

MATH 1302
College Algebra
Fall 2013

Instructor: Darlene Campbell
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Office Hours:
W/Th: 1-2p.m.
other times by appointment

Prerequisite: Fulfillment of TSI requirements.

Textbook & Materials: *College Algebra*, 11th Ed., Lial, Hornsby, Schneider, and Daniels, Pearson Ed. Inc., 2013. ISBN# 1-269-385526 MyNotes workbook and MyLabsPlus access code, scientific calculator, UTA MyMav ID, and UTA email address.

Attendance Policy: Attendance will be taken daily and is mandatory. The lecture session meets once a week for 1 hour and 20 minutes and the lab session meets 2 days per week for 2 hours in the Math Computer Lab, 308 PKH. Students are expected to attend class/lab, be attentive, and participate in discussions/activities.

- If you are more than 10 minutes late to class/lab or leave class/lab before it is dismissed, this will be counted as an absence. A student arriving for class/lab late, up to 10 minutes is tardy. Every 2 late entries will be counted as 1 absence.

Grading System/Scale: The final average will be determined according to the following scales.

Major Exams	50%
Comprehensive Final	30%
Homework/Quizzes	20%

- Two of the lowest homework grades and one quiz grade will be dropped at the end of the semester.
- If the final exam grade is higher than any one of the three major exams, then the lowest test grade will be replaced with the final exam grade.

Homework and Quizzes Policy: Homework and quizzes will be assigned in MyLabsPlus. (www.uta.mylabsplus.com)

- **NO late homework or quizzes will be accepted**, so watch the due dates on the MyLabsPlus calendar. You will receive a zero for any assignments not submitted.
- There is a homework assignment for every section of material and a 10 question quiz after every 4-5 sections. Homework assignments are set for unlimited access up until the due date and you have 3 attempts per question, however you only have two attempts at each quiz which have a 40 minute time limit and must be completed once opened. Quizzes cannot be saved and resumed later.
- All homework assignments contain learning aids to help you through the material. Be careful not to become overly dependent on these aids or you may not perform well on the exams. Quizzes are designed to check your knowledge retention and therefore do not contain the learning aids except in review mode once the quiz has been submitted.
- If you have trouble completing the assignments, please seek some form of tutoring and/or see me for assistance.

Signature Assignments: This course contains three related concept assignments. Each of these assignments will cover two of the six learning objectives and outcomes listed in the master syllabus. You will be required to complete a variety of short answer and essay style questions. These assignments will count the same and be weighted as a quiz.

Exams: There will be three online, proctored major exams throughout the course of the semester. (Please reference the detailed schedule for exact dates.)

- All exams are taken in the Math Computer Lab during your regularly scheduled lab time.
- You may not leave the room during an exam.
- No questions or talking during an exam.
- Use of any unauthorized electronic devices during an exam will result in a grade of ZERO.

Final Exam: The final exam will be an online, comprehensive exam scheduled according to the university final exam schedule and based on your lecture time.

- It will be held during Finals Week in the Math Computer Lab.

Makeup Policy: I do not allow make-up work or exams. If you know ahead of time that you are going to miss class for a legitimate reason, it is your responsibility to inform me and make arrangements to get assignments no later than that class day. If you miss an exam due to a school sponsored event, you **MUST** have a permission form and you **MUST** arrange to take the test **BEFORE** you leave.

Strategies and Lab Rules: The primary methods for course content delivery will be lecture and lab work.

- Lab participation is required and you are only allowed to work on MATH 1302 material while in the lab. Any violation of this rule will result in a student being asked to leave the lab and an absence will be recorded for that day.
- Mobile phones and laptops are not allowed in the lab. Students must work on the designated computers in the Math Computer Lab.
- Students may continue to work through their homework and quiz assignments outside of the lab time since the MyLabsPlus program is accessible from any source with an internet connection.
- Students must swipe their MyMav ID upon entering and exiting the lab.
- No food or drinks are allowed in the lab.
- It is strongly recommended that you bring your math notebook with you to the lab.

Study Aids and Campus Resources:

- There are several resources available to you if you need help.
- The Math Clinic offers free, daily, walk-in tutorial services. (325 PKH)
- SOAR is a cost/share tutoring service. (205 Ransom Hall)
- A list of private tutors is available in the math department. (478 PKH)
- Maverick Resource Hotline. (817-272-6107)

Student Responsibilities: The student is *solely* responsible for:

- Completing each assignment by the specified due date.
- Obtaining assignments and other materials for classes from which they are absent.
- Utilizing, as needed, all available study-aid options (including meeting with the instructor, attending the Math Computer Lab and/or the Math Clinic, purchasing a student's solutions manual, referring to outside texts, etc.) to resolve any questions regarding homework and course material.
- Giving as much of an effort as it takes to do well in this course.
- The curriculum for this course will cover five chapters with homework and quizzes completed on-line using MyLabsPlus. Assignments from each chapter are due on the posted date within the MyLabsPlus calendar and will not be available for submission after that date. Due dates are of utmost importance. If you anticipate the slightest possibility of technical difficulty, begin early to allow time for disasters, technical or otherwise. Plan now for the unexpected life occurrences that may delay your progress. Pre-planning for these negates the necessity for extensions. PLEASE NOTE THAT IT IS YOUR RESPONSIBILITY TO ADJUST YOUR SCHEDULE AND COURSE PROGRESSION TO ACCOMMODATE THE POSTED CALENDAR. LACK OF PLANNING ON YOUR PART DOES NOT CONSTITUTE AN EXTENSION ON MY PART.

All items contained in this syllabus are subject to change as the semester progresses. Students will be notified in advance of any changes.