

IMPORTANT NOTICE ABOUT COURSE MATERIALS

Beginning in the Fall 2012 Semester, SPAN 1441 students are required to purchase the 9th edition of the textbook **Puntos de partida.*

**Previous editions of this textbook are NOT valid for this course under any circumstance.*

**This textbook is ONLY sold in the UTA Bookstore (400 S Pecan St, Arlington, TX 76010).*

The new edition of **Puntos de partida is divided into 3 separate books which are custom editions for the University of Texas at Arlington. They correspond to Span 1441, Span 1442, and Span 2313.*

**If you take all of the above levels of Spanish, you will purchase a book for each semester that contains only the chapters studied in that level:*

SPAN 1441 = Chapters 1-6



*Course bundle includes registration code for 24-month access to Connect online material**

SPAN 1442 = Chapters 7-11



SPAN 2313 = Chapters 12-18



**The custom edition for Span 1441 is sold as a "bundle" because it also includes a registration code which will give you 24-month access to the online work that is a mandatory part of the course, "Connect." This also includes access to the e-textbook, although you must still have hard copy for classroom use. Additionally, the new textbook for each level also contains the corresponding chapters in the Supplementary Materials Workbook, previously sold separately.*

**Your online work is incorporated into Blackboard. AFTER you purchase the bundle with the textbook and access/registration code, follow the instructions in the special registration file which explains how to register and enter your access code on Blackboard. This registration file can be found on the Lower Level Spanish blog: <http://lowerlevelspanish.wordpress.com> Click on the tab that says "SPAN 1441 CAMPUS."*

Remember: As explained in the registration instruction file, even though it is possible to purchase the access code to the online work on internet, DO NOT DO THIS. The reason is because the textbook is NOT sold stand alone; it is only sold with the access code for online work. If you purchase the access code on internet, you will have to pay for it again when you buy your textbook.

— If you have any questions about this, please contact your instructor immediately. —

The University of Texas at Arlington - Department of Modern Languages

COURSE SYLLABUS

SPAN 1441 - Section No. _____

FALL 2012

Instructor _____ Email _____

Office Location _____ Office Hours _____ Tel. MODL Office: 817.272.3161

Classroom Location _____ Instructor's blog _____

GRADE DISTRIBUTION:

Examen Final (<i>Final Exam</i>)	25%
Examen Parcial (<i>Midterm Exam</i>)	20%
Exámenes de Capítulo (<i>Chapter Tests</i>)	20%
Mi Diario (<i>Writing Assignments</i>)	10%
Situaciones (<i>Oral Presentations</i>)	05%

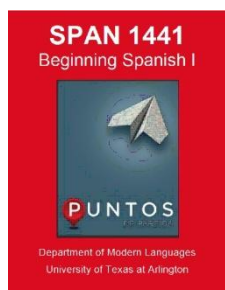
GRADING SCALE:

90 – 100	A
80 – 89	B
70 – 79	C
60 – 69	D
59 and below	F

Connect Online Components:

LearnSmart Vocabulary & Grammar Quizzes	10%
Workbook / Lab Manual	10%

REQUIRED COURSE MATERIALS:



- ◆ Custom edition of *Puntos de partida: An Invitation to Spanish*, 9th edition. New York: McGraw Hill, © 2012. ISBN 978-0-07-766-971-3
- ◆ Online access to *Connect*.
- ◆ The above components are sold as a bundle in the UTA Bookstore. No other editions of this textbook are valid for this course.

OBJECTIVES

In Spanish 1441, the objective of the course is to develop skills in the areas of listening, reading, writing and speaking in the Spanish language. Emphasis is placed on creative oral practice of Spanish in the classroom to actively promote speaking proficiency. Mastery of grammatical structures is also highly emphasized for enhanced communication and comprehension.

PLACEMENT EXAM

Transfer students, students who have taken high school Spanish or have Spanish-speaking relatives are encouraged to take the UTA CLEP placement test. Call the Counseling and Testing Center (817.272.3670) for details. Neither the Department of Modern Languages nor the testing center has study aids for this test.

STUDENT LEARNING OUTCOMES BY TEXTBOOK CHAPTERS

- **Chapter 1 - *Ante todo*:** Meet and greet others, describe yourself and others, count to 30, talk about likes and dislikes, tell time, get information by asking questions, know "ser, gustar, and hay" and some interrogative words.
- **Chapter 2 - *En la universidad*:** Talk about your university, discuss your courses and professors, talk about activities you do on campus. You should know articles, -ar verbs, "estar", negation, interrogative words.
- **Chapter 3 - *La familia*:** Describe friends and family, tell your age, identify a person's nationality, tell what belongs to you and others. You should know "ser", possessive adjectives, -er and -ir verbs, placement of adjectives.
- **Chapter 4 - *De compras*:** Discuss clothing, shopping, prices, point out people and things, discuss preferences, talk about the future. You should know demonstrative adjectives, stem-changing verbs, "tener" idioms, "ir + a + infinitive", contractions.
- **Chapter 5 - *En casa*:** Discuss routines, describe where you live. You should know reflexive pronouns.
- **Chapter 6 - *Las estaciones y el tiempo*:** Talk about the weather, point out where things are located, talk about what you are doing right now, describe personality traits and conditions, make comparisons. You should know prepositions of place, present progressive, ser vs. estar, structures used to form comparisons.

COURSE COMPONENTS

Midterm and Final Exams

The Midterm Exam and the Final Exam will be given only on the dates shown on the syllabus. You will be tested on Chapters 1, 2 and 3 for the Midterm. The Final Exam will emphasize Chapters 4, 5 and 6, but will contain some of the concepts presented in the first half, which are required for comprehension of topics presented later in the course. Reviews for these exams can be found on the Lower Level Spanish student blog: <http://lowerlevelspanish.wordpress.com>

Chapter Tests

Chapter Tests will be given only on the dates shown on the syllabus. Chapter Tests are given for Chapters 1, 2, 4 and 5. You will be tested over material from your online work, the textbook, and class activities. The policy of the department is no make-ups. If a student provides proper written documentation for an excused absence (only for serious extenuating circumstances) on the day of a Chapter Test, the score of the Midterm or Final (whichever corresponds to the missed Chapter Test) will also be used as the score for that test. Otherwise, missed tests are recorded as a grade of zero. Only students who provide an excuse on university letterhead will be allowed to make-up a missed test. The lowest chapter test grade may be dropped IF the student meets the requirements for this. (See "Attendance")

Writing Assignments: *Mi diario*

For Chapters 1, 2, 4 and 5, students will complete a writing assignment, *Mi diario*, which is due on the day of the corresponding chapter test (see course calendar). *Mi diario* assignments must be submitted in the format indicated on the instruction sheet. They will be returned with corrections indicated using the ECCO correction code. The final grade is based on the student's re-write using the ECCO corrections. No credit is given for the original submission. Instructions for content and format of each *Mi diario*, as well as the ECCO Correction Code, can all be found on the student blog.

Oral Presentations: *Situaciones I & II*

There will be two in-class oral presentations called *situaciones*. Both *situaciones* topics will be provided by the instructor. Presentations must be memorized or the student will have points deducted. Each will be presented in class on the day indicated on the syllabus. The grade for both *situaciones* will be based on pronunciation, content, fluency, and mastery of vocabulary and structures studied in the course. Make-ups will not be allowed; however, if a student misses class the day of the presentation, s/he may give a 2-3 minute presentation in front of the class on a topic and day assigned by the instructor for a maximum of 80% of the grade. See your course calendar for exact *Situaciones* presentation dates.

Connect Online Components: *LearnSmart* & Workbook/Lab Manual

◆ *LearnSmart* Vocabulary & Grammar Quizzes

Each chapter requires students to complete a *LearnSmart* Vocabulary module and a *LearnSmart* Grammar module in *Connect*, the online course component. *LearnSmart* Vocabulary will be due by midnight the day before each new chapter begins, except for Chapter 1 (see course calendar). *LearnSmart* Grammar will be due by midnight on the day before all Chapter Tests, the Midterm Exam, and the Final Exam. Both the *LearnSmart* Vocabulary module and the *LearnSmart* Grammar module are considered to be quizzes for each chapter, and together are worth 10% of your grade as stated in Grade Distribution. Instructors may also choose to give their own quizzes during class time; if so, these quiz grades will also be factored into this category as a part of your grade. At the end of the semester, the 2 lowest quiz grades will be automatically dropped (whether they are *LearnSmart* or class quizzes) IF the student has not been reported to Student Conduct for any violations of the UTA Honor Code. (See "Academic Integrity")

◆ Workbook/Lab Manual

Each chapter contains mandatory work in the online Workbook/Lab Manual which must be completed by midnight on the day before all chapter tests, the Midterm Exam, and the Final Exam. See your course calendar for exact due dates.

ATTENDANCE

Each student is allowed three "free" hours (class days) of absences per course. All absences count, including but not limited to absences due to illness and religious holidays. Excused absences are only accorded to athletes participating in a sports event for which they provide documentation on university letterhead in advance. If a student maintains his or her attendance record at or below this allowance of three, the lowest chapter test grade will be dropped.

N.B.: (a) Three tardies equals one absence; (b) A missed chapter test for which a student receives a grade of zero cannot count as a test grade to be dropped, even if the student is within the 3 class day limit stipulated above; (c) If a student is reported to the Office of Student Conduct during the course, he/she will not be eligible for dropping the lowest test grade, regardless of his/her attendance record or the final adjudication in the case. (See "Academic Integrity")

COURSE EXPECTATIONS AND REQUIREMENTS FOR LOWER LEVEL SPANISH CLASSES

- A grade of "C" or better in Spanish 1441 is a prerequisite for Spanish 1442.
- Spanish 1441 will be conducted at least 50% in Spanish at the beginning of the semester and 70-90 % by the end of the semester. Students are expected to use the target language to the best of their ability at all times.
- Spanish 1441 is a pre-requisite for Spanish 1442, 2313, and 2314. If you are currently enrolled in any other lower level Spanish course, you will be dropped from the higher level course.
- Note that for every credit hour earned, a student should spend three hours per week working outside of class. Students enrolled in this course can expect to spend 9-12 hours per week of their own time in course-related study, which includes online work, writing assignments, homework, etc.

LATE REGISTRATION / CENSUS DATE / DROP POLICY

Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period which ends on August 29th. Students are required to make any course changes by the census date, September 10th. No transfers of courses or classes will be made after that date. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. Students will not be automatically dropped for non-attendance. **The last day to drop is Wednesday, October 31st.** Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships (<http://www.uta.edu/ses/fao>).

STUDENT FEEDBACK SURVEY

At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit: <http://www.uta.edu/sfs>

ACADEMIC INTEGRITY

All students enrolled in this course are expected to adhere to the UT Arlington Honor Code as follows:

"I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence. I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code."

It is the philosophy of UTA that academic dishonesty is a completely unacceptable mode of conduct and will not be tolerated in any form. All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. Discipline may include suspension or expulsion from the University. "Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such act." Collusion is defined as collaborating with another, without authorization, when preparing an assignment. (Regents' Rules and Regulations, Series 50101, Section 2.2).

◆ Specific Department Policy Regarding Academic Integrity

The use of online translators, however limited, is included in the definition of scholastic dishonesty and is strictly forbidden. Any help obtained from another person on work submitted for a grade, or any help given to another student for the same, including but not limited to composing text, proof-reading, correcting or editing, is considered collusion and will also be reported as cheating. If a student has any doubts whatsoever as to what constitutes any form of scholastic dishonesty, s/he should consult the course instructor before submitting work which is subject to the afore-mentioned rules. Instructors may issue a preliminary warning for a first-time offense, but they are under no obligation to do so before reporting students directly to the Office of Student Conduct. N.B.: Students reported to Student Conduct for academic dishonesty will not qualify for dropping the lowest chapter test grade or for dropping the 2 lowest quiz grades, regardless of their attendance record or the final adjudication in the case.

AMERICANS WITH DISABILITIES ACT

The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

◆ Note to students registered with the Office for Students with Disabilities

Students who are granted special testing accommodation must present their letter of accommodation from the OSD to their instructor immediately. If their letter permits accommodation in the ARC (Adaptive Resource Center), they will be expected to make a decision as to whether they wish to use this accommodation or not, and which assessments they will use it for if so (quizzes, tests, exams, in-class compositions, etc.), by signing the department declaration of preferred testing. Any assessments taken in the ARC must be scheduled at least one calendar week in advance so that the instructor has sufficient time to deliver testing materials to the ARC. All chapter tests/ quizzes/in-class essays must be scheduled one calendar week in advance of the testing date on the syllabus. Midterm & Final Exams must be scheduled two calendar weeks in advance of the testing date on the syllabus. Students failing to schedule testing in the ARC within this stipulated time frame will be expected to take their assessment (test, exam, etc.) in the classroom and within the standard time allowed for the class. Students who do not wish to use their testing accommodation(s) in the ARC must adhere to the same conditions for testing as all other students, as per the policies of the Department of Modern Languages. Students who have renounced the use of testing accommodation in the ARC may, at a later date, begin using their testing accommodations as long as they sign another statement which reflects their current testing preference. N.B.:

(a) At least one week's notice must be given if a student previously testing in the classroom decides to begin using testing accommodation in the ARC in order to allow time for scheduling of tests and timely delivery of materials to the ARC by the instructor; (b) no testing accommodation will be provided if the student does not present official documentation from the Office for Students with Disabilities.

E-CULTURE POLICY AND E-MAIL USE

- **All e-mail correspondence to your instructor must originate from your UTA email account.**
EMAIL ORIGINATING FROM ANY OTHER ACCOUNT WILL BE IGNORED.
- **When communicating with faculty by e-mail, it is important that students keep the following in mind:**
 - 1) Be courteous: always use salutations and signatures.
 - 2) For serious matters, use emails to facilitate a mutually agreeable time to meet. Email should not be used to avoid or replace personal interaction.
 - 3) Never use email to vent or to respond immediately to an emotional situation.
 - 4) Always remember that email creates a documentary record of one's communication with others.
- **There are two main reasons for using e-mail in this course:**
 - 1) To set up a face-to-face appointment with your instructor if you wish to ask questions regarding course materials, clarification or concerns about your progress in the course.
 - 2) To inform the professor of absences.
- **Do not use email for the following:**
 - 1) Do not email your instructor asking him/her to tell you what you missed in class.
 - 2) Do not email your instructor asking him/her to email you class notes as an attachment.
 - 3) Do not email your instructor asking him/her to email you course handouts.
 - 4) Do not use email as a way to solve issues that should be resolved professionally during the instructor's scheduled office hours.

ELECTRONIC DEVICES IN THE CLASSROOM

Cell phones, iPods, iPads, laptops and any other electronic devices must be turned off and put away (not be left on the student's desk or within sight) during class time. Students refusing to adhere to this rule may be asked, at the discretion of the instructor, to leave the classroom.

COURSE DOCUMENTS

All documents pertaining to this course (syllabus, online registration instructions, *Mi diario* instructions and cover sheets, ECCO correction sheet, Midterm & Final Exam review files, etc.), are always available on the blog for Lower Level Spanish students: <http://lowerlevelspanish.wordpress.com>
Students are responsible for printing their own copies of these documents.

STUDENT SUPPORT SERVICES

UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at www.uta.edu/resources.

LANGUAGE ACQUISITION CENTER (LAC)

The Language Acquisition Center (LAC), located on the third floor of Trimble Hall (rooms 303 – 307), offers audio, video and computer services for students of Spanish at UTA.

STUDENT QUESTIONS / CONCERNS

Should students have questions or concerns, they should first try to resolve these with their class instructor, then with **Ms. Catherine Ortiz** (cortiz@uta.edu), Supervisor of Lower Level Spanish. Only after having spoken with the instructor and Ms. Ortiz should the Spanish Section Coordinator, **Dr. Sonia Kania** (skania@uta.edu), be contacted in the event of unresolved issues.

FALL 2012 FINAL EXAM

◆ The Final Exam will be held in your classroom.

◆ Exam days and times are determined by the days and time of your class and can be found on the university final exam calendar online: <http://tinyurl.com/6u6vypu>

◆ Note to students with a class on MWF, 3-4 p.m.

If your Spanish class meets MWF from 3-4 p.m., and you are also enrolled in a class that meets on MW from 4-5:30 p.m., your final exam has the same day and time scheduled for both courses. Please advise your instructors in both courses well in advance in order to make arrangements for when you will take each of the final exams.

— SEE NEXT PAGE FOR COURSE CALENDAR —

SPAN 1441 Daytime Classes - Fall 2012 Course Calendar

- **Chapter 3** (before the Midterm) and **Chapter 6** (before the Final) have no chapter tests and no *Mi diario* (writing) assignments.
- **Online work in *Connect*** (Workbook/Lab Manual + LearnSmart Vocabulary & Grammar) **must be done for ALL chapters.**
- Due dates are highlighted below **except for Chapter 6**, which will be due by midnight on **the day before your final exam is scheduled**, regardless of the generic due date shown on *Connect*.

WEEK 1	WEEK 2	WEEK 3	WEEK 4
Fri. 24 AUG <i>Introducción al curso</i> <i>Capítulo 1</i>	Mon. 27 AUG <i>Capítulo 1</i> Wed. 29 AUG <i>Capítulo 1</i> Due Thu. 30 AUG : <i>LearnSmart Vocabulary, Cap. 1</i> Fri. 31 AUG <i>Capítulo 1</i>	Mon. 3 SEP <i>Labor Day Holiday</i> Wed. 5 SEP <i>Capítulo 1</i> Due Thu. 6 SEP : Cap. 1: Workbook/Lab Manual + <i>LearnSmart Grammar</i> Fri. 7 SEP <i>EXAMEN Capítulo 1</i> Due in class: <i>Mi diario</i>, Cap. 1	Due Sun. 9 SEP : <i>LearnSmart Vocabulary, Cap. 2</i> Mon. 10 SEP <i>Capítulo 2</i> Wed. 12 SEP <i>Capítulo 2</i> Fri. 14 SEP <i>Capítulo 2</i>
WEEK 5	WEEK 6	WEEK 7	WEEK 8
Mon. 17 SEP <i>Capítulo 2</i> Wed. 19 SEP <i>Capítulo 2</i> Due Thu. 20 SEP Cap. 2: Workbook/Lab Manual + <i>LearnSmart Grammar</i> Fri. 21 SEP <i>EXAMEN Capítulo 2</i> Due in class: <i>Mi diario</i>, Cap. 2	Due Sun. 23 SEP : <i>LearnSmart Vocabulary, Cap. 3</i> Mon. 24 SEP <i>Capítulo 3</i> Wed. 26 SEP <i>Capítulo 3</i> Fri. 28 SEP <i>Capítulo 3</i>	Mon. 1 OCT <i>Capítulo 3</i> Wed. 3 OCT <i>Capítulo 3</i> <i>Situaciones I</i> topic announced Fri. 5 OCT <i>Review for Midterm:</i> <i>Capítulos 1, 2 y 3</i>	Mon. 8 OCT <i>Review for Midterm:</i> <i>Capítulos 1, 2 y 3</i> Due Tue. 9 OCT Cap. 3: Workbook/Lab Manual + <i>LearnSmart Grammar</i> Wed. 10 OCT <i>MIDTERM EXAM, Part I</i> Fri. 12 OCT <i>MIDTERM EXAM, Part II</i>
WEEK 9	WEEK 10	WEEK 11	WEEK 12
Mon. 15 OCT <i>Situaciones I</i> Due Tue. 16 OCT: <i>LearnSmart Vocabulary, Cap. 4</i> Wed. 17 OCT <i>Capítulo 4</i> Fri. 19 OCT <i>Capítulo 4</i>	Mon. 22 OCT <i>Capítulo 4</i> Wed. 24 OCT <i>Capítulo 4</i> Fri. 26 OCT <i>Capítulo 4</i>	Mon. 29 OCT <i>Capítulo 4</i> Due Tue. 30 OCT Cap. 4: Workbook/Lab Manual + <i>LearnSmart Grammar</i> Wed. 31 OCT <i>EXAMEN Capítulo 4</i> Due in class: <i>Mi diario</i>, Cap. 4 Due Thu. 1 NOV: <i>LearnSmart Vocabulary, Cap. 5</i> Fri. 2 NOV <i>Capítulo 5</i>	Mon. 5 NOV <i>Capítulo 5</i> Wed. 7 NOV <i>Capítulo 5</i> Fri. 9 NOV <i>Capítulo 5</i>
WEEK 13	WEEK 14	WEEK 15	WEEK 16
Mon. 12 NOV <i>Capítulo 5</i> Wed. 14 NOV <i>Capítulo 5</i> Due Thu. 15 NOV Cap. 5: Workbook/Lab Manual + <i>LearnSmart Grammar</i> Fri. 16 NOV <i>EXAMEN Capítulo 5</i> Due in class: <i>Mi diario</i>, Cap. 5	Due Sun. 18 NOV : <i>LearnSmart Vocabulary, Cap. 6</i> Mon. 19 NOV <i>Capítulo 6</i> <i>Situaciones II</i> topic announced Wed. 21 NOV <i>Capítulo 6</i> Fri. 23 NOV <i>Thanksgiving Holiday</i>	Mon. 26 NOV <i>Capítulo 6</i> Wed. 28 NOV <i>Capítulo 6</i> Fri. 30 NOV <i>Capítulo 6</i>	Mon. 3 DEC <i>Situaciones II</i> Wed. 5 DEC <i>Review for Final Exam:</i> <i>Capítulos 4, 5, y 6</i> Due by midnight before the day of your Final: Cap. 6: Workbook/Lab Manual + <i>LearnSmart Grammar</i>