

REAE 5304-002/003

Sustainability Project Studio A

Syllabus – Winter 2012/13

Section 002 Instructor: Megan Topham, MSIS, GRI

Section 003 Instructor: Michael Wollman, MEd, GRI

Time and Place of Class Meetings: Saturdays from 8am-3:50pm, FWC Room 119

CONTACT INFORMATION

PHONE (Megan)	817.946.9095	FAX	817.272.5948
PHONE (Michael)	817.368.1085	EMAIL	topham@uta.edu
OFFICE	FWC 210/208		mwollman@uta.edu
OFFICE HOURS	By appointment	WEBPAGE	Blackboard page

Description of Course:

REAE 5304 (Sustainability Project Studio A) is a field-based study of current sustainable best practices, focusing on buildings & building systems, developments, engineering & manufacturing systems, organizations, companies, and management procedures within the Dallas/Fort Worth Metroplex that exemplify being GREEN.

This course is designed in a hybrid format combining face-to-face meetings with web-based, asynchronous learning techniques. Research and studies are showing online classes to be efficient, comprehensive, and environmentally sustainable.

The course runs from December 22 – January 13. All course content and materials will be made available in class and on Blackboard (elearn.uta.edu).

Student Learning Outcomes:

1. Students will be able to identify and explain the components that are critical to the evaluation of sustainable initiatives.
2. Students will be able to effectively and professionally communicate, both verbally and in writing, their research findings and conclusions.
3. Students will be able to explain and describe various green building methodologies and operational processes.
4. Students will be able to evaluate sustainable projects and initiatives.

Textbooks:

1. All material will be provided to you in class or in Blackboard

Course Website:

This course has a Blackboard homepage. Students can access the page by logging onto Blackboard (<https://elearn.uta.edu>) with their NetID and password. This syllabus and all course materials are available there, along with a variety of communication tools and study materials. Students should check the Blackboard page often, as the instructor will add or update course materials, and post important announcements throughout the course.

Grading Policy:

ACTIVITY	PERCENTAGE
Attendance & Punctuality	30%
Class Participation	30%
Site Blog Posts	40%
TOTAL POINTS:	100%

*Grading rubrics are available on Blackboard.

Grade Assignment Legend:

A	90-100%
B	80-89%
C	70-79%
D	60-69%
F	59% and below

Course Structure:

This is a 40 contact hour hybrid course, which includes face-to-face and online meetings and web-based content, study and research time. All assignment deadlines are fixed and time-sensitive. If there is an emergency, the student is responsible for contacting the instructor to discuss the impact the missed assignment will have on their final grade. The course assignments and due dates are described below.

Late or Make-up Work:

All due dates are described in the syllabus and are available online via Blackboard. No make-up work opportunities will be given and all late work will be assessed a 10% penalty for each day the assignment is late. If there is an emergency (i.e. hospitalization, death in the family, etc.), the student must contact the instructor immediately to discuss the available options.

Description of Assignments:

1. **Attend** class meetings and scheduled site visits on the following dates (see agenda for each class meeting in Blackboard under 'Course Materials'):
 - a. Saturday, December 22.....Meet in Room 119 at Fort Worth Center
 - b. Saturday, January 5.....Site Visits in DFW Metroplex
 - c. Saturday, January 12.....Site Visits in DFW Metroplex
2. **Blog Assignment:** Students will be required to maintain an internet-based blog of all their class related experiences (inside and outside of the classroom). The blog should include details from discussions, presentations, any guest speakers, and site visits held throughout the course. Your job is to effectively and professionally communicate the information you have experienced and collected to an audience that has no previous knowledge. Be sure to provide a thorough analysis, supportive documentation, and images to validate your summary. (see details in Blackboard on how to setup your blog (Wordpress & BlogSpot) and write an effective blog. Sample blogs can be found at <http://www.fredforgey.com/fredforgey/BLOGS.html>)
 - a. DUE:
 - i. **Email** Blog URL to instructor by midnight, Sunday, December 23
 - ii. **Post** all blogs by midnight, Sunday, January 13th

Tentative Course Schedule:

Saturday, December 22, 2012	<ol style="list-style-type: none">1. Attend & Participate in Class from 8-3:50pm<ol style="list-style-type: none">a. See agenda in Blackboard2. Review course resources and additional reference materials provided in Blackboard
Sunday, December 23, 2012	<ol style="list-style-type: none">1. Email your blog URL to your instructor
Saturday, January 5, 2013	<ol style="list-style-type: none">1. Attend & Participate in Class from 8-3:50pm
Saturday, January 12, 2012	<ol style="list-style-type: none">1. Attend & Participate in Class from 8-3:50pm
Sunday, January 13, 2012	<ol style="list-style-type: none">1. Post all speaker & site visit blogs by midnight

Other Information and Resources:

Plagiarism and Information on Citing Sources: <http://library.uta.edu/plagiarism/>

Writing Center (online tutoring): <http://www.uta.edu/owl/OWLtutoring.htm>

APA Manual (6th ed.): <http://libguides.uta.edu/content.php?pid=59528>

Academic (Peer Reviewed) Journals: How Can You Tell? <http://libguides.uta.edu/refereed>

Drop Policy: Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance.** Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships (<http://www.uta.edu/ses/fao>).

Americans with Disabilities Act: The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

Academic Integrity: At UT Arlington, academic dishonesty is completely unacceptable and will not be tolerated in any form, including (but not limited to) “cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts” (UT System Regents’ Rule 50101, §2.2). Suspected violations of academic integrity standards will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student’s suspension or expulsion from the University.

Student Support Services: UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may contact the Maverick Resource Hotline by calling 817-272-6107, sending a message to resources@uta.edu, or visiting www.uta.edu/resources.

Electronic Communication: UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

Student Feedback Survey: At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory will be asked to complete an online Student Feedback Survey (SFS) about the course and how it was taught. Instructions on how to access the SFS system will be sent directly to students through MavMail approximately 10 days before the end of the term. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback data is required by state law; student participation in the SFS program is voluntary.