

FS NURS 1300: Introduction to Professional Nursing
Summer 2012

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Description of Course Content: Designed to introduce and transition the freshman and transfer pre-nursing student to the language of nursing, critical thinking, the essential academic skills for incoming students and the interpersonal skills required for success in nursing school and the nursing profession. Selected concepts and processes for professional nursing will be included in the course, including an introduction to nursing's theoretical, philosophical, ethical and legal dimensions.

Student Learning Outcomes:

1. Discuss the components of clinical reasoning, decision making, communication, and evidence-based practice and how a nurse uses these tools to provide comprehensive, efficient, safe, high quality care for patients.
2. Explain the importance of accountability for optimal nursing care, legal and ethical standards, lifelong learning, professional development, promoting the nursing profession and participating as a citizen in our society.
3. Describe University and College of Nursing policies and procedures that impact progression to acquire a degree.
4. Use personal assessment information to identify how learning and personality style affect academic, interpersonal, and professional success.
5. Identify the benefits of networking, mentoring, and participating in University and College of Nursing organizations and activities.
6. Develop self-management, information, literacy, and academic skills necessary for academic and professional success.
7. Identify and apply the principles of self-care related to body, mind, and spirit through self-reflection and awareness.
8. Describe the role of the nurse as provider of patient-centered care, member of a profession, patient safety advocate, and member of the healthcare team.
9. Develop self-management and academic skills necessary for academic and professional success.

REQUIRED TEXTBOOKS/RESOURCES:

Chitty, K. K. & Black, B. P. (2011). *Professional Nursing Concepts & Challenges*, (6th ed.). Saunders Elsevier. ISBN 978-1-4377-0719-9.

The University of Texas at Arlington: No Limits: Foundations and Strategies for College Success (2010). Hayden-McNeil Publishing, Inc.

Additional resources required for the course are (these may be purchased after class starts)

3- ring binder (1-2 inch preferable)

Sheet protectors

Tabbed dividers

Blackboard:

- Blackboard is the primary method of communicating with the faculty outside of class. Please use the e-mail and discussion areas provided as often as needed.
- Students are responsible for checking Blackboard daily. Any information posted on Blackboard is considered delivered after 24 hours from the posting.
- Students are responsible for all information on Blackboard relating to the course including the weekly course outlines and lecture notes.
- Course forms and schedules not contained in the syllabus will be found on Blackboard
- Some required course assignments will be turned in via Blackboard.
- Students will be instructed on Blackboard on the first day of class.
 1. Go to elearn.uta.edu
 2. Log on using the ID name and password given to you during registration.
 3. Click on 2125-FS-NURS-1300-001-INTRO-TO-PROFESSIONAL-NURSING--2012-Summer (this course).

Hardware and software requirements:

Students are not required to purchase hardware and software for this course. Students who do not have reliable access to the internet or the required hardware and software at home may use the University Computer Labs and are expected to manage their time accordingly.

Internet access: As noted above, frequent use of the web-based learning management system Blackboard is required for the course. Course information, announcements, and communication with faculty will be conducted via Blackboard and via University e-mail. Course schedule, weekly reading assignments and learning objectives, homework assignments, grading rubrics, and quiz and exam blueprints will be posted on Blackboard. Weekly Reflection Journals must be submitted via Blackboard. Internet access is available to students in all of the campus computer labs.

Microsoft Word: Reflection journals must be uploaded to Blackboard in Microsoft Word, version 2003 or later. The Microsoft Office Suite is available to students at a significant discount through the UTA Bookstore. Versions for PCs and for Macintosh computers are available. Current versions of the Microsoft Office Suite are available in all of the campus computer labs.

SUGGESTED TEXTBOOKS:

An English dictionary is highly recommended. You can use free dictionaries online, purchase a dictionary application for your phone, or purchase a dictionary from the bookstore.

Assignment	% of Final Grade	Specific due dates will be listed on Blackboard.
Portfolio	25%	An academic/professional portfolio is required. The specific guidelines and due dates can be found on Blackboard. The portfolio will be accepted up to 7 days late with a 10% per calendar day deduction. After that time, a grade of '0' will be given.
Weekly Reflection Journals	15%	You will be asked to reflect on the class discussion. Each individual student will turn in reflection journal questions at the beginning of class. Specific reflection questions, grading rubrics, and due dates can be found on Blackboard. Journals must be uploaded to Blackboard in Microsoft Word. Journals are accepted up to 7 days late with a 10% per calendar day deduction. After that, a grade of '0' will be given. Out of the four journals assigned, the lowest grade will be dropped.
Final Reflection Journal	5%	The final reflection journal is required. Specific reflection questions, grading rubric, and due date will be found on Blackboard. Journals must be uploaded to Blackboard in Microsoft Word. Journals are accepted up to 7 days late with a 10% per calendar day deduction. After that, a grade of '0' will be given.
Homework	10%	Homework assignments are due on designated dates found on Blackboard. Assignments are turned in by each individual student and graded in class. They must be turned in at the beginning of class or they are considered late. <i>NO electronic submissions for homework assignments will be accepted.</i> Late homework may be turned in to the instructor, during the next class period, for a 50% deduction. After that class, a grade of '0' will be given.
Exploring Nursing Project	15%	You will be required to do an individual project exploring one area of nursing. A rubric for grading will be available on Blackboard. This project will be accepted up to 7 days late with a 10% per calendar day deduction. After this time, a grade of '0' will be entered.
Quizzes	15% (each quiz is worth 5% each).	There will be a total of 4 quizzes given and the grades for 3 quizzes will be counted. Quizzes will be administered via computer in the College of Nursing Computer lab. The lowest grade will be dropped. You need to be on time for all quizzes.
Final examination	15%	The final exam is comprehensive, meaning that all content from the course is included. A blueprint will be available on Blackboard.
<u>Total percentage possible:</u>		<u>100%</u>

In undergraduate nursing courses, all grade calculations will be carried out to two decimal places and there will be **no** rounding of final grades. Letter grades for tests, written assignments and end-of-course grades, etc. shall be:

A= 90.00 – 100.00

B= 80.00 - 89.99

C= 70.00 – 79.99

D= 60.00 – 69.99

The existing rule of C or better to progress remains in effect; therefore, to successfully complete a nursing course, students shall have a course grade of 70.00 or greater.

No extra credit projects are available to raise individual grades or final grade

Policy on Missed Quizzes:

There are no make up quizzes.

Missed Final Examination: The final exam can only be made up if the student has documentation (can show proof/evidence) of an emergency. Notes from family members will not be accepted. Students are responsible for contacting the faculty before the final exam.

If you realize that the final exam is scheduled on a day that you have a military or legal obligation that you cannot reschedule, you must notify an instructor **PRIOR TO THE EXAMINATION**. Documentation of this obligation must be provided to reschedule your exam for an alternate time. You will be required to sign a confidentiality agreement.

Late Policy: Projects can always be submitted to your instructor early. Homework assignments and reflection journals will receive a '100' if completed thoroughly and turned in, by each individual student, to the instructor on time. Late assignments may be turned in during the next class period for a 50% deduction. After that time, a '0' will be given. **Please note that you may not send any assignments with another student to turn in on your behalf.** If projects and journals are not turned in on time, there will be a deduction of 10% per calendar day up to seven days for late work submitted. This includes the Journals, the Exploring Nursing Project, and the Portfolio. **Students will receive a zero for the Journals, Exploring Nursing Project, and Portfolio submitted more than seven calendar days after the due date.** It is your responsibility to contact your instructor if you will miss class when an assignment, journal, or project is due.

Drop Policy: Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance.** Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Financial Aid Office for more information.

Americans with Disabilities Act: The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

Academic Integrity: It is the philosophy of The University of Texas at Arlington that academic dishonesty is a completely unacceptable mode of conduct and will not be tolerated in any form. All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. Discipline may include suspension or expulsion from the University. According to the UT System Regents' Rule 50101, §2.2, "Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for

credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

PLAGIARISM: Copying another student's paper or any portion of it is plagiarism. Additionally, copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. If five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author's name, date of publication, and page number of publication. If the author's ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing, giving the author's name and date of publication. If a single author's ideas are discussed in more than one paragraph, the author must be referenced at the end of each paragraph. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are encouraged to review the plagiarism module from the UT Arlington Central Library via <http://library.uta.edu/plagiarism/index.html>. Papers are now checked for plagiarism and stored in Blackboard.

Student Support Services Available: The University of Texas at Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. These resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals to resources for any reason, students may contact the Maverick Resource Hotline at 817-272-6107 or visit www.uta.edu/resources for more information.

Electronic Communication Policy: The University of Texas at Arlington has adopted the University "MavMail" address as the sole official means of communication with students. MavMail is used to remind students of important deadlines, advertise events and activities, and permit the University to conduct official transactions exclusively by electronic means. For example, important information concerning registration, financial aid, payment of bills, and graduation are now sent to students through the MavMail system. All students are assigned a MavMail account. ***Students are responsible for checking their MavMail regularly.*** Information about activating and using MavMail is available at <http://www.uta.edu/oit/email/>. There is no additional charge to students for using this account, and it remains active even after they graduate from UT Arlington.

To obtain your NetID or for logon assistance, visit <https://webapps.uta.edu/oit/selfservice/>. If you are unable to resolve your issue from the Self-Service website, contact the Helpdesk at helpdesk@uta.edu.

ELECTRONICS IN THE CLASSROOM:

All cell phones and/or digital devices must be in silent mode during class – no vibrations or sounds will be tolerated during class, as this will disrupt class dynamics. Text messaging during class is distracting and disrespectful to the instructor and the students around you. If you have an emergency or anticipate a phone call, please sit near the exit as to minimize disruption. Students are expected to take calls outside of class time. Laptops may be used in class for the purpose of personal note taking only, and may not be used for social networking or other assignments. Students should refrain from playing games, watching movies, or doing other work during class. Instructors may restrict the use of laptop computers.

Distractions and disturbances including cell phone use, chatting with peers during lecture, sleeping, talking out of turn, frequently interrupting, not participating in group activities, inappropriate comments, etc. may constitute referral for student misconduct according to university policy.

Recording of class ***is not allowed***, as the class sessions are not lecture, but rather discussion, and may contain private or personal information that others do not want captured on audio.

Visitors- Anyone not enrolled in the class may not attend. This includes, but is not limited to, children, family, and friends.

TESTING/QUIZ GUIDELINES FOR IN-CLASS QUIZZES/EXAMS

1. Quizzes and the final exam will be taken via computer in the College of Nursing computer lab.
2. Quizzes/test will start on time. Students who arrive late will not be allowed extra time to complete the quiz or exam.
3. Bring your Mav ID or government issued photo ID in order to take your exam.
4. Students may not leave the room during quizzes or exams.
5. All cell phones, pagers, PDA's, digital music devices, and laptop computers must be turned off and all personal belongings must be placed on the side or back of the room during examinations.
6. Food and drinks are not permitted in the computer lab.
7. No talking is allowed once the exams or quizzes begin.
8. Hats must be removed prior to testing.
9. Read instructions thoroughly.
10. When you have finished the exam or quiz, all material distributed before the test must be returned. You may not leave the room with any paper related to the exam.
11. When you have finished the exam, please do not enter the room again until the end of the exam or quiz.
12. When finished with the exam, students must not congregate outside the classroom. Noise must be kept at a minimum.
13. After the exam, there must be no discussion with students from other sections of this course, or with students who have not taken the exam yet. Remember, students from other sections may be studying in the hall and may hear you discussing test questions after you take the test. If this occurs, this is academic dishonesty, and is a reportable offense. This is considered as cheating and gives unfair advantage to another student. If you are aware that someone is sharing answers with a student who has not taken the test, you are to come forward and report it; failure to do so is considered collusion, and is reportable as scholastic dishonesty. Refer to the University's policy on "Academic Integrity".

LIBRARY INFORMATION: **Helen Hough**, Nursing Librarian
(817-272-7429), Email: hough@uta.edu
Research Information on Nursing:
<http://libguides.uta.edu/nursing>

UNDERGRADUATE SUPPORT STAFF:

Holly Woods, Administrative Assistant I, Pre-nursing & Senior II
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COLLEGE OF NURSING INFORMATION:

STUDENT CODE OF ETHICS:

The University of Texas at Arlington College of Nursing supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the Student Handbook.

APA FORMAT:

APA style manual will be used by the UTACON with some specific requirements for the undergraduate courses. The sample title page & instructions, as well as a Manuscript Preparation document can be found at http://www.uta.edu/nursing/file_download/52/APAFormat.pdf

CLASSROOM CONDUCT GUIDELINES:

The Faculty of the BSN Program believes that classroom teaching has two goals: the provision of content pertinent to the discipline of nursing and the socialization of students into the professional role. We are committed to providing the curriculum in an atmosphere conducive to student learning and in a manner that will prepare graduates to be successful in the health care workplace. Refer to the Student Handbook for more information.

TESTING ENVIRONMENT:

Although faculty strives to provide a quiet learning/testing environment there may be noises and distractions in any testing environment that are beyond the control of the exam proctors. If a student feels that the testing environment is unduly noisy or distracting for any reason, it is the responsibility of the student to report this to an exam proctor as soon as possible during the exam so corrective action may be taken.

The Student Handbook can be found at: <http://www.uta.edu/nursing/bsn-program/> and clicking on the link 'Student Handbook'.