

Math 1308 – Elementary Statistics – Section 400



Course Instructor

Shanna Moody

smoody@uta.edu

Faculty Profile: <https://www.uta.edu/mentis/profile/12584>

Office: PKH 315

Office Phone: 817-272-5183

Office Hours: Mon, Tues, Thurs 2:00 – 4:00

Textbook and Materials

You have two options for this course and you can purchase your items through the UTA Bookstore.

1. **Access Code and Textbook Bundle:** *Fundamentals of Statistics*, 4th Ed., Sullivan, Pearson Ed. Inc., 2014. ISBN# 1269604619; containing MLP access code.
2. **Access Code for MyLabsPlus:** Purchase your stand-alone access code at the UTA bookstore— or purchase online at www.uta.mylabsplus.com on the first class day. There is a free E-book within the MLP website.

Additional materials include an optional graphing or scientific calculator.

Course Elements

Attendance Policy

Attendance will be taken daily and is mandatory. The lecture session meets once a week for 1 hour and 20 minutes and the lab session meets 2 days per week for 2 hours in the Math Computer Lab, 308 PKH.

Students are expected to attend class/lab, be attentive, and participate in discussions/activities.

- If you are more than 10 minutes late to class/lab or leave class/lab before it is dismissed, this will be counted as an absence. A student arriving for class/lab late, up to 10 minutes is tardy. Every 2 late entries will be counted as 1 absence.

Schedule of Lessons and Tests

You must complete all assignments and tests by the due dates. Due dates are listed in **MyLabsPlus** and also in the Course Schedule located in blackboard. **All deadline times are in Central Time.**

Grade Calculation

Homework, Tests, Exam	Percent of Grade
Homework/Quizzes	20%
Chapter Tests (Average of 3 Tests)	50%
Comprehensive Final Exam	30%
Total:	100%

- Two of the lowest homework grades and one quiz grade will be dropped at the end of the semester.
- If the final exam grade is higher than any one of the three chapter tests, then the lowest test grade will be replaced with the final exam grade.

Grading Scale

Grades will be computed based on the following distribution. Grades are rounded up accordingly.

90 — 100%	A
80 — 89%	B
70 — 79%	C
60 — 69%	D
Below 60%	F

Homework and Quizzes

All Homework and quizzes will be assigned in MyLabsPlus. (www.uta.mylabsplus.com) Homework and quiz assignments will be available to you on the first class day.

- **NO late homework or quizzes will be accepted**, so watch the due dates on the MyLabsPlus calendar. You will receive a zero for any assignments not submitted.
- There is a homework assignment for each section of material and are 6 ten question quizzes. Homework assignments are set for unlimited access up until the due date and you have 3 attempts per question, however you only have two attempts at each quiz which have a 40 minute time limit and must be completed once opened. Quizzes cannot be saved and resumed later.
- All homework assignments contain learning aids to help you through the material. Be careful not to become overly dependent on these aids or you may not perform well on the exams. You have three chances at a question per attempt. To gain access to the next attempt once a question is marked wrong; simply select the “similar exercise” button at the bottom of the homework screen. Quizzes are designed to check your knowledge retention and therefore do not contain the learning aids except in review mode once the quiz has been submitted.
- If you have trouble completing the assignments, please seek some form of tutoring and/or see your instructor for assistance.

Tests

There will be three online proctored chapter tests throughout the course of the semester. (Please reference the course schedule for exact dates.)

- All chapter tests are found within MLP and are comprised of 20 questions that must be completed within 80 consecutive minutes. Tests cannot be opened, saved, and returned to at a later time.
- You may use one 3x5 index card with notes front and back. No additional materials are allowed.
- All exams are taken in the Math Computer Lab (PKH 308) on the UTA campus during your regularly scheduled lab time.
- You may not leave the room during an exam.
- Use of any unauthorized electronic devices or notes during an exam will result in a grade of ZERO.

Final Exam

The final exam is a comprehensive, proctored exam containing material from all 41 sections covered over the course of the semester. (Please reference the course schedule for exact dates.)

- The final is found within MLP and is comprised of 30 questions that must be completed within 120 consecutive minutes. The final cannot be opened, saved, and returned to at a later time.
- You may use two 3x5 index cards with notes front and back. No additional materials are allowed.
- The final exam will be taken in the Math Computer Lab (PKH 308) on the UTA campus. Final exam dates will be announced at least one week prior to final exam week.
- Use of any unauthorized electronic devices or notes during an exam will result in a grade of ZERO.

Strategies and Lab Rules

The primary methods for course content delivery will be lecture and lab work.

- All graded assignments are found within the MLP system.
- Lab participation is required and you are only allowed to work on MATH 1308 material while in the lab. Any violation of this rule will result in a student being asked to leave the lab and an absence will be recorded for that day. The lab time will give you an opportunity to obtain one on one tutoring and guidance for your homework and quizzes.
- Mobile phones and laptops are not allowed in the lab. Students must work on the designated computers with the Math Computer Lab.
- Students may continue to work through their homework and quiz assignments outside of the lab time since the MyLabsPlus program is accessible from any source with an internet connection.
- Students must swipe their MyMav ID upon entering and exiting the lab.
- No food or drinks are allowed in the lab.
- It is strongly recommended that you bring your MyNotes workbook with you to the lab.

Help for Students

- Lab Tutors – open lab times are available in addition to your class times.
- Math Clinic – located in Pickard Hall 325, offers free daily help.
- Supplemental Instruction – information is found on the opening page of the Blackboard website.
- SOAR is a cost/share tutoring service Ransom Hall 205.
- A list of private tutors is available in the Math Dept Office PKH 478.
- Maverick Resource Hotline (817-272-6107).
- Online help: khanacademy.org.

Software and System Requirements

Mozilla Firefox and Google Chrome are the recommended and supported browsers for this course. The course also has the following options for system requirements:

- Windows 8.0 or higher
- Mac OS x 10.8 or higher

If working outside the lab, students are encouraged to use the Browser Check on the initial page within the MLP system in order to check and/or update (free download) the following software requirements:

- Adobe Flash Player version 11.9 or higher
- Adobe Reader version XI or higher
- Pearson LockDown Browser for Windows version 1.0.5.16 or for a Mac version 1.0.5.05

Course Policies

Drop Policy

If you withdraw from the course for any reason, you must follow University procedures. It is your responsibility to execute these procedures correctly and within the deadlines. **Instructors are unable to drop students.** The Math Department Office can help with the withdrawal process. We strongly recommend that you drop the course if you are significantly behind in completing the required assignments. Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must

see an advisor in the University Advising Center. For undergraduates, the last drop date will occur at a point two-thirds of the way through the semester. (For the exact date, refer to the academic calendar of the appropriate specific semester, at www.uta.edu/uta/acadcal. Undergraduate students who drop on or before the last drop date will receive an automatic grade of "W" regardless of whether they have completed assignments or not. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. Students will not be automatically dropped for non-attendance. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships (<http://www.uta.edu/aao/fao>).

Accommodations and Americans with Disabilities Act

The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

Academic Integrity

It is the philosophy of The University of Texas at Arlington that academic dishonesty is a completely unacceptable mode of conduct and will not be tolerated in any form. This course includes a zero tolerance policy for academic dishonesty and students are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence. I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. Discipline may include suspension or expulsion from the University. **Students found guilty of cheating will receive a grade of "F" for the course.**

"Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts." (Regents' Rules and Regulations, Series 50101, Section 2.2)

Student Support Services

UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at www.uta.edu/resources.

Electronic Communication

UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

Student Feedback Survey

At the end of each term, students enrolled in classes categorized as “lecture,” “seminar,” or “laboratory” shall be directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit <http://www.uta.edu/sfs>.

Final Review Week

A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

Emergency Exit Procedures

Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist handicapped individuals.

Student Intellectual Property Rights Statement

A student shall retain all rights to work created as part of instruction or using university technology resources.