

COURSE SYLLABUS - Spring 2014

PORT 1442 - Section 001

Instructor: Sandra Wise

Office: 316 Hammond Hall

Faculty Profile: [Ms. Wise's UTA Research Profile](#)

Office hours: 12:00 – 12:40 M/W/F

Office Phone: 817-272-3161 (messages only)

Email: swise@uta.edu

Portuguese Club: <https://www.facebook.com/groups/431127793638280/>

Portuguese Blog: <http://slwise.wordpress.com/>

Time and Place of Class Meetings: MWF 1 – 2 p.m. PKH 302

Grade Distribution:

Final Exam - 20%, Chapter Exams - 35%, Quizzes - 10%, MyLab - 15%,

Dialogues/Conversations/In class Assignments – 15%, Apresentações orais – 5%

Students are expected to keep track of their performance throughout the semester and seek guidance from available sources (including the instructor) if their performance drops below satisfactory levels. Grades will be available at all times on Blackboard at elearn.uta.edu

Texts:

Ponto de Encontro: Portuguese as a World Language, Author: Anna Klobucka, Second edition with Workbook and MyLab with 24 mo. My Lab.

Objectives: In Portuguese 1442 the objective is to continue to develop skills in the areas of listening, reading, writing and speaking in the Portuguese language. Emphasis is placed on creative oral practice of Portuguese in the classroom to actively promote speaking proficiency. Mastery of grammatical structures is also highly emphasized for enhanced communication and comprehension in Portuguese.

Student Learning Outcomes: By the end of each chapter the student must know and be able to do the following:

Lição 4: A família: You will be able to identify and compare family members and structures, describe routine activities, express preferences and feelings. You will also be able to express how long events and states have been going on and talk about past events.

Lição 5: A casa e os móveis: You will be able to discuss housing, household items, and domestic chores. You will also be able to ask about and discuss schedules, express ongoing actions, describe physical and emotional states, and express familiarity and describe skills.

Lição 6: A roupa e as compras: You will be able to talk about clothing and shopping, discuss consumer goods and markets, talk about past events, express affirmation and negation, and express opinions.

Lição 7: O tempo e os passatempos: You will be able to describe physical and leisure activities, ask and answer questions about weather conditions, discuss sports and sporting events. You will also be able to talk about ongoing past events and states, and express how long ago events and states occurred.

Lição 8: Festas e tradições: By the end of this chapter you will be able to talk about holiday activities

and religion, extend, accept and decline invitations, express intent, make comparisons.

Chapter Exams: The course exams will be given **only on the dates indicated on the syllabus**. You will be tested over material from the Text, Activities Manual and other classroom activities. A proctor will be present at the remote location for distribution and collections of exams. (Only under extenuating circumstances can an exam be made up. The student must provide documentation of the reason for not being able to take the exam on the day scheduled.) Make-ups will be given after the Final Exam, on the Final Exam date.

Quizzes: Quizzes will cover specific topics, i.e., verbs, vocabulary, etc. They will usually be announced the day before, however, pop quizzes will also be given. The quizzes cannot be made up. (Two low quiz grades will be dropped at the end of the semester.)

MYLAB assignments: Students will set up MYLAB accounts at <http://mylanguage labs.com/>, and assignments will be completed by the due dates listed for assignments in each Chapter, in the Assignment Calendar in **MyLab**. Assignments that are past the due date, will be deducted 5% per day. The course ID will be provided prior to classes beginning in Announcements in Blackboard. **Your 24 month access code card comes with your Textbook.** The student must keep track of his/her grade in MYLAB. The grade average for each chapter will be posted on Blackboard once the chapter is completed, and the Chapter Exam has been taken.

Dialogues/Conversations/In class Assignments: There will be daily speaking and writing practice. The grade for this category will be based on **attendance and performance**. Students will perform activities from the Text, Activities Manual and also have extemporaneous conversations in Portuguese in class. If you are not in class, you cannot perform, so you only get credit for classes that you attend. Each class is worth up to 2.5 pts., there are a total of 40 participation classes. Exam days are not counted in this grade. This is a cumulative grade and will be posted at the end of the semester.

Presentações orais: On the date indicated on the Class Schedule, students will perform prepared situations on any topic of their choice. These will be conversations in Portuguese with a partner or partners.

Attendance: Learning a foreign language is a cumulative process and requires dedication by the learner. The student must be in class regularly in order to achieve a passing grade. If a class is missed, it is up to the student to check with a classmate to become informed of what was missed. In this class it is good to work in teams, in and out of class. **NOTE:** If a student has 3 absences or less, during the semester, **one Exam grade will be dropped** at the end of the semester. This does not include the Final Exam, and the Exam must have been taken in order to qualify. A missed Exam with the score of "0" will not be dropped.

Technical Considerations: Our classroom set up will include cameras, monitors, computers, document cameras and microphones. Please speak up so that the microphones can pick up your voice; we all want to hear each other. Conversely, sensitive microphones will pick up eating and drinking noises; if you bring a beverage, imbibe discreetly. Questions are welcome. Please raise your hand at either site to volunteer or ask questions. There will be a slight lag time between sites. Wait until the speaker has stopped speaking before responding or adding comments.

If you cannot hear or see or if the system goes down, our technical contacts are:
Terry Tisdale (UT Arlington) 817-272-7394 or email classroomsupport@uta.edu

Drop Policy: Students may drop or swap (adding and dropping a class concurrently) classes through

self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance.** Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships. <http://wweb.uta.edu/aao/fao/> Last day to drop a course is **TBA**

Communication: UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

Americans with Disabilities Act: The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

Academic Integrity: Students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents' Rule* 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student's suspension or expulsion from the University.

Student Support Services Available: UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at www.uta.edu/resources.

Student Feedback Survey: At the end of each term, students enrolled in classes categorized as "lecture," "seminar," or "laboratory" shall be directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington's effort to

solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit <http://www.uta.edu/sfs>.

Final Review Week: A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

Emergency Exit Procedures: Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist handicapped individuals. <https://www.uta.edu/policy/procedure/7-6>

Projected Course Schedule: Port. 1442 (001) Spring 2014

Semana	Datas	Atividades		
		<i>Segunda -feira</i>	<i>Quarta-feira</i>	<i>Sexta-feira</i>
1	13 - 17 de janeiro	Lição 4	Lição 4	Lição 4
2	20 - 24 de janeiro	Feriado	Lição 4	Lição 4
3	27 -31 de janeiro	Lição 4	Lição 4	Exame 1 – Lição 4
4	3 - 7 de fevereiro	Lição 5	Lição 5	Lição 5
5	10 - 14 de fevereiro	Lição 5	Lição 5	Lição 5
6	17 - 21 de fevereiro	Lição 5	Exame 2 – Lição 5	Lição 6
7	24 – 28 de fevereiro	Lição 6	Lição 6	Lição 6
8	3 - 7 de março	Lição 6	Lição 6	Presentações orais
9	10 – 14 de março	Feriado de Primavera	Feriado de Primavera	Feriado de Primavera
10	17 – 21 de março	Lição 6	Exame 3 – Lição 6	Lição 7
11	24 - 28 de março	Lição 7	Lição 7	Lição 7
12	31 de março – 4 de abril	Lição 7	Lição 7	Lição 7
13	7 - 11 de abril	Lição 7	Exame 4 – Lição 7	Lição 8

14	14 - 18 de abril	Lição 8	Lição 8	Lição 8
15	21 - 25 de abril	Lição 8	Lição 8	Lição 8
16	28 de abril – 2 de maio	Presentações orais	Revisão para o Exame Final	Revisão para o Exame Final

Exame Final: Segunda-feira, dia 5 de maio das 11 à 1:30 horas da tarde.

“As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course. – Sandra L. Wise.”