

The University of Texas at Arlington - Department of Modern Languages

COURSE SYLLABUS

SPAN 2314 DAYTIME CLASSES - Section No. _____

FALL 2013

Instructor _____ Email _____

Office Location _____ Office Hours _____ Tel. MODL Office: 817.272.3161

Classroom Location _____ Lower Level Spanish Student Blog: <http://lowerlevelspanish.wordpress.com>

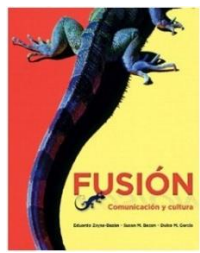
GRADE DISTRIBUTION:

Exámenes (3 Double-Chapter Tests)	45%
Pruebas/Controles (Quizzes)	10%
Discursos (2 Oral Presentations)	10%
Ensayos (2 In-class Compositions)	10%
Diario (Journal Entries - Blue Book)	10%
Student Activities Manual - MySpanishLab	10%
Participación (Class Participation)	05%

GRADING SCALE:

90 – 100	A
80 – 89	B
70 – 79	C
60 – 69	D
59 and below	F

REQUIRED COURSE MATERIALS



- ◆ **Fusión: Comunicación y cultura**, Zayas-Bazán, Bacon and García. Prentice Hall, Upper Saddle River, © 2010.
- ◆ **Access code for SAM** (= MySpanishLab with Online **Student Activities Manual** + e-Textbook) N.B. Even with the e-text, hard copy is still mandatory.
- ◆ **Spanish-English dictionary** for in-class composition.
(Purchased independently; not included in course bundle materials above)
- ◆ **1 Blue Book** (or similar) for Journal entries.

OBJECTIVE

In **Spanish 2314**, the objective is to further develop the four basic skill areas, though speaking and writing are emphasized on a higher production level than in previous courses. In order to achieve this goal, the course includes a detailed review of grammatical content and frequent creative oral practice of Spanish in the classroom to promote speaking proficiency, as well as a variety of writing assessments such as journaling and in-class writing assignments.

PLACEMENT EXAM

Transfer students, students who have taken high school Spanish or have Spanish-speaking relatives are encouraged to take the UTA CLEP placement test. Call the Counseling and Testing Center (817.272.3670) for details or visit Davis Hall 201. Neither the Department of Modern Languages nor the testing center has study aids for this test. **Heritage speakers who have taken Span 2313 may also qualify for Span 2315.** Please consult with the MODL undergraduate advisor if you have questions.

STUDENT LEARNING OUTCOMES BY TEXTBOOK CHAPTERS

- **Chapter 1:** Discuss fashion trends; say what occurred in the past; talk about the influence of fashion and cars; narrate in the past.
- **Chapter 2:** Discuss environmental issues affecting the world; describe people, places, and things; describe what will or might be; predict future issues; express hopes and desires.
- **Chapter 3:** Discuss human rights and foreign policy; react to issues; willing others to act; discuss the work of charitable organizations; describe what is done for him/herself and others; express likes and opinions.
- **Chapter 4:** Talk about personality and routines; describe situations; talk about what has happened so far.
- **Chapter 5:** Talk about styles of communication/relationships with friends and family; describe people, places, and things that may or may not exist; explore relationships and how behavior affects perception; describe what had or had never happened before.
- **Chapter 6:** Talk about favorite entertainers and shows; talk about actions that depend on time or circumstances; talk about music, musicians, and musical events; tell others what to do; express wishes and possibilities for him/herself and others.

COURSE COMPONENTS

◆ **Exámenes (Chapter Tests)** (45%)

These are given only on the dates shown on the syllabus. You will be tested over material from the Student Activities Manual (SAM), the textbook, and class activities. Each test covers 2 chapters of textbook material. The Chapter 5-6 Test will be taken on the regularly scheduled day for the Final Exam that corresponds to your class. Reviews for these tests can be found on the UTA Spanish student blog: <http://lowerlevelspanish.wordpress.com>

◆ **Pruebas/Controles (Quizzes)** (10%)

There will be 10-12 grades. Quizzes may or may not be announced, at the discretion of the instructor. Missed quizzes cannot be made up under any circumstances. The 2 lowest quiz grades will be automatically dropped at the end of the semester IF the student has not been reported to Student Conduct during the course. (See *Academic Integrity*.)

◆ **Discursos (Oral Presentations)** (10%)

Students will give 2 oral presentations. Approximately one week before the presentation date, your instructor will announce the topic. The speeches must be memorized: no notes may be used or the grade received will be an automatic "0". Each student must turn in a script for the presentation on the due date. The script should be a minimum of 12 sentences, typed and double-spaced, and must be stapled to a cover sheet which contains the grading rubric (see student blog). Students will be allotted a maximum time limit of 1.5 minutes to deliver the speech.

◆ **Ensayos (In-Class Compositions)** (10%)

Students will be required to write 2 in-class compositions. Approximately one week before the composition date, your instructor will announce the topic. The composition will be marked with the ECCO correction code, and the final grade will be based on the corrected version only. The ECCO correction code file can be found on the UTA blog. N.B.: The final version must be accompanied by the cover sheet (also on the UTA blog) and the original version hand-written in class with the instructor's ECCO corrections or no credit will be given.

◆ **Diarios (Journal entries)** (10%)

The student is required to hand write a one-page, single-spaced entry (corresponding approximately to standard 12-14 pt. font size) per chapter in a journal (use a Blue Book). The student must discuss an aspect of the theme covered in the chapter. Journal entry grades are based on completion of coherent entries and effort made to incorporate new vocabulary and grammar covered in each chapter. Specific due dates for handing in *diarios* are listed in the course calendar.

◆ **SAM (Student Activities Manual - MySpanishLab)** (10%)

Students must complete all assigned homework exercises online in My Spanish lab. The system will allow access after the due date (for practice) but will not record a grade. Files with course codes and registration instructions can be found on the student blog, as well as chapter study itineraries with a complete list of SAM activities for each chapter.

◆ **Participation** (5%)

Class participation will be assessed regularly throughout the semester (unannounced) and will be based on communicative activities carried out during class time. There will be a minimum of one class participation grade per chapter, although more participation grades may also be given at the discretion of the instructor. Students who are absent on the day of a class participation grade will receive a zero for participation on that day. Exemptions from class participation grades are only given to students who provide an excuse on university letterhead or who miss a class due to active duty military obligations.

◆ **Recuperaciones (Make-up Policy)**

The policy of the department is no make-ups. If a student provides proper written documentation for an excused absence occurring on the day of a chapter test (only for serious extenuating circumstances), the average of the other chapter test grades will be used as the score for the missed test, except for the final double-chapter test taken on the day of the final exam. Otherwise, missed tests are recorded as a zero. Only students who provide an excuse on university letterhead or who miss a test due to active duty military obligations will be allowed to make up a missed test.

COURSE EXPECTATIONS AND REQUIREMENTS FOR LOWER LEVEL SPANISH CLASSES

- A grade of "C" or better in Spanish 2313 is a prerequisite for Spanish 2314.
- Spanish 2314 will be conducted at least between 90-100 % in Spanish.
- Note that for every credit hour earned, a student should spend three hours per week working outside of class. Students enrolled in this course can expect to spend 9-12 hours per week of their own time in course-related study, which includes online work, writing assignments, homework, etc.

LATE REGISTRATION / CENSUS DATE / DROP POLICY

Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the **late registration period** which **ends on August 28th**. Students are required to make any course changes by **the census date, September 9th**. No transfers of courses or classes will be made after that date. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. Students will not be automatically dropped for non-attendance. **The last day to drop is Wednesday, October 30th**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships on this link: <http://www.uta.edu/ses/fao>

COURSE DOCUMENTS

All documents pertaining to this course (syllabus, online registration instructions, ECCO correction sheet, Chapter Test review files, etc.), are always available on the blog for Lower Level Spanish students: <http://lowerlevelspanish.wordpress.com>
Students are responsible for printing their own copies of these documents.

ELECTRONIC DEVICES IN THE CLASSROOM

Cell phones, iPods, iPads, laptops and any other electronic devices must be turned off and put away (not be left on the student's desk or within sight) during class time. Students refusing to adhere to this rule may be asked, at the discretion of the instructor, to leave the classroom.

STUDENT SUPPORT SERVICES

UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at www.uta.edu/resources.

STUDENT FEEDBACK SURVEY

At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit: <http://www.uta.edu/sfs>

LANGUAGE ACQUISITION CENTER (LAC)

The Language Acquisition Center (LAC), located on the third floor of Trimble Hall (rooms 303 – 307), offers audio, video and computer services for students of Spanish at UTA.

STUDENT QUESTIONS / CONCERNS

Should students have questions or concerns, they should first try to resolve these with their class instructor, then with **Ms. Catherine Ortiz** (cortiz@uta.edu), Supervisor of Lower Level Spanish. Only after having spoken with the instructor and Ms. Ortiz should the Spanish Section Coordinator, **Dr. Sonia Kania** (skania@uta.edu), be contacted in the event of unresolved issues.

ACADEMIC INTEGRITY

All students enrolled in this course are expected to adhere to the UT Arlington Honor Code as follows:

"I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence. I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code."

It is the philosophy of UTA that academic dishonesty is a completely unacceptable mode of conduct and will not be tolerated in any form. All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. Discipline may include suspension or expulsion from the University. "Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such act." Collusion is defined as collaborating with another, without authorization, when preparing an assignment. (Regents' Rules and Regulations, Series 50101, Section 2.2).

◆ Specific Department Policy Regarding Academic Integrity

The use of online translators, however limited, is included in the definition of scholastic dishonesty and is strictly forbidden. Any help obtained from another person on work submitted for a grade, or any help given to another student for the same, including but not limited to composing text, proof-reading, correcting or editing, is considered collusion and will also be reported as cheating. If a student has any doubts whatsoever as to what constitutes any form of scholastic dishonesty, s/he should consult the course instructor before submitting work which is subject to the afore-mentioned rules. Instructors *may* issue a preliminary warning for a first-time offense, but they are under no obligation to do so before reporting students directly to the Office of Student Conduct. N.B.: Students reported to Student Conduct for academic dishonesty will not qualify for dropping the 2 lowest quiz grades, regardless of the final adjudication in the case.

AMERICANS WITH DISABILITIES ACT

The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

◆ Note to students registered with the Office for Students with Disabilities

Students who are granted special testing accommodation must present their letter of accommodation from the OSD to their instructor immediately. If their letter permits accommodation in the ARC (Adaptive Resource Center), they will be expected to make a decision as to whether they wish to use this accommodation or not, and which assessments they will use it for if so (quizzes, tests, exams, in-class compositions, etc.), by signing the department declaration of preferred testing. All chapter tests/ quizzes/in-class essays must be scheduled one calendar week in advance of the testing date on the syllabus. Midterm & Final Exams must be scheduled two calendar weeks in advance of the testing date on the syllabus. Students failing to schedule testing in the ARC within this stipulated time frame will be expected to take their assessment (test, exam, etc.) in the classroom and within the standard time allowed for the class. Students who do not wish to use their testing accommodation(s) in the ARC must adhere to the same conditions for testing as all other students, as per the policies of the Department of Modern Languages. Students who have renounced the use of testing accommodation in the ARC may, at a later date, begin using their testing accommodations as long as they sign another statement which reflects their current testing preference. N.B.:

(a) At least one week's notice must be given if a student previously testing in the classroom decides to begin using testing accommodation in the ARC in order to allow time for scheduling of tests and timely delivery of materials to the ARC by the instructor; (b) no testing accommodation will be provided if the student does not present official documentation from the Office for Students with Disabilities.

E-CULTURE POLICY AND E-MAIL USE

- **All e-mail correspondence to your instructor must originate from your UTA email account.**
EMAIL ORIGINATING FROM ANY OTHER ACCOUNT WILL BE IGNORED.
- **When communicating with faculty by e-mail, it is important that students keep the following in mind:**
 - 1) Be courteous: always use salutations and signatures. N.B.: "Sent from my iPhone" (or similar) is not acceptable as a signature and is considered to be disrespectful.
 - 2) For serious matters, use emails to facilitate a mutually agreeable time to meet. Email should not be used to avoid or replace personal interaction.
 - 3) Never use email to vent or to respond immediately to an emotional situation.
 - 4) Always remember that email creates a documentary record of one's communication with others.
- **There are two main reasons for using e-mail in this course:**
 - 1) To set up a face-to-face appointment with your instructor if you wish to ask questions regarding course materials, clarification or concerns about your progress in the course.
 - 2) To inform the professor of absences.
- **Do not use email for the following:**
 - 1) Do not email your instructor asking him/her to tell you what you missed in class.
 - 2) Do not email your instructor asking him/her to email you class notes as an attachment.
 - 3) Do not email your instructor asking him/her to email you course handouts.
 - 4) Do not use email as a way to solve issues that should be resolved professionally during the instructor's scheduled office hours.

FALL 2013 FINAL EXAM

◆The Final Exam will be held in your classroom.

◆Exam days and times are determined by the days and time of your class and can be found on the university final exam calendar online, which is also linked on the student resource blog under "UTA LINKS."

**THE COURSE CALENDAR for this course can be found on the Lower Level Spanish Student blog
on the tab for "CAMPUS COURSES / SPAN 2314 CAMPUS".**