**The University of Texas at Arlington**

**College of Nursing and Health Innovation**

**N5436 Adult Gerontology Acute Care II**

**Spring 2017**

**Instructor(s):**

**Mary Schira PhD, RN, ACNP-BC**

***Associate Professor***

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Office Hours: Wednesday 1-3:30pm and by appointment

**Sayda Major, *RN, MSN, ACNP-BC***

***Clinical Instructor***

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Office Hours: By Appointment Only

**Section Information:** N5436 Section 001, All Lab Sections

**Time and Place of Class Meetings: Pickard Hall Room 206 4 – 6 pm.** The course is provided using blended online/on-campus strategies. Refer to the class schedule for specific on-campus class meeting dates.

**Description of Course Content:**

Focuses on an interdisciplinary approach to the management and coordination of secondary and tertiary care for adults with complex multi-system dysfunction.

**Student Learning Outcomes:**

1. Practice theory and evidence-based care in managing the care of patients with complex multisystem dysfunction in multiple settings (e.g. Hospital, Emergency Department, Specialty practice).
2. Collaborate with other health care professionals to promote continuity of care for acutely ill patients and families with complex multisystem dysfunction.
3. Collaborate with other health care professionals to promote quality health outcomes for technologically dependent acutely ill adults and their families.
4. Apply principles of ethics, culture, and spirituality in providing care to patients and families experiencing complex multisystem dysfunction
5. Apply outcomes of Acute Care NP Practice to a designated population.
6. Implement the role of the Acute Care Nurse Practitioner in collaboration with other health care professionals in selected acute and specialty practice health care delivery systems.

**Required Textbooks and Other Course Materials:**

American Association of Critical Care Nurses. (2012). *Scope and standards of practice for the acute care nurse practitioner* (2nd ed.) Aliso Viejo, CA

Barkley, T. W. & Myers, M. M. (2015). Practice considerations for adult gerontology acute care nurse practitioners. West Hollywood: CA / Barkley & Associates. (2nd edition, Volumes 1 & 2). Available directly from Barkley & Associates - <http://www.npcourses.com/specialty/acute-care-nurse-practitioner>

Hall, J., Schmidt, G. & Kress, J. (2015) *Principles of critical care.* New York: McGraw Hill.

Johnson, T. J. (2013). *Critical care pharmacotherapeutics.* Burlington, MA: Jones & Bartlett Learning.

McKean, S. C., Ross, J. J., Dressler, D. D., Brotman, D. J., & Ginsberg, J. S. (2012). *Principles and practice of hospital medicine*. New York: McGraw Hill.

Pagana, K. D., Pagana, T. J., & Pagana N. P. (2015). *Mosby’s diagnostic and laboratory test reference*. St. Louis: Elsevier Mosby.

Papadakis, M. A. & McPhee, S. J. (2016). *Current medical diagnosis & treatment*. New York: McGraw Hill.

Sabatine, M. S. (2013). *Pocket medicine*. Philadelphia: Wolters Kluwer Health / Lippincott Williams & Wilkins.

Williams, B., Chang, A., Ahalt, C., Chen, H., Conant, R., Landefeld, C. S., Ritchie, C., & Yukawa, M. (2014). *Current diagnosis and treatment: Geriatrics*. New York: McGraw Hill.

**Additional Texts (not required – recommended):**

Godara, H., Hirbe, A., Nassif, M., Otepka, H. & Rosenstock, A. (2014). *The Washington manual of medical therapeutics.* Philadelphia: Wolters Kluwer Health / Lippincott Williams & Wilkins.

Nicoll, D., Lu, C. M., Pigone, M., & McPhee, S. J. (2012). Pocket guide to diagnostic tests. New York: McGraw Hill Lange

Seller, R. H. & Symons, A. B. (2012). *Differential diagnosis of common complaints*. Philadelphia: Elsevier Saunders.

**Other Requirements:**

Students must have an up-to-date computer system preferably with wired (not wireless) high speed internet in addition to e-mail and internet skills. The course will be delivered in a hybrid format and lectures will be posted online for viewing.

A computer with a webcam, with Respondus lock down browser is required for testing purposes. Students will be required to show their Student ID and their environment when testing. The webcam that is used should give the student flexibility to take a video of their desk and to perform a 360 degree view of the room. Respondus Lockdown Browser may be downloaded from the following link: http://www.respondus.com/lockdown/download.php?id=163943837

**Descriptions of major assignments and examinations with due dates:**

1. Out of class clinical assignments, as assigned by preceptor
2. Self directed and self identified readings which correspond with the student’s clinical site and specialty.
3. Multiple choice examinations (per course schedule)
4. Clinical practicum (**completed by May 5, 2017**)
5. Class participation & completion of required readings prior to class
6. A total of 90 direct patient care clinical practice hours

# Didactic Content Evaluation (88% overall course grade)

1. Multiple choice exams (4) 73%

**Exams will be given Week 4, Week 7, Week 11, and Week 15 of the course.**

1. Class I ( January 26) Participation Grade 5%
2. Class II ( February 23) Participation Grade 5%
3. Class III (March 30 Participation Grade 5%

# Clinical Evaluation (12% overall course grade)

1. Ebola Screening Credit
2. Preceptor evaluation Credit
3. Student Evaluation of Preceptor Credit
4. Typhon completion & Documentation Review Credit
5. Mid-clinical Site Visit (as needed) Credit (At mid-point of clinical hrs)
6. Final Clinical Practicum (by May 5, 2017) 12%

By May 5, 2017

Total of 90 direct patient care hours

# Course Format and Design

AGACNPs may function in an autonomous manner to provide high quality, evidenced based care to the patient’s which they serve. The AGACNP is frequently faced with complex acute and chronic issues which require a higher level of information synthesis, application, and clinical reasoning to stabilize, restore or maintain health. This course is designed to facilitate your learning experience with proactive learning strategies to help develop these essential skills.

A hybrid course format is used to deliver content. Extensive weekly lectures, topic outlines and objective are provided. In-class time will be spent performing small group work and case studies. Class participation grades will be assigned from the discussion participation. In order to get the best experience from the discussions, all readings and lectures should be completed prior to coming to a scheduled class. This includes content which is scheduled on the week of a scheduled class meeting.

**EXAMS**

There are a total of four exams in this course. Each exam will contain approximately 50 multiple choice questions, however the total number may vary. You will have 2.4 minutes per question to complete the exam. Thus the time allotted for the completion of a exam which contains 50 questions is 2 hours. Exam questions are developed from the required readings and the lectures.

Exam 4 is not comprehensive; however, the concepts in this course build on one another and will be integrated into each exam. You will need to understand concepts from each week as they may appear in an exam later in the course. Because this course builds on previously acquired knowledge, you are responsible for all previously learned content from Advanced Pathophysiology, Advanced Pharmacology, Advanced Assessment, Role, Adult Management, Psychiatric Management, and Adult Gerontology Acute Care I. Exam items may be inclusive of this information as well.

You are expected to do your own work. The use of reference materials or outside help of any kind is prohibited and doing so will result in an automatic zero on the respective exam and the student referred to the Office of Student Conduct.

**Each exam will open beginning Friday at 8:00am (CST) through Sunday at 8:00am (CST) on the respective week they are scheduled. The exam must be taken during the allotted time; otherwise, a zero will be assigned**. Make up exams will only be allowed for extenuating circumstances as evaluated by the lead faculty of the course and may require appropriate documentation. Make up exams may consist of multiple choice questions, short answer or fill in the blank questions. Any missed exams may be assigned a zero.

Discussing the exam is strictly prohibited. Any person caught discussing any exam content will be given a zero on the respective exam and referred to the Office of Student Conduct.

Exam questions are developed from the required readings and the lectures. The questions will cover the topics listed for each major content area and are aligned with the content objectives. Focus your reading and studying on the listed topics, guided by the objectives.

**All exams will be video monitored and require the use of Respondus Lockdown browser and a webcam.**

**Testing Requirements**

* Blackboard and Respondus work best using Fire Fox browser. You may use Internet Explorer or Chrome but you will likely have fewer technical difficulties should you choose to use Fire Fox. I am unable to advise you on any apple based products.
* Respondus Lockdown Browser with video monitoring will be used to administer each test. Please make sure to download Respondus prior to taking your first test.
* Respondus does not update automatically therefore you will need to check for updates on a regular basis. Make sure you have the most updated version of Respondus prior to each test. This will help minimize technical difficulties.
* Make sure to update Java prior to each test. Using the most updated version of Java will help to minimize technical difficulties.
* A practice test has been developed for you to test your webcam and Respondus prior to taking a test. The practice test does not have any content in it and is simply designed to ensure that the computer, Respondus and the webcam are working correctly. You may take the practice test multiple times to test your computer.
* A specific webcam is not required to be used, however the webcam must allow you to show your environment as stated below when prompted. An internal webcam in a laptop should allow for enough mobility to meet the requirement for showing your environment. An internal webcam in a desktop may not allow for the needed mobility to show your environment. In this case you will need to purchase an external webcam for use.
* You will be asked to show your environment. When prompted please rotate the web cam to show your desk in its entirety and perform a 360 degree view of the room in which you are testing.
* If you are kicked out of a quiz or test, close your browser down completely, reopen it, and log back into Respondus lockdown browser to continue taking the test.
* A photo ID is required to take the test. Show your Mav ID or driver’s license when prompted by the system.
* Your photo ID must be held close enough to the camera to be read. The photo must be facing the camera. If the image of your ID is not legible you will be asked to provide an electronic copy of your ID to verify your identity. Alternatively you will be required to show the ID to the course faculty in person. Your grade will not be released until your identify has been verified. Failure to verify your identity will result in a zero for the test.
* Please ensure that there are no lights shining in front of the webcam. This will obscure the images taken by the webcam.
* Your desk must be completely clear of all materials. Papers, pencils, pens, books, electronics, cell phones, tablets etc. are not allowed on or around your desk while taking a test.
* Drinks are not allowed while taking a test.
* No one else may be in the room while you are taking a test.
* Once you have started a test you are not allowed to leave your desk. You must complete and submit the test prior to leaving your desk.
* Plug in laptops and computers prior to starting the test.
* Talking is prohibited.
* The use of any electronics is strictly prohibited.
* Hats may not be worn while taking a test.
* Take your time with each question. Once you have answered a question you will not be allowed to go back and review the question.

**Any violation in the above rules may result in any and all of the following:**

* **A point deduction up to and including a grade of zero on the respective test.**
* **The student may be reported to The Office of Student Conduct. If The Office of Student Conduct determines the reported student has participated in academic dishonesty the consequences may include any or all of the following: a test score of zero, course failure, probation, suspension or expulsion from the university.**

**Class Participation Grade**

**Class will meet three times on campus and attendance is required.** During on campus class time you will work in a small group to complete an assigned case study or research questions. This is an all or nothing grade. To receive full credit for each on campus class, the student must attend and participate in each class. Class attendance will be taken each day. If a class is missed a grade of zero will be assigned. Attending class is extremely important for your learning process and grade. Make up assignments will not be allowed for missed classes. The content covered in the case studies or research questions will pertain to the topics covered in the weekly lecture and readings assigned in the week preceding the class and is inclusive of the content presented during the week of a scheduled class meeting. Therefore, it is essential that you complete the lectures and readings prior to coming to class.

**Clinical Practice Requirements:**

Clinical placements are an integral part of every student’s academic preparation. There are many variables which must be taken into consideration when finding a clinical site. Students are responsible for locating an appropriate preceptor in an appropriate clinical setting. The AGACNP faculty will work in collaboration with each AGACNP student to ensure that their chosen preceptors and clinical sites are appropriate. Clinical placements may include hospital based positions or outpatient, subspecialty practice sites. Clinical sites and preceptors are limited outside of the greater Dallas-Fort Worth area. If you live outside the greater DFW area you may be required to travel to Dallas-Fort Worth to complete your clinical requirements if unable to locate a qualified preceptor close to your geographic location.

Clinical Practice Requirements are designed to help facilitate and enhance the student’s clinical experience. An important part of the clinical experience is being able to follow up and evaluate management decisions. The schedule requirements will help to give all students this experience.

* All preceptors and clinical site locations must be approved by the AGACNP faculty prior to starting clinical clearance. Once you have an approval for your preceptor and clinical site, submit a request for clinical clearance to Janyth Mauricio at [janyth.mauricio@uta.edu](mailto:janyth.mauricio@uta.edu). **The average time to complete clinical clearance is two months. Hence, the appropriate paper work should be submitted, as above, two months prior to the time which you are scheduled to start clinical.** One must receive clearance from the College of Nursing and Health Innovation and the chosen facility prior to starting clinical.
* Affiliation agreements are required by most clinical agencies. As soon as you find a preceptor check with Janyth Mauricio at [janyth.mauricio@uta.edu](mailto:janyth.mauricio@uta.edu) to determine if university has a current affiliation agreement with your chosen agency. If the university does not have a current affiliation agreement, then work with Janyth Mauricio to begin the process of obtaining an affiliation agreement. **Affiliation agreements may take up to six months to complete. Please plan accordingly.**
* Appropriate preceptors may include physicians, AG ACNP, ACNP, and physician assistants with a masters’ degree who work in an area consistent with the role of the AGACNP. Students are required to do a minimum of two clinical rotations with a nurse practitioner. In some instances a Clinical Nurse Specialist with prescriptive authority, a Family Nurse Practitioner or an Adult Gerontology Nurse Practitioner may serve as a preceptor but this will be reviewed on a case by case basis.
* Clinical practice hours may be completed in an inpatient or outpatient practice setting. Inpatient settings may include any intensive care setting, the emergency department, or a medical or surgical floor. One may choose to work with a hospitalist service, an intensivist service or any subspecialist who works in the hospital. Often subspecialists maintain an office based practice. In this instance, a student may work with a subspecialist in their office. Subspecialty practices may include but are not limited to: cardiology, pulmonology, infectious disease, neurology, neurosurgery, general surgery, gastroenterology, oncology, hematology, cardiothoracic surgery, nephrology, and hepatology.
* Students should plan to spend a minimum of 90 clinical hours with the same preceptor. Prepare to have one preceptor for N5435, a second preceptor for N5436, and two preceptors for N5631. In N5631, one should plan to spend approximately 180 hours with each preceptor. One may choose to take N5331 twice instead of taking N5631. This will give you the opportunity to split the clinical practice hours over two semesters. Each semester will require 180 clinical practice hours.
* **Ebola Screening must be completed in certified background each semester prior to starting clinical. Students may not be in the clinical setting without having completed the screening.**
* Students are required to provide a copy of the completed preceptor agreement to the clinical faculty and to clinical clearance. The agreement may be signed by the preceptor on the first day of clinical but must be submitted to the faculty via email and uploaded to Typhon that evening.
* All clinical paperwork must be uploaded to Typhon and/or Blackboard.
* **Students will use Typhon to maintain a log of patients seen in the clinical setting. Typhon requires that all clinical data be entered within 7 days of the clinical day. Clinical data must be entered into Typhon no later than 7 days after the clinical day, otherwise Typhon will not allow the data to be entered. In the event that a student does not enter the data on time they will not be allowed to count that clinical day and will be required to repeat the clinical hours. Falsification of any data in Typhon will be considered academic dishonesty.**
* Clinical hours are tracked on the clinical tally sheet and in Typhon. The hours on the clinical tally sheet should match the hours entered in Typhon. At the completion of your clinical rotation, the clinical tally sheet should be signed by your preceptor, reviewed and signed by your faculty and submitted in blackboard.
* Acute care advanced practice nursing is a 24 hour responsibility. As such students may be required to work traditional day hours, night shift, or any time during the weekend.
* Students are required to work their preceptor’s schedule. Preceptors may have additional or alternative schedule requirements.
* Students are expected to attend clinical a minimum of 3 sequential days at a time with no more than one week off between scheduled clinical days until all clinical hours are completed. Exceptions may be considered for extenuating circumstances. Any exceptions must be approved by the student’s clinical faculty. This will require students to adjust their work schedule accordingly.
* Student’s clinical schedule must be approved by their clinical faculty prior to starting clinical. Students may not begin clinical until after they have received an approval from their faculty.
* Any changes in the clinical schedule must be communicated to the clinical faculty as soon as the student makes a revision in the practice schedule.
* Clinical practice hours may occur in the facility where the student is employed but the student will be required to do a minimum of 1 rotation outside of that facility.
* Clinical practice hours are **not** allowed to occur in the unit where the student currently works.
* Clinical site visits and practicum evaluation visits will be scheduled by the appropriate clinical faculty with their respective students. The faculty reserves the right to perform unannounced clinical site visits any time during which the student is scheduled to be in clinical.
* **Documentation of Care**: The student is expected to appropriately, thoroughly, and accurately document each client encounter on the client's health/medical record (i.e. SOAP notes, clinical summaries, H&P, Discharge summary, Consultation note, procedure note etc.) unless facility policy prohibits. All entries made by the student in the client's record must be reviewed by the preceptor. Documentation will be cosigned by the preceptor.
* Clinical Faculty will review student documentation during site visits and practicums. The student will identify documentation samples for the faculty to review during their site visits. **The student MAY NOT remove nor send any actual patient documentation OR chart data from the clinical practice site.**
* **Invasive Procedures**: All invasive procedures performed by the student require direct supervision by the preceptor. Direct supervision means that the clinical preceptor is physically present in the patient’s room. A student may not perform any procedure in the clinical practice site until they have successfully completed the skill in invasive skills or have successfully completed the course. A student may only complete a procedure for which the hospital grants privileges to APRNs to perform and only if the preceptor is privileged to perform the procedure.
* **Site Visits**: The AG Acute Care Nurse Practitioner faculty will evaluate the student's clinical abilities at his/her clinical site and/or an appointed clinical site at regular intervals throughout the program. In some cases, the site visit may be conducted by telephone. The student should be prepared to conduct episodic/follow-up/consult visits with clients and have selected several clients before the faculty arrives at the facility.
* **Preceptor Evaluations**: Preceptor evaluation of the student is required each semester and indicates the student's clinical performance **over time** as opposed to the site visit and/or practicum evaluation, which evaluates clinical performance on a limited number of clients. Evaluations must be obtained from those preceptors that spend more than 8 hours in clinical with the student. The student is encouraged to ask the preceptor to discuss the evaluation with them. The Preceptor’s evaluation of the student may be given to the student or sent directly to the clinical faculty member.

**Attendance Policy:**

Class will meet three times on campus this semester. Each class meeting time is required and a grade will be assigned for class participation. Attendance will be taken. The class participation grade is an all or nothing grade. There are no make up assignments for any missed class. In the event a class is missed a grade of zero will be assigned for the respective missed class.

**Grading Policy:** Students are expected to keep track of their performance throughout the semester and seek guidance from available sources (including the instructor) if their performance drops below satisfactory levels.

Course Grading Scale

A = 90 to 100

B = 80 to 89

C = 70 to 79

D = 60 to 59 – cannot progress

F = below 60 – cannot progress

**Grade Grievances**: Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current University Catalog. <http://catalog.uta.edu/academicregulations/grades/#graduatetext>. Information regarding student complaints made be found at <http://www.uta.edu/deanofstudents/student-complaints/index.php>.

**Make-up Exams:** Please contact the faculty.

**Test Reviews:** Test reviews are done on an individual basis and must be scheduled with the faculty.

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**Expectations of Out-of-Class Study:** Beyond the time required to attend each class meeting, students enrolled in this course should expect to spend at least an additional 15 hours per week on their own time in course-related activities, including reading required materials, completing assignments, preparing for exams, reading for clinical etc. The time quoted in this paragraph is in addition to the 30 hours of didactic and 90 hours of clinical work that is required of this 4 semester hour course.

**Drop Policy:** Graduate students who wish to change a schedule by either dropping or adding a course must first consult with their Graduate Advisor. Regulations pertaining to adding or dropping courses are described below. Adds and drops may be made through late registration either on the Web at MyMav or in person through the student’s academic department. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Office of Financial Aid and Scholarships at <http://www.uta.edu/fao/>  .  The last day to drop a course is listed in the Academic Calendar available at <http://www.uta.edu/uta/acadcal.php?session=20146>

1.    A student may not add a course after the end of late registration.

2.    A student dropping a graduate course after the Census Date but on or before the last day to drop may receive a grade of W. Students dropping a course must:

Contact your graduate advisor to obtain the drop form and further instructions **before the last day to drop.**

**Census Day: February 1, 2017**

**Last day to drop or withdraw March 31, 2017 by 4:00 p.m.**

**Disability Accommodations:** UTArlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA), The Americans with Disabilities Amendments Act (ADAAA),* and *Section 504 of the Rehabilitation Act.* All instructors at UT Arlington are required by law to provide “reasonable accommodations” to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of **a letter certified** by the Office for Students with Disabilities (OSD). Only those students who have officially documented a need for an accommodation will have their request honored. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

**The Office for Students with Disabilities, (OSD)** [www.uta.edu/disability](http://www.uta.edu/disability) or calling 817-272-3364. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability).

**Counseling and Psychological Services, (CAPS)** [www.uta.edu/caps/](http://www.uta.edu/caps/) or calling 817-272-3671 is also available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives.

**Non-Discrimination Policy:** *The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit*[*uta.edu/eos*](http://www.uta.edu/hr/eos/index.php)*.*

**Title IX Policy:** The University of Texas at Arlington (“University”) is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated.*For information regarding Title IX, visit* [www.uta.edu/titleIX](http://www.uta.edu/titleIX) or contact Ms. Jean Hood, Vice President and Title IX Coordinator at (817) 272-7091 or [jmhood@uta.edu](file:///C:\Users\olivier\AppData\Local\Temp\jmhood@uta.edu).

**Academic Integrity:** All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

*I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*

*I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted.

Per UT System Regents’ Rule 50101, §2.2, suspected violations of university’s standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with the University policy, which may result in the student’s suspension or expulsion from the University. Additional information is available at <https://www.uta.edu/conduct/>.

"Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

As a licensed registered nurse, graduate students are expected to demonstrate professional conduct as set forth in the **Texas Board of Nursing rule** **§215.8. in the event that a graduate student holding an RN license is found to have engaged in academic dishonesty, the college may report the nurse to the Texas BON using rule §215.8 as a guide.**

**Plagiarism:** Copying another student’s paper or any portion of it is plagiarism. Copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. Consistent with APA format, if five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author’s name, date of publication, and page number of publication. If the author’s ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing giving the author’s name and date of publication. If a single author’s ideas are discussed in more than one paragraph, the author must be referenced, according to APA format. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are expected to review the plagiarism module from the UT Arlington Central Library via <http://library.uta.edu/plagiarism/index.html>

**Student Support Services**:UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to [resources@uta.edu](mailto:resources@uta.edu), or view the information at <http://www.uta.edu/universitycollege/resources/index.php>.

**The English Writing Center (411LIBR)**: The Writing Center Offers free tutoring in 20-, 40-, or 60-minute face-to-face and online sessions to all UTA students on any phase of their UTA coursework. Hours are 9 am to 8 pm Mon.-Thurs., 9 am-3 pm Fri. and Noon-6 pm Sat. and Sun. Register and make appointments online at http://uta.mywconline.com. Please see [www.uta.edu/owl](http://www.uta.edu/owl) for detailed information on all our programs and services.

The Library’s 2nd floor Academic Plaza offers students a central hub of support services, including IDEAS Center, University Advising Services, Transfer UTA and various college/school advising hours. Services are available during the library’s hours of operation: <http://library.uta.edu/academic-plaza>.

**Student Success Faculty:** In order to assist masters nursing students who are at academic risk or who need academic support, there are graduate faculty members available to you. The goal of the success faculty members is to support student achievement in masters-level coursework so students can reach their educational goals. Students may contact a success faculty member directly, or a course instructor may encourage you to contact a success faculty member.

The success faculty in the MSN Program:

Dr. Donelle Barnes is available as a writing coach to assist students in the MSN Core courses; theory, research, and evidence based practice. Since these courses are writing intensive, Dr. Barnes can help students improve the clarity and organization of their written papers. She can be reached via email: [donelle@uta.edu](mailto:donelle@uta.edu).

Dr. Mary Schira is available as a success faculty to assist with diverse resources that may include study skills, testing challenges/approaches, managing multiple responsibilities, and addressing personal issues impacting academic performance.   Course content challenges may also be addressed, with referral to additional resources as indicated.  Dr. Schira can be reached via email:  [schira@uta.edu](mailto:schira@uta.edu).

**Campus Carry:** Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit <http://www.uta.edu/news/info/campus-carry/>

**Electronic Communication:** UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. **All students are assigned a MavMail account and are responsible for checking the inbox regularly.** There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

If you are unable to resolve your issue contact the Helpdesk at [helpdesk@uta.edu](mailto:helpdesk@uta.edu).

**Student Feedback Survey:** At the end of each term, students enrolled in face-to-face and online classes categorized as “lecture,” “seminar,” or “laboratory” are directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback via the SFS database is aggregated with that of other students enrolled in the course. Students’ anonymity will be protected to the extent that the law allows. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law and aggregate results are posted online. Data from SFS is also used for faculty and program evaluations. For more information, visit <http://www.uta.edu/sfs>.

**Final Review Week:** A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

**Emergency Exit Procedures:** Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist individuals with disabilities.

**This class meets in Pickard Hall Room 206. In an emergency, students should leave the classroom by either door and exit the building through the stairways to the right or left.**

Students are also strongly encouraged to subscribe to the MavAlert system that will send information in case of an emergency to their cell phones or email accounts. Anyone can subscribe at <https://mavalert.uta.edu/> or <https://mavalert.uta.edu/register.php>

**Librarians to Contact:**

|  |  |  |  |
| --- | --- | --- | --- |
| Peace Williamson  817-272-6208  [peace@uta.edu](mailto:peace@uta.edu) | Lydia Pyburn  817-272-7593  [llpyburn@uta.edu](mailto:llpyburn@uta.edu) | Heather Scalf  817-272-7436  [scalf@uta.edu](mailto:scalf@uta.edu) | Kaeli Vandertulip  817-272-5352  [Kaeli.vandertulip@uta.edu](mailto:Kaeli.vandertulip@uta.edu) |

Contact all nursing librarians:

[library-nursing@listserv.uta.edu](mailto:library-nursing@listserv.uta.edu)

**Helpful Direct Links to the UTA Libraries’ Resources**

|  |  |
| --- | --- |
| **Research Information on Nursing** | [**http://libguides.uta.edu/nursing**](http://libguides.uta.edu/nursing) |
| **Library Home Page** | <http://library.uta.edu/> |
| **Subject Guides** | <http://libguides.uta.edu> |
| **Ask us** | <http://ask.uta.edu> |
| **Database List** | <http://libguides.uta.edu/az.php> |
| **Course Reserves** | <http://pulse.uta.edu/vwebv/enterCourseReserve.do> |
| **Library Catalog** | <http://uta.summon.serialssolutions.com/#!/> |
| **E-Journals** | <http://pulse.uta.edu/vwebv/searchSubject> |
| **Library Tutorials** | [library.uta.edu/how-to](http://library.uta.edu/how-to) |
| **Connecting from Off- Campus** | <http://libguides.uta.edu/offcampus> |
| **Academic Plaza Consultation Services** | [library.uta.edu/academic-plaza](http://library.uta.edu/academic-plaza) |
| **Study Room Reservations** | [openroom.uta.edu/](http://openroom.uta.edu/) |

For help with APA formatting, you can go to:

1. <http://libguides.uta.edu>
2. Scroll down and click on “Nursing”
3. Click on “APA Guide” for advice on various aspects of paper writing.  This is a short-cut for the APA Manual.  When in doubt, refer to the Manual.

**Course Schedule:**

|  |  |  |
| --- | --- | --- |
| **Date** | **Topic** | **Notes** |
| Week 1 | Immune System | All lectures are provided online with supporting powerpoint slides and assigned readings. All course materials are posted in Blackboard. |
| Week 2 | Transplant Considerations  **January 26 – On campus class meeting** |  |
| Week 3 | Toxicology/Poisoning |  |
| Week 4 | **Exam 1** (online) | **Exam 1 opens Friday 2/10/2017 at 8:00 AM (CST) and closes on Sunday 2/12/2017 at 8:00 AM (CST)** |
| Week 5 | Cardiac |  |
| Week 6 | Heart Failure  **February 23 – On campus class meeting** |  |
| Week 7 | **Exam 2** (online) | **Exam 2 opens Friday 3/2/2017 at 8:00 AM (CST) and closes on Sunday 3/4/2017 at 8:00 AM (CST)** |
| Week 8 | Renal |  |
|  | **Spring Break** | No Class |
| Week 9 | Neuro |  |
| Week 10 | Pulmonary  **March 30 – On campus class meeting** |  |
| Week 11 | **Exam 3** (online)  Ethics Module online | **Exam 3 opens Friday 4/6/2017 at 8:00 AM (CST) and closes on Sunday 4/8/2017 at 8:00 AM (CST)** |
| Week 12 | Gastroenterology |  |
| Week 13 | Hepatology |  |
| Week 14 | No Class |  |
| Week 15 | **Exam 4** (online) | **Exam 4 opens 5/4/2017 at 8:00 AM (CST) and closes on 5/6/2017 at 8:00 AM (CST)**  All Class Requirements Complete |

*As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course.*  *Mary Schira, PhD, RN, ACNP-BC*

**UTA College of Nursing and Health Innovation - Additional Information:**

**Clinical Evaluations:** Students must pass both the didactic and clinical portions of a clinical course in order to pass the course. In order to pass the clinical portion, the student must receive a passing grade (minimum of 80%) on the faculty evaluation of the student’s clinical performance (Nurse Practitioner Clinical Evaluation). Students who fail a faculty evaluation have a one-time option to retake the practicum. A second faculty member will be present during the clinical performance retake. If the student passes the clinical performance retake (minimum of 80%), the **maximum** grade the student can receive for the exam for purposes of grade calculation is 80%. If the student fails the retake, the student will receive a grade of “F” for the course.

**Clinical Clearance**: All students must have current immunizations to legally perform clinical hours each semester.  If your clinical clearance is not current, you will be unable to do clinical hours that are required for this course and this would result in course failure.

Please visit the “clinical coordinator” organization on Black Board (Bb) for all your clinical clearance questions or contact your clinical coordinators for clinical clearance questions.

Janyth Mauricio [janyth.mauricio@uta.edu](mailto:janyth.mauricio@uta.edu) (students A-L)

Angel Korenek [angel.korenek@uta.edu](mailto:angel.korenek@uta.edu) (students M-Z)

**Student Requirement for Preceptor Agreements/Packets:**

1. You must submit an online survey to “propose your site and preceptor”. You can find the survey in Step 4 in Bb’s “clinical coordinator” organization. Your preceptor and clinical site must be approved by your clinical coordinator **PRIOR** to completing any clinical hours.
2. After your site and preceptor are approved, submit a **preceptor packet** (*preceptor agreement and preceptor bio)* to your clinical coordinator **TWO WEEKS** before you begin your clinical hours. The *preceptor packet* can be found in Step 5 of Bb. The *preceptor agreement* **must be signed and dated** by the student and the preceptor. The *preceptor bio* is not necessary if the preceptor is already in Typhon.
3. The signed/completed agreement is part of the clinical clearance process.  **Failure to submit tWO WEEKS BEFORE YOUR CLINICAL START DAY will result in inability to do your clinical hours and denied access to the Typhon system.**

**Clinical Electronic Logs**:

Students are required to enter all patient encounters into the Typhon Group Healthcare Solutions (“Typhon”) electronic log system.  **YOU ONLY HAVE 7 DAYS TO ENTER YOUR CASE LOGS AND TIME LOGS FROM THE DAY OF YOUR CLINICAL EXPERIENCE. Failure to log cases/hours within 7 days will results in a loss of those hours.** Typhon is both a student learning opportunity and an evaluation method for your clinical courses.  Patient encounters include patients the student assesses, diagnoses, and manages as part of their clinical coursework.  Individual clinical courses may have additional guidelines/requirements related to their specific course and will be noted in the course syllabus (e.g. types of encounter required, number of patients required during course).

Students can access their Typhon account by entering their own unique username and password (as used in AG ACNP I).

The student’s electronic log data provides a description of the patients managed during the student’s clinical experience, including the number of patients, diagnoses of patients, and the type of interventions initiated.  As a result, the data is an essential requirement of the student’s clinical experience and is used to evaluate student clinical performance.  The data is also used to meet course requirements and to evaluate student clinical performance.  Upon completion of the Program, students will have access to an executive summary of their log entries through Typhon for their professional portfolio.

**Students are expected to enter information accurately so faculty may verify/validate the information provided.  Falsifying and/or misrepresenting patient encounter data is considered academic dishonesty.**

**Status of RN Licensure:** All graduate nursing students must have an unencumbered license as designated by the Texas Board of Nursing (BON) to participate in graduate clinical nursing courses. It is also imperative that any student whose license becomes encumbered by the BON must immediately notify the Associate Dean, Department of Graduate Nursing. The complete policy about encumbered licenses is available online at: [www.bon.state.tx.us](http://www.bon.state.tx.us)

**MSN Graduate Student Dress Code:** The University of Texas at Arlington College of Nursing and Health Innovation expects students to reflect professionalism and maintain high standards of appearance and grooming in the clinical setting. **Clinical faculty has final judgment on the appropriateness of student attire and corrective action for dress code infractions. Students not complying with this policy will not be allowed to participate in clinical.**

Please View the College of Nursing and Health Innovation Student Dress Code on the nursing website:<http://www.uta.edu/nursing/msn/msn-students> **.**

**UTA Student Identification: MSN Students MUST be clearly identified as UTA Graduate Students and wear a UTA College of Nursing and Health Innovation ID in the clinical environment.**

**Unsafe Clinical Behaviors:** Students deemed unsafe or incompetent will fail the course and receive a course grade of “F”. **Any of the following behaviors constitute a clinical failure**:

1. Fails to follow standards of professional practice as detailed by the Texas Nursing Practice Act \* (available at [www.bon.state.tx.us](http://www.bon.state.tx.us))

2. Unable to accept and/or act on constructive feedback.

3. Needs continuous, specific, and detailed supervision for the expected course performance.

4. Unable to implement advanced clinical behaviors required by the course.

5. Fails to complete required clinical assignments.

6. Falsifies clinical hours.

7. Violates student confidentiality agreement.

\*Students should also be aware that violation of the Nursing Practice Act is a “reportable offense” to the Texas Board of Nurse Examiners.

**Blood and Body Fluids Exposure:** A Health Verification form was signed by all MSN students at start of the program documenting personal health insurance coverage. All MSN students have mandatory health insurance and will need to manage exposure to blood and fluids. Current CDC guidelines can be found at:<http://www.cdc.gov/>

**Ebola exposure**: Please inform your faculty if you have been in contact with anyone who has Ebola/have traveled to a country that has Ebola virus.

**Confidentiality Agreement:** You signed a Confidentiality Form in orientation and were provided a copy of the form. Please take your copy of this Confidentiality Form with you to your clinical sites. **Please do not sign** other agency confidentiality forms. Contact your faculty if the agency requires you to sign their confidentiality form.

**Graduate Student Handbook:** Students are responsible for knowing and complying with all policies and information contained in the Graduate Student handbook online at: <http://www.uta.edu/conhi/students/msn-resources/index.php>

**Student Code of Ethics:** The University of Texas at Arlington College of Nursing and Health Innovation supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the student handbook online: <http://www.uta.edu/conhi/students/msn-resources/index.php>

**No Gift Policy:** In accordance with Regent Rules and Regulations and the UTA Standards of Conduct, the College of Nursing and Health Innovation has a “no gift” policy. A donation to one of the UTA College of Nursing and Health Innovation Scholarship Funds, found at the following link: is <http://www.uta.edu/nursing/student-resources/scholarship> would be an appropriate way to recognize a faculty member’s contribution to your learning.  For information regarding Scholarship Funds, please contact the Dean’s office.

**Online Conduct:** The discussion board should be viewed as a public and professional forum for course-related discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings should be professional in nature.

It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Inappropriate statements/language will be deleted by the course faculty and may result in denied access to the Discussion boards. Refer to UTA CONHI Student Handbook for more information.

**Emergency Phone Numbers**: In case of an on-campus emergency, call the UT Arlington Police Department at 817-272-3003 (non-campus phone), 2-3003 (campus phone). You may also dial 911. For non-emergencies, call 817-272-3381.

**Graduate Nursing Support Staff**

|  |  |
| --- | --- |
| **Judy LeFlore, PhD, RN, NNP-BC, CPNP-PC & AC, ANEF, FAAN**  Associate Dean  Chair, Graduate Nursing Programs  Pickard Hall Office #514  Email address:  [jleflore@uta.edu](mailto:jleflore@uta.edu) | **Kathy Daniel, PhD, RN, ANP/GNP-BC, AGSF**  Associate Chair, Graduate Nurse Practitioner Programs  Pickard Hall Office #511  817-272-0175  Email address: [kdaniel@uta.edu](mailto:kdaniel@uta.edu) |
| **Rose Olivier**, Administrative Assistant I  Pickard Hall Office # 513  (817) 272-9517  Email address: [olivier@uta.edu](mailto:olivier@uta.edu) | **Lauri John, PhD, RN, CNS**  Associate Chair, Graduate Educator and Administration Programs  Pickard Hall Office #519  817-272-0172  Email address: [ljohn@uta.edu](mailto:ljohn@uta.edu) |
| **Janyth Mauricio,** Clinical Coordinator  Pickard Hall Office # 518 (A-L)  (817) 272-0788  Email address: [janyth.mauricio@uta.edu](mailto:janyth.mauricio@uta.edu) | **Angel Trevino-Korenek,** Clinical Coordinator  Pickard Hall Office # 518 (M-Z)  (817) 272-6344  Email address: [angel.korenek@uta.edu](mailto:angel.korenek@uta.edu) |
| **Janette Rieta**  Administrative Assistant – NADM, NEDU  Pickard Hall #518  817-272-1039  [jrieta@uta.edu](mailto:jrieta@uta.edu) | **Christina Gale**  Support Specialist I  Pickard Hall Office #518  817-272-1039  Email address:  [christina.gale@uta.edu](mailto:christina.gale@uta.edu) |

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| --- | --- |
| **Graduate Advisors:** | |
| **Campus-based and AO Programs: A-C**  **and Post MSN Certificate Students**  Lisa Rose  Graduate Advisor II, PKH #119  Email: [lrose@uta.edu](mailto:lrose@uta.edu) | **Campus-based and AO Programs: D-H**  Starlett Mitchell  Graduate Advisor, PKH #119  Email: [starlett.mitchell@uta.edu](mailto:starlett.mitchell@uta.edu) |
| **Campus-based and AO Programs: I-M**  Timara Spivey, Graduate Advisor  Pickard Hall Office #119  Email:  [tnspivey@uta.edu](mailto:tnspivey@uta.edu) | **Campus-based and AO Programs: N-SL**  **and ALL NNP Program Students:**  Luena Wilson  Graduate Advisor II, PKH #119  Email: [lvwilson@uta.edu](mailto:lvwilson@uta.edu) |
| **Campus-based and AO Programs: SM-Z**  Caitlin Wade, Graduate Advisor II  Pickard Hall Office #119  Email:  [cwade@uta.edu](mailto:cwade@uta.edu) |  |

# THE UNIVERSITY OF TEXAS AT ARLINGTON COLLEGE OF NURSING N5436 – AG ACUTE CARE II

**CLINICAL HOUR TALLY SHEET (90 Clinical hours required)**

**Student: Faculty: \_\_\_\_\_\_\_\_\_**

**Clinical Site**

**(Daily) Clinical Hour Tally**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Type of Hours/Date** |  |  |  |  |  |  |  |  | Totals |
| **Acute In-patient (specify type)**  Number of Hours |  |  |  |  |  |  |  |  |  |
| Number of Patients |  |  |  |  |  |  |  |  |  |
| **Office Follow-up (specify type)**  Number of Hours |  |  |  |  |  |  |  |  |  |
| Number of Patients |  |  |  |  |  |  |  |  |  |
| **Other (specify):** |  |  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Type of Hours/Date** |  |  |  |  |  |  |  |  | Totals |
| **Acute In-patient (specify type)**  Number of Hours |  |  |  |  |  |  |  |  |  |
| Number of Patients |  |  |  |  |  |  |  |  |  |
| **Office Follow-up (specify type)**  Number of Hours |  |  |  |  |  |  |  |  |  |
| Number of Patients |  |  |  |  |  |  |  |  |  |
| **Other (specify):** |  |  |  |  |  |  |  |  |  |

**FACULTY SIGNATURE: COURSE TOTAL:**

**Preceptor Signature Date Faculty Signature Date**