COURSE SYLLABUS
MUSI 3191.009
SECONDARY LESSONS IN STRINGS (Private Lesson)
Lesson Time to be Arranged with Professor Forbes
Spring 2014

Instructor: Catherine Forbes

Office Number: FA 2122

Office Telephone Number: 817-272-1392
Cell Phone Number: 817-313-1369 (voicemail and/or text)

Email Address: cforbes@uta.edu

Office Hours: By Appointment

Course Number, Section Number, and Course Title:
MUSI 3191.009 SECONDARY LESSONS IN STRINGS (Private Lesson)

Time and Place of Class Meetings:
Applied Lesson: Individually Assigned; FA 2122

Description of Course Content:
Open only to music majors in the All-Level Instrumental (Orchestra Emphasis) Program. Applied.

Secondary Lessons in Strings is offered to the student in the form of private weekly instruction. Each lesson is one half-hour in length. The student will receive instruction in the fundamentals and techniques specific to viola. The student's specific time is to be arranged with the instructor the first week of classes.

Student Learning Outcomes:
Student will be able to demonstrate correct Fundamental Posture including these components:

- Relaxed and balanced torso, grounded legs
- Relaxed shoulders and neck
- Correct and balanced head alignment

Student will be able to demonstrate control of these right hand skills described as components of proper physical setup:

- Correct bow hold
- Basic bow motions
- Basic bow strokes
- Drawing a straight bow
- Relaxed natural weight of the bow arm
- Bow control at tip and frog
- Basic string crossings
- Kreisler highway

Student will be able to demonstrate control of these left hand skills described as components of a proper physical setup:

- Correct left hand shape
- Soft thumb/ thumb placement
- Quickness and placement of fingers
- Correct and accurate basic shifting skills (first through third positions)
- Knowledge of fingerboard (first through third positions)
- Correct intonation

Student will be able to demonstrate basic reading skills on the instrument in the alto clef

Requirements:

- Evidence of consistent progress by the student is expected. It is required that the student come to each lesson having completed the minimum level of preparation required.

  Secondary Instrument Students: 1 hour of practice per day
- In general, this is the minimum time commitment required to achieve the results expected on an applied instrument. This practice must occur on a daily basis. It is not possible to skip practice days and then make up practice at a later time. Improvement on a musical instrument is cumulative – practice must occur daily.
  - Scales: to be practiced every day. They are the foundation of our technique and our repertoire and are an integral part of a daily practice routine.
  - Etudes and Technical Exercises: will be assigned on a weekly basis. They are very goal specific and should be practiced in this manner. If a student does not have a clear understanding of the manner in which a particular etude or exercise should be practiced, then they should immediately consult with a fellow student or make an appointment to review the question with instructor.
- The student must be warmed up for the lesson. If the student has evidently not warmed up for 30 minutes prior to the lesson, the Lesson Performance grade may be affected.
- Students are required to come to lessons with the instrument and bow in good working order and all materials organized for productive study.
- Students are responsible for providing an accompanist when deemed necessary by the instructor. Failure to do so may impact the student's Lesson Performance grade.

Lesson Recordings:

Lessons will be recorded every week. On occasion, the instructor may choose to video record the lesson in place of audio recording. The goal of recording lessons is to develop an objective ear and perspective to carry into the practice room

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Students will either:

- Purchase CDs directly from the studio teacher ($5 per semester)
- Provide a blank recordable CD for each lesson, or
- Provide one's own recording apparatus

Students will be required to listen to the CD each week and maintain a notebook, logging notes from each recorded lesson. Students are required to listen to their CD within 48 hours of the lesson.

The student must bring the notes to the lesson and must produce the notebook upon request. The notebook will be evaluated as part of the Lesson Performance grade.

Required Textbooks and Other Course Materials:

- Electronic metronome and tuner
- *Essential Elements 2000 for Strings, Teachers Manual Book 1* by Allen, Gillespie, Hayes available at Affordable Beginner Strings , 2425 W Arkansas Ln Suite B, Pantego TX 76013 price: $34.10
- Individual course assignments (solos and etude books) will be addressed at first private lesson. It is the responsibility of the student to order assigned music at that time. Additional work requiring music purchases may be assigned as the semester progresses. It is the responsibility of the student to order assigned music promptly for each new assignment.
- CD and/ or DVD recordings as assigned. Purchase of one or more CD's and / or DVD's may be required each semester.
- Blank CD's or DVD's for lesson recordings (see Requirements)

Descriptions of Major Assignments and Examinations with Due Dates:

Midterm Exam (Scale and Technique Exam)
March 5, 2013, FA 2122, to occur during the student's regular private lesson time that week. Requirements to be determined no later than February 20, 2013.

Final Performance Project:
Due April 30, 2013, to be presented during the student's private lesson time that week. Requirements to be determined no later than April 19, 2013.

Attendance Policy:
Students must attend all lessons. Mid Term Exams and Final Performance Project will not be made up.

If a student is more than 10 minutes late to a lesson, **the lesson will be canceled** and considered unexcused. The lesson will not be made up.

Grading Policy:
Midterm: 10%
Final Performance Project: 10%
Lesson Performance: 80%

Final grade is based on performance in these main areas:

Lesson Performance:

The student should come to each lesson prepared to perform all assigned materials including scales, exercises, etudes, solo materials, and excerpts. Evidence of consistent progress is required. Responsiveness and focus are required in each lesson. The student is expected to follow directions quickly and to be receptive to instruction. The student must follow all procedures outlined in Lesson Recordings section. Failure to meet any of these expectations will result in a lower grade. Student success will be charted weekly on the Applied Lesson form emailed to each student by Professor Forbes. The student must print out a copy of this form and bring it to the following lesson. It is expected that the student will use this Applied Lesson form, in addition to their CD notes, to prepare for the following lesson.

Please no gum, no drinks, and no food in studio during the lesson. Cellular phones must be turned off. Professional/business casual attire please.

Midterm Exam:

Specific repertoire and technical materials will be assigned by the instructor at the beginning of and possibly throughout the semester. The student is required to perform the assigned materials at a level considered competent by the instructor.

Final Performance Project:

Student will be required to present a Final Performance Project at the end of the semester. The student will be evaluated according to the criteria listed in the Student Learning Outcomes.

Drop Policy:
Students should refer to university drop policy.

Americans with Disabilities Act:
The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

Academic Integrity:
All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

Instructors may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents' Rule* 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student's suspension or expulsion from the University.

Student Support Services:
UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For

individualized referrals, students may contact the Maverick Resource Hotline by calling 817-272-6107, sending a message to resources@uta.edu, or visiting www.uta.edu/resources.

Electronic Communication:
Students are responsible for checking their MavMail daily.

UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at http://www.uta.edu/oit/cs/email/mavmail.php.

Student Feedback Survey:
At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory will be asked to complete an online Student Feedback Survey (SFS) about the course and how it was taught. Instructions on how to access the SFS system will be sent directly to students through MavMail approximately 10 days before the end of the term. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback data is required by state law; student participation in the SFS program is voluntary. For more information, visit http://www.uta.edu/sfs

Final Review Week:
A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

Grade Grievance Policy:
Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current undergraduate/ graduate catalog. For undergraduate courses, see http://wweb.uta.edu/catalog/content/general/academic_regulations.aspx#10; for graduate courses, see http://www.uta.edu/gradcatalog/2012/general/regulations/#grades.

Course Schedule:
Refer to:
Descriptions of Major Assignments and Examinations with Due Dates
Recital Attendance

Students are expected to attend their weekly lessons as well as the weekly Viola Studio Class.

"*As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course." –Catherine A. Forbes*

Useful Links:

The following is a list of commonly used library resources:

Library Home Page	http://www.uta.edu/library
Subject Guides	http://libguides.uta.edu
Subject Librarians	http://www-test.uta.edu/library/help/subject-librarians.php
Database List	http://www-test.uta.edu/library/databases/index.php
Course Reserves	http://pulse.uta.edu/vwebv/enterCourseReserve.do
Library Catalog	http://discover.uta.edu/
E-Journals	http://utalink.uta.edu:9003/UTAlink/az
Library Tutorials	http://www.uta.edu/library/help/tutorials.php
Connecting from Off- Campus	http://libguides.uta.edu/offcampus
Ask A Librarian	http://ask.uta.edu