All graduate nursing students must have an unencumbered license as designated by the Texas Board of Nursing (BON) to participate in graduate clinical nursing courses. It is also imperative that any student whose license becomes encumbered by the BON must immediately notify the Associate Dean for the MSN Program, Dr. Mary Schira. Failure to do so will result in dismissal from the Graduate Program. The complete policy about encumbered licenses is available online at: <http://www.uta.edu/nursing/MSN/unencumbered> |
| **MSN GRADUATE STUDENT DRESS CODE:** | **Policy:** The University of Texas at Arlington College of Nursing expects students to reflect professionalism and maintain high standards of appearance and grooming in the clinical setting. **Clinical faculty has final judgment on the appropriateness of student attire and corrective action for dress code infractions.**  **Students not complying with this policy will not be allowed to participate in clinical.**  **Please View the College of Nursing Student Dress Code on the nursing website:** [www.uta.edu/nursing](http://www.uta.edu/nursing)**.** |
| **UTA STUDENT**  **IDENTIFICATION:** | **MSN Students MUST be clearly identified as UTA Graduate Students and wear a UTA College of Nursing ID in the clinical environment.** |
| **UNSAFE CLINICAL BEHAVIORS:** | Students deemed unsafe or incompetent will fail the course and receive a course grade of “F”. **Any of the following behaviors constitute a clinical failure**:  1. Fails to follow standards of professional practice as detailed by the Texas Nursing Practice Act \* (available at [www.bon.state.tx.us](http://www.bon.state.tx.us))  2. Unable to accept and/or act on constructive feedback.  3. Needs continuous, specific, and detailed supervision for the expected course performance.  4. Unable to implement advanced clinical behaviors required by the course.  5. Fails to complete required clinical assignments.  6. Falsifies clinical hours.  7. Violates student confidentiality agreement.  \*Students should also be aware that violation of the Nursing Practice Act is a “reportable offense” to the Texas Board of Nurse Examiners. |
| **BLOOD AND BODY FLUIDS EXPOSURE:** | A Health Verification form was signed by all MSN students at start of the program documenting personal health insurance coverage. All MSN students have mandatory health insurance and will need to manage exposure to blood and fluids. Current CDC guidelines can be found at:<http://www.cdc.gov/> |
| **CONFIDENTIALITY AGREEMENT:** | You signed a Confidentiality Form in orientation and were provided a copy of the form. Please take your copy of this Confidentiality Form with you to your clinical sites. Please do not sign other agency confidentiality forms. Contact your faculty if the agency requires you to sign their confidentiality form. |
| **GRADUATE STUDENT HANDBOOK:** | Students are responsible for knowing and complying with all policies and information contained in the Graduate Student handbook online at: <http://www.uta.edu/nursing/handbook/toc.php> |
| **AMERICANS WITH**  **DISABILITIES ACT:** | The University of Texas at Arlington is on record as being committed to both the spirit and letter of federal equal opportunity legislation; reference Public Law 92-112 - The Rehabilitation Act of 1973 as amended. With the passage of federal legislation entitled *Americans with Disabilities Act (ADA)*, pursuant to section 504 of the Rehabilitation Act, there is renewed focus on providing this population with the same opportunities enjoyed by all citizens.  As a faculty member, I am required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Student responsibility primarily rests with informing faculty of their need for accommodation and in providing authorized documentation through designated administrative channels.  Information regarding specific diagnostic criteria and policies for obtaining academic accommodations can be found at www.uta.edu/disability.   Also, you may visit the Office for Students with Disabilities in room 102 of University Hall or call them at (817) 272-3364. |
| **STUDENT SUPPORT SERVICES** | The University of Texas at Arlington supports a variety of student success programs to help you connect with the University and achieve academic success. These programs include learning assistance, developmental education, advising and mentoring, admission and transition, and federally funded programs. Students requiring assistance academically, personally, or socially should contact the Office of Student Success Programs at 817-272-6107 for more information and appropriate referrals. |
| **STUDENT CODE OF ETHICS:** | The University of Texas at Arlington College of Nursing supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the student Handbook online: <http://www.uta.edu/nursing/handbook/toc.php> |
| **ACADEMIC INTEGRITY:** | It is the philosophy of The University of Texas at Arlington that academic dishonesty is a completely unacceptable mode of conduct and will not be tolerated in any form. All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. Discipline may include suspension or expulsion from the University.   "Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts." (Regents’ Rules and Regulations, Series 50101, Section 2.2)  As a licensed registered nurse, graduate students are expected to demonstrate professional conduct as set forth in the Texas Board of Nursing rule **§215.8. in the event that a graduate student holding an RN license is found to have engaged in academic dishonesty, the college may report the nurse to the Texas BON using rule §215.8 as a guide.** |
| **PLAGIARISM:** | Copying another student’s paper or any portion of it is  plagiarism. Additionally, copying a portion of  published material (e.g., books or journals) without  adequately documenting the source is plagiarism. If  five or more words in sequence are taken from a source,  those words must be placed in quotes and the source  referenced with author’s name, date of publication, and  page number of publication. If the author’s ideas are  rephrased, by transposing words or expressing the same  idea using different words, the idea must be attributed  to the author by proper referencing, giving the author’s  name and date of publication. If a single author’s ideas  are discussed in more than one paragraph, the author  must be referenced at the end of each paragraph.  Authors whose words or ideas have been used in the  preparation of a paper must be listed in the references  cited at the end of the paper. Students are encouraged to review the plagiarism module from the UT Arlington Central Library via <http://library.uta.edu/tutorials/Plagiarism> |
| **BOMB THREATS:** | If anyone is tempted to call in a bomb threat, be aware that UTA will attempt to trace the phone call and prosecute all responsible parties. Every effort will be made to avoid cancellation of presentations/tests caused by bomb threats. Unannounced alternate sites will be available for these classes. Your instructor will make you aware of alternate class sites in the event that your classroom is not available. |
| **E-CULTURE POLICY:** | The University of Texas at Arlington has adopted the University email address as an official means of communication with students. Through the use of email, UT-Arlington is able to provide students with relevant and timely information, designed to facilitate student success. In particular, important information concerning department requirements, registration, financial aid and scholarships, payment of bills, and graduation may be sent to students through email. All students are assigned an email account and information about activating and using it is available at [www.uta.edu/email](http://www.uta.edu/email). Students are responsible for checking their email regularly. |
| **NO GIFT POLICY:** | In accordance with Regent Rules and Regulations and the UTA Standards of Conduct, the College of Nursing has a “no gift” policy. A donation to one of the UTA College of Nursing Scholarship Funds, found at the following link:  <http://www.uta.edu/nursing/scholarship_list.php> would be an appropriate way to recognize a faculty member’s contribution to your learning.  For information regarding Scholarship Funds, please contact the Dean’s office. |
| **STUDENT EXCELLENCE AWARD:** | Award for student excellence in clinical nursing. Each semester, students in clinical courses are eligible for consideration. Nominations for the award are made by the clinical faculty in each course with a clinical component. Students are honored at an end-of-the-semester awards ceremony. Detailed information is available at: [www.uta.edu/nursing/handbook/studentexcellenceaward](http://www.uta.edu/nursing/handbook/studentexcellenceaward) |
| **GRADUATE COURSE SUPPORT STAFF:** | **Roshanda Marks, *Sr. Office Assistant***  Office #610– Pickard Hall, (817) 272-2043, ext 24856  Email: [r.marks@uta.edu](mailto:r.marks@uta.edu) |
| **LIBRARY INFORMATION:** | **Helen Hough, *Nursing Librarian***  (817) 272-7429, Email: [hough@uta.edu](mailto:hough@uta.edu)  Research Information on Nursing:  [**http://libguides.uta.edu/nursing**](http://libguides.uta.edu/nursing) |

The University of Texas Arlington College of Nursing

N5306, N5442, N5444, N5631/5631 Courses Hours Log

Patient Encounters Record

Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Facility/Preceptor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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