IMPORTANT NOTICE
ABOUT COURSE MATERIALS

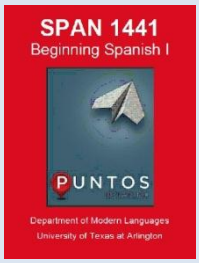
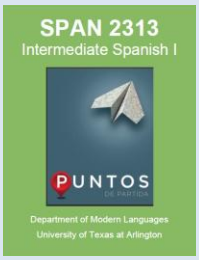
** **SPAN 1442** students are required to purchase the **9th edition** of the textbook **Puntos de partida**.*

****Previous editions** of this textbook are NOT valid for this course under any circumstance.*

****This textbook is sold in the UTA Bookstore** (400 S Pecan St, Arlington, TX 76010).

The new edition of **Puntos de partida is divided into 3 separate books which are custom editions for the University of Texas at Arlington. They correspond to **Span 1441**, **Span 1442**, and **Span 2313**.*

**If you take all of the above levels of Spanish, you will purchase a book for each semester that contains only the chapters studied in that level:*

SPAN 1441 = Chapters 1-6	**THIS COURSE:** **SPAN 1442 = Chapters 7-11**	**SPAN 2313 = Chapters 12-18**
		
***PRICE of Course bundle** includes registration code for 24-month access to Connect online material**		

****Your online work is incorporated into Blackboard, the same as your previous course.***
***NOTE:** Please wait to hear from your instructor as to when the* Connect *online portion of the course is available on Blackboard, as you will not be able to register there until it is.*

****The custom edition for Span 1442 (BLUE COVER) is sold as a stand-alone product.***
PLEASE NOTE THE FOLLOWING:
***A) PREVIOUS STUDENTS:** If you purchased the 9th edition for SPAN 1441, you will already have access to the online material in Connect. You only need to purchase the textbook for this level (BLUE COVER).*

***B) TRANSFER STUDENTS:** If you are new to UTA, you must purchase the textbook for this level (with the BLUE COVER), AND you must ALSO purchase access to Connect. You will have to purchase access to Connect directly online when you register through Blackboard. Instructions for how to do this will be posted on the student blog: http://lowerlevelspanish.wordpress.com*
See above note about availability of online access to* Connect *through Blackboard.

***C) STUDENTS WHO ARE REPEATING THIS COURSE:** If you studied SPAN 1442 in a semester previous to Spring 2013, and are repeating it now, you will need to purchase the new 9th edition of the textbook for this level (BLUE COVER). Please follow the same instructions as for TRANSFER STUDENTS above.*

— If you have any questions about this, please contact your instructor immediately. —

The University of Texas at Arlington - Department of Modern Languages

COURSE SYLLABUS **SPAN 1442 DAYTIME CLASSES - Section No. _____** **FALL 2013**

Instructor _____ **Email** _____

Office Location _____ **Office Hours** _____ **Tel. MODL Office:** 817.272.3161

Classroom Location _____ **Lower Level Spanish Student Blog:** *http://lowerlevelspanish.wordpress.com*

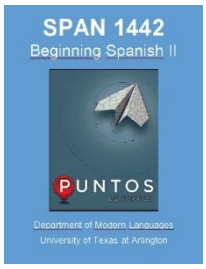
GRADE DISTRIBUTION:

Examen Final *(Final Exam)*	25%
Examen Parcial *(Midterm Exam)*	20%
Exámenes de Capítulo *(Chapter Tests)*	20%
Mi Diario *(Writing Assignments)*	10%
Situaciones *(Oral Presentations)*	05%
Participación *(Class Participation)*	05%
***Connect* Online Components:**	
LearnSmart Vocabulary & Grammar Quizzes	05%
WBLM = Workbook / Lab Manual	10%

GRADING SCALE:

90 – 100	A
80 – 89	B
70 – 79	C
60 – 69	D
59 and below	F

REQUIRED COURSE MATERIALS:



- Custom edition for SPAN 1442 of *Puntos de partida: An Invitation to Spanish*, 9th edition. New York: McGraw Hill, © 2012. ISBN 978-0-07-766-969-0
- Access to *Connect*. (Purchase only if you are a transfer student or repeating; see p. 1)

OBJECTIVES

In Spanish 1442, the objective of the course is to develop skills in the areas of listening, reading, writing and speaking in the Spanish language. Emphasis is placed on creative oral practice of Spanish in the classroom to actively promote speaking proficiency. Mastery of grammar structures is highly emphasized for enhanced communication and comprehension.

PLACEMENT EXAM

Transfer students, students who have taken high school Spanish or have Spanish-speaking relatives are encouraged to take the UTA CLEP placement test. Neither the Department of Modern Languages nor the testing center has study aids for this test. Call the Counseling and Testing Center (817.272.3670) for details or visit Davis Hall 201.

STUDENT LEARNING OUTCOMES BY TEXTBOOK CHAPTERS

- **Chapter 7 - *¡A comer!*** *Discuss what you eat and drink, order and pay for food, talk about what and who you know, answer questions negatively, tell someone to do something, use 'saber' and 'conocer', personal 'a', direct object pronouns, indefinite and negative words, formal commands.*
- **Chapter 8 - *De viaje:*** *Talk about trips and traveling, express to whom and for whom you do something, talk about things that happened in the past, use indirect object pronouns, 'dar' and 'decir', 'gustar', preterite forms.*
- **Chapter 9 - *Los días festivos:*** *Discuss holidays, talk about your feelings, talk about past events, know irregular and stem-changing preterites and double object pronouns.*
- **Chapter 10 - *El tiempo libre:*** *Talk about free time and household chores, talk about what you used to do, describe past conditions and states, express extremes, get information, know the imperfect indicative and question words.*
- **Chapter 11 - *La salud:*** *Talk about your health, past actions and events, express reciprocal actions, know the use of the preterite and imperfect, relative and reciprocal pronouns.*

COURSE COMPONENTS

♦ **Midterm and Final Exams** (20% & 25% respectively)
The Midterm Exam and the Final Exam will be given only on the dates shown on the syllabus. You will be tested on Chapters 7, 8 and 9 for the Midterm. The Final Exam will emphasize Chapters 10 and 11, but will contain some of the concepts presented in the first half, which are required for comprehension of topics presented later in the course. Reviews for these exams can be found on the Lower Level Spanish student blog: http://lowerlevelspanish.wordpress.com

♦ **Chapter Tests** (20%)
Chapter Tests are given for Chapters 7, 8, and 10 on the dates shown on the syllabus. You will be tested over material from your online work, the textbook, and class activities. The policy of the department is no make-ups. If a student provides proper written documentation for an excused absence (only for serious extenuating circumstances) on the day of a Chapter Test, the score of the Midterm or Final (whichever corresponds to the missed Chapter Test) will also be used as the score for that test. Otherwise, missed tests are recorded as a grade of zero. Only students who provide an excuse on university letterhead or who miss a test due to active duty military obligations will be allowed to make up a missed test.

♦ **Writing Assignments: *Mi diario*** (10%)
For Chapters 7, 8, 10 and 11, students will complete a writing assignment, *Mi diario,* which is due on the day of the corresponding chapter test. *Mi diario* assignments must be submitted in the format indicated on the instruction sheet. They will be returned with corrections indicated using the ECCO correction code. The final grade is based on the student's re-write using the ECCO corrections. No credit is given for the original submission. Instructions for content and format of each *Mi diario,* as well as the ECCO Correction Code, can all be found on the student blog. N.B.: At the discretion of the instructor, the *Mi Diario* due dates may be changed to the class day before or after the chapter test.

♦ **Oral Presentations: *Situaciones I & II*** (5%)
There will be two in-class oral presentations called *Situaciones.* Both *Situaciones* topics will be provided by the instructor and announced several days before the presentation date. No note cards or other visual aids containing text are allowed: presentations must be memorized. Each will be presented in class on the day indicated on the syllabus. The grade for both *Situaciones* will be based on pronunciation, content, fluency, and mastery of vocabulary and structures studied in the course. See your course calendar for exact *Situaciones* presentation dates.

♦ **Participation** (5%)
Class participation will be assessed regularly throughout the semester (unannounced) and will be based on communicative activities carried out during class time. There will be a minimum of one class participation grade per chapter, although more participation grades may also be given at the discretion of the instructor. Students who are absent on the day of a class participation grade will receive a zero for participation on that day. Exemptions from class participation grades are only given to students who provide an excuse on university letterhead or who miss a class due to active duty military obligations.

***Connect* Online Components: *LearnSmart* & Workbook/Lab Manual**

♦ ***LearnSmart* Vocabulary & Grammar Quizzes** (5%)
Each chapter requires students to complete a *LearnSmart* Vocabulary module and a *LearnSmart* Grammar module in *Connect*, the online course component. *LearnSmart* Vocabulary will be due by midnight the day before each new chapter begins, except for Chapter 7 (see course calendar). *LearnSmart* Grammar will be due by midnight on the day before all Chapter Tests and the Midterm Exam; Ch. 11 Grammar will be due at the completion of that chapter (see course calendar).

Both the *LearnSmart* Vocabulary module and the *LearnSmart* Grammar module are considered to be quizzes for each chapter, and together are worth 5% of your grade as stated in Grade Distribution. Instructors may also choose to give their own quizzes during class time; if so, these quiz grades will also be factored into this category as a part of your grade. At the end of the semester, the 2 lowest quiz grades will be automatically dropped (whether they are *LearnSmart* or class quizzes) IF the student has not been reported to Student Conduct for any violations of the UTA Honor Code. See *Academic Integrity.*

♦ **WBLM - Workbook/Lab Manual** (10%)
Each chapter contains mandatory work in the online Workbook/Lab Manual which must be completed by midnight on the day before Chapter Tests (7, 8, 10) and the Midterm Exam (Ch. 9); Ch. 11 WBLM will be due after the completion of that chapter.

COURSE EXPECTATIONS AND REQUIREMENTS FOR LOWER LEVEL SPANISH CLASSES

- A grade of "C" or better in Spanish 1441 is a prerequisite for Spanish 1442.
- Spanish 1442 will be conducted at least 70% in Spanish at the beginning of the semester and 80-90 % by the end of the semester. Students are expected to use the target language to the best of their ability at all times.
- Spanish 1442 is a pre-requisite for Spanish 2313 and 2314. If you are currently enrolled in any other lower level Spanish course, you will be dropped from the higher level course.
- Note that for every credit hour earned, a student should spend three hours per week working outside of class. Students enrolled in this course can expect to spend 9-12 hours per week of their own time in course-related study, which includes online work, writing assignments, homework, etc.

LATE REGISTRATION / CENSUS DATE / DROP POLICY

Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the **late registration period** which **ends on August 28th.** Students are required to make any course changes by **the census date, September 9th**. No transfers of courses or classes will be made after that date. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. Students will not be automatically dropped for non-attendance. **The last day to drop is Wednesday, October 30th.** Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships on this link: http://wweb.uta.edu/ses/fao

STUDENT FEEDBACK SURVEY

At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit: http://www.uta.edu/sfs

ACADEMIC INTEGRITY

All students enrolled in this course are expected to adhere to the UT Arlington Honor Code as follows:
"I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence. I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code."

It is the philosophy of UTA that academic dishonesty is a completely unacceptable mode of conduct and will not be tolerated in any form. All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. Discipline may include suspension or expulsion from the University. "Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such act." Collusion is defined as collaborating with another, without authorization, when preparing an assignment. (Regents' Rules and Regulations, Series 50101, Section 2.2).

♦ **Specific Department Policy Regarding Academic Integrity**

The use of online translators, however limited, is included in the definition of scholastic dishonesty and is strictly forbidden. Any help obtained from another person on work submitted for a grade, or any help given to another student for the same, including but not limited to composing text, proof-reading, correcting or editing, is considered collusion and will also be reported as cheating. If a student has any doubts whatsoever as to what constitutes any form of scholastic dishonesty, s/he should consult the course instructor before submitting work which is subject to the afore-mentioned rules. Instructors *may* issue a preliminary warning for a first-time offense, but they are under no obligation to do so before reporting students directly to the Office of Student Conduct. N.B.: Students reported to Student Conduct for academic dishonesty will not qualify for dropping the 2 lowest quiz grades, regardless of the final adjudication in the case.

AMERICANS WITH DISABILITIES ACT

The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

♦ **Note to students registered with the Office for Students with Disabilities**

Students who are granted special testing accommodation must present their letter of accommodation from the OSD to their instructor immediately. If their letter permits accommodation in the ARC (Adaptive Resource Center), they will be expected to make a decision as to whether they wish to use this accommodation or not, and which assessments they will use it for if so (quizzes, tests, exams, in-class compositions, etc.), by signing the department declaration of preferred testing. All chapter tests/ quizzes/in-class essays must be scheduled one calendar week in advance of the testing date on the syllabus. Midterm & Final Exams must be scheduled two calendar weeks in advance of the testing date on the syllabus. Students failing to schedule testing in the ARC within this stipulated time frame will be expected to take their assessment (test, exam, etc.) in the classroom and within the standard time allowed for the class. Students who do not wish to use their testing accommodation(s) in the ARC must adhere to the same conditions for testing as all other students, as per the policies of the Department of Modern Languages. Students who have renounced the use of testing accommodation in the ARC may, at a later date, begin using their testing accommodations as long as they sign another statement which reflects their current testing preference.

N.B.:
(a) At least one week's notice must be given if a student previously testing in the classroom decides to begin using testing accommodation in the ARC in order to allow time for scheduling of tests and timely delivery of materials to the ARC by the instructor; (b) no testing accommodation will be provided if the student does not present official documentation from the Office for Students with Disabilities.

E-CULTURE POLICY AND E-MAIL USE

- **All e-mail correspondence to your instructor must originate from your UTA email account.**
  EMAIL ORIGINATING FROM ANY OTHER ACCOUNT WILL BE IGNORED.

- **When communicating with faculty by e-mail, it is important that students keep the following in mind:**
  1) Be courteous: always use salutations and signatures. N.B.: "Sent from my iPhone" (or similar) is not acceptable as a signature and is considered to be disrespectful.
  2) For serious matters, use emails to facilitate a mutually agreeable time to meet. Email should not be used to avoid or replace personal interaction.
  3) Never use email to vent or to respond immediately to an emotional situation.
  4) Always remember that email creates a documentary record of one's communication with others.

- **There are two main reasons for using e-mail in this course:**
  1) To set up a face-to-face appointment with your instructor if you wish to ask questions regarding course materials, clarification or concerns about your progress in the course.
  2) To inform the professor of absences.

- **Do not use email for the following:**
  1) Do not email your instructor asking him/her to tell you what you missed in class.
  2) Do not email your instructor asking him/her to email you class notes as an attachment.
  3) Do not email your instructor asking him/her to email you course handouts.
  4) Do not use email as a way to solve issues that should be resolved professionally during the instructor's scheduled office hours.

ELECTRONIC DEVICES IN THE CLASSROOM

Cell phones, iPods, iPads, laptops and any other electronic devices must be turned off and put away (not be left on the student's desk or within sight) during class time. Students refusing to adhere to this rule may be asked, at the discretion of the instructor, to leave the classroom.

COURSE DOCUMENTS

All documents pertaining to this course (syllabus, online registration instructions, *Mi diario* instructions and cover sheets, ECCO correction sheet, Midterm & Final Exam review files, etc.), are always available on the blog for Lower Level Spanish students: http://lowerlevelspanish.wordpress.com

Students are responsible for printing their own copies of these documents.

STUDENT SUPPORT SERVICES

UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, as well as major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at www.uta.edu/resources.

LANGUAGE ACQUISITION CENTER (LAC)

The Language Acquisition Center (LAC), located on the third floor of Trimble Hall (rooms 303 – 307), offers audio, video and computer services for students of Spanish at UTA.

STUDENT QUESTIONS / CONCERNS

Should students have questions or concerns, they should first try to resolve these with their class instructor, and after that with **Ms. Catherine Ortiz** (cortiz@uta.edu), Supervisor of Lower Level Spanish. Only after having spoken with the instructor and Ms. Ortiz should the Spanish Section Coordinator, **Dr. Sonia Kania** (skania@uta.edu), be contacted in the event of unresolved issues.

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FALL 2013 FINAL EXAM

♦The Final Exam will be held in your classroom.

♦Exam days and times are determined by the days and time of your class and can be found on the university final exam calendar online, which is also linked on the student resource blog under "UTA LINKS."

THE COURSE CALENDAR for this course can be found on the Lower Level Spanish Student blog on the tab for "CAMPUS COURSES / SPAN 1442 CAMPUS".