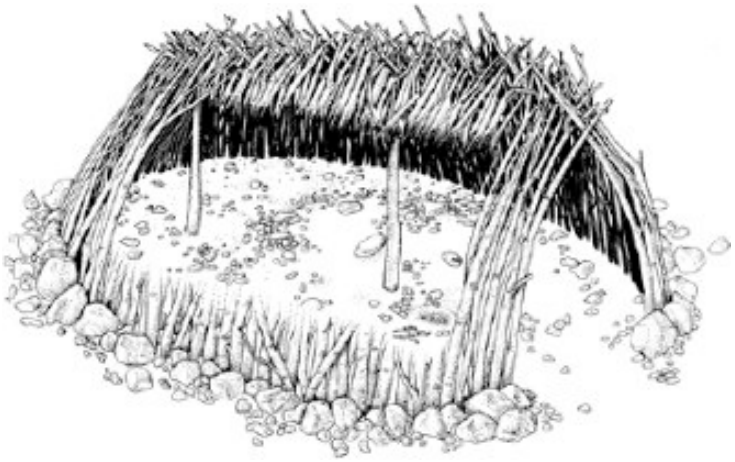
ANTH 2339.002
Principles of Archaeology, Spring 2015

INSTRUCTOR: Dr. Naomi Cleghorn
Dept. of Sociology and Anthropology, University Hall 421
Email: Cleghorn@uta.edu
Office Hours: Tues/Thurs 9 – 10 AM, or by appointment

CLASS MEETS: Tuesday/Thursday 11:00 AM to 12:20 PM in University Hall room 09

COURSE DESCRIPTION:
Welcome to the exciting field of archaeology! Archaeologists learn about past societies by examining the material residues they leave behind. These residues can include anything affected by human behavior — from small disturbances in the soil to architectural remains, from sacred objects to the mundane refuse of daily life. In some cases this material adds to what we know from historical accounts, but most often, archaeology gives us a picture of the past that we would never otherwise see. In this class, you will learn the basic concepts, methods, and analytical techniques archaeologists use to uncover past human behavior.



STUDENT LEARNING OUTCOMES:
Upon completion of this course, students will be able to:

- Understand the basic procedures and techniques of archaeology.
- Define the objectives of modern archaeological research.
- Explain the responsibilities and ethical obligations of the archaeologist.
- Appreciate the wide diversity of archaeological projects, and their relevance to the modern world.

REQUIRED TEXTS

Archaeology Essentials, 2nd Edition. Colin Renfrew and Paul Bahn (2010). Thames and Hudson.

In Small Things Forgotten, 2nd (expanded and revised) Edition. James Deetz (1996). Anchor Books. New York.

REQUIREMENTS AND GRADING:

Participation / In-Class Exercises: 40%

Over the course of the semester, there will be several in-class exercises. Some of these are listed on the schedule below, but others may be announced spontaneously. These exercises are used to reinforce concepts discussed in lecture and readings, and to give students a more practical experience of archaeological issues. A few may take the form of short pop-quizzes. Most of these exercises will be equally weighted. These exercises ***cannot*** be made up later for credit if a class is missed, however, up to three missed exercises will be excused without penalty. Any more missed exercises will have a negative effect on the grade. There is no separate attendance grade for this class, but these exercises require class attendance.

Short Papers: 20%

Two short papers (1 – 2 pages each) will allow students to apply their creativity to further explore the archaeological experience and interpretation of the past.

Midterm Exam: 20%

The midterm examination will cover the reading, lecture, and discussion of the first half of the course. This and the final will be mixed format (multiple choice, fill-in the blank, and short essay). You may bring one hand-written sheet of notes to the exam.

Final Exam: 20%

The final exam will be cumulative, with an emphasis on the latter half of the course. There is no Make-Up Exam for the Final!

ONE MORE REQUIREMENT -- Due January 31st –

- **On-line Plagiarism Tutorial:**
  You must complete the tutorial to get credit for the short papers. I will not begin to grade these assignments until you have passed this quiz, and your assignment will incur late penalties as a result. Failure to complete this could result in ***complete loss of credit for the papers***.

~ALSO~

If you violate the standards of academic integrity described on the Office of Student Conduct site, and in the tutorial, ***you will fail the course***. Be sure to read through the tutorial carefully!



- Go to the web site of the Office of Student Conduct:
- (http://www.uta.edu/conduct/academic-integrity/index.php)
- Review the UTA policies on Academic Integrity.
- Click on the link to the Plagiarism Tutorial.

<u>You must pass this with a score of 100%</u>

in order to get credit for the tutorial.

(The site itself will tell you that 70% is passing,
but we have higher expectations in anthropology).

You may take the tutorial as many times as you require to achieve 100% accuracy.

Please enter your first and last name when prompted by the test.

At the conclusion of a successful test, ***<u>you must have the test email your results to me</u>*** – I will not give you credit unless ***<u>I receive the email from the test</u>***. I generally send out an email acknowledging receipt. If you don't get this within 3 days, check in with me.

Grading Scale:

Grades for assignments and tests are posted to Blackboard as soon as possible. It is your responsibility to track your progress and determine that grades have been entered correctly to Blackboard. If you find a discrepancy, contact me immediately.

Your total course grade will be determined based on the following scale.

90% and greater	A
80% to 89%	B
70% to 79%	C
60% to 69%	D
Less than 60%	F

* A .5% is rounded to next higher grade.

TEST AND ASSIGNMENT DUE DATES:

	DATE	% GRADE
Plagiarism Tutorial	January 31st	Required for papers
Short Paper 1	February 17th	10 %
Midterm Exam:	March 17th	20%
Short Paper 2:	May 7th	10%
Final Exam:	May 12th, 11 – 1:30 pm	20%

CLASS SCHEDULE:
WHAT TO DO AND WHEN TO DO IT

(Subject to revision)

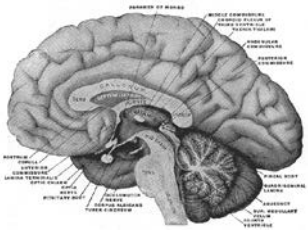
Readings should be **completed** by the beginning of class on the date given in the schedule.
Pop quizzes may happen on any day, and will relate to the reading required for that day.

Week	Dates	Topic	Reading (Renfrew/Bahn except where noted)
1	Jan 20th / 22nd	Introduction to archaeology	
2	Jan 27th / 29th	The history of archaeology	1
3	Feb 3rd / 5th	Archaeological evidence	2, Deetz chapter 1
4	Feb 10th / 12th	Finding and defining archaeological sites	3, pp. 61 - 91
5	Feb 17th / 19th	Setting up an excavation	3, pp. 92 - 103
6	Feb 24th / 26th	Understanding chronology	4
7	Mar 3rd / 5th	Dating methods	4
8		SPRING BREAK!!	
9	Mar 17th / 19th	Social organization & Past environments	5, 6, pp. 173-187
10	Mar 24th / 26th	The archaeology of subsistence	6, pp. 188-205
11	Mar 31st / Apr 2nd	Past technologies Termini Lecture, April 2nd, 7 – 8 pm	7, Deetz ch. 2 - 6
12	Apr 7th / 9th	Bioarchaeology	8
13	Apr 14th / 16th	Film Week	
14	Apr 21st / 23rd	Cognitive archaeology	9, Deetz ch. 7 - 9
15	Apr 28th / 30th	Interpreting the past – archaeological theory	10
16	May 5th / 7th	Conservation and public archaeology	11 & 12

COURSE POLICIES

(including the policies of the Vice Provost for Academic Affairs):

1. ACADEMIC INTEGRITY POLICY:



Make sure all your work is the product of *YOUR BRAIN*!

As a student of the University of Texas at Arlington, you are expected to maintain the highest standards of academic integrity. Any instance of academic dishonesty will have a significant negative impact on your scholastic record, not to mention your grade in this class.

Discipline may include a **failing grade for the class** together with either **suspension or expulsion** from the University of Texas. Also, academic misconduct **will be reported** to the Office of Student Conduct.

I am not kidding and I have no tolerance for even "small" amounts of cheating or plagiarism. To avoid doing this "accidentally," ***never cut and paste from anything you didn't write***.

The Board of Regents has defined academic dishonesty as follows: "Scholastic dishonesty includes but *is not limited to* cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts." (Regents' Rules and Regulations, Series 50101, Section 2.2).

All students enrolled in this course are expected to adhere to the **UT Arlington Honor Code**:

I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

2. LATE WORK POLICY:

Assignments are graded down **10%** of their value per day after the due date.

3. MAKE-UP TEST POLICY:

-- There are no make-up tests! --

-- (or pop quizzes) --

If a serious illness, emergency situation, jury duty, or military service obligation arises that prevents you from attending one of the two tests (midterm or final), contact me immediately. In this situation, the grade points of the test you miss will be distributed to the other three tests in the following manner:

Missed Midterm:	Final = 40%
Missed Final Exam:	Midterm = 40%

Warning!!

If you miss *two* tests for *any reason*, **you will not receive any credit for either test and the above redistribution will not be applied**.
If this happens, you should seriously consider withdrawing from the course.

This grade redistribution will only apply in the case of the extraordinary circumstances listed above. Lying about such an emergency will be considered academic dishonesty, and will result in a failing grade.

4. ATTENDANCE POLICY:

Be there on time!

Attendance *and punctuality* are expected. Walking in late is rude and distracting – don't do it! Although there is no attendance grade, missing in-class assignments will negatively impact your grade (as described above). Some assignments / exercises / pop-quizzes may happen at the beginning of the class. If you miss these by walking in late, you will not be able to make them up.

The Provost's Office would like me to add: "At The University of Texas at Arlington, taking attendance is not required. Rather, each faculty member is free to develop his or her own methods of evaluating students' academic performance, which includes establishing course-specific policies on attendance."

5. ELECTRONIC COMMUNICATION POLICY:

I expect you to check your UTA email *daily* during the week!

Sometimes I may hint at upcoming pop-quizzes or in-class exercises. If you miss the email, you will definitely be at a disadvantage.

A note from the Provost on communication:

UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at http://www.uta.edu/oit/cs/email/mavmail.php.

To obtain your NetID or for logon assistance, visit:
https://webapps.uta.edu/oit/selfservice/.

If you are unable to resolve your issue from the Self-Service website, contact the Helpdesk at helpdesk@uta.edu.

6. BLACKBOARD POLICY:

I use Blackboard A LOT for this course. **Check it often** for assignments, instructions, announcements, and to monitor your progress.

7. CLASSROOM ELECTRONIC DEVICE POLICY:



No laptops, tablets, or cell phones may be used during class – *unless* you have a special waiver from the Office for Students with Disabilities. (I suggest you set your cell phone to silent, but I will forgive the occasional accidental ringing.)

8. TITLE IX POLICY:

As stated by the Provost's Office:
"The University of Texas at Arlington is committed to upholding U.S. Federal Law "Title IX" such that no member of the UT Arlington community shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity. For more information, visit www.uta.edu/titleIX."

9. DROP POLICY:

The last day to drop a class is April 3rd, 2015, by 4 pm.

The Provost's Office states:
Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period (**through January 23rd, 2015**). After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships (http://wweb.uta.edu/aao/fao/).

10. AMERICANS WITH DISABILITIES ACT POLICY:

Contact me early in the semester.
All tests taken in the ARC need to be scheduled well in advance.

Please inform me if you have a disability requiring special consideration for classes and exams, and provide me with the relevant paperwork during the first two weeks of class. If you need to take any tests or exams in the Office for Students with Disabilities (UH 102), please note that these must be scheduled with ***both*** the instructor and that office at least a week in advance. It is possible (and preferable) to set up this schedule near the beginning of the semester.

The University's policy as stated by the Provost is as follows:
The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

11. STUDENT FEEDBACK SURVEY

Please fill out the feedback survey!! I value your input.

The Provost adds: "At the end of each term, students enrolled in classes categorized as "lecture," "seminar," or "laboratory" shall be directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit http://www.uta.edu/sfs."

12. FINAL REVIEW WEEK POLICY

As stated by the Provost's Office:
A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

13. EMERGENCY EXIT PROCEDURES:

Know your exit routes!

The nearest exits are just to the east of our room. To reach these, exit the room by either door, turn left, then turn either left or right, continue up the short set of steps, and through glass doors to the outside. Note that there are additional exits if this route is too crowded. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist

students in selecting the safest route for evacuation and will make arrangements to assist handicapped individuals.

COURSE SUPPORT SERVICES
(Get Help – Get a better grade!)

OFFICE HOURS

Come see me if you're having trouble with the class. If you can't come to my office hours, email me to make an appointment.

PRIVATE TUTORING

The University provides a private tutoring service for this course at a rate of $6.50 per hour. To sign up for tutoring first go to the University Tutorial Office (205 Ransom Hall) and request a login ID. After this you may schedule tutoring sessions on-line.

WRITING SUPPORT:

Having trouble with that essay? **Get help!**



Contact the UTA writing center on-line at: http://www.uta.edu/owl/
Not only will they give you advice on your work, they also have short workshops throughout the semester. Writing well is one of the most valuable skills you can acquire in college!

STUDENT SUPPORT SERVICES AVAILABLE:

UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at www.uta.edu/resources.