

MANA 4326, AAST 4326 Diversity in Organizations
Fall 2017

Professor: Dr. Myrtle P. Bell

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Email Address: mpbell@uta.edu. Official correspondence, including additional readings and changes to syllabus, will be sent to you at your mavs.uta.edu e-mail address, so check it regularly. The UTA help desk (817 272-2208) can help you with gaining access to your e-mail account if you do not have it already. For grade inquiries you must e-mail from your UTA account.

Read this syllabus carefully and refer to it throughout the semester for class information and requirements.

Dr. Bell's faculty Profile: <https://www.uta.edu/profiles/myrtle-bell>

Office Hours: By appointment.

Section Information: MANA 4326-001 AAST 4326-001

Time and Place of Class Meetings: COB 152 4 – 5:20 MW

Description of Course Content: The purpose of this class is to introduce students to theoretical and practical ideas about *diversity in organizations*, increase understanding of the concept of diversity in organizations, reduce discrimination, and increase fairness and equality to employees, applicants, and customers. It will improve students' ability to understand and address diversity as a manager and employee. Research relevant to organizations, and many functions within organizations including human resources (recruitment, selection, training and development, performance management and evaluation, safety and health, etc.), marketing, and customer relations will be discussed. We will study diversity issues in many different types of organizations. We will learn about historical bases of diversity in the United States and in U.S. organizations, about how to identify diversity concerns elsewhere, about inter- and intra-national diversity, about legislation related to diversity, and about trends in diversity from a variety of sources. This is not a diversity-training course, although the knowledge from the course will be valuable for those interested in diversity training.

This class requires students to come to class prepared to contribute to discussions, ask questions, and discuss the material. **Remember: 3 for 1.** A general rule is that students should prepare and study 3 hours outside of class for each 1 hour of class time (don't laugh! It works very well if you do it with 9 of the 168 hours in each week). As a soon-to-be college graduate, you will join a privileged group: less than 7% of the world's population has earned a college degree. Make the most of your time left in college.

Much of your learning of the material will occur during the 3 for 1 time, and it's such an interesting and important topic, you may find yourself reading ahead in the book, and seeking outside sources of diversity research. We will not cover all material in the book, and students are responsible for the material in the chapters and should ask questions if items in the book are unclear. There is a lot of material, so be sure to keep up. For every week, there are additional articles and videos that should be read, in addition to the chapter material. I will supplement these materials during the semester with additional readings, videos, and articles.

In studying and discussing the material, learning to couch our individual experiences and anecdotal evidence against data and research is an important part of the diversity-learning experience. As employees, supervisors, and managers, managers to be, executives, or entrepreneurs, it is important to also learn how to manage and embrace the diversity of employees, applicants, and customers. It is also important to understand how diversity may affect us and how to use our diversity and multiple-group memberships in positive ways.

Diversity in organizations is a broad topic, affected by many issues *outside* of organizations, including historical views of men's and women's roles (societal norms, socialization), legislation (who can/can't marry, where certain people can/can't work), demographic trends, and other complexities of diversity issues. As historical foundations and perspectives provide the opportunity to level-set and increase understanding of present day issues, some of these issues will be covered as well. We will spend time investigating stereotypes and myths, and will use data to help dispel them.

For those of you who are currently employed or have ever worked, make notes of examples in your workplace of the diversity concepts addressed in this course. Use what you're learning to help your organization function better and to increase equality, diversity, and inclusion in the organization.

Required Textbooks and Other Course Materials:

Bell, M. P. 2017. *Diversity in Organizations* (3rd Edition). *Diversity in Organizations* is a research-based textbook and references hundreds of academic studies and data from the U.S. Census Bureau, Department of Labor, EEOC, and other sound sources.

Cengage MindTap. Access available at campus bookstore and Cengage.com. Once you have purchased the book, you must register through Blackboard for access.

MindTap includes various features such as links to videos, flashcards, and vocabulary. There are assignments with due dates using these features throughout the semester.

Bookstore: (Navigate to course to find book)

<http://www.bkstr.com/texasatarlingtonstore/shop/textbooks-and-course-materials>

ISBNs below. Cengage provides up to 2 weeks free access.

Bell – Stand-Alone: Bell - LMS Integrated for MindTap® Management, 1 term (6 months) Printed Access Card for Bell's Diversity in Organizations

| ISBN: 9781305577008 1/20/2016 © 2017 3rd Edition

Bell - Bundle: Diversity in Organizations, Loose-Leaf Version, 3rd + LMS Integrated for MindTap® Management, 1 term (6 months) Printed Access Card

| ISBN: 9781337495035 | 7/20/2016 © 2017 3rd Edition

Note: Other required materials and info will be uploaded onto Blackboard. Be sure to check your Blackboard regularly.

Attendance: At the University of Texas at Arlington, taking attendance is not required. Rather, faculty members are free to develop their own methods of evaluating students' academic performance, which includes establishing course-specific policies on attendance. I will make a seating chart in week 2 based on where you sit in week 1. This

will enable me to get to know your names as well as note attendance each class. Please be sure to sit in the seat you have chosen. There are no points earned strictly for attendance, however. Please do not be disruptive or distracting to others. Please do not use your cellphone, surf the web, or prepare for another class; it is better to miss class than to be disruptive and rude in class. **Please do not sit in the far right top seat at the back of the classroom, nearest the west door.**

While UT Arlington does not require instructors to take attendance in their courses, the U.S. Department of Education requires that the University have a mechanism in place to mark when Federal Student Aid recipients “begin attendance in a course.” UT Arlington instructors will report when students begin attendance in a course as part of the final grading process. Specifically, when assigning a student a grade of F, faculty report the last date a student attended their class based on evidence such as a test, participation in a class project or presentation, or an engagement online via Blackboard. This data is reported to the Department of Education for federal financial aid recipients.

Standards of Classroom Behavior and Interactions

At times, some of the course material may make us uncomfortable, nervous, angry, guilty, or other emotions. It is therefore very important for us to be sensitive to and respectful of each other and the topic at all times. We are all different and contribute to the diversity in our society and workplaces. We are also all products of the environments in which we grew up, have visited, currently live, and our life experiences. We have been exposed to many images and messages that have shaped our beliefs, including stereotypes, prejudice, and fears. In this class we will learn and grow from each other, as well as from the course content. Discussing topics and ideas does not mean we espouse them, nor does it mean we are racist, sexist, heterosexist, homophobic, or other hold ‘isms’. We will ground our discussions **with data, and most importantly, we will be respectful of each other and the topic at all times.** If the line of respect is crossed, I will ask for and appreciate your help in turning around and learning from the experience.

Other points about class conduct, learning, and interactions (adapted with permission from D. Kravitz):

1. Together, we are here to learn about very complex issues that have plagued society, in one form or another, since the beginning of civilization.
2. We all have some prejudices or biases against some thing, group, or individual.
3. We all have experienced some level of prejudice.
4. We all have of some lack of knowledge concerning another group or class of people. No one in the class knows everything there is on issues related to diversity, so it is expected that we come to class with an open mind. Learning that some things about which we were certain are inaccurate can be very eye-opening.
5. Learning about diversity issues occurs in a supportive environment, where there is a climate of openness and trust, thus, we will try to discuss honestly our experiences and feelings without fears of being judged, stereotyped, categorized, or harmed.
6. Some of the readings, discussions, and presentations in this course will trigger a wide range of emotions-- some of which may be painful or uncomfortable to explore, but exploring these feelings will probably be the greatest catalyst for our growth and development.
7. Students should view expression of alternative viewpoints as an inevitable, necessary, and important part of education about diversity in organizations. Part of a student's learning in this course involves awareness of and understanding of various viewpoints and gaining awareness about one's own point of view.

8. Many students notice that they become acutely aware of diversity issues in and outside of class over the semester. Some students mistakenly believe that they are becoming more prejudiced, intolerant, etc. because of their class learning. What's actually happening is that students are becoming more aware of things that have always been present, but that they haven't been attuned to. This is part of the learning process.

9. Respect people's confidentiality outside of this class. Please mask the identity of individuals who may have been involved in a conversation when discussing the class with those who are not enrolled.

Participation Guidelines:

It is extremely important that every student read and adhere to the following:

1. Always feel free to express yourself, even if you disagree with others' views.
2. Be respectful of others. That does not mean that you have to agree with them. Rather, frame your disagreement as a dissension of opinion as opposed to a personal attack, which will not be tolerated!
3. Listen to one another to try to understand each other's perspective. One of the many benefits of a diverse university is the ability to learn from those who are different. Embrace it.
4. Don't take dissenting opinions personally. You cannot learn if all you expect to hear is your own opinion. Others will disagree; discussion of those disagreements is when learning takes place.
5. Remember that we are trying to learn about diversity, and many of our opinions and beliefs are not grounded in facts and data. Remember also that research also shows that people sometimes hold fast(er) to erroneous beliefs when presented with evidence to the contrary.
6. Wait your turn. Discussions may get very passionate. When this happens, I will direct traffic so that everyone has an opportunity to speak and to be heard.

Participation grades, based on homework and other discussion, will be assessed as **potential bonus points**, using the following guidelines:

100%: Student volunteers relevant information from textbook, assigned readings, personal experience, or current events, while also accommodating the needs of others to participate. Provides succinct and timely information that moves the discussion forward, rather than echoing what has already been said or sidetracking the discussion. Asks timely questions or further exploration of the topic at hand, not just reiteration of what's already been said. Demonstrates excellent ability to apply, analyze, and synthesize course material. Rarely, if ever misses class. Never disrupts class through side conversations, cellphone use, inappropriate laptop use, sleeping, exiting the classroom, other coursework, or other disruptive behaviors.

Partial bonus %: Student participates regularly in class discussions, providing useful and relevant content. Demonstrates ability to analyze, apply, and synthesize course material. Almost never misses or partially attends class. Never disrupts class.

No bonus: Occasional, reluctant, or no participation in discussion. Content of participation is often irrelevant, inaccurate, or not useful. Often misses or partially attends class, may engage in disruptions when present.

ELECTRONIC DEVICES IN THE CLASSROOM

Cell phones must be on silent and put away (not be left on the desk, lap, or within sight) during class time. Please do not use your cellphone during class or leave class to use your phone unless it is an emergency. Doing so is rude and distracting. You can make it for 80 minutes without it.

iPads, laptops, tablets, and other electronic devices must be used for class purposes only. Researchers have found that using these items in class for non-class purposes is detrimental to those who use them and their neighbors. Please do not do it. Improper use of electronic devices will be reflected in grades.

Do not record classes unless you have a documented disability from OSD that requires it.

Student Learning Outcomes

Upon completion of the course, students should:

1. be able to identify and explain the commonly studied areas of diversity and discuss their interactions with one another.
2. be able to discuss the legislation and acts that are related to diversity in organizations and explain the historical and current legal and social issues that affect today's workers and organizations.
3. demonstrate understanding of factors related to the management of diversity in organizations.
4. be able to express the importance of diversity in organizations to all workers.
5. be able to explain research results relevant to key areas of diversity in organizations.
6. be able to describe and dispel common myths and misperceptions about diversity in organizations.

If you allow it, you may well learn more interesting and useful information in this class (that will help you both inside and outside of work) than you have in any other class you've taken in the past. You will see diversity continually.

FORMAT: Students should come to class prepared to participate in discussions, having read all assigned readings and supplemental materials and completed all assignments as required. We will **not** cover all or most of the material in the book; however, you are responsible to keep up with material.

This will be a rigorous and demanding course, but hopefully also enjoyable, interesting, and useful. Having taken previous introduction to management, organizational behavior, sociology, and/or psychology courses is helpful.

Grading: Any changes will be announced in class and communicated via the official uta email account.

Students are expected to keep track of their performance throughout the semester and seek guidance from available sources (including the instructor) if their performance drops below satisfactory levels; see "Student Support Services," below.

DESCRIPTIONS OF MAJOR ASSIGNMENTS AND EXAMINATIONS:

1. Exams (40 points each)

There will be three exams during the semester and the final exam. Exams may consist of multiple choice, true/false, short answer, essay, fill-in-the-blank, case questions, or other type of questions. Bring a **SCANTRON 882E (LONG version)** for exams. Students will be required to demonstrate knowledge and understanding of course

concepts, including the ability to apply knowledge from the classes, readings, assignments, exercises, viewing materials, and textbook and a knowledge of vocabulary (flashcards in the book are very helpful). Most of the material will build upon other material (legislation, historical aspects, for example), so be sure to keep up and to ask questions if you are unsure about something.

2. Quizzes (15 points each)

There will be two 15 point quizzes, including a variety of question format, during the semester over the chapter material, readings, and other covered material. The questions on the quizzes will be designed to encourage students to read the material, do MindTap exercises and vocabulary, and come prepared for classes. The lowest grade of the quizzes will be dropped. There are **no makeup quizzes**, so if you miss a quiz, that will constitute your dropped quiz. If you miss both quizzes, you will earn a zero for the quiz grade. If other quizzes are added during the semester, one quiz is still the maximum that can be dropped. Bring a **SCANTRON 882E (LONG version)**.

3. MindTap Work (15 points):

Each chapter has assignments on MindTap that must be completed by the due date. You may complete MindTap assignments in advance; barring publisher system problems due dates will generally not be reopened. MindTap assignments will be randomly graded; make sure you do them all, and provide quality answers (thoughtful, integrate text material, well-written, and free of mechanical problems). Give yourself time to do these well.

4. Homework (15 points) BRING TO CLASS ON MONDAY (AND WEDNESDAY) OF EACH WEEK TO DISCUSS:

In addition to the MindTap work, there are homework assignments for each week, lettered A, B, C, etc. Some of them have lower case alphabets, and this indicates multiple parts that need answering. Be sure to do each part. Unless the question requires a short one word answer or specific definition, answers generally be 2-4 sentences for each question. They should be thoughtful, reasoned, and/or supported by the book or research.

Complete each homework each week, and bring to class, to be used in the class discussion and ready to turn in if requested. If there are multiple homework assignments for one week, put them all together. I will collect and grade these assignments on a rolling basis. If yours is not ready to be picked up when it is collected, please do not email it to me or request a later time to turn it in.

Use the following format:

For each assignment, include a cover sheet, with your name, date, and name of assignment (for example, HOMEWORK A, Project Implicit) on the front. If there are multiple homework assignments for the week, only use one cover sheet, and put them sequentially on the same page.

Because this an interactive and participatory class, active outside work is important. All readings and homework should be completed and prepared for discussion by the date assigned. Bring homework to class each Monday (and Wednesday) for class discussions. **All homework must** be type-written (computer printed), error-free (no spelling, word usage, grammatical, punctuation, or other errors), and **instructions should be followed carefully**. Points will be deducted for spelling, word-usage, grammatical, and other errors. Do not miss class to complete or print your assignment. Sometimes the printers do not cooperate with our timetable, so give yourself enough time to get it done.

Minimum Points possible:

3 – 40 point exams each	120
1 – 15 point quiz	15
1 – 15 point MindTap	15
1 – 15 point Homework	15

Note: Some items may be deleted or additional graded items (homework, quizzes, etc.) may be added during the semester, changing points possible. If so, the percentages for final grades will remain as follows:

A: 90% or more	C: 70% to 79.9%
B: 80 to 89.9%	D: 60% to 69.9%
C: 70% to 79.9%	F: <60%

Make-up Exams: There are no make-up exams. The lowest exam grade is dropped, so if you miss one, that will be your dropped exam. If you miss two exams, one grade earned will be a zero. There are no makeups for missed quizzes or other assignments or in-class exercises missed.

Expectations for Out-of-Class Study: Beyond the time required to attend each class meeting, students enrolled in this course should expect to spend at least an additional 9 hours per week of their own time in course-related activities, including reading required materials, completing assignments, preparing for exams, etc. Documenting the time you spend studying is helpful.

Drop Policy: Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance.** Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships (<http://www.uta.edu/aao/fao/>).

Disability Accommodations: UT Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA)*, *The Americans with Disabilities Amendments Act (ADAAA)*, and *Section 504 of the Rehabilitation Act*. All instructors at UT Arlington are required by law to provide “reasonable accommodations” to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of a **letter certified** by the Office for Students with Disabilities (OSD). Only those students who have officially documented a need for an accommodation will have their request honored. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

The Office for Students with Disabilities, (OSD) www.uta.edu/disability or calling 817-272-3364. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability.

Counseling and Psychological Services, (CAPS) www.uta.edu/caps/ or calling 817-272-3671 is also available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives.

Non-Discrimination Policy: *The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit uta.edu/eos.*

Title IX Policy: The University of Texas at Arlington (“University”) is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated. *For information regarding Title IX, visit www.uta.edu/titleIX or contact Ms. Jean Hood, Vice President and Title IX Coordinator at (817) 272-7091 or jmhood@uta.edu.*

Academic Integrity: Students enrolled all UT Arlington courses are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

UT Arlington faculty members may employ the Honor Code in their courses by having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents’ Rule* 50101, §2.2, suspected violations of university’s standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student’s suspension or expulsion from the University. Additional information is available at <https://www.uta.edu/conduct/>.

Electronic Communication: UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

Campus Carry: Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit <http://www.uta.edu/news/info/campus-carry/>

Student Feedback Survey: At the end of each term, students enrolled in face-to-face and online classes categorized as “lecture,” “seminar,” or “laboratory” are directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail

approximately 10 days before the end of the term. Each student's feedback via the SFS database is aggregated with that of other students enrolled in the course. Students' anonymity will be protected to the extent that the law allows. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law and aggregate results are posted online. Data from SFS is also used for faculty and program evaluations. For more information, visit <http://www.uta.edu/sfs>.

Final Review Week: for semester-long courses, a period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

Emergency Exit Procedures: Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exits, which is located just outside the classroom to the left and right, up a short stairwell. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist individuals with disabilities.

Student Support Services: UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include [tutoring](#), [major-based learning centers](#), developmental education, [advising and mentoring](#), personal counseling, and [federally funded programs](#). For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at <http://www.uta.edu/universitycollege/resources/index.php>.

The English Writing Center (411LIBR): The Writing Center offers FREE tutoring in 15-, 30-, 45-, and 60-minute face-to-face and online sessions to all UTA students on any phase of their UTA coursework. Register and make appointments online at <https://uta.mywconline.com>. Classroom visits, workshops, and specialized services for graduate students and faculty are also available. Please see www.uta.edu/owl for detailed information on all our programs and services.

Emergency Phone Numbers: In case of an on-campus emergency, call the UT Arlington Police Department at **817-272-3003** (non-campus phone), **2-3003** (campus phone). You may also dial 911. For non-emergencies, contact the UTA PD at 817-272-3381.

COURSE SCHEDULE (tentative schedule and subject to change; changes will be announced in class or via official UTA email). The schedule may be adjusted as needed during the semester.

Read, watch, and/or complete the following before the class period during the 3 for 1 studying time for this class each week. If there's a link, click on it. Throughout the semester, we will build on the material, so keep up and engage with learning.

NOTE: Be prepared to participate in class discussions of the Homework for each week and be prepared to turn the homework in.

MINDTAP ASSIGNMENTS: MindTap is accessed through Blackboard. There are activities each week, some of which have a due date, others of which do not. Complete all the MindTap Assignments listed in the relevant chapters on MindTap by due date. Try not to wait until the last minute to do them, as things happen and you may miss the due date. The system will not be reopened unless there is a documented system outage late the evening they are due. Make sure you hit SAVE after each question and SUBMIT to submit.

The activities which have no due date (such as reading the chapters, flash cards, videos, “in the news”, etc.) will be extremely helpful to you in learning and growth. Do these, even though there is no due date.

NOTE: Make sure you do not miss the due dates.

*****At the beginning of the semester, make a note of all of the homework, quizzes, and exams that are noted on the syllabus. Put these dates in your calendar, with reminders several days before, and the immediate day before.**

COURSE SCHEDULE. CHANGES OR CORRECTIONS WILL BE MADE AS NECESSARY AND WILL BE ANNOUNCED IN CLASS.

Date	Read/Watch/Complete <i>as required, before class date</i>
8/28, 30	TEXTBOOK: Read Chapters 1 (Introduction) and 2 (Theories). Complete MindTap Work. Chapters 1-3 set the foundation for the rest of the semester, with recurring themes, theories, legislation, and information.
	Getting Started: Diversity Hats Let's discuss: Why are you interested in studying diversity in organizations? Dweck (see Blackboard): Even Geniuses... HOMEWORK 1. Decide to be a genius!
9/6 (Wed)	TEXTBOOK: Read Chapters 2 (Theories) and 3 (Legislation). Complete MindTap Work. Again, chapters 1-3 set the foundation for the rest of the semester, with foundational themes, theories, legislation, and information. Start strong and finish strong.
	HOMEWORK A: Go to Project Implicit website at https://implicit.harvard.edu/implicit/ , then click on the Demonstration box on the left side of the page to take at least 3 tests of your choosing. Note: It is not necessary to turn in or discuss the specifics of your results. 1. What tests did you choose? Why? 2. What do you think about the results? 3. How might one's results affect one's actions and assumptions as a manager, news writer, teacher, doctor, or customer service rep?
	HOMEWORK C: 1. If you were describing yourself to others, what would you say? 2. How would those who don't know you describe you? 3. Are there areas in which you are a member of a dominant group? A non-dominant group? How do these group memberships affect your life, opportunities, outcomes, and experiences? 4. Are there areas in which your group membership has changed?
9/11,13	TEXTBOOK: Read Chapters 3 (Legislation) and 4 (Blacks/African Americans). Complete MindTap Work. If you have not had previous exposure to HR-related legislation, spend quite a bit of time on Chapter 3. You will need to know and understand the laws and their roles in diversity in organizations.
	HOMEWORK D: Spend some time scrolling through eeoc.gov to look at laws, case filings, and decisions and thinking about why the laws exist, what happened in the cases, the types of organizations and environments, the perpetrators and targets, etc., etc. 1. What are your general thoughts after spending some time at eeoc.gov ?
	Mortgage Loans http://usatoday30.usatoday.com/money/industries/banking/story/2012-07-12/wells-fargo-fine-discrimination-settlement/56170446/1 HOMEWORK E: 1. How does losing one's home to foreclosure affect the accumulation of wealth? 2. How does wealth affect other aspects of one's life? 3. Aside from dealing with the fine, what should Wells Fargo do? 4. Prior to reading this case had you thought about discrimination against customers or the consequences of such discrimination?
	HOMEWORK E: Loan officer fired: http://theqrio.com/2016/07/27/loan-officer-qets-fired-for-racist-tweet-about-michelle-obama/ QTC: 1. How is this kind of issue related to situations like the Wells Fargo case? 2. Aside from terminating the employee, what should the employer do in this specific situation?
9/18, 20	TEXTBOOK: Read Chapters 3 (Legislation) and 4 (Blacks/African Americans). Complete MindTap Work.
	HOMEWORK F: Microaggressions: https://www.buzzfeed.com/hnigatu/racial-microaggressions-you-hear-on-a-daily-basis?utm_term=.ijWQ2DDbb#.csOxdyyaa 1. What is the formal definition of "microaggression" from the text? 2. Have you experienced a microaggression? If yes, what happened? 3. What are likely consequences for organizations when microaggressions occur?
	HOMEWORK G: Racial Socialization:

	<p>http://www.ted.com/talks/clint_smith_how_to_raise_a_black_son_in_america Read the following article, and watch the embedded Proctor and Gamble Ad. https://www.dallasnews.com/opinion/editorials/2017/07/27/procter-gamble-ad-offers-blunt-insight-racism-talk</p> <p>HOMEWORK:</p> <ol style="list-style-type: none"> 1. According to the text, what is “racial socialization”? 2. How is “racial socialization” different from training other parents must provide their children? <p>IN CLASS: “Two Americas”</p>
	<p>HOMEWORK H:</p> <p>a. “Why did you shoot me, sir?” http://www.nbcnews.com/news/us-news/ex-south-carolina-trooper-pleads-guilty-after-shooting-unarmed-man-n538411 https://www.theguardian.com/us-news/2016/jul/21/florida-police-shoot-black-man-lying-down-with-arms-in-air</p> <ol style="list-style-type: none"> 1. Do you see evidence of racial socialization in these videos? 2. Aside from racial socialization of Black children, what else can be about shootings such as these? <p>b. Stanford University Research on Implicit Biases: http://www.pbs.org/newshour/bb/deeply-rooted-biases-affect-police-enforce-law/</p> <ol style="list-style-type: none"> 1. What is the role of research in addressing implicit biases in law enforcement? 2. What should be done about these issues?
	<p>HOMEWORK I:</p> <p>Consumer Racial Profiling: Macy’s Herald Square: http://www.cnbc.com/id/101933055#. Barney’s NY: http://www.theguardian.com/world/2014/aug/11/barneys-racial-profiling-settlement</p> <ol style="list-style-type: none"> 1. Which of Cox & Blake’s 6 reasons are likely to be affected by consumer racial profiling? 2. What kinds of organizational consequences are there of watching certain customers and ignoring others? 3. What effects might social media have on consumer racial profiling? 4. Explain what research cited in the text says about who commits retail theft. 5. What are some specific approaches retail entities might employ to prevent and address consumer racial profiling?
	<p>HOMEWORK J:</p> <p>Compliance with discriminatory customer requests: http://www.usatoday.com/story/news/nation-now/2015/08/11/black-delivery-driver-lowes-home-improvement-white-worker/31451023/</p> <ol style="list-style-type: none"> 1. In what ways does this kind of behavior affect Blacks’ opportunities and employment levels? 2. What are the potential organizational consequences of this, using Cox and Blake? 3. What might an “anti-racist” manager have done in this situation? 4. What kinds of procedures should organizations put into place to prevent and address this kind of behavior?
9/25, 27	<p>TEXTBOOK: Read Chapters 4 (Blacks/African Americans) and 5 (Latinos/Hispanics). Complete MindTap Work.</p> <p>EXAM 1, MONDAY, SEPT 25</p>
	<p>HOMEWORK K:</p> <p>Fan ejected: http://www.knbr.com/2016/08/02/%E2%96%B6%E2%8E%9F%8E-umpire-ejects-fan-during-giants-game-in-philly/ http://www.espn.com/mlb/story/_/id/19294487/boston-red-sox-apologize-fans-racial-taunts-baltimore-orioles-adam-jones</p> <ol style="list-style-type: none"> 1. What roles can sporting organizations play in shaping acceptable and unacceptable behavior among fans, players, and others? <p>IN CLASS: BAYLOR PHOTO</p>
	<p>HOMEWORK L:</p> <p>On bilingualism: http://www.nytimes.com/2011/05/31/science/31conversation.html?_r=0</p> <ol style="list-style-type: none"> 1. Do you know any families in which subsequent generations do not speak their parents’ native language? Do you know why this

	<p>happened?</p> <p>2. What does science say about the benefits of bilingualism?</p> <p>3. What can organizations do to address some of the problems and reap some of the benefits associated with employees speaking multiple languages?</p>
10/2, 4	TEXT BOOK: Read Chapters 5 (Latinos/Hispanics) and 6 (Asians/Asian Americans). Complete MindTap Work.
	<p>HOMEWORK M:</p> <p>1. What proportion of Asians are immigrants?</p> <p>2. What factors cause differences among immigrants (not just Asian immigrants) in their organizational experiences?</p> <p>3. Speculate on why organizations hire immigrants.</p>
	<p>HOMEWORK N:</p> <p>Jeremy Lin:</p> <p>http://www.sbnation.com/nba/2012/2/18/2807696/espn-chink-in-the-armor-headline-jeremy-lin</p> <p>http://www.nydailynews.com/entertainment/tv-movies/jeremy-lin-slur-honest-mistake-fired-espn-editor-anthony-federico-claims-article-1.1025566</p> <p>http://www.slate.com/articles/sports/the_good_word/2012/02/chink_in_the_armor_jeremy_lin_why_it_s_time_to_retire_the_phrase_for_good_.html</p> <p>1. What kinds of things should be considered when determining a course of action in cases such as this?</p> <p>2. What specific things could be used to avoid these kind of “honest mistakes” or “blunders”?</p>
	<p>HOMEWORK O:</p> <p>a. When the patient is racist:</p> <p>http://well.blogs.nytimes.com/2013/07/25/when-the-patient-is-racist/</p> <p>1. What are some other “ists” might hospitals and medical organizations might have to deal with from patients?</p> <p>2. What should medical facilities do when faced with these issues?</p> <p>3. What are some other diversity concerns hospitals may deal with?</p> <p>b. Pain treatment disparities:</p> <p>http://www.nbcnews.com/id/22463720/ns/health-health_care/t/prescribing-gap-may-leave-blacks-more-pain/#.V62w8aKquAY</p> <p>1. What should hospitals do about these disparities?</p>
10/9, 11	<p>TEXTBOOK: Read Chapters 6 (Asians/Asian Americans) and 7 (Whites/Caucasians). Complete MindTap Work.</p> <p>https://www.washingtonpost.com/news/post-nation/wp/2017/08/10/think-all-millennials-are-woke-a-new-poll-suggests-some-are-still-sleeping-on-racism/?tid=hybrid_collaborative_2_na&utm_term=.e7b800151281</p> <p>Joan Trumpauer Mulholland</p>
	<p>HOMEWORK P:</p> <p>White people documentary:</p> <p>https://www.youtube.com/watch?v=zjj1PmJcRM</p> <p>1. How does class, or SES, relate to and affect the “white privilege” discussed?</p> <p>2. What kinds of multi-group memberships affect whites, and their experiences with and interactions regarding diversity in organizations?</p> <p>3. Dakota, who goes to an HBCU, said he found himself counting the other white people on campus. Have you ever been acutely aware of the people who are similar to you in race in a particular setting? Where? How did that feel?</p> <p>4. One speaker noted that students in the video were all Native American, but teachers were White. What are some consequences of disproportionate representation of Whites among teachers?</p> <p>5. Have you had open conversations about race among friends as they had in this video?</p>
10/16, 18	TEXTBOOK: Read Chapters 7 (Whites/Caucasians) and 8 (Native Americans and Multi-Racial Group Members). Complete MindTap.
	<p>In Class</p> <p>A Class Divided:</p>

	<p>HOMEWORK Q http://www.npr.org/sections/codeswitch/2014/03/28/294816965/why-a-proper-lady-found-herself-behind-bars 1. What are the names of the women in the first photo with the police officer?</p>
	<p>HOMEWORK R: Multi-racial couple denied license: http://www.nbcnews.com/id/33332436/ns/us_news-life/t/interracial-couple-denied-marriage-license/#.U_pzPxeg99A 1. When did this occur? 2. Who else has recently been denied marriage licenses? Why? Multiracial discrimination cases: https://www.eeoc.gov/eeoc/newsroom/release/archive/5-18-09.html https://www.eeoc.gov/eeoc/newsroom/release/11-10-16a.cfm</p>
10/23, 25	<p>TEXTBOOK: Read Chapters 8 (Native Americans and Multi-Racial Group Members and 9 (Sex and Gender). Complete MindTap Work. Miss Representation. EXAM 2 Monday 10/23. Dove: http://www.dovehaveyoursay.com/ IN CLASS: PHOTOS</p>
	<p>HOMEWORK T: a. Gender Identity/Gender TedxTalk: http://tedxtalks.ted.com/video/Beyond-the-Gender-Binary-Yee-Wo 1. How much do you think most people know about sex, gender, and gender identity? 2. What happens to people when they do not behave in ways perceived to be gender appropriate?</p>
	<p>b. Kroger: http://www.cincinnati.com/story/money/business/2016/03/28/kroger-unisex-bathroom-explanation-draws-attention/82339114/ 1. What potential consequences of Kroger's stance may ensue? IN CLASS: VIDEO, PHOTOS</p>
	<p>HOMEWORK U: Equal Pay Efforts https://blog.dol.gov/2016/08/04/massachusetts-leading-the-way-on-equal-pay/ 1. Why do employers seek to prevent employees from discussing their pay? 2. What is the relationship between women's relative lack of success in negotiating salary and gender bias? 3. What should employers do to avoid gender bias in compensation?</p>
10/30 11/1	<p>TEXTBOOK: Read Chapters 9 (Sex and Gender) and 10 (Work and Family). Complete MindTap Work. HOMEWORK V: 1. How do societal gender roles affect women, men, families, and organizations? 2. What can organizations do to minimize the effects of gender and gender roles on individuals' careers?</p>
11/6, 8	<p>TEXTBOOK: Read Chapters 10 (Work and Family) and 11 (Sexual Orientation and Gender Identity). Complete MindTap Work IN CLASS: "The Nature of Prejudice", Dr. Douglas Klahr HOMEWORK W: John Browne, Former CEO of BP, on Being a Closeted Executive http://www.nytimes.com/2014/06/28/business/john-browne-former-chief-of-bp-on-being-a-closeted-executive.html?smid=fb-share&_r=1 Tim Cook, Apple CEO coming out: http://www.bloomberg.com/news/articles/2014-10-30/tim-cook-speaks-up</p>

	<p>Tim Cook, Apple CEO speaks on coming out http://time.com/4036006/tim-cook-coming-out-gay/</p> <p>1. What about John Browne's and Tim Cook's experiences are unique?</p> <p>Tim Cook said: "Being gay has given me a deeper understanding of what it means to be in the minority and provided a window into the challenges that people in other minority groups deal with every day."</p> <p>2. How might having a non-dominant group member as CEO affect company diversity policies?</p> <p>3. How might having a dominant group member ally as CEO affect company diversity policies?</p>
11/13, 15	<p>TEXTBOOK: Read Chapters 12 (Religion) and 15 (Weight and Appearance). Complete MindTap Work</p> <p>HOMEWORK X:</p> <p>a. Religion in the news http://www.nbcnews.com/id/38792399/from/toolbar#.WZQ0EhFK2cw</p> <p>1. What is the dominant religious group in the United States?</p> <p>2. How can dominant group membership affect ability to see privilege?</p> <p>b. On the power of genetics: http://www.omaha.com/columnists/grace/grace-two-lawyers-in-their-s-worked-together-for-months/article_f648a7de-55ca-11e6-a244-6387ace6af77.htm</p> <p>1. According to this story, what apparent similarities exist between the two women in this article?</p> <p>2. According to the text, what factors influence weight?</p> <p>3. How weight similar to and different from other aspects of diversity?</p>
11/20, 22	<p>EXAM 3 MONDAY 11/20</p> <p>TEXTBOOK: Read Chapters 14 (Physical and Mental Ability) and 13 (Age). Complete MindTap Work http://breakingprejudice.org/teaching/video-clips/ableism.html</p> <p>Matt Stutzman: Archer https://www.youtube.com/watch?v=EFMxzyuYoZw</p> <p>Inspiration Porn: https://www.youtube.com/watch?v=8K9Gg164Bsw</p> <p>HOMEWORK Y:</p> <p>1. What effects can inspiration porn or superhero status have on others with disabilities?</p> <p>American Girl Doll: http://mobile.nytimes.com/blogs/well/2016/05/04/american-girl-has-a-hit-with-diabetes-doll-kit/?smid=fb-nytimes&smtyp=cur&r=0&referrer=http://m.facebook.com</p> <p>2. What Cox and Blake factor is the doll manufacturer capitalizing on?</p>
11/27, 29	<p>TEXTBOOK: Read Chapters 14 (Physical and Mental Ability) and 13 (Age). Complete MindTap Work.</p> <p>Racist Millennials, LGBTQ Supportive Millennials? https://www.washingtonpost.com/news/wonk/wp/2015/06/23/millennials-are-just-as-racist-as-their-parents/</p> <p>http://www.hrc.org/blog/poll-majority-of-young-adults-in-america-support-pro-lgbtq-policies</p> <p>HOMEWORK Z:</p> <p>1. How and why might age affect one's belief systems?</p> <p>2. What other factors affect one's belief systems?</p> <p>3. What role does multiple group membership play in these attitudes?</p> <p>QUIZ MONDAY, 11/27</p>
12/4, 6	<p>TEXTBOOK: Content catch up. Review.</p> <p>QUIZ MONDAY, 12/4</p>
12/14	<p>Final EXAM Wednesday Dec. 14, 2016 2 - 4:30 p.m.</p>

