**The University of Texas at Arlington**

**College of Nursing and Health Innovation**

**N6322 Tranlational Research**

**Fall 2016**

**Instructor(s): Maureen Courtney APRN, FNP-BC, PhD**

 **Associate Professor**

**Office Number:** Pickard Hall

**Email Address:** **Maureen@uta.edu**

**Faculty Profile:**

**Office Hours:** by appointment.

**Section Information:** NURS 6322 section 001

**Time and Place of Class Meetings:** Blackboard can be accessed at <http://elearn.uta.edu>

All classes including orientation are online in Bb. See the weekly schedule for important dates.

**Description of Course Content:** This course provides a review of core research concepts as a foundation for evidence appraisal and translation. New practice-based clinical inquiry methods and strategies to promote translational science are explored for application in the DNP role.

**Other Requirements: :** NURS 6320; Graduate Level Statistics (with minimum of a B)

**Student Learning Outcomes:**

1. Demonstrate application of core research concepts to evidence appraisal.
2. Apply design and measurement concepts into practice-based clinical inquiry.
3. Analyze practice-based clinical inquiry and translation to DNP practice.

Compare and contrast Evidence Based Practice, Quality Improvement, and Research (knowledge generation).

**Required Textbooks and Other Course Materials:**

**Required Textbooks:**

LoBiondo-Wood, G., & Haber, J. (2014). *Nursing research: Methods and critical appraisal for evidence based practice* (8th ed.). New York: Mosby Elsevier.

ISBN: 978-0-323-10086-1

Heavey, E. (2014). *Statistics for Nursing: A practical approach* (2nd ed.). Burlington, MA: Jones & Bartlett Learning. ISBN: 978-1-284-04834-6

White, K., Dudley-Brown, S., and Terhaar, M. (2016). *Translation of evidence into nursing and health care* (2nd ed). New York: Springer

**Recommended Textbooks:**

American Psychological Association. (2010). Publication Manual of the American Psychological Association (6th Ed.). Washington, DC: Author.

 ISBN: 978-1-4338-0561-5

Hacker, D., & Sommers, N. (2011). A writer’s reference (8th ed.). Boston: Bedford/St. Martin’s. ISBN-10:0-312-60143-3

**Descriptions of major assignments and examinations with due dates:**

**1. Multiple-choice exams: Taken online in Blackboard**

There are four (4) exams that cover the content of the reading assignments and lectures for those weeks. The purpose of the exam is to test your knowledge of the content, or see where you need to learn more.

Exams are open all day, beginning at 12 a.m. until 23:55 p.m., on the scheduled date (see weekly schedule below). They are timed exams, meaning that once you begin you will only have a certain number of minutes to take them. You must complete the exam by 23:55 p.m. More instructions are included in Blackboard.

Some of the exam questions will be testing your knowledge of the research article:

**Onieva-Zafra, M.D., Castro-Sanchez, A.M., Mataran-Penarrocha, G.A., Moreno-Lorenzo, C., (2013). Effect of music as nursing intervention for people diagnosed with fibromyalgia.** *Pain Management Nursing****,* 14(2):e39-e46. doi: 10.1016/j.pmn.2010.09.004.** (Available full text, online, through the UTA Library.)

PRIOR TO EACH EXAM, you should read the above listed article, looking for application of your knowledge of the research process in that article.

During the exam, you may have the article next to you at your computer. You may refer to it during the exam but you will have quite limited time to do this. I suggest you mark each research component in the article clearly so that if a question, for example, is about variables you can quickly check that. You may NOT confer with other students or any other individual during or after the exam. It should be your work alone.

**2. Statistical Multiple-choice exams: Taken online in Blackboard**

Students will complete two (2) exams that cover the review of statistics as well as from the new reading assignments for those weeks. The purpose of the exams is to test your knowledge of the content, or see where you need to learn more. The exams are open all day, beginning at 12 a.m. until 23:55 p.m. on the scheduled dates (see weekly schedule below). They are timed exams, meaning that once you begin you will only have a certain number of minutes to take them as previously instructed in the course.

1. **Research Core Assignments;** You willprovide answers to 7 small assignments designed to help you apply your research knowledge. Each assignment is to be uploaded no later than Thursday night at 23:55 at the end of the week (prior to a new topic start on Friday) to BB where it will be graded using a rubric.

**Grading Percentages for this Course:**

Research Exams (4 X 10% each) 40 %

Statistics Exams (2 X 10% each) 20 %

Discussion Board 5%

Initial PICOTS statement 5%

Presentation 2%

Assignments (7 X 4% each) 28%

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TOTAL 100 %

**Grading Policy:** Students are expected to keep track of their performance throughout the semester and seek guidance from available sources (including the instructor) if their performance drops below satisfactory levels.

Course Grading Scale

A = 92 to 100

B = 83 to 91.99

C = 74 to 82.99

D = 60 to 73.99 – cannot progress

F = below 59.99 – cannot progress

**Grade Grievances**: Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current University Catalog. <http://catalog.uta.edu/academicregulations/grades/#graduatetext>

**Make-up Exams: Please do NOT request altered exam dates or times; you are expected to adhere to the course schedule. An exception will be granted only for an emergency.**

If you become ill, have an accident or family **emergency** and do not believe you can complete an assignment on time, you should phone or email the instructor immediately – **BEFORE** - the due date and time. The instructor may postpone the deadline without penalty, depending on the circumstances. Documentation of your emergency must be provided. Once the due date has passed, a grade of zero will be assigned regardless of the excuse.

**Any make-up examinations given may include questions that are other than multiple choice, and/or T/F. Additionally, make-up exams may be set so that the highest grade possible is a 70%. Make-up examinations may be given at the convenience of the faculty and availability of staff proctors.**

**Submitting Exams:** In Blackboard, the setting is such that it will auto-submit at the end of the allotted time even if you have not finished.

**Late Work:** Late work is not a good idea—your peers work hard to manage their schedule and the expectation is that you will too. The instructor will impose penalties for late work. **Twenty (20) points will be deducted** from the final grade of the assignment for each day the work is late or any portion of a 24 hour period. Work is considered “late” if it is received after the scheduled due date and time.

**Expectations of Out-of-Class Study:** Beyond the time required to attend each class meeting, students enrolled in this course should expect to spend at least an additional 12-20 hours per week on their own time in course-related activities, including reading required materials, completing assignments, preparing for exams, etc.

**Attendance Policy:** Regular class attendance (online and campus) and participation is expected of all students. No points are given for online attendance; however, students are responsible for all online course content and information, including all announcements and discussion board posts.

**CONHI - language**

**Drop Policy:** Graduate students who wish to change a schedule by either dropping or adding a course must first consult with their Graduate Advisor.

Regulations pertaining to adding or dropping courses are described below. Adds and drops may be made through late registration either on the Web at MyMav or in person through the student’s academic department. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Office of Financial Aid and Scholarships at <http://www.uta.edu/fao/>  .  The last day to drop a course is listed in the Academic Calendar available at <http://www.uta.edu/uta/acadcal.php?session=20146>

1.      A student may not add a course after the end of late registration.

2.      A student dropping a graduate course after the Census Date but on or before the last day to drop may, receive a grade of W. Students dropping a course must:

(1)  Contact your graduate advisor to obtain the drop form and further instructions before the last day to drop.

**Census Day: September 12, 2016**

**Last day to drop or withdraw Nov , 2016 by 4:00 p.m.**

**Disability Accommodations:** UTArlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA), The Americans with Disabilities Amendments Act (ADAAA),* and *Section 504 of the Rehabilitation Act.* All instructors at UT Arlington are required by law to provide “reasonable accommodations” to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of a letter certified by the **Office for Students with Disabilities (OSD).** Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

**The Office for Students with Disabilities, (OSD)**  www.uta.edu/disability or calling 817-272-3364.

**Counseling and Psychological Services, (CAPS)** www.uta.edu/caps/ or calling 817-272-3671.

Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

**Title IX:** *The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit uta.edu/eos. For information regarding Title IX, visit* [www.uta.edu/titleIX](http://www.uta.edu/titleIX).

**Academic Integrity:** All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

*I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*

*I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted.

Per UT System Regents’ Rule 50101, §2.2, suspected violations of university’s standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with the University policy, which may result in the student’s suspension or expulsion from the University.

"Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

As a licensed registered nurse, graduate students are expected to demonstrate professional conduct as set forth in the Texas Board of Nursing rule **§215.8. in the event that a graduate student holding an RN license is found to have engaged in academic dishonesty, the college may report the nurse to the Texas BON using rule §215.8 as a guide.**

**Plagiarism:** Copying another student’s paper or any portion of it is plagiarism. Copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. Consistent with APA format, if five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author’s name, date of publication, and page number of publication. If the author’s ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing giving the author’s name and date of publication. If a single author’s ideas are discussed in more than one paragraph, the author must be referenced, according to APA format. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are expected to review the plagiarism module from the UT Arlington Central Library via <http://library.uta.edu/plagiarism/index.html>

**Student Support Services**:UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at [www.uta.edu/resources](http://www.uta.edu/resources).

**The English Writing Center (411LIBR)**: Hours are 9 am to 8 pm Mondays-Thursdays, 9 am to 3 pm Fridays and Noon to 5 pm Saturdays and Sundays. Walk In ***Quick Hits*** sessions during all open hours Mon-Thurs. Register and make appointments online at [http://uta.mywconline.com](http://uta.mywconline.com/). Classroom Visits, Workshops, and advanced services for graduate students and faculty are also available. Please see [www.uta.edu/owl](http://www.uta.edu/owl) for detailed information.

**Student Success Faculty:** In order to assist masters nursing students who are at academic risk or who need academic support, there are graduate faculty members available to you. The goal of the success faculty members is to support student achievement in masters-level coursework so students can reach their educational goals. Students may contact a success faculty member directly, or a course instructor may encourage you to contact a success faculty member.

The success faculty in the MSN Program:

Dr. Donelle Barnes is available as a writing coach to assist students in the MSN Core courses; theory, research, and evidence based practice. Since these courses are writing intensive, Dr. Barnes can help students improve the clarity and organization of their written papers. She can be reached via email: donelle@uta.edu.

Dr. Mary Schira is available as a success faculty to assist with diverse resources that may include study skills, testing challenges/approaches, managing multiple responsibilities, and addressing personal issues impacting academic performance.   Course content challenges may also be addressed, with referral to additional resources as indicated.  Dr. Schira can be reached via email:  schira@uta.edu.

**Electronic Communication:** UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. **All students are assigned a MavMail account and are responsible for checking the inbox regularly.** There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

If you are unable to resolve your issue contact the Helpdesk at helpdesk@uta.edu.

**Student Feedback Survey:** At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit <http://www.uta.edu/sfs>.

**Final Review Week:** A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

**Librarian to Contact:**

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| Peace Williamson 817-272-6208peace@uta.edu | Lydia Pyburn 817-272-7593llpyburn@uta.edu | Heather Scalf817-272-7436scalf@uta.edu | Kaeli Vandertulip817-272-5352Kaeli.vandertulip@uta.edu |

Contact all nursing librarians:

library-nursing@listserv.uta.edu

**Helpful Direct Links to the UTA Libraries’ Resources**

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| **Research Information on Nursing**  | [**http://libguides.uta.edu/nursing**](http://libguides.uta.edu/nursing) |
| **Library Home Page**  | <http://library.uta.edu/> |
| **Subject Guides**  | <http://libguides.uta.edu> |
| **Chat with the Library**  | <http://ask.uta.edu> |
| **Database List**  | <http://libguides.uta.edu/az.php>  |
| **Course Reserves**  | <http://pulse.uta.edu/vwebv/enterCourseReserve.do> |
| **Library Catalog**  | <http://uta.summon.serialssolutions.com/#!/> |
| **E-Journals**  | <http://pulse.uta.edu/vwebv/searchSubject> |
| **Library Tutorials**  | <http://www.uta.edu/library/help/tutorials.php> |
| **Connecting from Off- Campus**  | <http://libguides.uta.edu/offcampus> |

The following URL houses a page where we have gathered many commonly used resources needed by students in online courses: <http://www.uta.edu/library/services/distance.php>.

**General Guidelines for Assignments**

Professional expression of ideas is expected in all work submitted for this class. Any submission that includes errors in grammar, punctuation, format, or expression of ideas that significantly obscure content of the paper will have points deducted.

Students in the DNP program are expected to purchase and use the most recent Publication Manual of the American Psychological Association (APA). The most recent Edition of the APA Publication Manual is to be used in conjunction with the guidelines in this syllabus and instructions given in class to demonstrate correct style and format in all papers (including grammar and punctuation, use of numbers and abbreviations, and citation of sources).

**Submitting assignments:** Upload all completed assignments to the appropriate area in Blackboard. Before uploading any assignment**, save the file using your last name, first initial, and brief assignment name as the file name (Ex: Smith B. Problem Purpose Hypothesis).** Do not include any extra punctuation in file names uploaded to Blackboard. Be sure to upload all needed files before submitting the assignment. The paper you submit for grading is the paper that will be graded.

**Title page:** Each paper is to have a formal title page at the beginning of the paper. This page should include the following: Title of the paper, student’s name, name of the course, name of the instructor, and date of completion or submission, page number and unique title. An example that can be copied and pasted is provided in the syllabus. Do not include the line that is at the bottom of the page since it is part of the syllabus only.

Note: the Title page template you see in the syllabus does not strictly comply with APA guidelines. This is because the title page template was chosen by the CONHI and must be used on papers written for courses within the College. All other parts of your papers are expected to adhere to APA guidelines.

**Pagination:** Page numbering starts with the title page. Numbering continues through the reference list and any appendices. Arabic (1, 2 etc.) numbers are to be used. Insert page breaks after the title page, before the reference list, and before appendices.

**Margins:** Margins are to be 1 inch on all sides. Text should be left justified only. This means that the right margin may appear irregular. If a word is too long to be completed on one line, it should not be hyphenated.

**Type size and font:** Type should be 12 characters per inch. The font should be Times New Roman.

**Spacing:** Double spacing is to be used for the body of papers. Indent the first line of each paragraph ½ inch using the tab key (not manual spacing).

**Punctuation:** One space should follow each comma, colon, or semicolon. Insert one space after punctuation marks ending sentences. There are specific rules for when and when not to use each punctuation mark. Review the APA Manual for the specific rules (p. 87-96).

**Figures and tables:** Figures and tables should be inserted into the body of the paper as close as possible to where they are discussed in text (NOT at the end of the paper). Review the APA Manual for specific rules (p. 128-150).

**Running Headers**: Running header is required on the title page. (See APA manual page 299-230).

**Headings:** Headings within the paper are essential. Grading criteria are helpful in determining appropriate headings for specific assignments. There are specific rules for placement and format of headings. See the APA Manual for further guidance (p. 62-63).

**Quotations:** It is expected that students will synthesize and paraphrase information obtained from the literature rather than relying on quotes. **Quotations should be rare and limited to only that which is absolutely essential.**  Unwarranted use of quotations will result in deductions from the assignment grade. When more than 5 words in a row are directly taken from another source, it is considered a quotation and must be cited as such. When quoting is absolutely necessary, the words must be enclosed in quotes (or if more than 40 words, displayed as an indented block) and the original author or speaker and page number must be cited. See the APA Manual for how to properly cite quotations. Failure to correctly cite quotations is plagiarism, and this will be reported to the appropriate officials.

**Reference citations in text:** Every sentence that is not your own original idea must have a citation to a source, even in the introduction to the paper. Any sentence that is not clearly linked to a citation means that you are claiming that idea as your own original idea (if it is not your own idea, then it is plagiarism, and you will not receive credit for that portion of the paper). Sources must be cited during or at the end of each fact, not only at the beginning or end of the paragraph or be clearly linked to a citation in the previous sentence. There are specific guidelines for citing primary and secondary sources in text (including for first and subsequent citations) as well as for personal communications. See the APA Manual for further guidelines. Failure to correctly cite sources is plagiarism, and this will be reported to the appropriate officials.

**Reference list:** The reference list includes only the references cited within the paper. There are specific guidelines for citation of various types of sources. These guidelines include spacing, commas, periods, capitalization, italicization, DOIs, and order of elements of the citation. Format your reference list using the hanging indent function in Microsoft Word (in paragraph formatting) rather than manual spacing. Use double spacing within and between references.

Paper for XXX

[Your name here]

The University of Texas at Arlington College of Nursing

In partial fulfillment of the requirements of

N6322 Translation Research

 Faculty name and rank

[Date]

**Weekly** **SCHEDULE**

Assignments are due on specific dates, by 23:55 PM. ***As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course. Dr. Reni Courtney***

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| **WEEK OF:** | **Topics and Readings** | **Assignments DUE** |
| **Week 1 (starts August 26-Sept 2)** | **Introduction and Orientation to Course****Review of Syllabus & Schedule****Evidence-Based Practice Intro & Overview****EBP, QI, and Research**White et al. Chapter 1 | **-Post your introduction** **-Review lecture and slides****-DB post question\*: *Reflect on an example of EBP you are currently using that you implemented in your practice in the past year? Describe the 1) implementation, 2) impact, and 3) challenges. Respond to one peer’s post.*** |
| **Week 2** | **Translation Research & Innovation**White et al. Chapter 2 | **-Review lecture and slides****-DB Post: *Select a translation framework and briefly describe it in 2-4 powerpoint slides posted to BB. Provide your rationale for selecting the framework.* Respond to one peeer’s post.** |
| **Week 3****ON CAMPUS CLASS****Nov 9, 2016** | **CLASS: Discuss Translation and DNP Role****Discuss Differentiation of EBP, QI, and Research****Sources of knowledge****Research process****Types of quantitative research**LoBiondo-Wood & Haber Text: Chapters 1 & 8 |  |
| **Week 4** | **Literature Review**LoBiondo-Wood & Haber Text: Chapters 1 & 3 (Ch. 18 as a reference) | **[Assignment 1]****Exam 1 over LoBiondo Chapters 1, 3, 8 and White Chapters 1 and 2 and all (including lectures)** |
| **Week 5** | **Problem and Purpose****Objectives, Questions & Hypotheses**LoBiondo-Wood & Haber Text: Chapter 2 (Ch. 18 as a reference) | **[Assignment 2]** |
| **Week 6** | **Theoretical Frameworks**LoBiondo-Wood & Haber Text: Chapter 4 (Ch. 18 as a reference) | **[Assignment 3]****Exam 2 over Chapters 2 & 4 (including lectures and Assignments).** |
| **Week 7** | **Research Design**LoBiondo-Wood & Haber Text: Chapters 8, 9, & 10 (Ch. 18 as a reference) | **[Assignment 4]** |
| **Week 8** | **Sampling Methods****Sample Size**LoBiondo-Wood & Haber Text: Chapter 12(Ch. 18 as a reference) | **[Assignment 5]****Exam 3 over Chapters 8, 9, 10, 12 (including lectures and Assignments).** |
| **Week 9** | **Measurement tools****Levels of Measurement****Reliability & Validity of Measures****Collecting data**LoBiondo-Wood & Haber Text: Chapter 14, 15, &16(Ch. 18 as a reference) | **[Assignment 6]** |
| **Week 10****ON CAMPUS CLASS****Oct. 28, 2016** | **Findings & Discussion****Ethics in research**LoBiondo-Wood & Haber Text: Chapter 13 & 17(Ch. 18 as a reference) | **[Assignment 7]****Exam 4 over Chapters 13, 14, 15, 16, 17 (including lectures and Assignments).** |
| **Week 11** | **Statistics**Heavey Text: Chapter 3, 4, 7, and 8 | **Stats Exam 1 over Chapters 3, 4, 7, & 8** |
| **Week 12** | **Statisics** Heavey Text: Chapter 9, 10, 11, 12, and 13 | **Stats Exam 2 over Chapters 9, 10, 11, 12, & 13** |
| **Week 13** | **Methods for Translation & Best Practices for Translation****Doing your initial PICOTS assignment**White et al, Chapter 8 and 15 |  |
| **Week 14** | **Thanksgiving Holiday** |  |
| **Week 15****ON CAMPUS CLASS****Dec. 2, 2016** | **Making Translation Real: Initial PICOTS Paper** | **Present to class and provide 1 page handout to peers and Upload to BB** |
| **Week** | **Course Evaluation (Online)** |  |

**\* Discussion Board Posting Guidelines:** Post your original post as assigned no later thanMonday night after the start of the week on prior Friday. Respond to at least 1 peer post no later than Thursday night. You are expected to read all peer posts to enhance tour learning.

**UTA College of Nursing and Health Innovation - Additional Information**

**Status of RN Licensure:** All graduate nursing students must have an unencumbered license as designated by the Texas Board of Nursing (BON) to participate in graduate clinical nursing courses. It is also imperative that any student whose license becomes encumbered by the BON must immediately notify the Associate Dean- Department of Graduate Nursing. The complete policy about encumbered licenses is available online at: [www.bon.state.tx.us](http://www.bon.state.tx.us)

**MSN Graduate Student Dress Code:** The College of Nursing and Health Innovation expects students to reflect professionalism and maintain high standards of appearance and grooming in the clinical setting. Students must adhere to the Dress Code Policy. www.uta.edu/nursing/file\_download/234/BSNDressCode.pdf **Clinical faculty has final judgment on the appropriateness of student attire and corrective action for dress code infractions. Students not complying with this policy will not be allowed to participate in clinical.**

**UTA Student Identification: MSN Students MUST be clearly identified as UTA Graduate Students and wear a UTA College of Nursing and Health Innovation ID in the clinical environment.**

**Blood and Body Fluids Exposure:** A Health Verification form was signed by all MSN students at start of the program documenting personal health insurance coverage. All MSN students have mandatory health insurance and will need to manage exposure to blood and fluids. Current CDC guidelines can be found at:<http://www.cdc.gov/>

**Ebola exposure**: Please inform your faculty if you have been in contact with anyone who has Ebola/have traveled to a country that has Ebola virus.

**Confidentiality Agreement:** You signed a Confidentiality Form in orientation and were provided a copy of the form. Please take your copy of this Confidentiality Form with you to your clinical sites. **Please do not sign** other agency confidentiality forms. Contact your faculty if the agency requires you to sign their confidentiality form.

**Graduate Student Handbook:** Students are responsible for knowing and complying with all policies and information contained in the Graduate Student handbook online at: <http://www.uta.edu/nursing/msn/msn-students>

**Student Code of Ethics:** The University of Texas at Arlington College of Nursing and Health Innovation supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the student handbook online: <http://www.uta.edu/nursing/msn/msn-students>

 **No Gift Policy:** In accordance with Regent Rules and Regulations and the UTA Standards of Conduct, the College of Nursing and Health Innovation has a “no gift” policy. A donation to one of the UTA College of Nursing and Health Innovation Scholarship Funds, found at the following link: is <http://www.uta.edu/nursing/student-resources/scholarship> would be an appropriate way to recognize a faculty member’s contribution to your learning.  For information regarding Scholarship Funds, please contact the Dean’s office.

**Online Conduct:** The discussion board should be viewed as a public and professional forum for course-related discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings should be professional in nature.

It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Inappropriate statements/language will be deleted by the course faculty and may result in denied access to the Discussion boards. Refer to UTACON Graduate Student Handbook for more information.

***For this course Blackboard communication tools, discussion boards, and UTA MAV email will be used extensively and should be checked often.***

**Emergency Phone Numbers**: In case of an on-campus emergency, call the UT Arlington Police Department at 817-272-3003 (non-campus phone), 2-3003 (campus phone). You may also dial 911. For non-emergencies, call 817-272-3381.

**Department of Graduate Nursing**

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| **Judy LeFlore, PhD, RN, NNP-BC, CPNP-PC & AC, ANEF, FAAN**Interim Associate DeanChair, Graduate Nursing ProgramsDirector, PNP, ACPNP, NNP ProgramsPickard Hall Office #518Email address:  jleflore@uta.edu | **Kathy Daniel, PhD, RN, ANP/GNP-BC, AGSF**Associate Chair, Graduate Nurse Practitioner ProgramsPickard Hall Office #615817-272-0175Email address: kdaniel@uta.edu |
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