FS NURS 1300: Introduction to Professional Nursing
Spring 2015

Instructor(s):   **Kristen Priddy, MSN, RN, CNS** (Lead Teacher)
Section 009 Wed 4:00-6:50pm, Pickard Hall 205 (PAL: Jovanni Moreno/Neha Bishet)
Section 010 Tues. 8:00-10:50am, Life Science 428 (PAL: Rashni Kharadi/Landen Oster)
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Helen Myers, MSN, RN, CNS
Section 003 Thur. 1:00-3:50, Pickard Hall 205 (PAL: Stephanie Luong, Shagofa Wahabzada)
Section 011 Wed. 4:00-6:50 Pickard Hall 104 (PAL: Victoria Vallejo/Krisalyn Kulock)
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Description of Course Content: Designed to introduce and transition the freshman and transfer pre-nursing student to the language of nursing, critical thinking, the essential academic skills for incoming students and the interpersonal skills required for success in nursing school and the nursing profession. Selected concepts and processes for professional nursing will be included in the course, including an introduction to nursing's theoretical, philosophical, ethical and legal dimensions.

Student Learning Outcomes:
1. Discuss the components of clinical reasoning, decision making, communication, and evidence-based practice and how a nurse uses these tools to provide comprehensive, efficient, safe, high quality care for patients.
2. Explain the importance of accountability for optimal nursing care, legal and ethical standards, lifelong learning, professional development, promoting the nursing profession and participating as a citizen in our society.
3. Describe University and College of Nursing policies and procedures that impact progression to acquire a degree.
4. Use personal assessment information to identify how learning and personality style affect academic, interpersonal, and professional success.
5. Identify the benefits of networking, mentoring, and participating in University and College of Nursing organizations and activities.
6. Develop self-management, information, literacy, and academic skills necessary for academic and professional success.
7. Identify and apply the principles of self-care related to body, mind, and spirit through self-reflection and awareness.
8. Describe the role of the nurse as provider of patient-centered care, member of a profession, patient safety advocate, and member of the healthcare team.
9. Develop self-management and academic skills necessary for academic and professional success.

REQUIRED TEXTBOOKS/RESOURCES:

Black, B. P. (2013). *Professional Nursing Concepts & Challenges.* (7th ed.). Saunders Elsevier.
ISBN 9781455702701
The University of Texas at Arlington: No Limits: Foundations and Strategies for College Success (2010).
Hayden-McNeil Publishing, Inc. ISBN 9780738037240

Additional resources required for the course are (these may be purchased after class starts)
    3- ring binder (1-2 inch)
    Sheet protectors
    Tabbed dividers

Internet access: Blackboard is available to each enrolled student. It will be very important to check Blackboard at least once daily for course information, announcements, and discussions. The Blackboard discussion board is a public forum, and shall be used to ask questions or make comments about content. It shall not be used to discuss social events.

SUGGESTED TEXTBOOKS:
An English dictionary is highly recommended. You can use free dictionaries online, purchase a dictionary application for your phone, or purchase a dictionary from the bookstore.

TEAM-BASED LEARNING
This class utilizes Team-Based Learning (TBL). In team-based learning, students are assigned to a team which will participate in in-class assignments throughout the semester (no team work is done outside of class except for assigned class preparation).

The Readiness Assessment Process: Students are required to prepare for course topics by completing all of the assigned reading for those topics. Reading assignments for each topic are available on Blackboard. There will be six Readiness Assessment Tests (RATs) given before topics are discussed in class (see course calendar for specific dates). Readiness will be assessed with individual readiness assessment tests (iRATs) followed by team readiness assessment tests (tRATs). The iRAT, is a 10 question multiple choice quiz given at the beginning of class. The iRATs will be worth15% of the course grade. The lowest iRAT grade will be dropped. Students will then take the same quiz with their team – the tRAT. The tRATs will be worth 15% of the course grade. The lowest tRAT grade will be dropped. If you are late to class and miss the iRAT, you may still participate in the tRAT, but you will not be able to make up the iRAT.

A comprehensive team final exam will be given during final exam week. The team final exam is worth 5% of the course grade. Students must be present and actively participate to get credit for the final exam.

Assignment	% of Final Grade	Specific due dates will be listed on Blackboard.
Portfolio	20%	An academic/professional portfolio is required. The specific guidelines and due dates can be found on Blackboard. The portfolio will be accepted up to 7 days late with a 10% per calendar day deduction. After that time, a grade of '0' will be given.
Reflection Journals	16 %	You will be asked to reflect on the class discussion and complete 4 journals. Each individual student will turn in reflection journal questions at the beginning of class. Specific reflection questions, grading rubrics, and due dates can be found on Blackboard.

Homework   10%
                                  Homework assignments are due on designated dates found on Blackboard.
                                  Assignments are turned in by each individual student and graded in class.
                                  All homework must be complete to receive full credit. They must be
                                  turned in at the beginning of class or they are considered late. ***Electronic
                                  submissions for homework assignments will be accepted <u>only</u> with
                                  faculty permission***. Late homework may be turned in to the instructor,
                                  during the next class period, for a 50% deduction. After that class, a grade
                                  of '0' will be given.

Nursing Literature Citation   4%
                                  Nursing literature citation is due on the designated date. **The Nursing
                                  Literature Citation must be complete to receive full credit**. It must be
                                  turned in at the beginning of class or it is considered late. ***Electronic
                                  submissions will be accepted <u>only</u> with faculty permission.*** The
                                  Nursing Literature Citation may be turned in late to the instructor, during
                                  the next class period, for a 50% deduction. After that class, a grade "0" will
                                  be given.

Exploring Nursing Project 15%
                                  You will be required to do an individual project exploring one specialty or
                                  occupations role in nursing. A rubric for grading will be available on
                                  Blackboard in the Supplemental Syllabus. This project will be accepted up
                                  to 7 days late with a 10% per calendar day deduction. After this time, a
                                  grade of '0' will be entered.

Individual Readiness Assessment 15%
                                  There will be a total of 6 iRATs given and the grades for 5 iRATs will be
                                  counted. The lowest grade will be dropped. You need to be on time for all
                                  iRATs. The classroom doors will be locked 5 minutes after the official class
                                  start time. The iRATs are paper and pencil quizzes and scantrons will be
                                  provided .

Team Readiness Assessment   15%
                                  The lowest grade will be dropped. You need to be there with your
                                  group in order to be graded.

Team Final Exam   5%
                                  The final exam is comprehensive. Students must be present and actively
                                  participate to get credit for the final exam.

Total percentage possible: 100%

   In undergraduate nursing courses, all grade calculations will be carried out to two decimal places and
   there will be **no** rounding of final grades. Letter grades for tests, written assignments and end-of-course
   grades, etc. shall be:
A= 90.00 – 100.00   B= 80.00 - 89.99
C= 70.00 – 79.99   D= 60.00 – 69.99

The existing rule of C or better to progress remains in effect; therefore, to successfully complete a nursing
course, students shall have a course grade of 70.00 or greater.
                 No extra credit projects are available to raise individual grades or final grade

Policy on Missed Readiness Assessment Tests (RATs):
Missed RATs cannot be made up. The lowest iRAT and tRAT scores will be dropped from the final course grade.

Late Policy: Projects can always be submitted to your instructor early. Homework assignments will receive a '100' if completed thoroughly and turned in, by each individual student, to the instructor on time, in class, and on the due date. Journals will be graded according to the rubric found in the Supplemental Syllabus. Late homework assignments may be turned in during the next class period for a **50% deduction.** After that time, a '0' will be given. If projects are not turned in on time, there will be a deduction of 10% per calendar day up to seven days for late work submitted. This includes the Exploring Nursing Project and Portfolio. **Students will receive a zero for the Exploring Nursing Project and Portfolio submitted more than seven calendar days after the due date.**

Expectations for Out-of-Class Study: Beyond the time required to attend each class meeting, students enrolled in this course should expect to spend at least an additional 6-9 hours per week of their own time in course-related activities, including reading required materials, completing assignments, preparing for exams, and participating in assigned activities.

Grade Grievances: Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current undergraduate catalog.
http://wweb.uta.edu/catalog/content/general/academic_regulations.aspx#19

Drop Policy: Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships (http://wweb.uta.edu/aao/fao/).

Americans with Disabilities Act: The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

Academic Integrity: Students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents' Rule* 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the

Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student's suspension or expulsion from the University.

PLAGIARISM: Copying another student's paper or any portion of it is plagiarism. Additionally, copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. If five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author's name, date of publication, and page number of publication. If the author's ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing, giving the author's name and date of publication. If a single author's ideas are discussed in more than one paragraph, the author must be referenced at the end of each paragraph. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are encouraged to review the plagiarism module from the UT Arlington Central Library via http://library.uta.edu/plagiarism/index.html. Papers are now checked for plagiarism and stored in Blackboard.

Student Support Services: UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at www.uta.edu/resources.

Electronic Communication Policy: UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at http://www.uta.edu/oit/cs/email/mavmail.php.

Student Feedback Survey: At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit http://www.uta.edu/sfs.

Emergency Exit Procedures: Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest stairwell. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist handicapped individuals.

ELECTRONICS IN THE CLASSROOM:
All cell phones and/or digital devices must be in silent mode during class – no vibrations or sounds will be tolerated during class, as this will disrupt class dynamics. Text messaging during class is distracting and disrespectful to the instructor and the students around you. If you have an emergency or anticipate a phone call, please sit near the exit as to minimize disruption. Students are expected to take calls outside of class time. Laptops may be used in class for the purpose of personal note taking only, and may not be used for social networking or other assignments. Students should refrain from playing games, watching movies, or doing other work during class. Instructors may restrict the use of laptop computers.

- Distractions and disturbances including cell phone use, chatting with peers during lecture, sleeping, talking out of turn, frequently interrupting, not participating in group activities, inappropriate comments, etc. may constitute referral for student misconduct according to university policy.
- Recording of class *is not allowed*, as the class sessions are not lecture, but rather discussion, and may contain private or personal information that others do not want captured on audio.
- Visitors- Anyone not enrolled in the class may not attend. This includes, but is not limited to, children, family, and friends.

TESTING/QUIZ GUIDELINES FOR IN-CLASS READINESS ASSESSENT TESTS (RATs) and Final Exam

1. Individual Readiness Assessment tests (iRATs) will start on time. The classroom doors will be locked at 5 minutes after the official class start time. If you arrive late, you will have to wait outside the classroom until the class completes the iRAT. Once the iRAt is completed , you will be allowed into the classroom to take the Team Readiness Assessment Test (tRAT).

2. **Bring your Mav ID in order to take the test. You will not be able to take the RAT or final exam without your Mav ID.**

3. Students may not leave the room during iRAT and tRAT.

4. Eating during iRAT is not permitted. Drinks are permitted, but drink containers must remain on the floor when not in use.

5. All cell phones, pagers, PDA's, digital music devices, and laptop computers *must be turned off* and all personal belongings must be placed on the side or back of the room during RATs.

6. No talking is allowed when the iRAT is being distributed.

7. Hats must be removed prior to testing.

8. Read instructions thoroughly.

9. Scantrons will be provided by the College of Nursing and Health Innovation for the iRATs. The scantron is the official answer sheet. Make sure that your answer choice is clear before you turn in the iRAT.

10. For the tRAT and team final exam the scratch off answer sheet provided by the faculty is the official answer sheet.

11. When you have finished the iRAT, all material distributed before the iIRAT must be returned. You may not leave the room with any paper related to the exam.

12. **After the RATs and the final exam, there must be no discussion with students from other sections of this course, or with students who have not taken the exam yet**. Remember, students from other sections may be studying in the hall and may hear you discussing test questions after you take the test. If this occurs, this is academic dishonesty, and is a reportable offense. This is considered cheating and gives unfair advantage to another student. If you are aware that someone is sharing answers with a student who has not taken the test, you are to come forward and report it; failure to do so is considered collusion, and is reportable as scholastic dishonesty. Refer to the University's policy on "Academic Integrity".

LIBRARY INFORMATION: Peace Ossom Williamson, MLS, MS
STEM Librarian | Nursing & Biology Liaison
UTA Central Library, Room 216 (Box 19497)
peace@uta.edu | (817) 272-6208
Research Information on Nursing:
http://libguides.uta.edu/nursing

UNDERGRADUATE   Holly Woods, *Administrative Assistant I, Pre-nursing & Senior II*
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COLLEGE OF NURSING INFORMATION:

STUDENT CODE OF ETHICS:
The University of Texas at Arlington College of Nursing supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the Student Handbook.

APA FORMAT:
APA style manual will be used by the UTACON with some specific requirements for the undergraduate courses. The sample title page & instructions, as well as a Manuscript Preparation document can be found at http://www.uta.edu/nursing/msn/apaformat.

HONORS COLLEGE CREDIT
Students who are members of the Honors College may wish to take this course for Honors credit. If you wish to do so, please provide the Lead Teacher (or other designated faculty member) with an Honors Credit Contract (downloaded from http://honors.uta.edu/documents/credit.pdf). You and the Lead Teacher/faculty member will together determine an appropriate supplemental assignment to justify the awarding of Honors credit. If you are not in the Honors College and would like to learn more about the benefits of membership, visit the website at http://honors.uta.edu/, where you will find an application form for electronic submission.

CLASSROOM CONDUCT GUIDELINES:
The Faculty of the BSN Program believes that classroom teaching has two goals: the provision of content pertinent to the discipline of nursing and the socialization of students into the professional role. We are committed to providing the curriculum in an atmosphere conducive to student learning and in a manner that will prepare graduates to be successful in the health care workplace. Refer to the Student Handbook for more information.

TESTING ENVIRONMENT:
Although faculty strives to provide a quiet learning/testing environment there may be noises and distractions in any testing environment that are beyond the control of the exam proctors. If a student feels that the testing environment is unduly noisy or distracting for any reason, it is the responsibility of the student to report this to an exam proctor as soon as possible during the exam so corrective action may be taken.

PROFESSIONAL CONDUCT ON BLACKBOARD AND SOCIAL MEDIA SITES
The Blackboard Discussion Board is to be viewed as a professional forum for student discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings on the Blackboard Discussion Board is to remain professional in nature at all times. It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Statements considered inappropriate will be deleted by course faculty.

Announcements from student organizations may be posted to the designated level discussion board (not associated with this course).

Students are to refrain from discussing this course, including clinical situations, written assignments, peers, or faculty on all social networking sites such as Facebook, Twitter, etc.

Failure to comply with these expectations may result in further action including but not limited to removal from the discussion board.

OBSERVANCE OF RELIGIOUS HOLY DAYS:

Undergraduate Nursing faculty and students shall follow the University policy regarding Observance of Religious Holy Days: (http://wweb.uta.edu/catalog/content/general/academic_regulations.aspx#6

The Student Handbook can be found at: http://www.uta.edu/nursing/bsn-program/
and clicking on the link 'BSN Student Handbook'.