**ART 4340:** Advanced Kiln Formed Glass

Fall 2017

**Instructor(s):** Jean Fernandes

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**Faculty Profile:**

**Office Hours:** Monday and Wednesday, 11-11:30am, by appointment please.

**Section Information:** ART4340-001

**Time and Place of Class Meetings:** Studio Arts Center, C145, MW 8-10:50AM

**Description of Course Content:** This course explores glass as a traditional and contemporary art form for visual communication. Throughout the semester, students will use various glass kiln-forming techniques to gain a thorough understanding of the material and how it functions within today's art context. Fusing, slumping and kiln-casting will be some of the techniques addressed during the semester. The beginning section of this class is appropriate for students who have had very little to no prior experience working with glass-forming techniques. The advanced section of this class is for returning students or students with significant prior kiln-forming knowledge (with instructor consent).

**Student Learning Outcomes:** Students are encouraged to incorporate all technical demonstrations into their own creative work. **Each demonstration will be given only once**. It is required that you attend class regularly so that you do not miss demos, lectures and instructions on proper equipment use. By the end of the semester, students will be able to create a variety of technically accomplished forms with strong conceptual reasoning while using glass as the primary art medium.

This course will demand a complete exploration of your ideas through visual journaling, reading, sketching, making models, and experimentation with the material. Various demonstrations will be given to assist with the understanding of different processes. While demos and lectures will be given during class time, you will also be required to take the initiative in your own investigation of the material, including using online and other resources. **Students are required to complete projects on time and attend every critique.**

**Required Textbooks and Other Course Materials:**

No required textbooks.

Recommended textbooks:

**Warm Glass: A Complete Guide to Kiln-Forming Techniques:** Beveridge, Domenech, Pascual

 **Advanced Fusing Techniques:** Boyce Lundstrom

 **Mould Making for Glass:** Angela Thwaites

 **Bullseye Tech Book:** Available at [www.bullseyeglass.com](file:///C%3A%5CUsers%5CJean%5CDocuments%5CTeaching%5CUTA%5Cspring2015%5CKiln%20SPRING%202013%5Cwww.bullseyeglass.com)

 **Bullseye Online Resources and Video Resources**

UTA discount code for video subscription: UTA252012

Available at [www.bullseyeglass.com/education](file:///C%3A%5CUsers%5CJean%5CDocuments%5CTeaching%5CUTA%5Cspring2015%5CKiln%20SPRING%202013%5Cwww.bullseyeglass.com%5Ceducation)

**Descriptions of major assignments and examinations:**

Advanced students will be divided into two groups: one focused on BFA show requirements (or more in-depth study in concept development) and the other focused on a more thorough understanding of the technical processes in kiln-formed glass. All advanced students will be required to show weekly progress during class meetings and formal critiques will be held periodically throughout the semester.

Grades for both groups will be based on how thoroughly students conduct the investigation of their ideas and concepts. This exploration should be documented in sketchbooks, visual or written journals, literary research, model making and research. Students will present their total exploration along with all experiments, failures and successes periodically during the semester and will be expected to turn in completed projects on critique days.

**Attendance:**

You are required to attend class regularly. Pertinent information will be given during each class period, and missing class time will negatively impact your ability to pass this class. You are given three free absences in this class. After that, absences will impact your overall grade as follows: **Your fourth absence will lower your grade by one letter, five absences will lower your grade by two letters, six absences or more constitutes an automatic failing grade.** It is your responsibility to sign in on the provided sign-in sheet with your time of arrival when you enter the classroom. Falsifying this information is considered academic dishonesty and will have severe consequences.

Partial class attendance will also impact your grade negatively. If you are late to class, it is your responsibility to immediately sign in and/or let the instructor know that you are present so that it can be logged as a tardy instead of an absence. Attendance may be taken twice: once at the beginning of class and once during or at the end of class (at the discretion of the instructor). If at either time you are absent, you will be counted as a partial attendee for that class period. **Three instances of tardiness or early departure equates to one absence.** You are responsible for obtaining any material covered during your absence from a classmate. The instructor will not repeat assignments, technical demonstrations, video presentations, discussions or lectures.

**You must have all of your materials by the end of the second week of classes (September 6)**. Failure to attend class with the required materials will result in a mark of absent for the day (regardless of whether you are physically present or not). Class time is for working, learning, and getting input/feedback from your peers, so you may not use the time to obtain materials.

At The University of Texas at Arlington, taking attendance is not required but attendance is a critical indicator in student success. Each faculty member is free to develop his or her own methods of evaluating students’ academic performance, which includes establishing course-specific policies on attendance. As the instructor of this section, [insert your attendance policy and/or expectations, e.g. “I will take attendance sporadically” or “I have established the following attendance policy: …”] However, while UT Arlington does not require instructors to take attendance in their courses, the U.S. Department of Education requires that the University have a mechanism in place to mark when Federal Student Aid recipients “begin attendance in a course.” UT Arlington instructors will report when students begin attendance in a course as part of the final grading process. Specifically, when assigning a student a grade of F, faculty report the last date a student attended their class based on evidence such as a test, participation in a class project or presentation, or an engagement online via Blackboard. This date is reported to the Department of Education for federal financial aid recipients.

**Grading**:

Grades for the BFA/Concept group will be calculated as follows:

 10% Participation

 10% Studio Involvement, Management and Cleanliness

30% Experiments, Semester plan, Statement, Tests, Research, Presentations, Professional Development, Skill Development, Updates

 40% Concept Projects 1 and 2

 10% Final PowerPoint presentation / other formal presentation

Grades for the technical students will be calculated as follows:

 10% Participation

 10% Studio Involvement, Management and Cleanliness

 40% Technical Assignments and Skill Development

30% Final Concept Project

 10% Final PowerPoint presentation / other formal presentation

**Drop Policy:** Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships (<http://wweb.uta.edu/aao/fao/>).

**Disability Accommodations:** UTArlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA), The Americans with Disabilities Amendments Act (ADAAA),* and *Section 504 of the Rehabilitation Act.* All instructors at UT Arlington are required by law to provide “reasonable accommodations” to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of **a letter certified** by the Office for Students with Disabilities (OSD).Only those students who have officially documented a need for an accommodation will have their request honored. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting: **The Office for Students with Disabilities, (OSD)** [www.uta.edu/disability](http://www.uta.edu/disability) or calling 817-272-3364. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability).

Counseling and Psychological Services (CAPS) [www.uta.edu/caps/](http://www.uta.edu/caps/) or calling 817-272-3671 is also available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives.

**Non-Discrimination Policy:** *The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit*[*uta.edu/eos*](http://www.uta.edu/hr/eos/index.php)*.*

**Title IX Policy:** The University of Texas at Arlington (“University”) is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated.*For information regarding Title IX, visit* [www.uta.edu/titleIX](http://www.uta.edu/titleIX) or contact Ms. Jean Hood, Vice President and Title IX Coordinator at (817) 272-7091 or [jmhood@uta.edu](file:///C%3A%5CUsers%5Channabas%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CTemporary%20Internet%20Files%5CContent.Outlook%5C697W32M3%5Cjmhood%40uta.edu).

**Academic Integrity:** Students enrolled all UT Arlington courses are expected to adhere to the UT Arlington Honor Code:

*I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*

*I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

UT Arlington faculty members may employ the Honor Code in their courses by having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents’ Rule* 50101, §2.2, suspected violations of university’s standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student’s suspension or expulsion from the University. Additional information is available at <https://www.uta.edu/conduct/>.

**Lab Safety Training:** **Students registered for this course must complete all required lab safety training prior to entering the lab and undertaking any activities.** Once completed, Lab Safety Training is valid for the remainder of the same academic year (i.e., Fall through Summer II) and must be completed anew in subsequent years. There are no exceptions to this University policy. Failure to complete the required training will preclude participation in any lab activities, including those for which a grade is assigned.

**Electronic Communication:** UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

**Campus Carry:** Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit <http://www.uta.edu/news/info/campus-carry/>

**Student Feedback Survey:** At the end of each term, students enrolled in face-to-face and online classes categorized as “lecture,” “seminar,” or “laboratory” are directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback via the SFS database is aggregated with that of other students enrolled in the course. Students’ anonymity will be protected to the extent that the law allows. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law and aggregate results are posted online. Data from SFS is also used for faculty and program evaluations. For more information, visit <http://www.uta.edu/sfs>.

**Final Review Week:** for semester-long courses**,** a period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

**Emergency Exit Procedures:** Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist individuals with disabilities.

**Student Support Services**:UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include [tutoring](http://www.uta.edu/universitycollege/current/academic-support/learning-center/tutoring/index.php), [major-based learning centers](http://www.uta.edu/universitycollege/resources/college-based-clinics-labs.php), developmental education, [advising and mentoring](http://www.uta.edu/universitycollege/resources/advising.php), personal counseling, and [federally funded programs](http://www.uta.edu/universitycollege/current/academic-support/mcnair/index.php). For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at <http://www.uta.edu/universitycollege/resources/index.php>.