**The University of Texas at Arlington**

**College of Nursing**

**N5350-001 Role of the Nurse in Advanced Practice**

**(Online)**

**Spring 2015**

**Instructor:**

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| **Phyllis Adams, EdD, RN, FNP-BC, NP-C, FAANP** ***Clinical Associate Professor***Office Number: Pickard Hall # 619 Office Telephone Number: (817) 272-2776, ext. 7334Email Address: pcadams@uta.edu Faculty Profile: <https://www.uta.edu/mentis/profile/?1610>Office Hours**:** By Appointment |

**Section Information:** NURS 5350 Section 001

**Time and Place of Class Meetings:** Online via Blackboard at <http://elearn.uta.edu>. Live Chats will occur on dates and times as identified in the schedule in the syllabus.

**Description of Course Content:** Theory and application of the multiple roles of the advanced practice nurse within the healthcare system.

**Other Requirements:** Prerequisites: Graduate standing. Group NP Clinical Project, Group NP Clinical Project Log of Activities, NP Observation Assignment (optional for those who have not worked with a nurse practitioner), Class Participation, Conferences with faculty as needed, Small Group Class Assignments, Mini –written Specialty Group Assignments (Economic Worth), Marketing Fact Sheet, Out of Class Assignments, Blackboard assignments, Written Assignments (Marketing Fact Sheet, NP Promotion Product), Topic Quizzes, Final Examination, Live Chats, other assignments as assigned. As this course is offered in an online format, each student must have access to a computer and a high speed Internet connection on a daily basis. Review UT arlington’s hardware recommendations: <http://www.uta.edu/oit/cs/hardware/student-laptop-recommend.php> and Blackboard’s browser requirements: <http://www.uta.edu/blackboard/browsertest/browsertest.php>

This course requires the use of word processing and presentation software that is compatible with Microsoft Office formats. Students may purchase this software (in person or by mail) at a significant discount from the UT Arlington bookstore <http://www.uta.edu/bookstore> (scroll to the bottom of the webpage). Students are required to have a headset (with microphone) and Webcam to participate in Web conferences and to test online.

**Online Course Delivery**

This course is an online course and as such all delivery of course materials, assignments, and tests is given through Blackboard. You will use your Netid and password to login to Blackboard at <https://elearn.uta.edu/>. It is your responsibility to become familiar with Blackboard and how to access course components. There are several Blackboard resources for students including <http://www.uta.edu/blackboard/students/index.php> and <http://help.blackboard.com/>.

You are **REQUIRED** to download the LockDown Browser Respondus at <http://www.respondus.com/lockdown/information.pl?ID=163943837>. This browser is compatible with PC (IE 7 or higher) and Mac (OS X 10.5 or higher). You must have Lockdown Browser to take assessments and exams. You will not be able to take assessments and exams without the Lockdown Browser installed.

The Help Desk receives, resolves, and/or escalates all computer related requests from faculty, staff, or students by phone, e-mail, in-person, or live chat.

<http://www.uta.edu/oit/cs/helpdesk/>

Phone: (817) 272-2208

Email: helpdesk@uta.edu

**Student Learning Outcomes:** Upon completion of the course, the student will be able to:

1. Implement an NP role that is based on a successful role transition from an RN identity to an advanced role identity.
2. Integrate a historical perspective of APN role development into his/her role identity.
3. Function in a variety of APN role dimensions as indicated: provider, coordinator, researcher, educator, consultant, & clinician.
4. Implement an NP role using required legal strategies & parameters.
5. Implement business & management principles and strategies required for successful NP clinical practice.
6. Evaluate personal clinical practice outcomes using a measurement plan.
7. Implement marketing and negotiation strategies designed to promote acceptance of the NP role by colleagues, consumers, and policy makers.
8. Enact the NP role based on a specialty clinical practice in relationship to the overall health care system.

**Required Textbooks and Other Course Materials:**

1. Buppert, C., (2012). *Nurse Practitioner's Business Practice and Legal Guide.* (4th ed.). Jones & Bartlett Learning. **ISBN: 9780763799748**
2. Joel, L., (2013). *Advanced Practice Nursing: Essentials for Role Development*. (3rd ed.). F.A. Davis Company. **ISBN: 9780803627857.**

**Recommended:**

1. Buppert, C., (2013). *Billing Physician Services Provided By Nurse Practitioners*. (4th ed.). Annapolis, MA: Buppert Law Offices. **ISBN: 9780981848174**

**Descriptions of major assignments and examinations with due dates**: Students are expected to complete all assignments and provide to faculty at the beginning of class on the due date and/or upload to Blackboard by assigned time of day. See policy regarding late papers or quizzes below.

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| **Assignment** | **Weight** | **Due** |
| 1. Blackboard Assignments/Discussion | 5% | Throughout semester 2015: |
|  Participation/Individual Assignments |  | **1/22/15; 2/5/15; 2/12/15;****2/26/15; 3/19/15; 4/9/15** |
| 2. Live Chats | Credit | 1/29/15 & 2/12/15 |
| 3. NP Promotion Product | 10% | **4/9/15** |
| 4. Marketing Fact Sheet | 25% | **4/2/15** |
| 5. Group Project (group grade\*) | 25% | **4/9/15** |
| 6. NP Observation | Credit | **4/23/15** |
|  Experience (optional) |  |  |
| 7. Project Presentations | Credit | **4/23/15** |
| 8. Final Exam | 30% | **5/7/15** |
| 9. Quizzes (2) | 5% | **3/6/153/26/15** |

**\* Faculty retains the right to adjust an individual student grade within the group depending on student feedback regarding performance & participation within the group.**

**NOTE: Paper Returns: Please be aware that given the class size, it will take a minimum of two to four weeks for papers to be graded and returned.**

**\*\*Late assignments (other than quizzes) will have a 10 point deduction per day starting with the due date (and then any portion of 24 hour period late) up to 2 days. A zero will then be the grade.**

**\*\*\*Topic quizzes are due in Blackboard on the day and by the time cited. Late Quizzes will receive a grade of zero. Any technical problem with Blackboard when completing a quiz must be reported immediately within 5 minutes of the due time for any special consideration to be given.**

**Special Note: Papers that are uploaded will be graded as is. Failure to upload the correct paper version OR uploading the wrong paper will result in point deductions as described above. The faculty is NOT responsible for notifying the student the wrong paper was submitted. Verify every upload carefully and/or any paper sent via email! ALL papers must be submitted as MS-Word documents—no exceptions. These papers will be treated as late papers.**

**\*\*\*\*Each assignment is to have a cover page without exception and an attached grade sheet as applicable.**

**Grading Policy:** Students are expected to keep track of their performance throughout the semester and seek guidance from available sources (including the instructor) if their performance drops below satisfactory levels.

Course Grading Scale

A = 92 to 100

B = 83 to 91

C = 74 to 82

D = 68 to 73 – cannot progress

F = below 68 – cannot progress

**Grade Grievances**: Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current University Catalog. <http://catalog.uta.edu/academicregulations/grades/#graduatetext>.

**Attendance Policy:** Regular online class attendance (Live Chats) and participation is expected of all students. Students are responsible for all missed course information.

**Make-up Exams:** Please contact your faculty for approval. Upon approval from your faculty, you need to schedule an appointment with Sonya Darr at sdarr@uta.edu. Please allow a 24 hour advance notice when scheduling.

**Expectations of Out-of-Class Study: S**tudents enrolled in this course should expect to spend at least an additional 9-12 hours per week on their own time in course-related activities, including reading required materials, completing assignments, preparing for exams, etc.

**Drop Policy:** Graduate students who wish to change a schedule by either dropping or adding a course must first consult with their Graduate Advisor. Regulations pertaining to adding or dropping courses are described below. Adds and drops may be made through late registration either on the Web at MyMav or in person through the student’s academic department. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Office of Financial Aid and Scholarships at <http://www.uta.edu/fao/> . The last day to drop a course is listed in the Academic Calendar available at <http://www.uta.edu/uta/acadcal.php?session=20146>

1. A student may not add a course after the end of late registration.
2. A student dropping a graduate course after the Census Date but on or before the end of the 10th week of class may with the agreement of the instructor, receive a grade of W but only if passing the course with a C or better average. A grade of W will not be given if the student does not have at least a C average. In such instances, the student will receive a grade of F if he or she withdraws from the class. Students dropping a course must:

(1) Contact course faculty to obtain permission to drop the course with a grade of “W”.

(2) Contact your graduate advisor to obtain the form and further instructions.

**Census Day: February 4, 2015**

**Last day to drop or withdraw: April 3, 2015**

**Americans with Disabilities Act:**  The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability) or by calling the Office for Students with Disabilities at (817) 272-3364.

**Title IX:** The University of Texas at Arlington is committed to upholding U.S. Federal Law “Title IX” such that no member of the UT Arlington community shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity. For more information, visit [www.uta.edu/titleIX](http://www.uta.edu/titleIX).

**Academic Integrity:**  All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

*I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*

*I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

T Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted.

Per UT System Regents’ Rule 50101, §2.2, suspected violations of university’s standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with the University policy, which may result in the student’s suspension or expulsion from the University.

"Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

As a licensed registered nurse, graduate students are expected to demonstrate professional conduct as set forth in the Texas Board of Nursing rule **§215.8. in the event that a graduate student holding an RN license is found to have engaged in academic dishonesty, the college may report the nurse to the Texas BON using rule §215.8 as a guide.**

**Plagiarism:** Copying another student’s paper or any portion of it is plagiarism. Copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. Consistent with APA format, if five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author’s name, date of publication, and page number of publication. If the author’s ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing giving the author’s name and date of publication. If a single author’s ideas are discussed in more than one paragraph, the author must be referenced, according to APA format. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are expected to review the plagiarism module from the UT Arlington Central Library via <http://library.uta.edu/plagiarism/index.html>

**Student Support Services**:UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at [www.uta.edu/resources](http://www.uta.edu/resources).

**Electronic Communication:** UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. **All students are assigned a MavMail account and are responsible for checking the inbox *regularly, at least two to three times weekly.*** There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

If you are unable to resolve your issue contact the Helpdesk at helpdesk@uta.edu.

**Student Feedback Survey:** At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit <http://www.uta.edu/sfs>.

**Final Review Week:** A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

**Emergency Exit Procedures:**  Should we experience an emergency event that requires us to vacate the building that may interfere with Live Chats or Blackboard activities that may be in progress at the time, will be re-scheduled for a make-up.

**Librarian to Contact:**

**Peace Williamson**, *Nursing Librarian*

Phone: (817) 272-7433

E-mail: peace@uta.edu

Research Information on Nursing:

[**http://libguides.uta.edu/nursing**](http://libguides.uta.edu/nursing)

Library Home Page <http://www.uta.edu/library>

Subject Guides <http://libguides.uta.edu>

Subject Librarians <http://www.uta.edu/library/help/subject-librarians.php>

Database List <http://www.uta.edu/library/databases/index.php>

Course Reserves <http://pulse.uta.edu/vwebv/enterCourseReserve.do>

Library Catalog <http://uta.summon.serialssolutions.com/#!/>

E-Journals <http://pulse.uta.edu/vwebv/searchSubject>

Library Tutorials <http://www.uta.edu/library/help/tutorials.php>

Connecting from Off- Campus <http://libguides.uta.edu/offcampus>

Ask A Librarian [http://ask.uta.edu](http://ask.uta.edu/)

The following URL houses a page where we have gathered many commonly used resources needed by students in online courses: <http://www.uta.edu/library/services/distance.php>

**UTA College of Nursing Additional Information**

**Status of RN Licensure:** All graduate nursing students must have an unencumbered license as designated by the Texas Board of Nursing (BON) to participate in graduate clinical nursing courses. It is also imperative that any student whose license becomes encumbered by the BON must immediately notify Dr. Mary Schira College of Nursing, Associate Dean- Department of Advanced Practice Nursing. The complete policy about encumbered licenses is available online at: [www.bon.state.tx.us](http://www.bon.state.tx.us)

**MSN Graduate Student Dress Code:** The University of Texas at Arlington College of Nursing expects students to reflect professionalism and maintain high standards of appearance and grooming in the clinical setting. This will be applicable for respective assignments identified in the course syllabus.

**Please View the College of Nursing Student Dress Code on the nursing website:**  <http://www.uta.edu/nursing/msn/msn-students> .

**UTA Student Identification: MSN Students MUST be clearly identified as UTA Graduate Students and wear a UTA College of Nursing ID in the clinical environment.**

**Blood and Body Fluids Exposure:** A Health Verification form was signed by all MSN students at start of the program documenting personal health insurance coverage. All MSN students have mandatory health insurance and will need to manage exposure to blood and fluids. Current CDC guidelines can be found at:<http://www.cdc.gov/>

**Graduate Student Handbook:** Students are responsible for knowing and complying with all policies and information contained in the Graduate Student handbook online at: <http://www.uta.edu/nursing/msn/msn-students>

**Student Code of Ethics:** The University of Texas at Arlington College of nursing supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the student handbook online: <http://www.uta.edu/nursing/msn/msn-students>

**No Gift Policy:** In accordance with Regent Rules and Regulations and the UTA Standards of Conduct, the College of Nursing has a “no gift” policy. A donation to one of the UTA College of Nursing Scholarship Funds, found at the following link: is <http://www.uta.edu/nursing/student-resources/scholarship> would be an appropriate way to recognize a faculty member’s contribution to your learning.  For information regarding Scholarship Funds, please contact the Dean’s office.

**Online Conduct:** The discussion board should be viewed as a public and professional forum for course-related discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings should be professional in nature.

It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Inappropriate statements/language will be deleted by the course faculty and may result in denied access to the Discussion boards. Refer to UTACON Student Handbook for more information.

***For this course Blackboard communication tools, discussion boards, and UTA MAV email will be used extensively and should be checked often.***

**Writing Center:** The Writing Center provides the workshops below to help guide graduate students through the demands of writing at the graduate level. In order to sign up for workshops, students must register with the Writing Center at <http://uta.mywconline.com/> . Workshops are listed on the regular appointment schedule. If you experience any difficulty signing up for any of these, please call (817) 272-2601 and one of our staff will be happy to assist.

All Workshops hosted by the Writing Center are held in 411 Central Library and are offered at 6 p.m. on Mondays, Tuesdays, Wednesdays or Thursdays. These are not recorded and are not available online.

**Emergency Phone Numbers**: In case of an on-campus emergency, call the UT Arlington Police Department at 817-272-3003 (non-campus phone), 2-3003 (campus phone). You may also dial 911. For non-emergencies, contact the UTA PD at 817-272-3381.

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| **MISCELLANEOUS INFORMATION:** | Inclement Weather (College Closing) Inquiries:*Metro (866) 258-4913*Fax Number - UTA College of Nursing: (817) 272-5006Attn: Graduate Nursing Programs OfficeUTA Police (Emergency Only): (817) 272-3003**Mailing Address for Packages:**University of Texas at Arlington College of Nursing**c/o Dr. Phyllis Adams**411 S. Nedderman Drive, Pickard Hall Box 19407Arlington, Texas 76019-0407 |

**Department of Advanced Practice Nursing Support Staff**

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| **Mary Schira,** PhD, RN, ACNP-BCAssociate DeanChair Advance Practice NursingEmail address: schira@uta.edu  |
| **Rose Olivier**Administrative Assistant IPickard Hall Office # 605(817) 272-9517Email address: olivier@uta.edu  |
| **Janyth Arbeau**Clinical CoordinatorPickard Hall Office # 610(817) 272-0788Email address: Arbeau@uta.edu ornpclinicalclearance@uta.edu |
| **Sonya Darr**Support Specialist IPickard Hall Office # 609(817) 272-2043Email address: sdarr@uta.edu  |
| **Kimberly Hodges**Support Specialist IIPickard Hall Office #612(817) 272-9373Email address: khodges@uta.edu or npclinicalclearance@uta.edu |

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| **Graduate Advisors:** |
| **Students with last Name A-L:**Sheri DeckerGraduate Advisor IIPickard Hall Office # 611(817) 272-0829Email: s.decker@uta.edu  | **Students with Last Name M-Z:**Luena WilsonGraduate Advisor IPickard Hall Office # 613(817) 272- 4798Email: lvwilson@uta.edu  |