

# The University of Texas at Arlington - Department of Modern Languages

## COURSE SYLLABUS

SPAN 1441 Daytime - Section No. \_\_\_\_\_

FALL 2011

Instructor \_\_\_\_\_ Email \_\_\_\_\_

Office Location \_\_\_\_\_ Office Hours \_\_\_\_\_ Tel. MODL Office: 817.272.3161

Classroom Location \_\_\_\_\_ Instructor's blog \_\_\_\_\_

### GRADE DISTRIBUTION:

Examen Final ( <i>Final Exam</i> )	25%
Examen Parcial ( <i>Midterm Exam</i> )	20%
Exámenes de Capítulo ( <i>Chapter Tests</i> )	20%
Pruebas / Controles ( <i>Quizzes</i> )	10%
Mi Diario ( <i>Writing Assignments</i> )	10%
Situaciones ( <i>Oral Presentations</i> )	05%
Online Workbook - CENTRO	05%
Online Lab Manual - CENTRO	05%

### GRADING SCALE:

90 – 100	A
80 – 89	B
70 – 79	C
60 – 69	D
59 and below	F

### REQUIRED COURSE MATERIALS: (Note: Only the **8th Edition** of **online material** is valid for this course)

- **Puntos de partida: An Invitation to Spanish**, 8<sup>th</sup> edition. New York: McGraw Hill, 2009
- **Online Workbook (CENTRO)** to accompany *Puntos de partida*, 8<sup>th</sup> edition
- **Online Lab Manual (CENTRO)** to accompany *Puntos de partida*, 8<sup>th</sup> edition
- **Supplementary Materials Workbook**, 7<sup>th</sup> edition, to accompany *Puntos de partida*, 8<sup>th</sup> edition

**Objectives:** In **Spanish 1441**, the objective of the course is to develop skills in the areas of listening, reading, writing and speaking in the Spanish language. Emphasis is placed on creative oral practice of Spanish in the classroom to actively promote speaking proficiency. Mastery of grammatical structures is also highly emphasized for enhanced communication and comprehension.

**Placement Exam:** Transfer students, students who have taken high school Spanish or have Spanish-speaking relatives are encouraged to take the UTA CLEP placement test. Call the Counseling and Testing Center (817.272.3670) for details. (Neither the Department of Modern Languages nor the testing center has study aids for this test.)

### Student Learning Outcomes: By the end of each chapter you should be able to:

- **Ante todo:** Meet and greet others, describe yourself and others, count to 30, talk about likes and dislikes, tell time, get information by asking questions, know "ser, gustar, and hay" and some interrogative words.
- **Chapter 1:** Talk about your university, discuss your courses and professors, talk about activities you do on campus. You should know articles, -ar verbs, "estar", negation, interrogative words.
- **Chapter 2:** Describe friends and family, tell your age, identify a person's nationality, tell what belongs to you and others. You should know "ser", possessive adjectives, -er and -ir verbs, placement of adjectives.
- **Chapter 3:** Discuss clothing, shopping, prices, point out people and things, discuss preferences, talk about the future. You should know demonstrative adjectives, stem-changing verbs, "tener" idioms, "ir + a + infinitive", contractions.
- **Chapter 4:** Discuss routines, describe where you live. You should know reflexive pronouns.
- **Chapter 5:** Talk about the weather, point out where things are located, talk about what you are doing right now, describe personality traits and conditions, make comparisons. You should know prepositions of place, present progressive, ser vs. estar, structures used to form comparisons.

**Midterm and Final Exams:** Midterm and final exams will be given only on the dates indicated on the syllabus. You will be tested on the first half of the course material for the midterm. The final will emphasize the last half of the course, but will contain some of the concepts presented in the first half, which are required for comprehension of topics presented in the last part of the course.

**Chapter Tests:** Chapter tests will be given only on the dates shown on the syllabus. You will be tested over material from the workbook, the lab manual, the text, and class activities. **The policy of the department is no make-ups.** If a student provides proper written documentation for an excused absence (only for serious extenuating circumstances) on the day of a chapter test, the score of the midterm or final closest to the missed test will also be used as the score for that test. Otherwise, missed tests are recorded as a "0". Students who provide an excuse on university letterhead will be allowed to make-up a missed test. (See "Attendance.")

**Quizzes:** There will be 10-12 grades. Quizzes may or may not be announced, at the discretion of the instructor. Missed quizzes cannot be made up under any circumstances. The 2 lowest quiz grades will be automatically dropped at the end of the semester.

**Mi diario:** For each chapter (except Chapters 2 and 5), students will complete a writing assignment called *Mi diario* which is due on the day of the corresponding chapter test. *Mi diario* assignments must be submitted in the format indicated on the instruction sheet. They will be returned with corrections indicated using the ECCO correction code. The final assessment (grade) is based on the student's re-write using the ECCO corrections. **No credit is given for the original submission.** Instructions for content and format of each *Mi diario*, as well as the ECCO Correction Code, can be found on this Lower Level Spanish students' blog: <http://lowerlevelspanish.wordpress.com>

**Situaciones I y II:** There will be two in-class oral presentations (*Situaciones*). Each one will be a response to real-life situations. Both *situaciones* topics will be provided by the instructor. Presentations must be memorized or the student will have points deducted. Each will be presented in class on the day indicated on the syllabus. The grade for both *situaciones* will be based on pronunciation, content, fluency, and mastery of vocabulary and structures studied in the course. Make-ups will not be allowed; however, if a student misses class the day of the *situación*, s/he may give a 2-3 minute presentation in front of the class on a topic and day assigned by the instructor for a maximum of 80% of the grade.

**CENTRO: Online Lab Manual & Workbook:** Students are responsible for completing the online material by the deadlines stated in the course calendar. The system will not accept late work for credit, although the student may do it for practice. Instructions for how to register on CENTRO can be found on the Lower Level Spanish students' blog: <http://lowerlevelspanish.wordpress.com>

**Attendance:** Each student is allowed three "free" hours (class days) of absences per course. All absences count, including but not limited to absences due to illness and religious holidays. Excused absences are only accorded to athletes participating in a sports event for which they provide documentation on university letterhead in advance. If a student maintains his or her attendance record at or below this allowance of three, the lowest chapter test grade will be dropped. N.B.: (a) **Three tardies equals one absence**. (b) A missed chapter test for which a student receives a grade of zero cannot count as a test grade to be dropped, even if the student is within the 3 class day limit stipulated above.

**Miscellaneous:**

- A grade of "C" or better in Spanish 1441 is a prerequisite for Spanish 1442.
- Spanish 1441 will be conducted at least 50% in Spanish at the beginning of the semester and 70-90% by the end of the semester.
- Note that for every hour spent in class, a student should be prepared to invest at least two hours of outside preparation.
- Spanish 1441 is a pre-requisite for Spanish 1442, 2313, and 2314. If you are currently enrolled in any other lower-division Spanish course, you will be dropped from the higher level course.
- Students are required to make any course changes by the **census date, Monday, Sept. 12th**. No transfers of courses or classes will be made after that date.
- **Please note that the last day to drop is FRIDAY, NOVEMBER 4th.**

**Student Questions/Concerns:** Should students have questions or concerns, they should first try to resolve these with their class instructor, then with Ms. Catherine Ortiz, Supervisor of Lower Level Spanish. Only after having spoken with the instructor and Ms. Ortiz should the Spanish Section Coordinator, Dr. Sonia Kania, be contacted in the event of unresolved issues.

**E-culture Policy and Email use:** All email correspondence to your instructor must originate from your UTA email account. EMAIL ORIGINATING FROM ANY OTHER ACCOUNT WILL BE IGNORED.

- **When communicating with faculty by email, it is important that students keep the following in mind:**
  - 1) Be courteous: always use salutations and signatures.
  - 2) For serious matters, use emails to facilitate a mutually agreeable time to meet. Email should not be used to avoid or replace personal interaction.
  - 3) Never use email to vent or to respond immediately to an emotional situation.
  - 4) Always remember that email creates a documentary record of one's communication with others.
- **There are two main reasons for using email in this course:**
  - 1) To set up a face-to-face appointment with your instructor if you wish to ask questions regarding course materials, clarification or concerns about your progress in the course.
  - 2) To inform the professor of absences.
- **Do not use email for the following:**
  - 1) Do not email your instructor asking him/her to tell you what you missed in class.
  - 2) Do not email your instructor asking him/her to email you class notes as an attachment.
  - 3) Do not email your instructor asking him/her to email you course handouts.
  - 4) Do not use email as a way to solve issues that should be resolved professionally during the instructor's scheduled office hours.

**\*\*\*Cell phones, iPods, iPads, and laptops must be turned off and/or closed during class time.**

**Americans With Disabilities Act:** UTA is on record as being committed to both the spirit and letter of federal equal opportunity legislation; reference Public Law 92-112 - The Rehabilitation Act of 1973 as amended. With the passage of federal legislation entitled *Americans with Disabilities Act (ADA)*, pursuant to section 504 of the Rehabilitation Act, there is renewed focus on providing this population with the same opportunities enjoyed by all citizens. As a faculty member, I am required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Student responsibility primarily rests with informing faculty of their need for accommodation and in providing authorized documentation through designated administrative channels. Information regarding specific diagnostic criteria and policies for obtaining academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability). Also, you may visit the Office for Students with Disabilities in Room 102 of University Hall or call them at 817.272.3364.

**NOTE to students registered with the OSD (Office for Students with Disabilities):** *Students who are granted special testing accommodation must present their letter of accommodation from the OSD to their instructor immediately. If their letter permits accommodation in the ARC (Adaptive Resource Center), they will be expected to make a decision as to whether they wish to use this accommodation or not, and which assessments they will use it for if so (quizzes, tests, exams, in-class compositions, etc.), by signing the department declaration of preferred testing. Any assessments taken in the ARC must be scheduled at least one calendar week in advance so that the instructor has sufficient time to deliver testing materials to the ARC. Students failing to schedule testing in the ARC within the stipulated time frame will be expected to take their assessment (test, exam, etc.) in the classroom and within the standard time allowed for the class. Students who do not wish to use their testing accommodation(s) in the ARC must adhere to the same conditions for testing as all other students, as per the policies of the Department of Modern Languages. Students who have renounced the use of testing accommodation in the ARC may, of course, decide at a later date to begin using their testing accommodations as long as they sign another statement which reflects their current testing preference. N.B.: At least one week's notice must be given if a student previously testing in the classroom decides to begin using testing accommodation in the ARC in order to allow time for scheduling of tests and delivery of materials by the instructor.*

**Academic Integrity:** It is the philosophy of UTA that academic dishonesty is a completely unacceptable mode of conduct and will not be tolerated in any form. All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. Discipline may include suspension or expulsion from the University. "Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such act." Collusion is defined as collaborating with another, without authorization, when preparing an assignment. (Regents' Rules and Regulations, Series 50101, Section 2.2).

**IMPORTANT:** *The use of online translators, however limited, is included in the definition of scholastic dishonesty and is strictly forbidden. Any help obtained from a native or heritage speaker of Spanish, however limited, is considered collusion and will also be reported as cheating. If a student has any doubts whatsoever as to what constitutes any form of scholastic dishonesty, s/he should consult the course instructor before submitting work which is subject to these rules and regulations. Instructors may issue a preliminary warning for a first-time offense, but they are under no obligation to do so before reporting students directly to the Office of Student Conduct.*

**Student Support Services Available:** UTA supports a variety of student success programs to help you connect with the University and achieve academic success. These programs include learning assistance, developmental education, advising and mentoring, admission and transition, and federally funded programs. Students requiring assistance academically, personally, or socially should contact the Office of Student Success Programs at 817.272.6107 for more information and appropriate referrals.

**Language Acquisition Center (LAC):** The Language Acquisition Center (LAC), located on the third floor of Trimble Hall (rooms 303 – 307), offers audio, video and computer services for students of Spanish at UTA.

**REMINDER:** All documents pertaining to this course (syllabus, Centro registration instructions, *Mi diario* instructions and cover sheets, ECCO correction sheet, Midterm & Final Exam review files, etc.), are always available on the blog for Lower Level Spanish students: <http://lowerlevelspanish.wordpress.com>. Students are responsible for printing their own copies of these documents.

### **FALL 2011 Final Exam.**

- The final exam will be held in your classroom.
- To find your exam day and time, check the university final exam calendar online:  
[http://web.uta.edu/ses/recordsandregistration/content/student\\_services/final\\_exam\\_schedule.aspx](http://web.uta.edu/ses/recordsandregistration/content/student_services/final_exam_schedule.aspx)
- Then locate your corresponding class meeting days and time to see when your final exam is scheduled. Your instructor will also be announcing this in class.

— SEE NEXT PAGE FOR COURSE CALENDAR —

## SPAN 1441 Daytime Classes - Fall 2011 Course Calendar

- **Chapter 2** (before the Midterm) and **Chapter 5** (before the Final) have no chapter tests and no *Mi diario* assignments.
- **Online work** (Lab Manual & Workbook) **must be done for ALL chapters**. Due dates are highlighted below except for **Chapter 5**, which will be due by midnight on the day before your final exam is scheduled, regardless of the generic due date shown in CENTRO.

WEEK 1	WEEK 2	WEEK 3	WEEK 4
<b>Fri. 26 AUG</b> <i>Ante todo*</i>  <i>In your online Lab Manual &amp; Workbook, Ante todo = Capítulo Preliminar</i>	<b>Mon. 29 AUG</b> <i>Ante todo</i>  <b>Wed. 31 AUG</b> <i>Ante todo</i>  <b>Fri. 2 SEP</b> <i>Ante todo</i>	<b>Mon. 5 SEP</b> <i>Labor Day Holiday</i>  <b>Wed. 7 SEP</b> <i>Ante todo</i>  <b>Thu. 8 SEP</b> Due by midnight: <i>Ante todo Lab Manual &amp; Workbook</i>  <b>Fri. 9 SEP</b> <i>EXAMEN Ante todo</i> <b>Due: Mi diario, A.T.</b>	<b>Mon. 12 SEP</b> <i>Capítulo 1</i>  <b>Wed. 14 SEP</b> <i>Capítulo 1</i>  <b>Fri. 16 SEP</b> <i>Capítulo 1</i>
WEEK 5	WEEK 6	WEEK 7	WEEK 8
<b>Mon. 19 SEP</b> <i>Capítulo 1</i>  <b>Wed. 21 SEP</b> <i>Capítulo 1</i>  <b>Thu. 22 SEP</b> Due by midnight: <i>Capítulo 1 Lab Manual &amp; Workbook</i>  <b>Fri. 23 SEP</b> <i>EXAMEN Capítulo 1</i> <b>Due: Mi diario, Cap. 1</b>	<b>Mon. 26 SEP</b> <i>Capítulo 2</i>  <b>Wed. 28 SEP</b> <i>Capítulo 2</i>  <b>Fri. 30 SEP</b> <i>Capítulo 2</i>	<b>Mon. 3 OCT</b> <i>Capítulo 2</i>  <b>Wed. 5 OCT</b> <i>Capítulo 2 Situaciones I</i> topic announced  <b>Fri. 7 OCT</b> <i>Review for Midterm: AT, I, 2</i>	<b>Mon. 10 OCT</b> <i>Review for Midterm: AT, I, 2</i>  <b>Tue. 11 OCT</b> Due by midnight: <i>Capítulo 2 Lab Manual &amp; Workbook</i>  <b>Wed. 12 OCT</b> <b>MIDTERM, Part I</b>  <b>Fri. 14 OCT</b> <b>MIDTERM, Part II</b>
WEEK 9	WEEK 10	WEEK 11	WEEK 12
<b>Mon. 17 OCT</b> <i>Situaciones I</i>  <b>Wed. 19 OCT</b> <i>Capítulo 3</i>  <b>Fri. 21 OCT</b> <i>Capítulo 3</i>	<b>Mon. 24 OCT</b> <i>Capítulo 3</i>  <b>Wed. 26 OCT</b> <i>Capítulo 3</i>  <b>Fri. 28 OCT</b> <i>Capítulo 3</i>	<b>Mon. 31 OCT</b> <i>Capítulo 3</i>  <b>Tue. 1 NOV</b> Due by midnight: <i>Capítulo 3 Lab Manual &amp; Workbook</i>  <b>Wed. 2 NOV</b> <i>EXAMEN Capítulo 3</i> <b>Due: Mi diario, Cap. 3</b>  <b>Fri. 4 NOV</b> <i>Capítulo 4</i> <b>Last day to drop</b>	<b>Mon. 7 NOV</b> <i>Capítulo 4</i>  <b>Wed. 9 NOV</b> <i>Capítulo 4</i>  <b>Fri. 11 NOV</b> <i>Capítulo 4</i>
WEEK 13	WEEK 14	WEEK 15	WEEK 16
<b>Mon. 14 NOV</b> <i>Capítulo 4</i>  <b>Wed. 16 NOV</b> <i>Capítulo 4</i>  <b>Thu. 17 NOV</b> Due by midnight: <i>Capítulo 4 Lab Manual &amp; Workbook</i>  <b>Fri. 18 NOV</b> <i>EXAMEN Capítulo 4</i> <b>Due: Mi diario, Cap. 4</b>	<b>Mon. 21 NOV</b> <i>Capítulo 5 Situaciones II</i> topic announced  <b>Wed. 23 NOV</b> <i>Capítulo 5</i>  <b>Fri. 25 NOV</b> <i>Thanksgiving Holiday</i>	<b>Mon. 28 NOV</b> <i>Capítulo 5</i>  <b>Wed. 30 NOV</b> <i>Capítulo 5</i>  <b>Fri. 2 DEC</b> <i>Capítulo 5</i>	<b>Mon. 5 DEC</b> <i>Situaciones II</i>  <b>Wed. 7 DEC</b> <i>Review for Final Exam: 3, 4, 5</i>  <b>Fri. 9 DEC</b> <i>Review for Final Exam: 3, 4, 5</i>  <b>Due by midnight before the day of your Final: Capítulo 5, Lab Manual &amp; Workbook</b>