**NURS 3333:** Health Promotion Across the Lifespan

Fall 2013

**Instructor:**

**Janelle Hennes, MSN, RN**

**Office Number:**

Pickard Hall 520 A

**Office Telephone Number:**

817-272-2776 (please do not leave voice mail messages)

**Email Address:**

Email availability: I generally respond to email at least once in a 24-hour period Monday-Friday, excluding weekends or holidays. While I may respond more frequently please do not view anything other than the 24-hour period as the expectation.

**Office Hours:**

Monday 12:00-1:00 pm (face-to-face)

Others available by appointment; please email via Blackboard to schedule

**Description of Course Content:**

**NURS 3333 HEALTH PROMOTION ACROSS THE LIFESPAN** (3-0) Focus on health promotion and disease prevention strategies that can reduce morbidity and mortality, promote healthy lifestyles and empower individuals and aggregates to become informed health care consumers. Prerequisite: Acceptance into the nursing program.

**Student Learning Outcomes:**

* Assess learning needs and risk factors of individuals, families, and groups to provide health promotion, illness prevention, and healthy self care practices.
* Coordinate resources in planning health promotion programs to individuals, families, and groups.
* Design health teaching plans in collaboration with others.
* Examine methods and strategies for teaching and learning.
* Examine the professional nursing role in the promotion of healthy exercise, stress management, holistic health and healthy nutrition.
* Incorporate current research findings into health teaching.
* Use cultural and age appropriate information for planning health promotion programs.

**Required Textbooks and Other Course Materials:**

Edelman, Lynn and Mandle. (2010). *Health promotion throughout the lifespan.* (7th ed).

Mosby. ISBN 9780323056625

Nix, S. (2013). *Williams’ basic nutrition and diet therapy.* (14th ed).

Mosby. ISBN 9780323083478

**Req. for all Junior 1 students:** Elsevier Evolve Apply Case Studies – ISBN 9781455727063

PDA & Code for PDA Resources – ISBN 9780323090018

**Recommended Textbooks:**

Leifer. (2012). *Growth and development across lifespan.* (2nd ed). Saunders.

ISBN: 9780721698793

Stolte, K.M. (1995). *Wellness nursing diagnosis for health promotion*. Lippincott.

ISBN. 9780397550821

**Descriptions of major assignments and examinations with due dates:**

Refer to the Course Schedule with dates and assignments also posted on Blackboard.

**COURSE TOPIC OUTLINE**

1. **FOUNDATIONS FOR HEALTH PROMOTION**

Health Promotion, Wellness & Healthy Lifestyles

Healthy People Initiative

Prevention Levels

Future Direction for Health Promotion and Disease Prevention

1. **ASSESSMENT & INTERVENTIONS FOR HEALTH PROMOTION**

Wellness Diagnoses & Screening

Holism & Self-Care Strategies

Stress Management

Healthy Nutrition

Food, Nutrition & Health

Energy Balance

Digestion, Absorption & Metabolism

Carbohydrates, Fats, Protein, Vitamins, Water & Minerals

Nutrition & Fitness

Lifespan Nutritional Considerations

Healthy Exercise

1. **APPLICATION OF HEALTH PROMOTION**

Health Promotion & Care of the Family

Health Promotion & Care of Children

Health Promotion & Care of Adolescents

Health Promotion & Care of Women & Men

**Grading Policy**:

Exam I 25%

Final Exam 25%

Online Quizzes 15%

Wellness Contract *(Initial form=5.0%; Progress form= 5.0%)* 10%

Group Health Teaching Project *(one form submitted per project group)* 15%

Online Participation Activities 10%

There are no options for extra credit in this course**.**

A minimal weighted exam grade average of 70% for 2 proctored course exams are required to pass the course. The online quizzes are not included in the weighted exam average.

In order to successfully complete an undergraduate nursing course at UTA, the following minimum criteria must be met:

70% weighted average on proctored exams.

70% weighted average on major written assignments.

90% on math test (if applicable).

90% on practicum skills check offs (if applicable).

In undergraduate nursing courses, all grade calculations will be carried out to two decimal places and there will be no rounding of final grades. Letter grades for tests, written assignments and end-of-course grades, etc. shall be:

A = 90.00 – 100.00

B = 80.00 – 89.99

C = 70.00 – 79.99

D = 60.00 – 69.99

The existing rule of C or better to progress remains in effect; therefore, to successfully complete a nursing course, students shall have a course grade of 70.00 or greater.

**FAILURE TO ACHIEVE AN AVERAGE OF 70% ON the two (2) EXAM GRADES WILL RESULT IN D/F IN THE COURSE. A GRADE OF D/F WILL RESULT IN FAILURE TO PROGRESS. ANY STUDENT WHO MAKES LESS THAN 70% ON ANY EXAM MUST SEE Ceil Flores or Lynn Cope IN THE STUDENT SUCCESS OFFICE IMMEDIATELY FOR REMEDIATION.**

**Evaluation Methods:**

**Tests and Final Exam**

Satisfactory performance on two proctored course examinations (Exam 1 and Final Exam) must be met to pass the course and progress in the nursing program.

**Examinations:**

The proctored exams will be given in the written (paper) format or on a computer at a testing center location. The testing location will be announced prior to the first exam. Students in Houston and other outlying sites will take the exam at their clinical site or another approved testing facility. Alternate testing facilities must have prior approval from the AP Coordinator. Once an alternate site has been approved, students must take all exams at that site. Students must bring their UTA ID card for all tests. For grading information, please see the grading section of this syllabus.

**Exam Integrity:**

In order to maintain the integrity of the exams, instructors may choose not to allow a student to enter the testing area if any student tester has already completed the test and left the testing area. A student tester that arrives late to the testing area, if allowed in, will only have until the pre-determined end time of that exam to finish.

Students should also refer to the UTA Academic Integrity and Plagiarism policy included in this syllabus. Terms related to Scholastic Dishonesty have been described below.

**\*Cheating:** copying the work of another; allowing someone to copy your work; engaging in written, oral, or any other means of communication with another OR giving aid to or seeking aid from another WHEN NOT PERMITTED BY THE INSTRUCTOR; using material during an examination that is not authorized by the person giving the examination/quiz such as electronic or digital devices such as cell phones, camera phones, scanner pens, PDAs, or flash drives, etc; taking or attempting to take an examination for a student; using, obtaining or attempting to obtain by any means, the whole or any part of an examination that is not provided for your use by your instructor; any act designed to give unfair advantage to a student of the attempt to commit such an act.

**\*\*Collusion**: Unauthorized collaboration with another in preparing work that is offered for credit.

\*\*SCHOLASTIC DISHONESTY (\*CHEATING AND/OR \*\*COLLUSION) ON EXAMINATIONS/QUIZZES WILL RESULT IN A N3333 COURSE FAILURE (“F” FOR COURSE). THE STUDENT(S) WILL ALSO BE REFERRED TO THE UTA OFFICE OF STUDENT CONDUCT.

**Testing Remediation**:

As adult learners, students are responsible and accountable for their own achievement, including seeking consultation with the instructor about concerns related to the course. Students are responsible and accountable for their own achievement. However, if a student is facing difficulty with testing preparation, test-taking, or unhealthy coping behaviors, it is the student’s responsibility to make an appointment with the lead teacher and/or Student Success Office immediately. This will allow assistance to be arranged, if necessary. **If a student achieves a 70% or below on any individual course examination, they are expected to consult the Student Success Office to arrange a testing appointment within one week of examination grade notification.**

**General Testing Guidelines:**

1. Test items will cover lecture content, including lecture notes & powerpoint slides/ modules, handouts, and assigned readings, related learning links, and other activities.
2. Students should refer to the weekly content objectives for each lecture to direct them with test preparation. However, the content objectives/outlines are not an **all inclusive** guide of examination content.
3. For the Jr. I level student, the testing period will allow 1.5 minutes per question.
4. Test scores will be made known to students no later than one week following the test date.
5. If tests are given in the paper/ pencil/ scantron format, the following rules apply;
   1. YOUR NAME (Last name first, as it is stated on the class roll), YOUR COMPLETE STUDENT ID NUMBER, AND ALL ANSWERS MUST BE BUBBLED WHEN TIME IS CALLED. YOU MAY NOT BUBBLE ANSWERS OR INFORMATION AFTER TIME IS CALLED.
   2. YOUR EXAM WILL NOT BE GRADED IF YOUR NAME AND ID NUMBER ARE NOT FILLED IN PROPERLY
6. Students may write their name and answer on the test copy as well as the answer sheet.

**Testing Process:**

1. Examinations will be held in a testing location announced prior to the first exam. It is the student’s responsibility to locate this information on Blackboard.
2. The only items allowed with the student during examinations are pencils, ear plugs and MAV card/student ID photo badges. All other items are to be left at the perimeter of the room. Telephones are to be placed on the table in front of the proctor and turned off so that neither vibration noises nor rings will disturb test takers. Hoodies, and caps or hats with bills are not allowed to be worn. No lab coats or jackets are allowed. When entering the testing room, place all books, papers, and purses in the designated place.
3. Once a student leaves the testing room, they are expected not to congregate and talk outside the testing room. This disrupts students still taking the examination.
4. Students are expected to show their MAV ID and record their signatures on the Examination Class Roster when signing out after taking the exam.
5. If needed for testing, students may use the calculator that came with their nurse pack. The use of electronic devices such as PDAs, cellular phones, etc with calculators are not allowed during the examination. All electronic devices should be turned off during testing. Students are expected to keep their answer sheets covered at all times, and their eyes on their own papers. Students should keep both hands on their assigned desk while taking the examination. Placing at least one chair between each student if possible is preferred for testing.
6. Students are expected to remain in the test room during the test. Therefore, students should use the bathroom prior to the exam.
7. Although faculty strives to provide a quiet learning/testing environment there may be noises and distractions in any testing environment that are beyond the control of the exam proctors.  If a student feels that the testing environment is unduly noisy or distracting for any reason, it is the responsibility of the student to report this to an exam proctor as soon as possible during the exam so corrective action may be taken.
8. Students wishing to discuss their performance on the test may do so by individual appointment with the lead teacher. Individual test reviews will not be held. **No grades will be given out over the phone or via** **E-mail.**
9. A student tester that arrives late to the testing area, if allowed in, will only have until the predetermined end time of that exam to finish.

**Test Review Policy**:

A test review may be held following the test. If a review is offered, the format may vary depending on whether the test was administered in a computer or paper and pencil format. Course faculty will discuss the test review format during the orientation session at the beginning of the course session. Course materials and talking are not allowed during the test review. Students may respond to any test items of concern on a Student Concerns sheet provided for them. Test scores will not be released until the test psychometrics have been reviewed by course faculty. Grades will be posted on Blackboard no later than one week following the date of the test. Test review is a privileged opportunity for learning. It may be taken away at any time based upon student behavior(s). Students may ask questions for the purpose of understanding material and share their perceptions. Arguing is non- professional behavior and is not tolerated.

**Make-up Exam Policy**:

All students are expected to take exams at the scheduled time. If a student is unable to write the exam at the scheduled time, prior notice must be given to the course lead instructor on or before the test date and time in order for the test to be made up. The student must furnish verification of the reason for missing the examination to the lead instructor (physician note or release form, obituary of loved one, airline ticket voucher, etc). When the lead instructor has determined that an absence is excused, a make-up exam will be given within one week, at the Lead Teacher’s discretion, or the student will receive a zero (0). The format may differ from the regularly schedule exam (may be short answer, discussion, essay, alternative question format, etc). Failure to take a scheduled examination at the assigned time without prior coordination with the lead teacher may result in a zero (F) for this specific test grade.

Examinations will not be rescheduled for the convenience of vacation travel or work schedules. Students who miss an exam for these reasons would receive an un-excused absence. Exams missed for un-excused absences must be made up within one week of the original exam date, and will result in a 10 point deduction. If the exam is not made up within the designated time frame, a grade of “0” will be recorded

**AP-BSN General Online Quiz Guidelines:**

Scheduled Online Quizzes for this course will be given on BLACKBOARD. Online quizzes will be given only during a specified time period listed on the Course Schedule. All quizzes may be multiple choice, fill in the blank, or short answer.

All quizzes will be set to 1.5 minutes per question. These are considered closed book quizzes. We trust you will uphold the moral and ethical standards of your future profession while taking quizzes. It is expected you will NOT use notes, books, or study templates to take your quiz at any time.

Missed quizzes are counted as 0%. Therefore, if a quiz is missed, a zero will be recorded for the student. Missed quizzes will not be made up. There are no exceptions to this policy. The lowest quiz grade may be dropped at the end of the course session.

Quizzes will include information from the assigned readings, assignments and learning modules posted on BLACKBOARD. Online quizzes are **not** included in the minimal weighted proctored exam grade average of 70%.

**Quiz Integrity:**

As future nurses, you are guided by a set of practice expectations, even as a student. A very important part of these expectations is appropriate moral and ethical behavior. Therefore, it is expected that you will work alone and without notes to take each of the online quizzes. You are ***expected to maintain test security*** by not discussing the questions with your peers or attempting to copy the quizzes in any way. If you discuss quiz questions or content of quizzes with these students, this is a violation of test security, and will result in being reported for academic dishonesty. WE TAKE TEST SECURITY very seriously at the College of Nursing. Violations in test security are considered not just academic violations, but ethical violations, which is unacceptable behavior for future nursing professionals. Please refer to the UTA Academic Integrity policy.

**Online Quizzes:**

1. Your computer connection must be reliable for the scheduled online quizzes. If you know that you are cut off of the Internet every time you use it, do not rely on your home computer to take the test. There are many options for you to use a reliable computer with a reliable Internet connection, including the public library, the UTA library, the UTA College of Nursing Learning Resource Center and Internet cafes. Since missed quizzes are not made up, please make sure you have a reliable connection before you begin.
2. Each student will have different questions than other students, as the questions are scrambled. No two students will receive the same question in the same order.
3. During a quiz you will be unable to save or print the questions; this is for test security purposes.

**Course Assignments**

Course assignments will include a Wellness Contract (initial and final progress form), course participation activities, and Group Health Teaching Project.

**Electronic Submission of Course Assignments**

All course assignments are submitted electronically via the Blackboard Assignments Section. Assignments should not be emailed to the Course Instructor and/or Academic Coaches.

**Policy on Missed Online Assignments**

**First Situation:** You realize you are unavailable on the days the assignment is due. For example, you may be scheduled for jury duty or have another legal situation (such as a citizenship interview) that you cannot reschedule. If this should occur, you must notify an instructor PRIOR TO THE online assignment. **Your assignment may be submitted early, not later than the scheduled due date/time.**

**Second Situation:** A personal or family illness or emergency could occur, rendering you unable to complete an online assignment on time. If this should happen, you are expected to contact the instructor via phone, phone message, or e-mail BEFORE THE ASSIGNMENT time has expired. If you cannot get to a phone or a computer, a phone message or e-mail will be accepted from an immediate family member or guardian to notify an instructor that you have had an emergency. Documentation of the emergency is required. Examples of documentation include a police report, or healthcare provider/hospital note. No medical or personal information will be required. When the instructor has seen documentation of your emergency, they will consider your case for making up the assignment.

If the second situation should occur and an instructor is not informed of your situation before the due date/time of the online assignment, two consequences could occur:

1. You will be allowed to make-up the online assignment within 5 days, and no points will be deducted from your score. This will occur if you can show documentation that you had an emergency or crisis situation.
2. If you cannot show documentation that you had an emergency or crisis, you will not be allowed to make up the online assignment and will receive a zero for the assignment.

**Computer Requirements to Access Online Features of the Class**

This course requires students have access to appropriate computer equipment and software. The computer and programs should be Windows based (XP or more current version is expected). Microsoft Office 2007 software such as Word, Excel and PowerPoint will be used with this course. Students will be expected to access the internet. Students should have reliable internet access and fast connection speed, as you will be viewing the course content via learning modules (posted on Blackboard), taking graded online quizzes, and participating in scheduled webinar sessions.

**Webinar Policy**:

Since Blackboard Collaborate will be used to hold scheduled webinars for this course, the computer requirements are listed. For these sessions, you will need to have a headset with a microphone if you wish to talk with the instructor during the web-based session. You can purchase these for less than twenty dollars at any office supply or computer store. If you have a laptop and are using Blackboard Collaborate, you will still need the headset and microphone, as most laptops have built-in microphones and cause feedback when trying to use the speakers and microphone at the same time. The headset must be a 2-pronged set (one prong for speaker and one for microphone), not a USB set. Webinar sessions are used in this course for orientation, group project information, test reviews and/or other course related information. It is the student’s responsibility to access the webinar session at the scheduled date/time. The session will only be taped if 20% of the online section students are in attendance. If the session is taped, the weblink and handouts will be posted for students following the session once they are made available to course faculty on Blackboard.

**Blackboard:**

Access is available to each student. The majority of course content and project materials are posted on Blackboard. Therefore, it is very important to remain in close contact with your instructor. ***Students should check Blackboard at a minimum of every 48 hours for updated course information.***

**Attendance Policy:**

#### Lecture:

Students should refer to the UTA Classroom Conduct Guidelines.

**Course Content:**

Students are expected to complete all course modules and online learning activities on BLACKBOARD. Students are responsible for missed course information.

**Grade Grievances:**

Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current undergraduate catalog.

<http://wweb.uta.edu/catalog/content/general/academic_regulations.aspx#18>

**Drop Policy:**

Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Financial Aid Office for more information.

**Drop Dates are available online via the following link:**

[**http://academicpartnerships.uta.edu/documents/UTA\_Drop\_Dates.pdf**](http://academicpartnerships.uta.edu/documents/UTA_Drop_Dates.pdf)

**Americans with Disabilities Act:**

The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability) or by calling the Office for Students with Disabilities at (817) 272-3364.

**Academic Integrity:**

All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

*I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*

*I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

Instructors may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents’ Rule* 50101, §2.2, suspected violations of university’s standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student’s suspension or expulsion from the University.

**Plagiarism:**

Copying another student’s paper or any portion of it is plagiarism. Additionally, copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. If five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author’s name, date of publication, and page number of publication.  If the author’s ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing, giving the author’s name and date of publication.  If a single author’s ideas are discussed in more than one paragraph, the author must be referenced at the end of each

paragraph. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper.  Students are encouraged to review the plagiarism module from the UT Arlington Central Library via <http://library.uta.edu/tutorials/Plagiarism>. Papers are now checked for plagiarism and stored in Blackboard/Blackboard.

**Student Support Services Available**:

UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to [resources@uta.edu](mailto:resources@uta.edu), or view the information at [www.uta.edu/resources](http://www.uta.edu/resources).

**Electronic Communication Policy:**

UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

To obtain your NetID or for logon assistance, visit <https://webapps.uta.edu/oit/selfservice/>. If you are unable to resolve your issue from the Self-Service website, contact the Helpdesk at [helpdesk@uta.edu](mailto:helpdesk@uta.edu).

**Emergency Exit Procedures**

Should your clinical site experience an emergency event that requires vacating the building, students should exit the room and move toward the nearest exit, which was outlined in your hospital/clinical site orientation. When exiting the building during an emergency, one should never take an elevator but should use the stairwells.

**Student Feedback Survey:**

At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit <http://www.uta.edu/sfs>.

**To Get the Most Out of This Course:**

1. Do all of the modular reading and/or textbook reading assigned. Reviewing only the lecture notes isn’t enough.
2. Participate in Blackboard and/or course webinar session to ask questions and/or clarify understanding of course content.
3. Participate in online learning activities as assigned. Remember all assignments must be completed.Remember, credit from online participation can mean the difference between grade levels.
4. Communicate with your instructor and/or Academic Coach(es) as needed.
5. Contact the Student Success Office for additional information regarding successful study and/or test-taking strategies.

**Professional Conduct on Blackboard/Blackboard and Social Media Sites:**

The Blackboard Discussion Board is to be viewed a professional forum for student discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings on the Blackboard Discussion Board is to remain professional in nature at all times. It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Statements considered inappropriate will be deleted by course faculty.

Announcements from student organizations may be posted to the designated level discussion board (not associated with this course).

Students are to refrain from discussing this course, including clinical situations, written assignments, peers, or faculty on all social networking sites such as Facebook, Twitter, etc.

Failure to comply with these expectations may result in further action including not limited to removal from the Discussion Board.

Written assignments should exemplify professional appearance and communication, grammar, spelling, and punctuation, according to the *APA Publication Manual* (5th edition) and UTA CON guidelines found at the following link <http://www.uta.edu/nursing/bsn-program/> and clicking on the link titled BSN Student Handbook.

Classroom Conduct Guidelines and Clinical Dress Code consult the Student Handbook found at the following link <http://www.uta.edu/nursing/bsn-program/> and clicking on the link titled BSN Student Handbook. Students are expected to read the Student Handbook. This is essential knowledge for all students for the progression through the program and the course.

**Any questions concerning an exam, quiz or assignment must be addressed within 1 week of grade posting on Blackboard and/or grades distributed.**

**Teaching Methods:**

Online Lecture Presentations

Reading & Written Assignments

Blackboard learning management system

Videos

Group Discussions and Presentations

Weblinks

Independent learning slides/ modules

Case studies

Wellness Contract

Computer utilization for email, access to Blackboard

**Group Health Teaching Project:**

Students will participate in a health promotion teaching project. Project groups and topics will be assigned by course faculty and posted by a designated time listed on the course schedule. Group meetings will be arranged outside of class time so student groups should plan accordingly. Project group members can meet in a variety of methods, including face to face, or via Blackboard discussion groups.

**The Teaching Project assigned during this course is considered group work. Therefore, students may collectively work together in their assigned groups to submit one assignment for their group health promotion teaching topic.** Any other assignments for this course are to be completed by each student alone, unless specifically designated by faculty. Cheating or collusion on these assignments will result in a N3333 Clinical failure (“F” for the course). You will also be referred to the UTA Office of Student Conduct.

**Project Group Accountability:**

It is expected all group members will participate equally in this project. An individual grade will be assigned to the student groups, however, individual grades may differ based on the participation and contribution of each member. Group process is part of the assigned teaching project. Problems and concerns need to be addressed within the group and with the faculty in a timely manner. A Peer Evaluation may be used to document individual group members’ contributions to the overall graded project assignment.

**Librarian to Contact:**

**Antoinette Nelson**, Nursing Librarian

817-272-7433

Email [nelsona@uta.edu](mailto:nelsona@uta.edu)

Library Home Page <http://www.uta.edu/library>

Subject Guide <http://libguides.uta.edu/nursing>

**Undergraduate Support Staff:**

**Elizabeth Webb, *Administrative Assistant I, JR1 through JR2***

655 Pickard Hall, (817) 272-2776 ext. 21237

Email: [ewebb@uta.edu](mailto:ewebb@uta.edu)

**COLLEGE OF NURSING INFORMATION:**

**STUDENT CODE OF ETHICS:**

The University of Texas at Arlington College of Nursing supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the Student Handbook.

**APA Format:**

*APA* style manual will be used by the UTACON with some specific requirements for the undergraduate courses. The sample title page & instructions, as well as a Manuscript Preparation document can be found at: <http://www.uta.edu/nursing/bsn-program/> and clicking on the link titled BSN Student Handbook.

**Classroom Conduct Guidelines:**

The Faculty of the BSN Program believes that classroom teaching has two goals: the provision of content pertinent to the discipline of nursing and the socialization of students into the professional role. We are committed to providing the curriculum in an atmosphere conducive to student learning and in a manner that will prepare graduates to be successful in the health care workplace. Refer to the Student Handbook for more information.

**OBSERVANCE OF RELIGIOUS HOLY DAYS:**

Undergraduate Nursing faculty and students shall follow the University policy regarding Observance of Religious Holy Days: (<http://wweb.uta.edu/catalog/content/general/academic_regulations.aspx#6>

**No Gift Policy:**

In accordance with Regents Rules and Regulations and the UTA Standards of Conduct, the College of Nursing has a “no gift” policy. A donation to the UTA College of Nursing Scholarship Fund would be an appropriate way to recognize a faculty member’s contribution to your learning. For information regarding the Scholarship Fund, please contact the Dean’s office.

***The Student Handbook can be found by going to the following link:*** <http://www.uta.edu/nursing/bsn-program/> and clicking on the link titled BSN Student Handbook.