

The University of Texas at Arlington - Department of Modern Languages

COURSE SYLLABUS

SPAN 2313

GENERIC VERSION

Instructor _____ **Email** _____

Office Location _____ **Office Hours** _____ **Tel. MODL Office: 817.272.3161**

Classroom Location _____ **Instructor's blog** _____

GRADE DISTRIBUTION:

GRADING SCALE:

Examen Final (<i>Final Exam</i>)	20%
Examen Parcial (<i>Midterm Exam</i>)	15%
Exámenes de Capítulo (<i>2 Double-Chapter Tests</i>)	15%
Pruebas / Controles (<i>Quizzes</i>)	10%
Discursos (<i>2 Oral Presentations</i>)	10%
Redacción (<i>2 Writing Assignments</i>)	10%
Composición (<i>2 In-class Compositions</i>)	10%
Online Workbook - CENTRO	05%
Online Lab Manual - CENTRO	05%

90 – 100	A
80 – 89	B
70 – 79	C
60 – 69	D
59 and below	F

REQUIRED COURSE MATERIALS: (Note: Only the **8th Edition** of **online material** is valid for this course)

- ***Puntos de partida: An Invitation to Spanish***, 8th edition. New York: McGraw Hill, 2009
- **Online Workbook (CENTRO)** to accompany *Puntos de partida*, 8th edition
- **Online Lab Manual (CENTRO)** to accompany *Puntos de partida*, 8th edition
- **Supplementary Materials Workbook**, 7th edition, to accompany *Puntos de partida*, 8th edition

Objectives: In **Spanish 2313**, the objective of the course is to develop skills in the areas of listening, reading, writing and speaking in the Spanish language. Emphasis is placed on creative oral practice of Spanish in the classroom to actively promote speaking proficiency. Mastery of grammatical structures is also highly emphasized for enhanced communication and comprehension.

Placement Exam: Transfer students, students who have taken high school Spanish or have Spanish-speaking relatives are encouraged to take the UTA CLEP placement test. Call the Counseling and Testing Center (817.272.3670) for details. (Neither the Department of Modern Languages nor the testing center has study aids for this test.)

Student Learning Outcomes: By the end of each chapter you should be able to:

- **Chapter 12:** Talk about technology, describe where you live, tell others what to do, express requests, use informal commands and the subjunctive for influence.
- **Chapter 13:** Talk about the arts and culture, express emotions, disbelief and doubt, rank things, use the subjunctive for emotions and uncertainty.
- **Chapter 14:** Talk about the environment and cars, describe conditions, tell what you have done recently, use past participles as adjective, use the present perfect (indicative and subjunctive).
- **Chapter 15:** Talk about sentimental relationships and the stages of life, describe your ideal companion, friend, job, etc., discuss cause-and-effect relationships, use the subjunctive after nonexistent and indefinite antecedents and after conjunctions of contingency and purpose.
- **Chapter 16:** Discuss careers and money matters, talk about the future and pending actions, use future verb forms, use the subjunctive and indicative after conjunctions of time.
- **Chapter 17:** Discuss current events, express doubts, emotions and wishes in the past, talk about what belongs to you and others, use the past subjunctive and stressed possessives.
- **Chapter 18:** Use conditional verb forms.

Midterm and Final Exams: Midterm and final exams will be given only on the dates indicated on the syllabus. You will be tested on the first half of the course material for the midterm. The final exam will emphasize the last half of the course, but will contain some of the concepts presented in the first half, which are required for comprehension of topics presented in the last part of the course.

Chapter Tests: Chapter tests will be given only on the dates shown on the syllabus. You will be tested over material from the workbook, the lab manual, the text, and class activities. **The policy of the department is no make-ups.** If a student provides proper written documentation for an excused absence (only for serious extenuating circumstances) on the day of a chapter test, the score of the midterm or final closest to the missed test will also be used as the score for that test. Otherwise, missed tests are recorded as a “0”. Only students who provide an excuse on university letterhead (such as athletes) will be allowed to make-up a missed test.

Quizzes: There will be 10-12 grades. Quizzes may or may not be announced, at the discretion of the instructor. Missed quizzes cannot be made up under any circumstances. The 2 lowest quiz grades will be automatically dropped at the end of the semester.

Redacciones: For chapters 12 and 15, students will complete a writing assignment called *Redacción* which is due on the date stipulated in the course calendar in this syllabus. Specific instructions regarding format, content and length can be found on the UTA Student blog: <http://lowerlevelspanish.wordpress.com>

Students are responsible for printing out the cover sheet to be attached to this writing assignment when it is turned in on the day of the corresponding chapter test. N.B.: *Redacción* assignments will be graded once only according to the rubric on the cover sheet. *Redacción* assignments will not be accepted without the cover sheet attached or if they are not in the indicated format.

Composiciones: Students will write 2 in-class compositions. Approximately one week before the composition date, your instructor will announce the topic that you will be asked to write on. The composition will be graded using the ECCO correction code and the final grade will be based on the corrected version only. The ECCO correction code file can be found on the UTA Spanish student blog. N.B.: No credit will be given if the corrected version of the composition is not accompanied by the original work done in class.

Discursos: Students will give 2 oral presentations. Instructions for content can be found on the UTA Spanish student blog mentioned above. Students must turn in a script for the presentation on the due date. Presentations must be memorized or the student will have points deducted. The script should be a minimum of 12 sentences, typed and double-spaced, and must be stapled to the instruction sheet which contains the grading rubric. N.B.: If a student is absent on the day of a presentation, he/she must present proper documentation in order to make it up. Make-ups will be given on the first day of the Midterm Exam or the Final Exam (after all other students have finished taking the exam), and a different topic will be assigned by the instructor one week prior to the day of the make-up.

CENTRO: Online Lab Manual & Workbook: Students are responsible for completing the online material by the deadlines stated in the course calendar. The system will not accept late work for credit, although the student may do it for practice.

Attendance: Each student is allowed three “free” hours of absences per course. All absences count, including but not limited to absences due to illness and religious holidays. Excused absences are only accorded to athletes participating in a sports event for which they provide documentation on university letterhead in advance. If a student maintains his or her attendance record at or below this allowance of three, the lowest chapter test grade will be dropped. N.B.: **Three tardies equals one absence.**

Miscellaneous:

- A grade of “C” or better in Spanish 1442 is a prerequisite for Spanish 2313.
- Spanish 2313 will be conducted at least 75 percent in Spanish at the beginning of the semester and 80 to 90 percent by the end of the semester.
- Note that for every hour spent in class, a student should be prepared to invest at least two hours of outside preparation.
- Spanish 2313 is a pre-requisite for Spanish 2314. If you are currently also enrolled in Span 2314, you will be dropped from the higher level course.
- Students are required to make any course changes by the **census date** posted on the UTA web site. No transfers of courses or classes will be made after that date. Students should also check the UTA academic calendar to find the last day to drop.

Student Questions/Concerns: Should students have questions or concerns, they should first try to resolve these with their class instructor, then with Ms. Catherine Ortiz, Supervisor of Lower Level Spanish. Only after having spoken with the instructor and Ms. Ortiz should the Spanish Section Coordinator, Dr. Jinny Choi, be contacted in the event of unresolved issues.

Americans With Disabilities Act: UTA is on record as being committed to both the spirit and letter of federal equal opportunity legislation; reference Public Law 92-112 - The Rehabilitation Act of 1973 as amended. With the passage of federal legislation entitled *Americans with Disabilities Act (ADA)*, pursuant to section 504 of the Rehabilitation Act, there is renewed focus on providing this population with the same opportunities enjoyed by all citizens. As a faculty member, I am required by law to provide “reasonable accommodations” to students with disabilities, so as not to discriminate on the basis of that disability. Student responsibility primarily rests with informing faculty of their need for accommodation and in providing authorized documentation through designated administrative channels. Information regarding specific diagnostic criteria and policies for obtaining academic accommodations can be found at www.uta.edu/disability. Also, you may visit the Office for Students with Disabilities in Room 102 of University Hall or call them at 817.272.3364. **NOTE:** Students who are granted extended time or special testing accommodation must present documentation to their instructor immediately, and will be expected to take all quizzes, tests, and exams in the ARC (Adaptive Resource Center) if their letter permits accommodation there. Students who do not wish to use their testing accommodation(s), such as extended time, etc., must sign a statement, before taking any assessments, which states that they do not wish to use this accommodation, and must then adhere to the same conditions for testing as all other students, as per the policies of the Department of Modern Languages. They may, of course, decide to use their testing accommodations at any time, as long as they sign another statement which reflects their current testing status.

Academic Integrity: It is the philosophy of UTA that academic dishonesty is a completely unacceptable mode of conduct and will not be tolerated in any form. All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. Discipline may include suspension or expulsion from the University. “Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such act.” Collusion is defined as collaborating with another, without authorization, when preparing an assignment. (Regents' Rules and Regulations, Series 50101, Section 2.2). The use of online translators, however limited, is included in the definition of scholastic dishonesty and is strictly forbidden. *If a student has any doubts whatsoever as to what constitutes any form of scholastic dishonesty, s/he should consult the course instructor before submitting work which is subject to these rules and regulations.*

E-culture Policy and Email use: All email correspondence to your instructor **must originate from your UTA email account.** Email originating from any other account will be ignored.

• **When communicating with faculty by email, it is important that students keep the following in mind:**

- 1) Be courteous: always use salutations and signatures.
- 2) For serious matters, use emails to facilitate a mutually agreeable time to meet. Email should not be used to avoid or replace personal interaction.
- 3) Never use email to vent or to respond immediately to an emotional situation.
- 4) Always remember that email creates a documentary record of one's communication with others.

• **There are two main reasons for using email in this course:**

- 1) To set up a face-to-face appointment with your instructor if you wish to ask questions regarding course materials, clarification or concerns about your progress in the course.
- 2) To inform the professor of absences.

• **Do not use email for the following:**

- 1) Do not email your instructor asking him/her to tell you what you missed in class.
- 2) Do not email your instructor asking him/her to email you class notes as an attachment.
- 3) Do not email your instructor asking him/her to email you course handouts.
- 4) Do not use email as a way to solve issues that should be resolved professionally during the instructor's scheduled office hours.

*****Cell phones, iPods, iPads, and laptops must be turned off and/or closed during class time.**

Student Support Services Available: UTA supports a variety of student success programs to help you connect with the University and achieve academic success. These programs include learning assistance, developmental education, advising and mentoring, admission and transition, and federally funded programs. Students requiring assistance academically, personally, or socially should contact the Office of Student Success Programs at 817.272.6107 for more information and appropriate referrals.

Language Acquisition Center (LAC): The Language Acquisition Center (LAC), located on the third floor of Trimble Hall (rooms 303 – 307), offers audio, video and computer services for students of Spanish at UTA.

REMINDER: All documents pertaining to this course (syllabus, Centro registration instructions, *Redacción* instructions and cover sheets, ECCO correction sheet, Midterm & Final Exam review files, etc.), are always available on the blog for Lower Level Spanish students: <http://lowerlevelspanish.wordpress.com> Students are responsible for printing their own copies of these documents.