

FALL 2015 MAVS 1000-077

Day of the Week: Wednesday

Time: 9:00am-9:50am

Location: UC B170F

Instructor Information:

Name: Dr. Amy Austin

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<https://www.uta.edu/profiles/amy-austin>

Office Hours: MW 2-3pm

Peer Leader Information

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Course Description

First-time freshmen students (new high school graduates) who have been accepted into UT Arlington are required to take MAVS 1000. MAVS 1000 orients students to life on campus and assists in the transition to college. Course content and assignments will help students identify their individual needs and skills which will affect their success, determine what resources are appropriate and available to them, and formulate a plan for an actively engaged and enriched experience on the campus.

Student Learning Outcomes:

MAVS 1000 will allow students to do the following by the end of the semester:

Academic Success

1. Develop strategies for to be an active, independent learner.
2. Develop effective study and test preparation strategies.
3. Understand how effective self-management positively impacts academic success (motivation, goal setting, and time management).
4. Discover campus resources to support their learning and personal needs.
5. Identify library resources available to support their learning needs.
6. Understand the value of teamwork in the college environment and beyond.

Personal Skill Development

1. Identify a support network consisting of peers, staff, and faculty.
2. Identify strategies for effective money management.
3. Describe how campus diversity impacts their academic experience.
4. Understand the impacts of healthy living.

Engagement Beyond the Classroom

1. Identify the value of involvement and engagement on campus.
2. Design an intentional co-curricular plan for their collegiate journey.
3. Experience campus events.
4. Connect skills and interests to future careers.

Course Expectations

Attendance: At The University of Texas at Arlington, taking attendance is not required. Rather, each faculty member is free to develop his or her own methods of evaluating students' academic performance, which includes establishing course-specific policies on attendance. As the instructor of this

section, I have determined **attendance is required** and students may not miss more than 2 classes. Should a student miss more than 2 classes, the student is required to schedule a meeting with the instructor to discuss optional activities to be completed to make up for the absence.

Blackboard: Course content and assignments will be available through Blackboard. Students are required to submit written assignments to Blackboard by the due date. A schedule of assignments and due dates are available in the syllabus.

Recommended Text and Other Course Materials:

1. Recommended text: "No Limits: Foundations and Strategies for College Success", by Dr. Dawn Remmers (2nd edition)
2. Three ring notebook or folder with brads for class information and handouts.
3. Paper and pen/pencil for taking notes and completing in-class assignments.

Assignment Guidelines

Assignments are designed to provide opportunity to practice and apply the skills and concepts discussed in class.

- Assignments are due at the beginning of class on the date they are listed on the syllabus.
- In-class assignments may not be made up.
- All work done outside of class should be typed unless a worksheet is provided. In cases where work that is hand-written is accepted, be sure to write legibly. If I cannot read it, I will assume it is incorrect and points may be deducted.
- Assignments must be completed according to the specified assigned format.
- Assignments without a name will not be graded for credit.

Grading

The course is graded on a Pass/Fail grading system. Students must earn 75% or higher in the course to earn a P for the course. Assignments are weighted as follows:

Graded Items	% of Final Grade
Class Participation (attendance and in class assignments)	50%
Campus Event Attendance	30%
Out of Class Assignments	20%
	100%

Assignment Descriptions

Class Participation (attendance and in class assignments)

MAVS 1000 is a discussion and activity based course, thus attendance and participation in class discussions and activities is an important component and will be graded weekly. If absent from class, a student cannot earn attendance points for that day. In addition to attendance, there will be graded in class assignments throughout the semester. These assignments may or may not be announced in advance. Students are encouraged to attend each week in order to guarantee completion of in class assignments.

Campus Event Attendance

Students must select 3 campus events to attend during the course of the semester. Students have flexibility in selecting the events, but the three events should vary in type and purpose. (Athletic event, social event, academic event, fine arts performance, diversity/multicultural program, traditional event, service, etc.)

For the assignment, students must take a photo at the event to show evidence attendance. After attending the event, students must submit a one-paragraph journal entry that includes the photo and addresses the following:

- The name, date and time of the event attended
- Why this particular event was chosen
- What you enjoyed most about attending the event
- What you learned from attending the event

Your paper should be typed double-spaced, using 12-point font size, Times New Roman, with 1" margins (top, bottom, sides). The assignment will be submitted on Blackboard. There are three due dates for the assignment listed on the course schedule.

Out of Class Assignments

While a majority of assignments will be completed in class, students will be required to complete some assignments outside of class. Students are required to complete all out of class assignments and submit into Blackboard. A description of out of class assignments is provided below.

Students Organization Investigation

Students must attend Activities Fair Day on January 28th in the University Center and collect information from at least 3 different student organizations that are of interest to them. Students may also use MavOrgs (<https://mavorgs.collegiatelink.net>) to research student organizations.

Upon conclusion of the research the student must answer the following questions about the 3 organizations they selected (one paragraph for each organization):

- Summary of organization's purpose
- How the organization aligns with your interests
- How the organization could enhance your experience at UT Arlington
- When are the meetings?

Your paper should be typed double-spaced, using 12-point font size, Times New Roman, with 1" margins (top, bottom, sides). The assignment will be submitted to the Blackboard. The assignment due date is posted in the course schedule.

Faculty Meeting

Schedule an appointment to meet with the UTA instructor or faculty member in one of your courses.

Here are some questions you may want to ask the faculty member:

- a specific question about a topic you don't understand,
- what you can do to more adequately prepare for exams,
- and/or what s/he recommends you do to improve your performance in the course.

Write a one-page journal entry about what action steps are you going to take as a result of your meeting. In the journal you should also reflect on how consultation with faculty could assist you when you are struggling with future courses.

The text should be typed double-spaced, using 12-point font size, Times New Roman, with 1" margins (top, bottom, sides). The assignment will be submitted to the Blackboard. The assignment due date is posted in the course schedule.

Career Inventory Journal

Complete My Plan, an online self-assessment tool to identify careers that use some of the skills identified through My Plan. Write a one-page journal entry about careers that are of interest to you and how those careers are a match with your skills and interests. The text should be typed double-spaced, using 12-point font size, Times New Roman, with 1" margins (top, bottom, sides). The assignment will be submitted to the Blackboard. The assignment due date is posted in the course schedule.

Course Policies

Classroom Participation Policy

College level behavior, courteousness, and attentiveness are expected from each student. **Please turn off all cell phones, pagers, and other electronic equipment.** Students that neglect to turn off their phones will be asked to leave class for the remainder of the class period and will be assessed absence deductions accordingly. Put away newspapers, magazines and assignments from other classes before the beginning of class. Each student is expected to keep up with course assignments, readings, and to attend class. An attitude of cooperation, a willingness to contribute ideas and experiences, and openness to new concepts and theories will enhance your collegiate experience.

Disruptions and/or distractions to the learning environment are not acceptable. Students who interfere with learning will be asked to leave class immediately and to schedule an instructor conference to discuss re-admission to class. Students with behavior or attitudes deemed inappropriate to the university setting will be referred to the Office of Student Conduct.

Electronic Communication:

UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

Emergency Exit Procedures: Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist handicapped individuals.

Drop Policy

Because MAVS 1000 is a required course for all incoming freshmen, students are prohibited from dropping MAVS 1000.

Americans with Disabilities Act

The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

Title IX: The University of Texas at Arlington is committed to upholding U.S. Federal Law "Title IX" such that no member of the UT Arlington community shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity. For more information, visit www.uta.edu/titleIX.

Student Support Services

UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at www.uta.edu/resources.

Academic Integrity

All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

Instructors may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents' Rule* 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student's suspension or expulsion from the University.

Student Feedback Survey:

At the end of each term, students enrolled in classes categorized as "lecture," "seminar," or "laboratory" shall be directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit <http://www.uta.edu/sfs>.

Final Review Week: A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

COURSE SCHEDULE

As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course.

DATE	TOPIC Overview	Assignment Due
Week 1 9/2	Welcome to UTA and MAVS 1000! Syllabus Overview, Blackboard Training After class: Maverick Cook-out and Activity Fair Day (10 a.m. to 2 p.m.)	
Week 2 9/9	Maverick Connections, New Beginnings - Why Involvement Matters - Leadership Development	Student Organization Investigation
Week 3 9/16	Self-Directed and Active Learning - Active learning strategies inside and outside of class - Test preparation strategies	
Week 4 9/23	Self-Management - Motivation, Attitude, Goal Setting - Time Management	Campus Event #1
Week 5 9/30	Avoiding Hazards Along the Way - Absenteeism, Procrastination, Test Anxiety - Academic Integrity	
Week 6 10/7	Navigating Academic Policies and Procedures - Academic Standing, Policies - Deadlines, Registration - Academic Resources	
Week 7 10/14	Working in Groups - Group Study, Projects - Group effectiveness	Campus Event #2
Week 8 10/21	The Library: Meet in Central Library	
Week 9 10/28	Healthy Lifestyles	Faculty Meeting
Week 10 11/4	Money Management	
Week 11 11/11	Diversity and the Maverick Experience	Career Inventory Journal
Week 12 11/18	Career Development: The Journey Starts Now	Campus Event #3
Week 13 11/25	Instructor Choice Topic	
Week 14 12/4	Course Evaluation and Course Wrap Up	