

MUSI 0126.001, MUSI 5112.001

**COURSE SYLLABUS
CHAMBER MUSIC (Practicum)**

**Lesson Time to be Arranged with Professor Forbes
Fall 2018**

Instructor: Catherine Forbes

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Faculty Profile: <https://www.uta.edu/profiles/cathy-forbes>

Office Hours: By Appointment

Course Number, Section Number, and Course Title:

All undergraduate and graduate courses covered in this document

Time and Place of Class Meetings:

Class Time: Individually Assigned; FA 303A

Description of Course Content:

String Quartet (Practicum) is offered to the student in the form of weekly group instruction. Group instruction is one hour in length. The specific time is to be arranged with the instructor the first week of classes.

Student Learning Outcomes:

Student will be able to demonstrate proficiency in the following:

- Tuning with others
- Ensemble awareness and rehearsal skills
- Common articulation
- Rhythmic accuracy
- Matching tone, color, musical nuance
- Clear and convincing phrasing
- Understanding of standard repertoire, musical time periods and styles
- Evidence of musical expression
- Technical control and variety
- Professional presentation

Attendance Policy:

At The University of Texas at Arlington, taking attendance is not required. Rather, each faculty member is free to develop his or her own methods of evaluating students' academic performance, which includes establishing course-specific policies on attendance. As the instructor of this section, I have established following attendance policy:

Students must attend all classes and all required recitals/concerts. Unexcused lessons will not be made up and the final grade will be affected. Missed classes will not be made up. See below for additional information.

However, while UT Arlington does not require instructors to take attendance in their courses, the U.S. Department of Education requires that the University have a mechanism in place to mark when Federal Student Aid recipients “begin attendance in a course.” UT Arlington instructors will report when students begin attendance in a course as part of the final grading process. Specifically, when assigning a student a grade of F, faculty report the last date a student attended their class based on evidence such as a test, participation in a class project or presentation, or an engagement online via Blackboard. This date is reported to the Department of Education for federal financial aid recipients.

If a student is more than 10 minutes late to class, a grade of “F” will be given for that week.

Requirements, Attendance and expectations for Out of Class Study:

- Evidence of consistent progress by the individual student is expected. It is required that the student come to each rehearsal and each lesson having completed the minimum level of preparation required.
- The ensemble is required to meet and practice a minimum of one hour every week without the coach present.
- Students are required to come to lessons with the instrument and bow in good working order and all materials organized for productive study.
- Lessons and rehearsals will begin promptly at the assigned time. The student is required to arrive prior to the lesson in order to unpack, tune and gather repertoire for the commencement of the class.
- Ensemble will perform in public venues as assigned during the course of the semester.

Required Textbooks and Other Course Materials:

- Electronic metronome and tuner
- Individual course assignments (repertoire) will be addressed at first week of classes. The course instructor will provide assigned materials or will provide access to assigned materials.

Descriptions of Major Assignments and Examinations with Due Dates:

- Student will participate in the preparation and performance of one or more works composed for string quartet or the medium appropriate to the group.
- Ensemble will perform in public venues as assigned during the course of the semester.
- Ensemble will be required to perform in one of the Chamber Music Gala Concerts as assigned:
 - November 14, 2018 at 5:30pm in Irons Recital Hall
 - November 14, 2018 at 7:30pm in Irons Recital Hall
 - November 15, 2018 at 7:30pm in Irons Recital Hall
- Ensemble will be required to attend a one hour dress rehearsal for the Chamber Music Gala Concert as assigned to either:
 - November 10, 2018 (9-10:30am) in Irons Recital Hall
 - November 11, 2018 (12-4:30pm) Irons Recital Hall

Grading Policy:

Weekly Lesson Performance: 60%

Final Exam: 40%

Final grade is based on performance in these main areas:

Weekly Lesson Performance:

- The student is expected come to each lesson prepared to perform all assigned materials.
- Evidence of consistent progress is expected.
- Responsiveness and focus are required in each class. The student is expected to follow directions quickly and to be receptive to instruction.
- The student will bring a positive, congenial attitude to coachings and rehearsals.
- Please no gum, no drinks, and no food in studio during the lesson. Cellular phones must be turned off. Professional/business casual attire please.

Final Exam:

- Ensemble will be required to perform in one of the Chamber Music Gala Concert as assigned. See Descriptions of Major Assignments.
- Ensemble will be required to attend the Dress Rehearsal for the Chamber Music Gala Concert as assigned by the ensemble coach. See Descriptions of Major Assignments.
- The student will be evaluated according to the criteria listed in the Student Learning Outcomes.

Expectations for Out-of-Class Study:

See Requirements for the additional hours per week of the student's own time in course-related activities.

Attendance Policy:

Students must attend all lessons, all studio class sessions, and all required recitals/concerts. Final Exam will not be made up.

Drop Policy:

Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance.** Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships (<http://www.uta.edu/ses/fao>).

Disability Accommodations: UT Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA)*, *The Americans with Disabilities Amendments Act (ADAAA)*, and *Section 504 of the Rehabilitation Act*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of a **letter certified** by the Office for Students with Disabilities (OSD). Only those students who have officially documented a need for an accommodation will have their request honored. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting: **The Office for Students with Disabilities, (OSD)** www.uta.edu/disability or calling 817-272-3364. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability.

Counseling and Psychological Services (CAPS) www.uta.edu/caps/ or calling 817-272-3671 is also available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives.

Non-Discrimination Policy: *The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit uta.edu/eos.*

Title IX Policy: The University of Texas at Arlington (“University”) is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated. *For information regarding Title IX, visit www.uta.edu/titleIX or contact Ms. Jean Hood, Vice President and Title IX Coordinator at (817) 272-7091 or jmhood@uta.edu.*

Academic Integrity: All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents’ Rule* 50101, §2.2, suspected violations of university’s standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student’s suspension or expulsion from the University.

Electronic Communication: UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

Campus Carry: Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit <http://www.uta.edu/news/info/campus-carry/>

Student Feedback Survey: At the end of each term, students enrolled in face-to-face and online classes categorized as “lecture,” “seminar,” or “laboratory” are directed to complete an online

Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback via the SFS database is aggregated with that of other students enrolled in the course. Students' anonymity will be protected to the extent that the law allows. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law and aggregate results are posted online. Data from SFS is also used for faculty and program evaluations. For more information, visit <http://www.uta.edu/sfs>.

Final Review Week: for semester-long courses, a period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

Grade Grievance Policy: Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current undergraduate/ graduate catalog. For undergraduate courses, see http://web.uta.edu/catalog/content/general/academic_regulations.aspx#10; for graduate courses, see <http://www.uta.edu/gradcatalog/2012/general/regulations/#grades>.

Emergency Exit Procedures: Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit, which is located across the hall from Professor Forbes' studio door. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist handicapped individuals.

Student Support Services: UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at <http://www.uta.edu/universitycollege/resources/index.php>.

University Tutorial & Supplemental Instruction (Ransom Hall 205): UTSI offers a variety of academic support services for undergraduate students, including: 60 minute one-on-one tutoring sessions, Start Strong Freshman tutoring program, and Supplemental Instruction. Office hours are Monday-Friday 8:00am-5:00pm. For more information visit www.uta.edu/utsi or call 817-272-2617.

The IDEAS Center (2nd Floor of Central Library) offers **FREE** tutoring to all students with a focus on transfer students, sophomores, veterans and others undergoing a transition to UT Arlington. Students can drop in, or check the schedule of available peer tutors at www.uta.edu/IDEAS, or call (817) 272-6593.

The English Writing Center (411LIBR): [Optional.] The Writing Center offers **FREE** tutoring in 15-, 30-, 45-, and 60-minute face-to-face and online sessions to all UTA students on any phase of their UTA coursework. Register and make appointments online at <https://uta.mywconline.com>. Classroom visits, workshops, and specialized services for graduate students and faculty are also available. Please see www.uta.edu/owl for detailed information on all our programs and services.

The Library's 2nd floor Academic Plaza offers students a central hub of support services, including IDEAS Center, University Advising Services, Transfer UTA and various college/school advising hours. Services are available during the library's hours of operation.
<http://library.uta.edu/academic-plaza>

Course Schedule:

Refer to:

Descriptions of Major Assignments and Examinations with Due Dates Recital Attendance

Week 1: Repertoire assignments

Week 2: Prepare for Chamber Music Gala Concert and to perform in public venues as assigned

Week 3: Prepare for Chamber Music Gala Concert and to perform in public venues as assigned

Week 4: Prepare for Chamber Music Gala Concert and to perform in public venues as assigned

Week 5: Prepare for Chamber Music Gala Concert and to perform in public venues as assigned

Week 6: Prepare for Chamber Music Gala Concert and to perform in public venues as assigned

Week 7: Prepare for Chamber Music Gala Concert and to perform in public venues as assigned

Week 8: Prepare for Chamber Music Gala Concert and to perform in public venues as assigned

Week 9: Prepare for Chamber Music Gala Concert and to perform in public venues as assigned

Week 10: Prepare for Chamber Music Gala Concert and to perform in public venues as assigned

Week 11: Prepare for Chamber Music Gala Concert and to perform in public venues as assigned

Week 12: Prepare for Chamber Music Gala Concert, attend dress rehearsal

Week 13: Perform in Chamber Music Gala Concert

Week 14: at the discretion of the instructor: sight reading/ exposure to a variety of repertoire/
discussion of style differences between different periods of classical music

Week 15: at the discretion of the instructor: sight reading/ exposure to a variety of repertoire/
discussion of style differences between different periods of classical music

"As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course" – Catherine A. Forbes

Useful Links:

The following is a list of commonly used library resources:

Library Home Page.....<http://www.uta.edu/library>
 Subject Guides.....<http://libguides.uta.edu>
 Subject Librarians.....<http://www-test.uta.edu/library/help/subject-librarians.php>
 Database List<http://www-test.uta.edu/library/databases/index.php>
 Course Reserves<http://pulse.uta.edu/vwebv/enterCourseReserve.do>
 Library Catalog.....<http://discover.uta.edu/>
 E-Journals<http://utalink.uta.edu:9003/UTAlink/az>
 Library Tutorials<http://www.uta.edu/library/help/tutorials.php>
 Connecting from Off- Campus.....<http://libguides.uta.edu/offcampus>
 Ask A Librarian.....<http://ask.uta.edu>

<p>Emergency Phone Numbers: In case of an on-campus emergency, call the UT Arlington Police Department at 817-272-3003 (non-campus phone), 2-3003 (campus phone). You may also dial 911. Non-emergency number 817-272-3381</p>
