

University of Texas at Arlington
College of Business Administration - Department of Accounting
Fall Semester 2013

Course Title: Principles of Accounting I
Course Number: ACCT 2301-001
Section: Section 001 – MWF 9:00 – 9:50 A.M., COBA 348
Instructor: John Repsis
Office: COBA Room 414
Office Hours MW 3:00 – 5:00 P.M.; Th 6:00 – 6:45 P.M.; Other times by appointment
Phone: 817-272-3179 (direct) or 817-272-3481 (department)
E-Mail: JSRepsis@uta.edu (always include Acct 2301 –001 in the subject line or reply to the Blackboard message previously sent)
Faculty Profile: <http://www.uta.edu/mentis/public/#profile/profile/view/id/491>
Website: <http://www.uta.edu/faculty/jsrepsis>

DISCLAIMER: CHANGES TO THIS SYLLABUS (INCLUDING EXAMINATION DATES) MAY OCCUR DURING THE SEMESTER WHEN NECESSARY.

Description of Course Content

ACCT2301 PRINCIPLES OF ACCOUNTING I (3-0) The accounting process and its informational output. Financial accounting concepts, basic procedures, and the resulting reports. Recognition and creation of accounting information as bases for decisions. Prerequisite: 30 credit hours.

Course Objectives and Student Learning Outcomes
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The primary objective of this course is to help students understand how accounting meets the information needs of various users by developing and communicating information that is useful for decision-making. This course introduces students to basic financial accounting concepts, financial statement preparation, and analysis. Specific learning outcomes for students in this course include:

- Being able to identify the users and uses of financial statements and determine the relationship among the four statements.
- Being able to define elements of financial statements and determine how business transactions affect the accounting equation and the financial statements.
- Being able to define the accounting cycle, construct journal entries, prepare basic financial statements, and compute basic financial ratios.
- Being able to tell the impact of accountants and financial reports on the economy and financial markets.

In order to enroll in Acct 3311 Intermediate Accounting, you will either need to: (1) score in the top 1/3 of your section's Common Final Examination and earn a B in the course, or (2) pass an entrance examination based mostly on the topics covered in this course. Information about the entrance examination is available at <http://www2.uta.edu/accounting/intermediate.exam.htm>

Required Textbook and Other Course Materials

Note: Prices vary significantly depending on the type of textbook option (as described below) that you may select. Be sure to shop around!

Textbook: Financial and Managerial Accounting (Wild, Shaw and Chiappetta 5th Ed. McGraw-Hill 2013). You are required to purchase one of the following:

1. Online version only (eBook) — accessible with McGraw-Hill Connect code which can be purchased as on handout
2. Binder version of the textbook + McGraw-Hill Connect code which can be purchased as on handout
3. Hardcover version of the textbook + McGraw-Hill Connect code which can be purchased as on handout

Calculator: A four function calculator is required for all examinations (four function means the calculator can only perform addition, subtraction, multiplication, and division). You are not allowed to use (1) a programmable calculator or (2) a cell phone as a calculator.

Course Website: A variety of additional resources can be found at the companion site for this text. These resources include practice quizzes, power point presentations, other internet links, etc. <http://connect.mcgraw-hill.com>

All homework assignments will be taken online through the McGraw-Hill website or through Blackboard. The Blackboard and McGraw-Hill website will also be the place where the grades for assignments will be posed. The McGraw-Hill website offers various study resources prepared by the publisher.

I will also utilize the UTA Blackboard system to post grades for homework assignments and examinations. The Blackboard website for the course will also contain the power points which will be used in the course.

Class Session and Attendance Policies

Before each class, read the assigned chapter, view the assigned videos and print out the powerpoints *and* any handouts posted to Blackboard for the course. For each new chapter you are required to view various video presentations on materials in the chapters. Points are assigned to the presentations. The video presentations are under the assignments for the Chapter on the McGraw-Hill Connect website and on Blackboard.

Lectures are intended to supplement the assigned reading. Unlike many courses, accounting cannot be learned by reading and watching someone else explain, discuss and illustrate concepts and work problems. *You must become actively involved! I strongly encourage you to re-work the problems we cover in class, complete the self-study questions at the end of each chapter (answers are in the book), and re-work homework assignments to prepare for examinations.*

All students are expected to attend all classes, take all examinations at the scheduled times and complete all on-line homework assignments by the designated due dates.

Please be courteous to the rest of the class by turning off cell phones and iPods, etc. when you enter the classroom. Text messaging during class is unacceptable.

Expectations for Out-of-Class Study: Beyond the time required to attend each class meeting, students enrolled in this course should expect to spend at least an additional 9 - 12 hours per week of their own time in course-related activities, including reading required materials, completing assignments, preparing for examinations, etc.

Grading

Points Distribution for Grading

Chapter Videos	65 points
Homework (10 pts x 12 assignments)	120 points
Examinations 1- 3 (100 points each)	300 points
Examination 4 (65 points)	65 points
Final Common Examination	<u>150 points</u>
Total Points	700 points

Grading Scale

A	700 – 630 points
B	629 – 560 points
C	559 – 490 points
D	489 – 420 points
F	419 – 0 points

Students are expected to keep track of their performance throughout the semester and seek guidance from available sources (including the instructor) if their performance drops below satisfactory levels.

No final grade will be released by phone or email. I will utilize the UTA Blackboard system to post grades for homework assignments and examinations.

Letter grades will be based on the total points as shown above. Letter grades will not be based upon the percentage of points earned to total points.

All examinations are closed book/closed note and will consist of calculations and theory questions. Examination formats may include multiple choice questions and longer problem questions requiring comprehensive solutions. The examinations will include questions similar to those in the homework assignments. Examination dates provided in the syllabus are subject to change. The Common Final Examination will be comprehensive covering materials from chapter 1 to chapter 13. **All students should bring a Form 882-E Scantron to all examinations.**

Examination Policy:

You are expected to take all examinations and will be given a grade of zero on any examination not taken and for which no justification for such absence was accepted by me. Should circumstances arise which make it impossible for you to be present for an examination and such circumstances are communicated to me as early as possible before the examination, I will review those circumstances and discuss my decision with you. I reserve the right to request additional evidence to support your excuse and to weigh any and all evidence accordingly. The fact that you could not reach me by telephone or e-mail before the examination will not be sufficient justification to miss an examination. If you leave your name and a message with the Accounting Department, together with a phone number where you can be reached, I will get in touch with you.

If you have any questions about the points you have been assigned on one or more problems in any examination, do not try to discuss the matter with me in class as we are reviewing the examination. Instead, come to my office, get your examination and write your questions/comments either on a separate sheet. If you ask for your examination to be reviewed, I *will* review the *entire examination* for its grading as well as take into account any curve or other adjustments made to the overall grading that may have already been incorporated into your grade. I will respond to your questions/comments on the examination at an appropriate time. Anyone asking for their examination to be reviewed will have been deemed to have chosen to waive any curve on the examination in favor of their actual grade after review. This rule does not apply to addition errors.

I will keep all examinations. You are encouraged to make arrangements to review your examinations at mutually agreeable time(s) during the semester. I will keep copies of the solution key to each examination for review also.

Examination Make-Up Policy

Failure to complete an examination at the scheduled time will result in a grade of zero for that examination. However, in cases where you have a proper reason approved by me in advance and supporting documentation, a make-up examination may be given. However this examination must be taken within the time frame described below.

An absence from an examination is excused for serious illness, death of an immediate family member, or travel on University business. You must notify me by email or telephone of your absence prior to the examination. Any absence on test day must be documented. An absence is not excused due to oversleeping, car trouble, work responsibilities, vacation, wedding, inability to find a baby-sitter, not prepared for the examination, headache, etc.

Please inform me in person or by email prior to the examination date if you will miss the examination. If you miss Examinations 1, 2, 3 or 4 you have the option to make-up the examination before the next class meeting after the original examination date. You must schedule a make-up time with me. All students are required to take the final examination. The Common Final Examination will be administered at the date and time listed in this syllabus.

You must notify me in advance of your missing an examination and provide documentation regarding the reason for missing the examination at that time.

I will provide all scratch paper for examinations. You cannot use any of your own paper. If your phone rings or if you use your phone in any way during an examination, your examination will be picked up and you will be required to leave the room. Your grade will be based on the amount of work you have completed. I reserve the right to seat or reseal any student before or during an examination.

YOU MAY NOT REMOVE THE EXAMINATION FROM THE CLASSROOM –EITHER BEFORE, DURING OR AFTER THE TESTING PERIOD. YOU MAY NOT KEEP THE EXAMINATION OR OTHERWISE COPY IT BY ANY MEANS. THE EXAMINATION IS THE PROPERTY OF THE INSTRUCTOR AND MUST BE RETURNED TO HIM. ONCE YOU HAVE STARTED THE EXAMINATION, YOU MAY NOT LEAVE THE CLASSROOM. FAILURE TO OBEY THESE INSTRUCTIONS WILL RESULT IN A GRADE OF ZERO ON THE EXAMINATION.

Grade Grievances: Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current undergraduate / graduate catalog. For undergraduate courses, see http://web.uta.edu/catalog/content/general/academic_regulations.aspx#10; for graduate courses, see <http://www.uta.edu/gradcatalog/2012/general/regulations/#grades>.]

Pre-Class Video Presentations: 65 points

As part of the assignments for each chapter, video presentations have been assigned which cover the major topics of the chapter. Points have been assigned for each video presentation. Students are required to watch all assigned video presentations by the assigned date and time in order to achieve the maximum of 65 points.

Homework: 120 points

There will be a total of 12 homework assignments worth 10 points each during the semester. All homework assignments will be conducted online through the McGraw-Hill Connect system. Homework will appear in the "Assignments" section of the McGraw-Hill Connect website and on Blackboard and must be completed by the designated due date. You will not be able to complete the homework after the due date has passed and there will be no opportunities to makeup missed homeworks. These homeworks are designed to be a "learning experience" to help reinforce those skills necessary to do well on the examinations. *You are allowed three attempts for each question/problem.* After you submit your first attempted answer, you will be informed if the answer is correct or incorrect. If it is incorrect, you may attempt it two more times. *You must follow the problem instructions for inputting your answer or the system will mark it wrong!*

Examinations 1, 2, 3 and 4 (100 points each for a total of 300 points for examinations 1, 2 and 3. 65 points for examination 4). Common Final Examination: 150 points
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All examinations are closed book/closed note and will consist of calculations and theory questions. All students should bring a Form 882-E Scantron to all examinations. Examination formats may include multiple choice questions and longer problem questions requiring comprehensive solutions. The examinations will include questions similar to those in the homework assignments. Examination dates provided in the syllabus are subject to change. The Common Final Examination is a common examination administered by the UTA Accounting Department. Date of the Common Final Examination is as indicated in the syllabus.

YOU MAY NOT REMOVE THE EXAMINATION FROM THE CLASSROOM –EITHER BEFORE, DURING OR AFTER THE TESTING PERIOD. YOU MAY NOT KEEP THE EXAMINATION OR OTHERWISE COPY IT BY ANY MEANS. THE EXAMINATION IS THE PROPERTY OF THE INSTRUCTOR AND MUST BE RETURNED TO HIM. ONCE YOU HAVE STARTED THE EXAMINATION, YOU MAY NOT LEAVE THE CLASSROOM. FAILURE TO OBEY THESE INSTRUCTIONS WILL RESULT IN A GRADE OF ZERO ON THE EXAMINATION.

ABSENCES BASED ON RELIGIOUS BELIEFS

A student who misses an examination, case study, exercise, or other project due to the observance of a religious holy day will be given the opportunity to complete the work missed within 15 days following the due date of the assignment, test, or other project missed. To be eligible for such a make-up, the student must notify me in writing of classes scheduled on dates he or she will be absent to observe a religious holy day. Notification must be made within the first 15 (fifteen) class days through either a written correspondence, personally delivered, acknowledged and dated by me or written correspondence sent certified mail, return receipt requested to me. Failure to follow the rules provided above within the time frames listed will result in the absence being considered unexcused.

ACADEMIC INTEGRITY

Students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System Regents' Rule 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student's suspension or expulsion from the University.

To preserve the academic integrity of all examinations, examinations may consist of assigned seating, use of departmental calculators, different versions of the same examinations, etc. Measures to enforcement academic integrity are at the sole discretion of the instructor.

AMERICANS WITH DISABILITIES ACT (ADA)

The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the Americans with Disabilities Act (ADA). All instructors at UT Arlington are required by law to provide

"reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

Students are responsible for contacting and consulting with the University's Office for Students with Disabilities prior to contacting the instructor about any disabilities. The student should provide the instructor with some form of written documentation of the disability from an acceptable, external source (such as a doctor, psychiatrist, etc.) and from the Office for Students with Disabilities.

ATTENDANCE AND DROP POLICY

Class attendance and lateness policies will be discussed during the first week of class. Those policies include by reference all provisions for grade adjustment or drop policies included in the applicable Graduate or Undergraduate Catalog in effect at the start of the semester.

Students are required to attend class on examination dates. On other class days students are strongly encouraged (but not required) to attend class. However during the class period, materials outside the text will be covered and will be on examinations.

Regular attendance and quality of class participation directly affect the learning process. I believe that to fully understand this difficult material you should avail yourself of the class lecture and discussions. I will come to class each time, and I will be prepared each time. I will expect the same from you. If you miss a class, I encourage you to ask another student for an opportunity to borrow and discuss their class notes. Since I am lecturing and leading the class discussion, I do not take class notes and cannot help you out in this regard. Important handouts or announcements may be distributed or made during classes, and it is your responsibility to obtain them or learn of them from me or from other students.

I expect that, at a minimum, you will read the text material before the class for which it is scheduled. Any assigned problems listed in the course schedule are reflective of the focus of the class lectures, and it is to your benefit to attempt to work them in advance of the lecture. The pace that I set during the class is such that you will be able to correct work you have already attempted, but you may not be able to copy everything I write on the board. Therefore, it is to your advantage to be correcting work rather than scrambling to write down my work. The course outline is a plan for the term, but please be advised that this

schedule is subject to change at the lecturer's discretion. I will announce changes in class.

DROP POLICY: Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. Students will not be automatically dropped for non-attendance. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships (<http://www.uta.edu/ses/fao>).

Undergraduate students who drop a course on or before the Drop Date will receive an automatic grade of —W regardless of whether or not they have completed assignments. Neither a faculty member nor the departmental staff can process a student's drop. Only the Academic Advisor for their major (or designee) can complete the drop. This is done in the Advising Center on the 1st floor. No student may be dropped after the Drop Date.

Note: You cannot drop this course unless I sign your withdrawal slip. Since I am not here every day, via either email or calling me, you can make arrangements to meet me to sign your withdrawal slip. Under no circumstances should you expect to be able to call me and get my signature on the same day.

THINK BEFORE YOU DROP: The last day to drop courses for both undergraduate and graduate students is as stated in this syllabus. Undergraduate students who entered college for the first time in fall 2007 are limited to a total of six dropped courses during their undergraduate career. Discuss the impact of this when you meet with your adviser to discuss dropping a course.

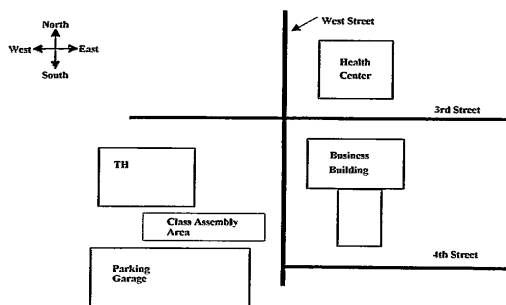
COLLEGE OF BUSINESS POLICY ON STUDENTS DROPPED FOR NON-PAYMENT OF TUITION: Students who have not paid by the census date and are dropped for non-payment cannot receive a grade for the course in any circumstances. Therefore, a student dropped for non-payment who continues to attend the course will not receive a grade for the course. Emergency loans are available to help students pay tuition and fees. Students can apply for emergency loans by going to the Emergency Tuition Loan Distribution Center at E. H. Hereford University Center (near the southwest entrance).

COLLEGE OF BUSINESS BOMB THREAT POLICY:

To reduce the number of class disruptions due to bomb threats, the College of Business has adopted the following policy:

1. Section 22.07 of the Texas Criminal Law Statutes governs terrorist threats and classifies bomb threats as Class A misdemeanors. Section 12.21 of the Texas Criminal Law Statutes states that a Class A misdemeanor is punishable by: (1) a fine not to exceed \$4,000, (2) a jail term of not more than one year, or (3) both such a fine and confinement.
2. If you are tempted to call in a bomb threat, be aware that technology is available to trace phone calls and identify callers via the use of voice print techniques.
3. Every effort will be made to avoid cancellation of presentations/tests caused by bomb threats to the Business Building. Unannounced alternative sites will be available for these classes. If a student who has a class with a scheduled test or presentation arrives and the building has been closed due to a bomb threat, the student should immediately check for the alternative class site notice which will be posted on/near the main doors on the south side of the Business Building. If the bomb threat is received while class is in session, your instructor will ask you to leave the building and reconvene at another location.
4. Students who provide information leading to the successful prosecution of anyone making a bomb threat will receive one semester's free parking in the Maverick Garage across from the Business Building. UTA's Crime Stoppers will provide a reward to anyone providing information leading to an arrest. To make an anonymous report, call 817-272-3381.

On test days, students should arrive at the classroom site at least 10 minutes before the beginning of class. If a bomb threat precludes entry into the Business Building, you should immediately proceed to our class assembly area at the southwest corner of the intersection of West Street and 3rd Street. From there, at 5 minutes to the class time, we will proceed to an alternate test site. Because we will leave the assembly area at 5 minutes to the hour, you must arrive at the assembly area prior to that time.



EMERGENCY EXIT PROCEDURES: Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit, which is located right outside the door to the main stairwell and building south exit. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist handicapped individuals.

Should this be a real emergency, the Arlington Fire Department and UTA Police will also be here to help.

STUDENT SUPPORT SERVICES

UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at www.uta.edu/resources.

ELECTRONIC COMMUNICATION POLICY

UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

I communicate with students using only their MavMail accounts. Please monitor your UTA email account for all course announcements.

STUDENT FEEDBACK SURVEY

At the end of each term, students enrolled in classes categorized as “lecture,” “seminar,” or “laboratory” shall be directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit <http://www.uta.edu/sfs>.

FINAL REVIEW WEEK

A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week unless specified in the class syllabus. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

INCLEMENT WEATHER

In the event that weather or other conditions are such that normal campus operations could be impeded, the administration of the University will determine whether classes will be canceled or delayed. Please continue to monitor your e-mail for *MavWire EXTRA* notices that will provide the latest information. Notices will also be posted on the University's home page and will be distributed to local media outlets. Additionally, the University's Emergency Information Hotline at 1-866-258-4913 always has the current status of all operations.

OFFICE HOURS

Fall Semester 2013 – COBA Room 414

Monday	3:00 – 5:00 p.m.
Wednesday	3:00 – 5:00 p.m.
Thursday	6:00 – 6:45 p.m.

Office hours will also be before class, after class (in the classroom) and by appointment. Students are to reach me at 817-272-3179.

You may e-mail me. If you e-mail me, do not assume that I received your e-mail unless I confirm receipt. Please include the Course Number in the heading of your email (i.e., ACCT 3315). Please note that I will only communicate with you using your e-mail address as found in the MyMav Website.

Important Dates for Fall Semester 2013:

Registration Ends for Fall Term	August 21, 2013
Classes begin	August 22, 2013
Late registration ends	August 28, 2013
Labor Day Holiday	September 2, 2013
Census date	September 9, 2013
Last date to drop classes	October 30, 2013
Thanksgiving Holidays	November 28-29, 2013
Last day of classes	December 4, 2013
Final Examination Dates	December 5-13, 2013

NOTE:

I reserve the right to add or delete from this syllabus at any time I feel that it would be advantageous to my students. We will strictly conform to University Policy and Schedule during the semester. University policy relative to withdrawals from the class will be followed as stated in the Graduate Catalog.

Last day to withdraw from a graduate course is October 30, 2013.

CLASS SCHEDULE
Fall Semester 2013
ACCT 2301– 001
 (Subject to change when necessary)

Date		Material Covered	Video Presentation Due by 10:00 p.m.	Homework Due by 10:00 p.m.
8/23/13	Fri.	Introduction		
8/26/13	Mon.	Chapter 1	Video #1 Due	
8/28/13	Wed.	Chapter 1		
8/30/13	Fri.	Chapter 2		Homework #1 Due
9/02/13	Mon.	Labor Day Holiday		
9/04/13	Wed.	Chapter 2	Video #2 Due	
9/06/13	Fri.	Chapter 2		
9/09/13	Mon.	Chapter 3	Census Date	Homework #2 Due
9/11/13	Wed.	Chapter 3	Video #3 Due	
9/13/13	Fri.	Chapter 3		
9/16/13	Mon.	Chapter 4		Homework #3 Due
9/18/13	Wed.	Examination #1 (Chapters 1, 2 and 3)		
9/20/13	Fri.	Chapter 4	Video #4 Due	
9/23/13	Mon.	Chapter 4		
9/25/13	Wed.	Chapter 4		
9/27/13	Fri.	Chapter 5		Homework #4 Due
9/30/13	Mon.	Chapter 5	Video #5 Due	
10/02/13	Wed.	Chapter 5		
10/04/13	Fri.	Chapter 6		Homework #5 Due
10/07/13	Mon.	Chapter 6	Video #6 Due	
10/09/13	Wed.	Chapter 6		
10/11/13	Fri.	Chapter 7		Homework #6 Due
10/14/13	Mon.	Examination #2 (Chapters 4, 5 and 6)		
10/16/13	Wed.	Chapter 7	Video #7 Due	
10/18/13	Fri.	Chapter 7		
10/21/13	Mon.	Chapter 7		
10/23/13	Wed.	Chapter 8		Homework #7 Due
10/25/13	Fri.	Chapter 8	Video #8 Due	
10/28/13	Mon.	Chapter 8		
10/30/13	Wed.	Chapter 9		Homework #8 Due
11/01/13	Fri.	Chapter 9	Video #9 Due	
11/04/13	Mon.	Chapter 9		
11/06/13	Wed.	Examination #3 (Chapters 7, 8 and 9)		
11/08/13	Fri.	Chapter 10		Homework #9 Due
11/11/13	Mon.	Chapter 10	Video #10 Due	
11/13/13	Wed.	Chapter 10		
11/15/13	Fri.	Chapter 11		Homework #10 Due

11/18/13	Mon.	Chapter 11	Video #11 Due	
11/20/13	Wed.	Chapter 11		
11/22/13	Fri.	Chapter 12		Homework #11 Due
11/25/13	Mon.	Examination #4 (Chapters 10 and 11)		
11/27/13	Wed.	Chapter 12	Video #12 Due	
11/29/13	Fri.	Thanksgiving Holiday		
12/02/13	Mon.	Chapter 12		Homework #12 Due
12/04/13	Wed	Chapter 13	Video #13 Due (Optional)	Homework #13 Due (Optional)
12/05/13	Thur.	Final Common Examination at 5:30 p.m. (Location to be announced)		

As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course. – John S. Repsis