

COURSE SYLLABUS – Spring, 2014

PORT 2313, PORT 2314 - Section 022

Instructor: Sandra Wise

Office: 316 Hammond Hall

Faculty Profile: <https://www.uta.edu/ra/real/editprofile.php?pid=1587>

Office hours: 2:15 – 3:00 p.m. Mon./Wed., 2:00 – 2:45 P.M./ Fri

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Portuguese Club: <https://www.facebook.com/groups/431127793638280/>

Portuguese Blog: <http://slwise.wordpress.com/>

Time and Place of Class Meetings: MWF 10:00 a.m and 11:00 a.m. Rm 21

Grade Distribution: (2313 and 2314 each)

Final Exam - 20%, Three Chapter Exams - 30%, Quizzes - 15%, MyLab - 15%,

Dialogues/Conversations/In class Assignments - 15%, Situations – 5%

Students are expected to keep track of their performance throughout the semester and seek guidance from available sources (including the instructor) if their performance drops below satisfactory levels. Grades will be available at all times on Blackboard at elearn.uta.edu

Texts:

Ponto de Encontro: Portuguese as a World Language, Author: Anna Klobucka, Second edition with Workbook and MyLab.

Objectives: In Portuguese 2313 and 2314, the objective is to continue to develop skills in the areas of listening, reading, writing and speaking in the Portuguese language. Emphasis is placed on creative oral practice of Portuguese in the classroom to actively promote speaking proficiency. Mastery of grammatical structures is also highly emphasized for enhanced communication and comprehension in Portuguese.

Student Learning Outcomes: By the end of each chapter the student must know and be able to do the following:

Portuguese 2313 and 2314:

Lição 7: O tempo e os passatempos: You will be able to describe physical and leisure activities, ask and answer questions about weather conditions, discuss sports and sporting events. You will also be able to talk about ongoing past events and states, and express how long ago events and states occurred.

Lição 8: Festas e tradições: By the end of this chapter you will be able to talk about holiday activities and religion, extend, accept and decline invitations, express intent, make comparisons.

Lição 9: O trabalho e os negócios: By the end of this chapter you will be able to talk about the workplace and professions, discuss job skills and abilities. You will also be able to give orders and instructions.

Lição 10: A comida: By the end of this chapter you will be able to discuss food, shopping, and planning menus; discuss and compare culinary traditions; express wishes and hopes; express opinions and doubts; and give informal orders and instructions.

Lição 11: A saúde e os médicos: By the end of this chapter you will be able to describe the body, health, and medical treatments. Furthermore, you will be able to express emotions, opinions and attitudes; to express collective suggestions and requests; and to state goals and purposes.

Lição 12: As férias e as viagens: By the end of this chapter you will be able to make travel arrangements and discuss itineraries, ask for and give directions, express denial and uncertainty. You will also be able to talk about past expectation, wishes, and demands.

Lição 13: O meio ambiente: By the end of this chapter, you will be able to describe states and conditions, give opinions, talk about the future, express hypothetical conditions, and discuss environmental issues.

Lição 14: A sociedade: By the end of this chapter you will be able to describe and discuss social conditions and political systems, express political opinions, and describe ongoing states and activities. You will also be able to communicate about object-oriented events and actions, as well as talk about the past from a past perspective.

Chapter Exams: The course exams will be given **only on the dates indicated on the syllabus**. You will be tested over material from the Text, MYLAB and other classroom activities. (Only under extenuating circumstances can an exam be made up. The student must provide documentation of the reason for not being able to take the exam on the day scheduled, prior to the Exam date.) Make-ups will be given after the Final Exam, on the Final Exam date.

Quizzes: Quizzes will cover specific topics, i.e., verbs, vocabulary, etc. They will usually be announced the day before, however, pop quizzes will also be given. The quizzes cannot be made up. (Two low quiz grades will be dropped at the end of the semester.)

MYLAB assignments: Students will set up MYLAB accounts at <http://mylanguagelabs.com/>, and assignments will be completed by the due dates listed for assignments in each Chapter, in the Assignment Calendar in **MyLab**. Assignments that are past the due date, will be deducted 5% per day. The course ID will be provided prior to classes beginning in Announcements in Blackboard. **Your 24 month access code card comes with your Textbook.** The student must keep track of his/her grade in MYLAB. The grade average for each chapter will be posted on Blackboard once the chapter is completed, and the Chapter Exam has been taken.

Dialogues/Conversations/In class Assignments: There will be daily speaking and writing exercises. The grade for this category will be based on **attendance and performance**. Students will perform activities from the Text, Activities Manual and also have extemporaneous conversations in Portuguese in class. If you are not in class, you cannot perform, so you only get credit for classes that you attend.

Situations: Students will perform prepared situations on any topic of their choice. These will be conversations in Portuguese with a partner or partners.

Attendance: Learning a foreign language is a cumulative process and requires dedication by the learner. The student must be in class regularly in order to achieve a passing grade. If a class is missed, it is up to the student to check with a classmate to become informed of what was missed. In this intensive class it is good to work in teams, in and out of class. Classes will begin at 10:00 and 11:00 a.m. sharp and you must be in your seat and ready to begin class. Remember, this is an intensive course, and each day of absences is equal to **two absences**. **If a**

student has 3 absences or less, the lowest Exam grade will be dropped at the end of each course. Three tardies equal one absence. A student with consistent tardies will not be eligible for the reward. (NOTE: The dropped grade does not include the Final Exam, and the dropped Exam must be taken for the grade to be dropped.)

Drop Policy: Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance.** Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships. <http://web.uta.edu/aao/fao/>

Course Grades: Student will receive two separate grades for the intensive course. After you take the final exam for 2313, your grade for 2313 will be available on Blackboard. The grade for 2314 is unrelated to the grade you earn for 2313. Although you will be completing the requirements for 2313 and 2314 in one semester, 2313 and 2314 should be viewed as two different courses.

Electronic Communication: UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

Americans with Disabilities Act: The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

Academic Integrity: : Students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents'*

Rule 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student's suspension or expulsion from the University.

Student Support Services Available: UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at www.uta.edu/resources.

Student Feedback Survey: At the end of each term, students enrolled in classes categorized as "lecture," "seminar," or "laboratory" shall be directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit <http://www.uta.edu/sfs>.

Final Review Week: A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

Emergency Exit Procedures: Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit, which is located to the right, across from our classroom TH21. **Exit the classroom, turn right then take immediate left to the stairs.** When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist handicapped individuals. <https://www.uta.edu/policy/procedure/7-6>

Projected Course Schedule:

Semana	Datas	Atividades		
		<i>Segunda -feira</i>	<i>Quarta-feira</i>	<i>Sexta-feira</i>
1	13 - 17 de janeiro	Lição 7	Lição 7	Lição 7
2	20 - 24 de janeiro	Feriado	Lição. 7	Lição 7
3	27 -31 de janeiro	Chapter Exam 1	Lição 8	Lição. 8
4	3 - 7 de fevereiro	Lição. 8	Lição 8	Lição 8
5	10 - 14 de fevereiro	Chapter Exam 2	Lição 9	Lição 9
6	17 - 21 de fevereiro	Lição 9	Lição 9	Chapter Exam 3
7	24 – 28 de fevereiro	Lição 10	Lição 10	Lição 10
8	3 - 7 de março	Lição 10	Lição 10	Final 2313
9	10 – 14 de março	Feriado de Primavera	Feriado de Primavera	Feriado de Primavera
10	17 – 21 de março	Lição 11	Lição 11	Lição 11
11	24 - 28 de março	Lição 11	Lição 11	Chapter Exam 1
12	31 de março – 4 de abril	Lição 12	Lição 12	Lição 12
13	7 - 11 de abril	Lição 12	Chapter Exam 2	Lição 13

14	14 - 18 de abril	Lição 13	Lição 13	Lição 13
15	21 - 25 de abril	Chapter Exam 3	Lição 14	Lição 14
16	28 de abril – 2 de maio	Lição 14	Lição 14	Lição 14

Exame Final: Quarta-feira, dia 7 de maio das 11 à 1:30 horas da tarde.

“As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course. – Sandra L. Wise.”