

**COURSE SYLLABUS**  
**Orchestral Excerpts for the Viola**  
**MUSI 4191, MUSI 5191**  
**Spring 2017**

**Instructor:** Catherine Forbes

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**Faculty Profile:** <https://www.uta.edu/profiles/cathy-forbes>

**Office Hours:** By Appointment

**Course Number, Section Number, and Course Title:**

All undergraduate and graduate courses covered in this document

**Time and Place of Class Meetings:**

Wednesday, 1:00pm, FA 2122

**Description of Course Content:**

This course consists of an overview of the major required orchestral audition excerpts. Instruction in sight-reading will be a component of this class. Class will include sectional performances, mock audition performances and pedagogical discussion. This course serves to provide students with exposure to technical and musical elements required for successful audition preparation and performance.

**Student Learning Outcomes:**

**Students will:**

- Gain awareness of functional fingerings, bow strokes and sound production concepts necessary to analyze and perform the standard orchestral literature
- Demonstrate stylistic performance practice elements necessary to analyze and perform the standard orchestral literature
- Identify technical and musical challenges within each excerpt
- Understand and demonstrate skills necessary for competent sight-reading

**Requirements, Attendance and Expectations for Out of Class Study:**

- Attend all class sessions (unless excused by the instructor)
- Come prepared to perform assigned excerpts in class
- Listen to the materials and study the part before the repertoire is covered in class.

**Required Textbooks and Other Course Materials:**

Excerpts will be provided

**Descriptions of Major Assignments and Examinations with Due Dates:**

**Midterm:** Week of March 6, 2017 In Class

In an informal audition set-up, the class will go through the audition process with one round. Audition will be in front of Professor Forbes. Students will be asked to perform randomly selected excerpts from the material studied throughout the semester.

**Mock Audition: Final Class Session, Location TBD**

Students will be required to perform a mock audition of two rounds consisting of randomly selected excerpts from the material studied throughout the semester. Auditions will be in front of a panel of at least two judges from the Music Faculty.

**Grading Policy:**

80% Attendance and Participation

10% Midterm

10% Mock Audition

**Course Schedule:**

Week 1: Excerpt assignments, prepare for midterm

Week 2: Excerpt assignments, prepare for midterm

Week 3: Excerpt assignments, prepare for midterm

Week 4: Excerpt assignments, prepare for midterm

Week 5: Prepare for Midterms

Week 6: Prepare for Midterms

Midterm Exam October 8

Week 7: Excerpt assignments, prepare for mock audition

Week 8: Excerpt assignments, prepare for mock audition

Week 9: Excerpt assignments, prepare for mock audition

Week 10: Excerpt assignments, prepare for mock audition

Week 11: Excerpt assignments, prepare for mock audition

Week 12: Excerpt assignments, prepare for mock audition

Week 13: Prepare for mock audition

Week 14: Prepare for mock audition

Week 15: Mock Audition

**Attendance Policy:**

At The University of Texas at Arlington, taking attendance is not required but attendance is a critical indicator in student success. Each faculty member is free to develop his or her own methods of evaluating students' academic performance, which includes establishing course-specific policies on attendance. As the instructor of this section, I expect students to come to all class meetings. In the case of an illness or emergency, it is the student's responsibility to contact Professor Forbes. The student's grade will be lowered by half a letter grade with each unexcused absence.

However, while UT Arlington does not require instructors to take attendance in their courses, the U.S. Department of Education requires that the University have a mechanism in place to mark when Federal Student Aid recipients "begin attendance in a course." UT Arlington instructors will report when students begin attendance in a course as part of the final grading process. Specifically, when assigning a student a grade of F, faculty report the last date a student attended their class based on evidence such as a test, participation in a class project or presentation, or an engagement online via Blackboard. This date is reported to the Department of Education for federal financial aid recipients.

**Drop Policy:**

Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance.** Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships (<http://www.uta.edu/ses/fao>).

#### **Disability Accommodations:**

UT Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA)*, *The Americans with Disabilities Amendments Act (ADAAA)*, and *Section 504 of the Rehabilitation Act*. All instructors at UT Arlington are required by law to provide “reasonable accommodations” to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of a letter certified by the **Office for Students with Disabilities (OSD)**. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

**The Office for Students with Disabilities, (OSD)** [www.uta.edu/disability](http://www.uta.edu/disability) or calling 817-272-3364.

**Counseling and Psychological Services, (CAPS)** [www.uta.edu/caps/](http://www.uta.edu/caps/) or calling 817-272-3671. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability) or by calling the Office for Students with Disabilities at (817) 272-3364.

**Non-Discrimination Policy:** *The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit [uta.edu/eos](http://uta.edu/eos).*

#### **Title IX Policy:**

The University of Texas at Arlington (“University”) is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated. *For information regarding Title IX, visit [www.uta.edu/titleIX](http://www.uta.edu/titleIX) or contact Ms. Jean Hood, Vice President and Title IX Coordinator at (817) 272-7091 or [jmhood@uta.edu](mailto:jmhood@uta.edu).*

#### **Academic Integrity:**

Students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

*I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*

*I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

UT Arlington faculty members may employ the Honor Code in their courses by having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents' Rule* 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student's suspension or expulsion from the University. Additional information is available at <https://www.uta.edu/conduct/>.

**Campus Carry:**

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit <http://www.uta.edu/news/info/campus-carry/>

**Student Support Services:**

UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to [resources@uta.edu](mailto:resources@uta.edu) or view the information at <http://www.uta.edu/universitycollege/resources/index.php>

**Electronic Communication:**

Students are responsible for checking their MavMail daily.

UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

**Student Feedback Survey:**

At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit <http://www.uta.edu/sfs>.

**Final Review Week:**

A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to

prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

**Grade Grievance Policy:**

Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current undergraduate/ graduate catalog. For undergraduate courses, see [http://wwwb.uta.edu/catalog/content/general/academic\\_regulations.aspx#10](http://wwwb.uta.edu/catalog/content/general/academic_regulations.aspx#10); for graduate courses, see <http://www.uta.edu/gradcatalog/2012/general/regulations/#grades>.

**Emergency Exit Procedures:** Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit, which is located to your right as you exit Professor Forbes' studio door. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist handicapped individuals.

The Department of Music at the University of Texas at Arlington is committed to providing faculty, staff, and students basic information regarding vocal, hearing, and musculoskeletal health and injury protection. The following links, provided by the National Association of Schools of Music, provide such information. Hard copy of this information may be obtained from the Music Office or from the departmental Hearing Protection and Safety Bulletin Board on the first floor. In addition, complimentary noise reduction ear plugs are available in the Music Office.

**Protect your Neuromusculoskeletal Health and Hearing Every Day** [http://nasm.arts-accredit.org/site/docs/PAMA-NASM\\_Advisories/4\\_NASM\\_PAMA\\_NMH-Student\\_Guide-Standard\\_2013July\\_DRAFT.pdf](http://nasm.arts-accredit.org/site/docs/PAMA-NASM_Advisories/4_NASM_PAMA_NMH-Student_Guide-Standard_2013July_DRAFT.pdf)

**Protecting your Neuromusculoskeletal Health** [http://nasm.arts-accredit.org/site/docs/PAMA-NASM\\_Advisories/5\\_NASM\\_PAMA\\_NMH-Student\\_Information\\_Sheet-Standard%20NMH\\_2013July\\_DRAFT.pdf](http://nasm.arts-accredit.org/site/docs/PAMA-NASM_Advisories/5_NASM_PAMA_NMH-Student_Information_Sheet-Standard%20NMH_2013July_DRAFT.pdf)

**Emergency Phone Numbers:**

In case of an on-campus emergency, call the UT Arlington Police Department at **817-272-3003** (non-campus phone), **2-3003** (campus phone). You may also dial 911. Non-emergency number 817-272-3381

*“As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course.” –Catherine A. Forbes*