Nursing of the Childbearing Family: **NURS 4441, Section 600**
Fall 2017   Cohort 16

Lead Teacher:

Deana Furr, PhD, RN
Office Number:
Pickard Hall 641**
Office Telephone Number:
817-272-2776—Try emailing first, or accessing me through your clinical instructor, since my office hours vary due to the nature of the course and clinicals.
Email Address:
dfurr@uta.edu

Faculty profile-- https://mentis.uta.edu/explore/profile/deana-furr

*Office hours: Please email instructor to meet personally.***

Time and Place of Class Meetings
All classes are on-line and testing times are fixed collaboratively with the partner sites.

Description of Course Content:
NURS 4441 NURSING OF THE CHILDBEARING FAMILY: Application of the nursing process with emphasis on critical thinking, communication and therapeutic nursing interventions as related to care of individuals and families during the childbearing experience. Prerequisites: NURS 3581 and 3561.

Student Learning Outcomes:
- Use an individualized plan of care integrating current evidence and best practice in the delivery of competent, culturally sensitive, developmentally appropriate, holistic care for the childbearing family.
- Demonstrate analytical, logical reasoning in clinical judgment based on best practice in the care of the childbearing family.
- Integrate legal and ethical standards into care for the childbearing family.
- Assume accountability and responsibility for the quality of nursing care provided to childbearing families.
- Demonstrate effective communication and collaboration with patients, families, and interdisciplinary team members to provide nursing care and patient/family teaching for the childbearing family.
- Identify appropriate community resources for childbearing families.
- Evaluate the impact of contemporary issues on health care delivery to childbearing families, including social, economic, ethical, environmental, legal, and political influences.

Requirements:
Clear communication from students to course faculty, clients and other healthcare professionals is expected.
- As adult learners, students are responsible and accountable for their own achievement, including seeking consultation with the instructor about problems related to the course. Students are encouraged to make an office appointment or communicate in another

agreed-upon method regarding poor progress or course concerns to allow time to review, discuss and/or problem-solve in a private setting.

- Students receiving less than 70% on any course exam must <u>make an appointment</u> (by phone, email, or other method) with the Office of Student Success and faculty lead for Nursing of the Childbearing Family, within one week of exam

- Students are responsible for all material presented in the on-line class and all required readings. Students are expected to complete all learning activities.

- Students are responsible for satisfactory completion of clinical requirements including successful completion of the Math Quiz plus attendance at clinicals; the VODs and videos and required case studies may be included in clinical requirements.

- The student will be responsible for checking Blackboard and email communications on a weekly basis (minimum).

- Students need to complete the mid-semester evaluation. Final evaluation conference with clinical faculty is required. Evaluation conferences are necessary to pass the clinical.

- Written assignments should exemplify professional appearance and communication skills. Written assignments and papers must be legible, follow format guidelines, and use correct grammar, spelling, and punctuation, according to APA format found in the Student Handbook.

- Students are expected to conduct themselves in a professional manner in their dress, demeanor, and communication with colleagues, staff, and clients. Students are required to abide by the UTA College of Nursing dress code policy. Lab coats with UTA name tags are required dress for community experiences and may be required for hospital clinical as well.

- For information regarding Academic Dishonesty, Americans with Disabilities Act, Student Support, Classroom Conduct Guidelines, Clinical Dress Code, Policy on Invasive Procedures, and No Gift Policy, please consult the Student Handbook.

- **Students are expected to read the Student Handbook. This is essential knowledge for all students for the progression through the program and the course.

Required Textbooks and Other Course Materials:
This class requires the book, PrepU, and either vSim (available only in the Coursepoint+ package) or the Evolve case studies. (Students purchasing Coursepoint—without the +, will have access only to PrepU and not vSim. They may use the Evolve case studies instead of vSim.) Either vSim or the Evolve case studies are essential.

This is the information for the textbook with PrepU and vSim:

Ricci, S. (2017). Lippincott CoursePoint OR Coursepoint+ for Essentials of maternity, newborn, and women's health nursing. 4th ed. (12 Month Access ed.). Lippincott. ISBN: 9781469894904 Package Description – Lippincott CoursePoint Plus for Ricci's Essentials of maternity (includes integrated access to the eBook and along with v-sim)

May be purchased direct from publisher:
http://thepoint.lww.com/Book/Show/485875#/about-this-product?groupby=learningactivity&ts=1428334830770

Lippincott's CoursePoint+ has required materials for class use such as PrepU and vSim, along with the electronic version of the textbook.

The textbook associated with the class is electronic. Many students prefer a hard copy. If you should want a hard copy, you may purchase the textbook separately, or rent it:

1. If you don't already have access to Lippincott CoursePoint+ for Ricci: Essentials of Maternity, Newborn, and Women's Health Nursing, Fourth Edition, redeem your ACCESS CODE and complete registration at http://thePoint.lww.com/activate.

2. From the **"My Content"** page, click on Lippincott CoursePoint+ for Ricci: Essentials of Maternity, Newborn, and Women's Health Nursing, Fourth Edition.

3. On the welcome screen or from **"My Classes"**, select **"Join a Class"**, enter your CLASS CODE: **6D06AC10**, and click **"Enroll"**.

If you experience any problems, check the code again and re-enter it. If it does not work, contact Lippincott Online Product Support at 1-800-468-1128 or techsupp@lww.com for assistance.

Not sure what an ACCESS CODE is?
Learn more at http://thepoint.lww.com/Help/BookAccess.

Other required textbooks:
An APA manual. You may use the following:
American Psychological Association. (2001). *Publication manual of the American Psychological Association.* (6th ed). Washington, DC: Author. ISBN 9781557987914 *(Note: you may use another APA reference if you already have it—some UTA classes use APA : The Easy Way, either is acceptable).*

Recommended Textbooks:
Hegstad, L.N. and Hayek, W. (2001). *Essential drug dosage calculations.* (4th ed). New Jersey: Prentice Hall Health 9780838522851

Stolte, W. (1995). *Wellness: Nursing diagnosis for health promotion.* Lippincott. ISBN 0-397-55082-0 **(From Health Promotion) This book can be useful in generating Wellness nursing diagnoses in clinical.**

Descriptions of major assignments and examinations with due dates:
Course Schedule with dates and assignments available on Blackboard.

Grading Policy:
In order to successfully complete an undergraduate nursing course at UTA, the following minimum criteria must be met:

70% weighted average on proctored exams (does NOT include quizzes or CAPPS tests)
70% **weighted** average on major written assignments
90% on practicum skills check offs

In undergraduate nursing courses, all grade calculations will be carried out to two decimal places and there will be NO rounding of final grades. Letter grades for tests, written assignments and end-of-course grades, etc. shall be:

A = 90.00 – 100.00
B = 80.00 – 89.99
C = 70.00 – 79.99
D = 60.00 – 69.99

Class work	% of grade
Exam # 1	20
Exam # 2	21
Exam # 3	21
CAPPS (see below)	10
Care Plan with PrepSheets, including corrections	10
Assigned PrepU Quizzes (all) (14 chapter quizzes in all. Points awarded only if mastery level attained—0 for each quiz in which less than mastery is earned, with lowest quiz score dropped. See course calendar for what mastery is required each week.)	10
Lippincott vSim: vSim:1% for each of 5 **complex** scenarios if 80% score attained—0 if less than 80% earned. (vSims 2,4,6,8,10 are the complex simulations).	5
Clinical Math quiz (first attempt score)	3
Prep Sheet: Labor & Delivery	P/F
Prep Sheet: Newborn Nursery	P/F
Prep Sheet: Postpartum	P/F
Prep Sheet: Antepartum/Triage High Risk	P/F
Prep Sheet: NICU	P/F

Examinations
Course: Three exams will be given. Multiple choice, multiple response, and other types of questions may compose the exams. Exams may be given via computer or paper/pencil method. Although faculty strive to provide a quiet learning/testing environment there may be noises and distractions in any testing environment that are beyond the control of the exam proctors. If a student feels that the testing environment is unduly noisy or distracting for any reason, it is the responsibility of the student to report this to an exam proctor as soon as possible during the exam so corrective action may be taken. Please bring ear

plugs with you if needed.

Missed Exams

All students are expected to take exams at the scheduled time. In the event a student anticipates missing an exam, the student is expected to notify the lead teacher on or before the exam day. For students missing more than one exam, the test grade and make-up will be at the faculty's discretion with possible failure in the course. Make up exams may include essay questions and questions of differing format from the original exam. If you miss an exam, you will be required to show acceptable proof of the extenuating circumstances that kept you from the exam. Grave crises/circumstances may be reason for missing an exam. Contact your lead teacher should this happen, but be aware that if you do take an exam, you are agreeing that you are fit to do so, and the score you attain will stand.

CAPP Course Content Mastery Assessment

All students enrolled in this course will participate in the Course Content Mastery Assessment, which is a component of the program's Comprehensive Assessment and Preparation Program. The Course Content Mastery Assessment is worth 10% of the total course grade and consists of practice assessments, proctored assessments, focused reviews, and active learning exercises. Assignments are based on students' performance on practice and proctored assessments and students will not receive partial credit for late or incomplete assignments. After each proctored assessment, students are categorized into one of four proficiency levels:

LEVEL <1: Scores in the <1 category do not meet minimum expectations for performance in this content area.

LEVEL 1: Scores meeting the Proficiency Level 1 standard can be considered to meet the absolute minimum expectations for performance in this content area.

LEVEL 2: Scores meeting the Proficiency Level 2 standard can be considered to exceed minimum expectations for performance in this content area.

LEVEL 3: Scores meeting the Proficiency Level 3 standard can be considered to exceed most expectations for performance in this content area.

Phase 1 of the Course Content Mastery Assessment is worth 4% of the course grade. All students complete Practice Assessment A. Students scoring less than 75% on their **first attempt** of Practice Assessment A will be required to complete the Focused Review and submit all Active Learning Templates.

Phase 2 of the Course Content Mastery Assessment is worth 6% of the course grade. All students complete the Proctored Assessment. Students with proficiency levels of 1 or <1 will complete the Focused Review, submit all Active Learning Templates, then take Practice Assessment B. Students who score less than 70% on their **first attempt** of Practice Assessment B will enroll in NURS 2232: Learning Professional Nursing and Life Skills. Students in Proficiency Level 1 or <1 who do not complete Focused Review, Active Learning Templates, and Practice Assessment B prior to course completion date will receive an incomplete (I) and will not progress to the next clinical nursing course until Focused Review, Active Learning Templates, and Practice Assessment B is complete. Completing coursework during the Incomplete period does not guarantee your clinical placement in the next clinical course. The complete Comprehensive Assessment and Preparation Procedure can be found here: http://www.uta.edu/conhi/_doc/unurs/capp_procedure.pdf

Required Assignments: Care Plan and Scholarly Paper
Required assignments must be submitted on time; negotiation with clinical instructor for care plan due dates is permitted. If an assignment (traditional or online) is late, and turned in after the assigned due date, late penalties apply: 5% of the assignment grade will be deducted each day until the assignment is turned in. All work must be turned in by the last day of the class in order to receive credit.

PrepU Quizzes
PrepU quizzes are in a computer adaptive testing format, and are required for each assigned chapter. The student may do them as many times as desired, and only the last quiz level attained before the deadline will go toward the final grade. A specified mastery level must be attained to receive credit. A mastery level of less will not receive credit.

vSim by Lippincott
There are five ***complex*** vSims in Lippincott The Point, each worth 1% of your grade. (Core vSims are not required and you don't receive credit for doing them.) Suggested due dates for each vSim are listed in your student schedule, though the last acceptable time frame in which to receive credit for the case studies is the day before the HESI (the vSims may be helpful as preparation for the HESI and that is why the due date falls as it does.) You must obtain a minimum of 80% on each vSim—they are collaborative and open-book. You may retake it as many times as necessary to obtain a 80%; if you make less than 80% on a vSim and give up, you will not receive credit for that vSim. For example, a score of 79% will not receive credit for that vSim. There are 10 vSims: 5 complex cases and 5 core cases. Only the complex cases receive credit.

Math Quiz
All students will be required to pass the Math Quiz in order to pass medications in clinical, and in order to pass the class. This test emphasizes safe medication dosage and administration. Safe medication administration is a criterion for satisfactory clinical performance. All students are expected to take the Math Quiz on the first day of clinical in the clinical setting. See student schedule for dates. Second and third attempts to pass the Math Quiz must be done prior to passing medications in the hospital. A remedial review packet must be completed prior to a third math test attempt. It is the student's responsibility to schedule time with the clinical instructor for second attempt. The lead teacher/designee will remediate prior to third Math Quiz attempt. <u>A minimum score of 90% is required for successful completion of the Math Quiz.</u> . More than three retakes of the math quiz may constitute failure in the course. An unsatisfactory (failure) clinical performance constitutes failure in the course.

Prep Sheets
Completion of portions of Prep Sheets and passing of the Math Quiz are required prior to participation in clinical. Satisfactory completion of Prep Sheets, Care Plan, attendance at skills lab (by viewing skills videos on-line), completion of assigned complex vSims and a minimum final score of 90% on the Math Quiz and all required clinical days together constitute the completion of 90 clinical hours required by the CON and BON. All work must be turned in prior to the date the class closes to be given credit.

A satisfactory clinical performance evaluation is required to <u>pass</u> clinical. Online post-conferences (if applicable) will require compliance with posted essentials for discussion and participation. (Clinical instructors may have an online component as a part of post-

conferences). Failure in clinical is an automatic failure (F) in the course.

Exam Integrity
In order to maintain the integrity of the exams, instructors may choose not to allow a student to enter the testing area if any tester has already completed the test and left the testing area. A tester that arrives late to the testing area, if allowed in, will only have until the predetermined end time of that exam to finish.

Clinical Experience
Students will complete 90 clinical hours under the supervision of their clinical instructors to include hospital based experiences, skills lab/simulation, and/or computer simulations and community prenatal experiences. Clinical post conferences may be online. **Students must perform an assessment while providing nursing care to clients during their hospital clinical experience.** Satisfactory completion of clinical prep sheets/ patient documentation for each clinical day is required to pass clinical. Both the definition and medication portions on Prep Sheets specific to all units must be completed before going to the unit. All assignments will be submitted to the clinical faculty for evaluation and feedback.

Skills checklist
Students must complete the skills checklist—skills listed below at the end of the syllabus. You will find the checklist on Blackboard.

Students who demonstrate consistent satisfactory accomplishment of the clinical objectives, completed assignments, skills check off of the required skills and a score of 90% on the Math Quiz will receive a PASS for clinical. Students deemed unsafe or incompetent will fail clinical and receive a course grade of F.

Failing behaviors are noted in the latter portion of the syllabus. Course specific clinical evaluation criteria are used to determine the Pass/Fail status of clinical performance.

It is essential that students arrive at clinical on time, since punctuality is an essential component of professionalism. A student who will not make it to the clinical site at the expected time is required to inform the clinical instructor, which should be done by telephone. The first episode of tardiness (which is between 5 and 15 minutes) will result in a verbal warning to the student; a second will result in a written student contract.
Not providing the instructor with notice of tardiness may escalate any warning to the next level, also excessive tardiness exceeding 15 minutes). A third episode of tardiness may result in clinical failure. Make-up work will be required for tardiness exceeding 15 minutes.

Students will be expected to meet with individual clinical faculty for mid-semester evaluations. Final evaluation conferences are required to pass the clinical. (These are often done in the clinical setting on the last day of clinical.)

Missed Clinical Lab/Clinical Experience Policy
In the case of illness, remember to take appropriate health precautions. Students are expected to notify clinical faculty immediately if they anticipate they will not be able to attend an assigned clinical assignment. Absence of any part of a clinical day will require make-up work. More than one absence from clinical may result in failure to meet clinical requirements and failure in the course. All clinical experiences **must** be made up. Additionally, it is imperative that students attend all orientation days**. Completion of 90**

clinical hours along with a passing grade of 90% on the Math Quiz are required to pass clinical. A failure in clinical is a failure in the course.

Attendance Policy: At The University of Texas at Arlington, taking attendance is not required but attendance is a critical indicator in student success. Each faculty member is free to develop his or her own methods of evaluating students' academic performance, which includes establishing course-specific policies on attendance. As the instructor of this section, I have implemented the following policy on attendance:

Classroom: **Students enrolled in the course are expected to view and participate in all learning activities.**
Clinical: **Students are expected to attend all clinical experiences on the scheduled day and time**. **All clinical deficiencies must be cleared prior to attending clinical experience. Entrance into clinical requires a passing grade (90%) on the Math Quiz. Additional time may be required by your clinical setting.**

Clinical Attendance When University is Closed
Some programs in the College of Nursing, such as the Academic Partnership Program, may require students to attend clinical on evenings, nights, week-ends, or holidays. Students are expected to attend their assigned clinical rotation as scheduled, even when the University is otherwise closed.

While UT Arlington does not require instructors to take attendance in their courses, the U.S. Department of Education requires that the University have a mechanism in place to mark when Federal Student Aid recipients "begin attendance in a course." UT Arlington instructors will report when students begin attendance in a course as part of the final grading process. Specifically, when assigning a student a grade of F, faculty report the last date a student attended their class based on evidence such as a test, participation in a class project or presentation, or an engagement online via Blackboard. This date is reported to the Department of Education for federal financial aid recipients.

Drop Policy:
Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Financial Aid Office for more information (http://wweb.uta.edu/aao/fao/).

PLEASE NOTE: Drop dates may be customized in on-line classes to correlate with the dates in which the class runs. Discuss with your clinical coach, faculty, distance education department, and the support staff as necessary to determine how and when you should proceed with the process of dropping a class. Keeping that in mind, the above is the drop policy for typical use in adding and dropping classes, which elements do not all apply when the classes have varying start and stop dates as is the case with on-line classes. The last day to drop for Cohort 16, Fall 2017 is November 22, 2017.

College of Nursing Information:
APA Format
APA style manual will be used by the UTACON with some specific requirements for the undergraduate courses. The sample title page & instructions, as well as a Manuscript Preparation document can be found at:
www.uta.edu/nursing/handbook/bsn_policies.php#apa

Honors College Credit
Students who are members of the Honors College may wish to take this course for Honors credit. If you wish to do so, please provide the Lead Teacher (or other designated faculty member) with an Honors Credit Contract (downloaded from http://honors.uta.edu/documents/credit.pdf). You and the Lead Teacher/faculty member will together determine an appropriate supplemental assignment to justify the awarding of Honors credit. More information on the honors program is available at http://honors.uta.edu/, where you will find an application form for electronic submission.

Essential Skills Experience
Each UTACON clinical course has a designated set of essential nursing skills. An essential nursing skill is one that each student should strive to experience in either laboratory or clinical setting. Experience is defined as "hands on" performance of a skill in a clinical or laboratory setting using standardized patients, manikins, human patient simulators, task trainers, and computer simulation modules or in a clinical setting involving actual patients or communities.

UTACON students are responsible for acquiring essential skills experiences, documenting these experiences, obtaining verification from their clinical instructors, and maintaining an ongoing record of essential skills experience during all Junior and Senior clinical courses.

Each course syllabus will list the Essential Skills required for that specific course. Each course will make the Course Specific Essential Skills Experience Passport available to the student either by attaching it to syllabus or in the course material in Blackboard. The Course Specific Passport must be used to document skills experiences during clinical or simulation laboratory sessions. After performing an essential skill, a student will record the date and the setting, and then his/her initials in the appropriate boxes on the passport. The student will then provide the record to his/her clinical instructor for verification. Students are responsible for the accuracy and integrity of Passport documentation. Any attempt to falsify or alter Passport information may result in disciplinary action related to UTA's Academic Dishonesty policies.

UTA students should strive to find opportunities to perform and document ALL the listed skills for each course. Throughout the semester, as part of the clinical evaluation process, clinical instructors will monitor student progress in completing all essential skills designated on the Passport. It is the student's responsibility to obtain the required essential skills experiences in a timely manner throughout the semester. The completed Course Specific Passport will be attached to the final clinical evaluation and maintained in the student's record located in the Student Services Office. (At this time the skills do not all have to be completed in order for the student to pass the clinical portion of the class.)

CLINICAL SKILLS FOR THE CHILDBEARING WOMEN ROTATION:

VITALS SIGNS
1. Heart rate (apical pulse) & rhythm
2. Respiratory rate & rhythm
3. Temperature
4. Blood pressure - manual and/or automated device
5. Pulses – rate, quality
6. Auscultation of heart sounds
7. Auscultation of lung sounds
8. Pain assessment

BASIC CARE
1. Bathing
2. Making beds
3. Turning and positioning
4. Peri care

ASSESSMENT
1. Physical assessment: Head to Toe to include the fundus
2. Physical assessment: Problem-Focused
3. Fetal monitoring & assessment
4. Maternal /Child dyad – bonding
5. Psychosocial assessment

MEDICATION ADMINISTRATION
1. Six rights
2. Safe dose range calculation/determination
3. Intramuscular – Newborn Only

TREATMENTS
1. Cold application

INTRAVENOUS (IV) or Epidural ACCESS LINES
1. Monitoring/care epidural lines

CARE AND MANAGEMENT OF WOUNDS & DRAINS
1. Circumcision site care
2. Cord and/or umbilicus care

AIRWAY MANAGEMENT
1. Nasal suctioning (bulb suction)

NUTRITION AND FEEDING
1. Bottle feeding/breast feeding

INFECTION CONTROL PROCEDURES
1. Handwashing/cleansing
2. Standard/universal precautions

SAFETY
1. Use of correct body mechanics

MISCELLANEOUS
1. Documentation
2. Therapeutic communication techniques– patients
3. Therapeutic communication techniques–families
4. Nursing Math Skills

CLINICAL PASS/FAIL:
Clinical Failing Behaviors

Clinical failing behaviors are linked to the Texas Board of Nursing Standards of Professional Practice. Issues related to professional conduct, management of stress, clarification of course, clinical assignment, and/or professional role expectations, may warrant clinical warnings, contracts for remediation, or course failure.

Clinical Failing Behaviors	Matched to NPA
1. Performance is unsafe.	1,2,3,5,6,7,9,10,11,12,13,14
2. Questionable decisions are often made.	1,2,3,4,5,6,7,8,9,10,11,12,13,14
3. Lacks insight into own behaviors and that of others.	1,2,3,4,5,6,8,9,10,11,12,13,14
4. Difficulty in adapting to new ideas/functions.	4,5,6,7,8,9,10,11,13,14
5. Continues to need additional guidance and direction.	1,2,3,5,6,7,8,9,10,11,14

Standards of Professional Nursing Practice (BON 213.27, 217.11, 217.12)

1. Knows rationale for side effects of medications and treatments, and correctly administers same 217.00 (1) (C).
2. Documents nursing care accurately and completely, including signs and symptoms, nursing care rendered medication administration. Contacts health care team concerning significant events in patient health 217.11 (1) (D).
3. Implements a safe environment for patients and/or others, i.e., bed rails up, universal precautions 217.11 (1) (B).
4. Respects client confidentiality 217.11 (1) (E).
5. Accepts assignments commensurate with educational level, preparation, experience and knowledge 217.11(1) (T).
6. Obtains instruction and supervision as necessary when implementing nursing procedures or practices 217.11(1) (H).
7. Notifies the appropriate supervisor when leaving an assignment 217.11(1) (I).
8. Recognizes and maintains professional boundaries of the nurse/patient relationship 217.11(1) (J).
9. Clarifies orders, treatments, that nurse has reason to believe are inaccurate, non-effective or contraindicated 217.11(1) (N).
10. Able to distinguish right from wrong 213.27(b) (2) (A).
11. Able to think and act rationally 213.27(b) (2) (B).
12. Able to keep promises and honor obligations 213.27(b) (2) (C).
13. Accountable for own behavior 213.27(b) (2) (D).
14. Able to promptly and fully self-disclose facts, circumstances, events, errors and omissions when these disclosures will enhance health status of patients or protect patients from unnecessary risk or harm 213.27(b) (2)(G).

Please refer to the Board of Nursing at www.BON.state.tx.us for any additional information regarding the Texas Nursing Practice Act.

Clinical Dress Code

The clinical dress code applies to all graduate and undergraduate students of The University of Texas at Arlington College of Nursing (UTACON), and has two primary purposes: to insure that, whenever in the clinical setting, students of the UTACON: 1) represent the nursing profession and UTACON in a professional and appropriate manner, and 2) are readily identifiable as students.

Students are to adhere to the dress code any time they present themselves to a clinical agency in the role of nursing student. This includes going to the agency prior to clinical to select a patient, arriving at the agency in street clothes to change into hospital scrubs, and attending post-conference or classroom time at the agency, as well as when attending clinical. Clinical faculty have final judgment on the appropriateness of student attire. Refer to the Student Handbook for more information.

Undergraduate, prelicensure student nurses should wear their UTACON uniform and UTACON insignia patch ONLY when in simulation, clinical or other learning experiences authorized by UTACON faculty. Students are to provide nursing care to patients at clinical facilities ONLY when authorized by their UTACON instructor and when their clinical instructor and/or preceptor are present on site. Students who provide nursing care to patients when an instructor or preceptor IS NOT present on site will receive a FAILING grade for clinical and a course grade of "F".

Award for Student Excellence in Clinical Nursing

This award is for an exceptional student who consistently exceeds the clinical expectations of the course. The student will be honored at an awards ceremony at the end of the semester. Clinical faculty will further discuss the award during the clinical rotation.
Criteria for selection:

- Consistently exceeds clinical performance standards in the application of theoretical concepts, evidence-based practice, and communication (written and verbal).
- Demonstrates exemplary performance in the use of critical thinking and problem solving skills.
- Demonstrates exemplary performance in the application of leadership principles and professionalism.

Grade Grievances

Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current University Catalog.
http://catalog.uta.edu/academicregulations/grades/#undergraduatetext

No Gift Policy

In accordance with Regents Rules and Regulations and the UTA Standards of Conduct, the College of Nursing has a "no gift" policy. A donation to the UTA College of Nursing Scholarship Fund would be an appropriate way to recognize a faculty member's contribution to your learning. For information regarding the Scholarship Fund, please contact the Dean's office.

Americans with Disabilities Act
The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA).* All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting: **The Office for Students with Disabilities, (OSD)** www.uta.edu/disability or calling 817-272-3364.
Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

Counseling and Psychological Services (CAPS) www.uta.edu/caps/ or calling 817-272-3671 is also available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives.

Non-Discrimination Policy
The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit uta.edu/eos.

Title IX
The University of Texas at Arlington ("University") is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated. *For information regarding Title IX, visit* www.uta.edu/titleIX or contact Ms. Jean Hood, Vice President and Title IX Coordinator at (817) 272-7091 or jmhood@uta.edu.

Academic Integrity
Students enrolled all UT Arlington courses are expected to adhere to the UT Arlington Honor Code:

> *I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*

> *I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

UT Arlington faculty members may employ the Honor Code in their courses by having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents' Rule* 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will

be disciplined in accordance with University policy, which may result in the student's suspension or expulsion from the University. Additional information is available at https://www.uta.edu/conduct/.

Plagiarism
Copying another student's paper or any portion of it is plagiarism. Additionally, copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. <u>If five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author's name, date of publication, and page number of publication.</u> If the author's <u>ideas</u> are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing, giving the author's name and date of publication. If a single author's ideas are discussed in more than one paragraph, the author must be referenced at the end of each paragraph. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are encouraged to review the plagiarism module from the UT Arlington Central Library via http://library.uta.edu/plagiarism/index.html. Papers are now checked for plagiarism and stored in Blackboard.

Student Support Services Available
The University of Texas at Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. These resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals to resources for any reason, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at http://www.uta.edu/universitycollege/resources/index.php.

University Tutorial & Supplemental Instruction (Ransom Hall 205): UTSI offers a variety of academic support services for undergraduate students, including: 60 minute one-on-one tutoring sessions, <u>Start Strong</u> Freshman tutoring program, and <u>Supplemental Instruction</u>. Office hours are Monday-Friday 8:00am-5:00pm. For more information visit www.uta.edu/utsi or call 817-272-2617.

The IDEAS Center (2nd Floor of Central Library) offers **FREE** tutoring to all students with a focus on transfer students, sophomores, veterans and others undergoing a transition to UT Arlington. Students can drop in, or check the schedule of available peer tutors at www.uta.edu/IDEAS, or call (817) 272-6593.

Electronic Communication Policy
The University of Texas at Arlington has adopted the University "MavMail" address as the sole official means of communication with students. MavMail is used to remind students of important deadlines, advertise events and activities, and permit the University to conduct official transactions exclusively by electronic means. For example, important information concerning registration, financial aid, payment of bills, and graduation are now sent to students through the MavMail system. All students are assigned a MavMail account. ***Students are responsible for checking their MavMail regularly.*** Information about activating and using MavMail is available at http://www.uta.edu/oit/email/. There is no additional charge to students for using this account, and it remains active even after they graduate from UT Arlington.

To obtain your NetID or for logon assistance, visit https://webapps.uta.edu/oit/selfservice/. If you are unable to resolve your issue from the Self-Service website, contact the Helpdesk at helpdesk@uta.edu.

Librarian to Contact:
>   Peace Williamson-- She has a special guide just for undergraduate nursing students at : http://libguides.uta.edu/UGrad_Nursing
>   817-272-7429
>   Email   peace@uta.edu
>   Library Home Page   http://www.uta.edu/library
>   Subject Guide   http://libguides.uta.edu/nursing

Undergraduate Support Staff:
>   **Shamara Whetstone,** *Testing coordinator I, Accelerated Online (AO) BSN Program*
>   **662 Pickard Hall, (817) 272-9227**
>   Email: shamara.whetstone@uta.edu
>
>   **Elizabeth Webb,** *Program coordinator I, AO BSN Program*
>   **664-A Pickard Hall** UTA College of Nursing, (817) 272-1237
>   Email: ewebb@uta.edu

Hazardous Exposure To Blood, Blood Products Or Body Fluids
Note: The Centers for Disease Control and Prevention recommend that individuals who have been exposed to needle sticks or to potentially infectious blood, blood products, or body fluids should be evaluated and, when appropriate, have treatment initiated within two hours.

Upon sustaining a contaminated needle stick or being exposed to hazardous blood or blood products, the student will:
1. Immediately report the incident to the clinical faculty member and the appropriate person in the clinical agency.
2. Have the wound inspected, cleansed, and dressed.
3. Complete the institutional incident report and follow institutional policy as applicable.
4. Seek medical attention as necessary based on level of exposure.

Please note that all students are responsible for obtaining and maintaining their own health insurance and are responsible for the costs of medical/health care assessment, treatment and follow-up that are not covered by the student's health insurance. Students should be aware of the coverage on their health insurance policy as most may not cover the full cost of required medical treatment and services in the case of a contaminated needle stick or hazardous exposure to blood or blood products.

Policy on Invasive Procedures
Allowing students to practice invasive skills (e.g., IM, SQ, IV's, NG tubes, intubation) on other students in the learning lab will no longer be used as a teaching strategy. Skills may be practiced on the simulators in the learning lab. Students will be able to perform the skills in the clinical setting under the appropriate faculty or preceptor supervision.

Campus Carry: Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit http://www.uta.edu/news/info/campus-carry/

Student Feedback Survey
At the end of each term, students enrolled in face-to-face and online classes categorized as "lecture," "seminar," or "laboratory" are directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback via the SFS database is aggregated with that of other students enrolled in the course. Students' anonymity will be protected to the extent that the law allows. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law and aggregate results are posted online. Data from SFS is also used for faculty and program evaluations. For more information, visit http://www.uta.edu/sfs.

Code of Professional Conduct
Nursing students in the UTA CON are considered to be part of the nursing profession. As members of the profession, students are expected to commit to and maintain high ethical standards. Students are responsible and accountable for their own academic and professional behaviors and the resulting consequences.

Students will demonstrate self-discipline throughout all aspects of their nursing education, including meeting academic responsibilities and exhibiting professional conduct in the classroom and in the community, as outlined in the Texas Nurse Practice Act and Texas State Board of Nursing Policies.

It is each student's responsibility to promote scholastic honesty and professional ethics by actively participating with faculty in maintaining a quality academic environment. Students are expected to guard public safety by immediately reporting to faculty, any incident they observe or are aware of which would allow incompetent, unethical, or illegal practice by another individual. Having knowledge of and failing to report such behaviors constitutes a breach of both academic and professional responsibilities.

Refer to the Student Handbook for more information.

The Student Handbook can be found by going to the following link:
http://www.uta.edu/nursing/handbook/toc.php or by going to the nursing website www.uta.edu/nursing and using the link provided under Current Students.