

UTA Trombone Studio Policies--Fall '16
ALL COURSE NUMBERS
Music Building Room 250
Office Hour: by appointment

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This syllabus covers course numbers MUSI 1248-003, 2222-023, 2248-003, 3248-003 and 4459-003

1. Course Content

Lower division applied trombone study is a performance based study, which takes the individual student's needs and abilities into consideration in developing a musical approach to the basics and fundamentals of successful performance skills. The primary focus is on tone production, increased range and technique, legato style, and enhanced reading skills, all in an environment of increased musical awareness. All students are taught as "performers in training" regardless of degree plan.

Upper division applied trombone study is a continuation of the individual approach established in lower division study. While continuing to focus on basics of good performance skills and musical goals, upper division study begins to explore the more specific needs required of the musically maturing player. Aspects of upper division study may include study of advanced solo repertoire, orchestral excerpts, and preparation for recitals, auditions, and competitions. Students enrolled in 4458 may play their required degree recital during this semester, or defer it until enrolled in 4459, but in no case should the required recital be programmed outside of an enrolled semester of applied study.

Students should be aware that applied study is intended to be progressive and contiguous, and those students who fail to sequentially enroll in applied study do so at the risk of their own musical and instrumental development. Those students who do not enroll in applied study for more than one semester are required to re-audition for admission as a music major.

2. Student Learning Outcome

The student will demonstrate increased performance skills and greater musical awareness in the areas including, but not limited to, tone production, intonation, rhythmic accuracy, instrumental technique and musical expression as evaluated through regular lessons, periodic jury performances in a studio class setting, and the brass faculty in a formal end-of-semester jury.

3. Attendance Policy

The basic course of study consists of 14 one-hour lessons. Each student is entitled to one "free" cancellation of any lesson during the semester, provided the instructor is given some advance notice. (Therefore, it is theoretically possible to attend only 13 lessons without jeopardizing your grade.) Attendance at lessons is mandatory and unexcused lessons,

with the exception of the aforementioned “freebie”, will result in a grade of 0 for the missed lesson. In the event you do need to miss a lesson--due to illness, emergency or other unavoidable conflict--please call me in advance (if at all possible) and at my discretion I will make a reasonable effort to reschedule your lesson. Two unexcused absences will result in a grade of “F” for the semester. There will also be times when I undoubtedly will need to reschedule due to symphony conflicts, and I will make every effort to give you advance notice of those times. I expect my students to extend the same professional courtesy to me when conflicts arise in their schedule.

If a lesson must be canceled, please do so by direct contact with the instructor, as far ahead of your scheduled time as circumstances permit. Telephone is the preferred method of cancellation. I must also respectfully request that students not appear at their scheduled lesson time and ask for a time later in the week. Plan ahead!

4. Scheduling

Individual lessons will be scheduled during a studio meeting held during the first week of class. Individual lesson times will be posted on a master schedule posted on my studio door. At the end of each week I will post a revised teaching schedule, should one be needed, for the following week only.

5. Studio Class/Trombone Ensemble

Trombone studio class will be held weekly at Mondays at 12:00 noon in room 258. **Please enroll for this required class at MUSI 0010.** It is a pass/fail class and does not add hours to either your load or your tuition. This class is intended to augment and expand the content of your weekly lesson, as well as accommodating your studio juries, explained below. It may also be used for trombone ensemble rehearsals from time to time. (If a student is unavailable to attend the Monday time, he may, at the instructor’s discretion, fulfill this requirement by participating in the group warm-up, described below.)

6. Group Warm-ups

Please participate in a studio-wide group warm-up on Monday and Wednesday mornings at 8:00am in room 367E. For the time being, these are highly recommended, but not required. Please be forewarned they may become mandatory in future semesters if attendance is not sufficient.

7. Required Material

Applied music, like any other course at the university, requires certain materials for which the student is responsible. Material will be assigned on an individual basis; please consider that material as essential for your success as the required text for any other class, and make every effort to secure that material as soon as possible. Hickey’s Music (www.hickeys.com) is an excellent source, with comprehensive listings and (usually) quick mail order service which can be accessed online.

In addition to books and music, I require my students to own the following: tuner, metronome, and a cutaway mouthpiece or B.E.R.P. I also strongly urge you to own some sort of recording device and use it regularly in your practice.

Note: It is important that you begin building your own personal library of music and therefore I do not supply students with music for loan or copying. All students are responsible for securing their own assigned material. In addition, an original copy (non-photocopy) of your solo is your admission ticket to end-of-semester juries.

8. Practice and Progress

Each student enrolled in applied study is expected to make an acceptable amount of progress during the semester and to perform at a reasonable level, regardless of major. Unquestionably, the single greatest reason most students play below their potential is lack of sufficient quality practice. Therefore, the following standard will be maintained in evaluating your weekly lesson. Assigned material is expected to be prepared and played at performance level and will be graded each week as follows:

- A--Exceptional preparation and performance
- B--Above average preparation and performance
- C--Average preparation and performance
- D--Inadequate preparation and performance
- F--No apparent preparation, unacceptable performance

Assigned material will be heard in its entirety at the start of each lesson, and your performance will determine the major part of that lesson's grade.

Applied study, being in large part the acquisition and refinement of neuro-muscular performance skills, is unlike most of your traditional college courses. An hour a day of practice outside of participation in university ensembles should be considered the bare minimum to pass private study; two hours a day is recommended to make noticeable progress; three to make significant progress, and for anyone hoping to continue to graduate study, or who aspires to a professional career, four hours of daily practice is widely considered as the norm.

Evaluation of your weekly lesson is solely the responsibility of the instructor, and the instructor reserves the right to immediately dismiss from any lesson student whose playing demonstrates a lack of adequate preparation.

9. Practice Journal

I strongly urge all students to maintain a practice journal during the course of their private study. This can take a variety of forms and is highly individualized, the goal being to insure covering all areas of performance in a consistent manner as well as logging a record of accumulated practice time. A sample of a suitable practice record is available in the studio.

10. Studio Juries

All students, lower and upper division, will play three studio juries during the course of the semester. Juries, with the exception of sight-reading, will be announced in advance. Studio juries, performed in front of your colleagues during studio class, will consist of the following:

1. **Scale jury**--observe the following requirements:
1248--All major scales and arpeggios, two octaves.

1249--All major and natural minor scales and arpeggios, two octaves.

2248--All major, natural and harmonic minor scales and arpeggios, two octaves.

2249 and beyond--All major, natural, harmonic and melodic minor scales and arpeggios, two octaves.

2. **Etude jury**--a Borgogni vocalise, selected in advance during your lesson.

3. **Sight-reading jury**--due to the unique nature of this particular skill, this jury will not be announced in advance. Jury material to be pre-determined by the instructor and matched to the skill level of each individual student. Students should be prepared to deal with a variety of key signatures, musical styles, articulations, rhythmic demands and clefs.

In addition, students will perform their rep jury solos during the final meetings of our studio class.

11. End-of-semester Repertoire Juries

All students will perform a solo repertoire jury with piano accompaniment for the brass faculty, or portions thereof, at the end of each semester. If you fail to schedule or play an end-of-semester jury for any reason other than an extreme emergency, your semester grade will be an "F" and the course must be repeated. You are responsible for providing your own accompanist. Since good pianists are in great demand at jury time, I strongly recommend that you make arrangements for an accompanist early in the semester. Students who are obviously reading their jury solos with piano for the first time at the jury itself will be immediately dismissed from the jury, receive an "F" for the semester and must repeat the course. Students are also required to bring their accompanist to at least one of their lessons. Those students playing degree recitals, which should take place no later than the final semester of applied study, are exempt from the jury requirement during the semester in which the recital is performed.

12. Fourth Semester Barrier

Successful completion of a fourth semester barrier is required before a student may enroll in upper division private study. The barrier exam is conducted in conjunction with end-of-semester juries and consists of two solo pieces with accompaniment and all major and minor scales. Please consult with the instructor and/or read your wind area handbook for more information about the specifics of the barrier exam.

13. Outside Readings and Listening

Each student enrolled in applied study is required to select a minimum of five items from a list of recommended books, recordings, or live professional concerts in the DFW area. That list will be posted the first full week of classes and students may select whatever combination of readings or listenings they choose. For each book, recording, or live concert, each student will submit a one-page written narrative of their reading or listening experience. These are due no later than the last week of lessons. Failure to submit these short narratives will result in the semester grade being lowered by one letter grade.

14. Grades

Each lesson will be graded on preparation, performance, and receptiveness to instruction. Semester grades will be determined in the following manner:

Average weekly lesson grade--45%
Studio scale jury--10%
Studio etude jury--10%
Studio sight-reading jury--10%
Final rep jury--25%

Please note that I do not “give” grades; I simply document the grade earned by the student. The responsibility for your final grade is yours, not mine.

Failure to attend the requisite number of lessons, or submit the required reviews of books, recordings or concerts will result in the semester grade being lowered.

15. Professional Deportment and Ethical Conduct

Music, whether practiced in an academic or professional environment, is an art form that requires a great deal of personal interaction between participants. If you are not well versed in professional conduct and ethical behavior with your student colleagues and conductors, your studies at UTA will give you ample opportunity to develop those skills. I expect the students in the trombone studio to conduct themselves in a professional manner at all times, particularly in their interactions with fellow musicians and sta

16. Letters of Recommendation

I will, provided I have sufficient advance notice, write an evaluation of your potential for graduate study or job applications, should you request me to do so. Given that I am not a fiction writer, I would urge you to consider the sort of evaluation your work within the studio might warrant before asking me to write on your behalf.

17. Wind and Percussion Area Handbook

For all other concerns, please refer to the Wind and Percussion Area Handbook.

Drop Policy: Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. Students will not be automatically dropped for non-attendance. Repayment of certain types of financial aid administered through

the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships (<http://www.uta.edu/aao/fao/>).

Disability Accommodations: UT Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including The Americans with Disabilities Act (ADA), The Americans with Disabilities Amendments Act (ADAAA), and Section 504 of the Rehabilitation Act. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of a letter certified by the Office for Students with Disabilities (OSD). Only those students who have officially documented a need for an accommodation will have their request honored. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

The Office for Students with Disabilities, (OSD) www.uta.edu/disability or calling 817-272-3364. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability.

Counseling and Psychological Services, (CAPS) www.uta.edu/caps/ or calling 817-272-3671 is also available to all students

Non-Discrimination Policy: The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit uta.edu/eos.

Title IX Policy: The University of Texas at Arlington ("University") is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated. For information regarding Title IX, visit www.uta.edu/titleIX or contact Ms. Jean Hood, Vice President and Title IX Coordinator at (817) 272-7091 or jmhood@uta.edu.

Academic Integrity: Students enrolled all UT Arlington courses are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

UT Arlington faculty members may employ the Honor Code in their courses by having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System Regents' Rule 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student's suspension or expulsion from the University. Additional information is available at <https://www.uta.edu/conduct/>.

Lab Safety Training: Students registered for this course must complete all required lab safety training prior to entering the lab and undertaking any activities. Once completed, Lab Safety Training is valid for the remainder of the same academic year (i.e., Fall through Summer II) and must be completed anew in subsequent years. There are no exceptions to this University policy. Failure to complete the required training will preclude participation in any lab activities, including those for which a grade is assigned.

Electronic Communication: UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php> to help

increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives.

Campus Carry: Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit <http://www.uta.edu/news/info/campus-carry/>

Student Feedback Survey: At the end of each term, students enrolled in face-to-face and online classes categorized as "lecture," "seminar," or "laboratory" are directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback via the SFS database is aggregated with that of other students enrolled in the course. Students' anonymity will be protected to the extent that the law allows. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law and aggregate results are posted online. Data from SFS is also used for faculty and program evaluations. For more information, visit <http://www.uta.edu/sfs>.

Final Review Week: for semester-long courses, a period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week unless specified in the class syllabus. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

Emergency Exit Procedures: Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist individuals with disabilities.

Student Support Services: UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include developmental education and personal counseling. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at <http://www.uta.edu/universitycollege/resources/index.php>.

I have read the syllabus and understand and acknowledge its content and meaning:

Signature

Date

