**THE UNIVERSITY OF TEXAS**

**AT ARLINGTON**

**COLLEGE OF NURSING**

**Scientific Products**

**NURS 6309-001**

**SYLLABUS**

**Spring 2014**

The University of Texas at Arlington

College of Nursing

**PhD Program**

 **NURS 6309: Scientific Products: Preparation and Dissemination (3-0)**

**Pickard Hall, Room 204**

**Thursdays, 4 to 6:50 p.m.**

|  |  |
| --- | --- |
| **INSTRUCTOR:** | Donelle M. Barnes PhD, RN, CNEOffice 521– Pickard HallOffice Hours: Thursdays 2 to 4 p.m. or by appointmentOffice Phone: 817-272-0108Office Fax: 817-272-2950Campus Mailbox: 19407Email:donelle@uta.edu |
| **COURSE WEB SITE OR WORLD WIDE WEB SITE:** | http://elearn.uta.edu |
| **COURSE PREREQUISITES:** | None |

**Section Information:** NURS 6309-001

**Description of Course Content:** Provides experiences in the development of scientific products for dissemination.

**Student Learning Outcomes:** Upon completion of the course, the student will be
able to:

* + - 1. Analyze the characteristics of quality scientific products.
			2. Apply available resources for preparation and dissemination of scientific products.
			3. Develop quality scientific products.
			4. Evaluate the scientific products of self and colleagues.

**Required Textbooks and Other Course Materials:**

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| --- |
| American Psychological Association. (2010). Publication manual of the American Psychological Association (6th Ed.). Washington, DC: Author. ISBN: 978-1-4338-0561-5Galvan, J. L. (2012). Writing literature reviews (5th ed.). Glendale, CA: Pyrczak. ISBN: 978-1-936523-03-0Hacker, D., & Sommers, N. (2011). A writer's reference (7th ed.). Boston: Bedford/St. Martin's. ISBN-10: 0-312-60143-3 |

**Course Topics:**

**Unit I: Purposes and Methods of Dissemination**

 Dissemination in science

 Methods of disseminating scientific knowledge

 Types of presentations

 Conducting and writing a literature review

**Unit II: Abstracts, Posters, and Presentations**

 Writing an abstract

 Developing posters

 Use of other visual aids for presentation

 Effective presentations

**Unit III: Writing for publication**

Journal selection

Components of a scientific manuscript or report

Constructing a written argument

Writing strategies

Ethical and legal issues in publishing

Editorial review process

Manuscript revision

**Teaching Methods/Strategies:**

In class lecture, discussion, seminars, and presentations; Online modules and discussion boards within Blackboard; Reading and preparation of course products

**Descriptions of major assignments:**

1. Write a scientific abstract 10%
2. Deliver an oral presentation 10%
3. Create a scientific poster 20%
4. Write an outline of a manuscript 5%
5. Write a draft of a manuscript 10%
6. Write a critique of a peer’s manuscript 5%
7. Write a manuscript suitable for publication 40%

**TOTAL** **100%**

**Grading Policy**: Final course grade will be based on a 100-point scale with each assignment weighted as described in the major assignments. Assignments are to be submitted by 11:59 pm on the due date.

**Late Penalty:** Assignments submitted late will be marked down 5 % per day. **Exceptions:** If you become ill, hospitalized, or have some other catastrophic family event that you believe will prevent you from completing an assignment(s) on time, please contact the instructor with the circumstances BEFORE the due date. New due dates may be arranged.

**FINAL COURSE GRADE:**

A = 92.0 ‑ 100

B = 83.0 – 91.99

C = 74.0 – 82.99

D = 65.0 – 73.99

F = less than 65.0

**Attendance Policy:** Regular class attendance and participation is expected of all students. Students are responsible for all missed course information.

**Drop Policy:** Graduate students who wish to change a schedule by either dropping or adding a course must first consult with their Graduate Advisor. Regulations pertaining to adding or dropping courses are described below. Adds and drops may be made through late registration either on the Web at MyMav or in person through the student’s academic department. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Financial Aid Office for more information. The last day to drop a course is listed in the Academic Calendar available at [http://www.uta.edu/uta/acadcal.](http://www.uta.edu/uta/acadcal)

1. A student may not add a course after the end of late registration.
2. A student dropping a graduate course after the Census Date but on or before the end of the 10th week of class may with the agreement of the instructor, receive a grade of W but only if passing the course with a C or better average. A grade of W will not be given if the student does not have at least a C average. In such instances, the student will receive a grade of F if he or she withdraws from the class. Students dropping a course must: (1) complete a Course Drop Form (available online <http://www.uta.edu/nursing/MSN/drop_resign_request.pdf> or Graduate Nursing office rooms 512 or 606); (2) obtain faculty signature and current course grade; and (3) submit the form to PhD Nursing Office.
3. A student desiring to drop all courses in which he or she is enrolled is reminded that such action constitutes withdrawal (resignation) from the University. The student must indicate intention to withdraw and drop all courses by completing a resignation form in the Office of the Registrar or by: (1) Completing a resignation form (available online <http://www.uta.edu/nursing/MSN/drop_resign_request.pdf> or Graduate Nursing office rooms 512 or 606; (2) obtaining faculty signature for each course enrolled and current course grade; (3) Submitting the resignation form in the College of Nursing office room 512 or 606; and (4) The department office will send resignation form to the office of the Registrar.
4. In most cases, a student may not drop a graduate course or withdraw (resign) from the University after the 10th week of class. Under extreme circumstances, the Dean of Graduate Studies may consider a petition to withdraw (resign) from the University after the 10th week of class, but in no case may a graduate student selectively drop a course after the 10th week and remain enrolled in any other course. Students should use the special Petition to Withdraw for this purpose. See the section titled Withdrawal (Resignation) From the University for additional information concerning withdrawal. <http://www.grad.uta.edu/handbook>

**Census Date: January 29, 2014**

**Last Day to Drop or Withdraw: March 28, 2014**

**Americans with Disabilities Act:**  The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability) or by calling the Office for Students with Disabilities at (817) 272-3364.

**Academic Integrity:**  It is the philosophy of The University of Texas at Arlington that academic dishonesty is a completely unacceptable mode of conduct and will not be tolerated in any form. All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. Discipline may include suspension or expulsion from the University. According to the UT System Regents’ Rule 50101, §2.2, "Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

**Plagiarism:** Copying another student’s paper or any portion of it is plagiarism. Copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. If five or more words in sequence are taken from a source, those words must be placed between quotation marks and the source referenced with author’s name, date of publication, and page number from the publication. If the author’s ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing giving the author’s name and date of publication. If a single author’s ideas are discussed in more than one paragraph, the author must be referenced, according to APA format. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are expected to review the plagiarism module from the UT Arlington Central Library via <http://library.uta.edu/tutorials/Plagiarism>

**Student Support Services Available**: The University of Texas at Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. These resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals to resources for any reason, students may contact the Maverick Resource Hotline at 817-272-6107 or visit [www.uta.edu/resources](http://www.uta.edu/resources) for more information.

**Electronic Communication Policy:** The University of Texas at Arlington has adopted the University “MavMail” address as the sole official means of communication with students. MavMail is used to remind students of important deadlines, advertise events and activities, and permit the University to conduct official transactions exclusively by electronic means. For example, important information concerning registration, financial aid, payment of bills, and graduation are now sent to students through the MavMail system. All students are assigned a MavMail account. ***Students are responsible for checking their MavMail regularly.*** Information about activating and using MavMail is available at <http://www.uta.edu/oit/email/>. There is no additional charge to students for using this account, and it remains active even after they graduate from UT Arlington.

This course will utilize **Blackboard** as a site to download course instructions and upload assignments. Students are responsible for having a functioning computer and reliable internet access. Be sure you have fast connection speed. We highly recommend a cable line or broadband connection to the web. Dial-up connections are usually too slow, and wireless connections can drop you in the middle of an assignment. Be sure you know how to **upload** documents, **open** documents in Word, **open** power point presentations, and other files. If you have difficulty with your computer, it is the student’s responsibility to problem-solve that issue. If you have problems with logging into Blackboard or access to the UTA Library, you may phone or email the Help Desk in the UTA Library at 817-272-2208, or you can email them at helpdesk@uta.edu

To obtain your NetID or for logon assistance, visit <https://webapps.uta.edu/oit/selfservice/>.

If you are unable to resolve your issue from the Self-Service website, contact the Helpdesk at helpdesk@uta.edu.

**Emergency Exit Procedures:** Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit, which are located at the three corners of this triangular building (Pickard Hall). When exiting the building during an emergency, you should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist handicapped individuals.

**Librarian to Contact:** Peace Williamson

E-mail: peace@uta.edu

[**http://libguides.uta.edu/nursing**](http://libguides.uta.edu/nursing)

**College of Nursing additional information:**

**Status of RN Licensure:** All graduate nursing students must have an unencumbered license as designated by the Texas Board of Nursing (BON) to participate in graduate clinical nursing courses. It is also imperative that any student whose license becomes encumbered by the BON must immediately notify their Associate Dean for the MSN Program, Department of Advanced Practicum Dr. Gray/Dr. Schira. The complete policy about encumbered licenses is available online at: [www.bon.state.tx.us](http://www.bon.state.tx.us)

**Student Code of Ethics:** The University of Texas at Arlington College of nursing supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the student handbook online: <http://www.uta.edu/nursing/handbook/toc.php>

**No Gift Policy:** In accordance with Regent Rules and Regulations and the UTA Standards of Conduct, the College of Nursing has a “no gift” policy. A donation to one of the UTA College of Nursing Scholarship Funds, found at the following link: <http://www.uta.edu/nursing/scholarship_list.php> would be an appropriate way to recognize a faculty member’s contribution to your learning.  For information regarding Scholarship Funds, please contact the Dean’s office.

**Course Evaluation:**

Course evaluation is a continuous process and is the responsibility of both the faculty and the students. Ongoing feedback (formative evaluation) is the only way to improve the course and to assure that it meets your needs and those of the discipline of nursing. It is your responsibility to give immediate, constructive feedback regarding class structure and process.

Formal evaluation of the course and the instructor occurs at the end of the course. You will receive instructions at your University of Texas at Arlington e-mail address about how to complete the course evaluations online. Your ratings and comments are sent to a computer not connected to the College of Nursing, and faculty members do not receive the results until after they have turned in course grades.

**Bomb Threats:**

If anyone is tempted to call in a bomb threat, be aware that UTA will attempt to trace the phone call and prosecute all responsible parties. Every effort will be made to avoid cancellation of presentations/tests caused by bomb threats. Unannounced alternate sites will be available for these classes. Your instructor will make you aware of alternate class sites in the event that your classroom is not available.

**Online Conduct:** The discussion board should be viewed as a public and professional forum for course-related discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings should be professional in nature. It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Inappropriate statements/language will be deleted by the course instructor and may result in denied access to the Discussion boards.

**Departmental Office/Support Staff for Campus-Based Programs**

**Department of MSN Administration, Education, and PhD Programs**

**Jennifer Gray,** RN, PhD

Interim Dean and Chair of PhD Program

Email: jgray@uta.edu

**Mary Lou Bond**, PhD, RN

PhD student advisor

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**Vivian Lail-Davis**, Administrative Assistant II

Office # 512-Pickard Hall, (817)-272-1038

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**Course Assignments and Grading Criteria**

**1. Professional Abstract:**

**General instructions (Sigma Theta Tau International Honor Society for Nursing):**

* Abstracts can only be submitted in English.
* Abstracts of no more than 300 words including references will be accepted. The title and presenter information are not included in the 300 words. Abstracts with more than 300 words will not be sent for review.
* The use of a word processing program, rather than the submission form, is recommended for composing the abstract. Please check spelling, word count and conformation to the guidelines prior to copying the abstract onto the submission form.
* Italics, Greek letters or other special fonts are NOT permitted.
* All abstract and presentation materials must be in compliance with copyright laws.
* Abstract content and the presentation focus should be original (not previously published or presented).

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| --- | --- | --- | --- |
| **Description** | **Evaluative Standard** | **Possible Points** | **Your Points** |
| Content | Title & Presenter name, credentials, institutional affiliation | 10 |  |
|  | Purpose | 10 |  |
|  | Method | 10 |  |
|  | Findings | 20 |  |
|  | Gaps in knowledge | 10 |  |
|  | Conclusion | 10 |  |
| Format | Scientific writing style, no grammar or punctuation errors, clear and concise, 300 words | 30 |  |
|  | **TOTAL** | 100 |  |

**2. Oral Presentation with Slides:**

Each student will present a 15 minute (maximum) slide presentation of their literature review, using the same topical headings as the abstract. Any slide color and format may be used.

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Evaluative Standard** | **Possible Points** | **Your Points** |
| Title slide and Background | The title is concise, readable, and captures the viewer’s attention. The title, authors, and affiliations of the authors are included. Background image (if used) fits the presentation contentBackground image stays in the background and does not interfere with readability of text. | 10 |  |
| Content | Logical presentationClear messageFits with purpose of presentation: Purpose, Method, Findings, Gaps in knowledge, Summary. | 30 |  |
| Slide design | No more than 6 lines per slide; no more than 6 words per lineBetween 10 and 15 slides total Special effects are used minimally and effectivelyFonts are large and easy to read (No smaller than 28 font)Use no more than 2 types of font per presentation Stick to two colors with a third for accentFont is high contrast against background color. Clip art and graphs are placed close to the related text. Graphic, table, or diagram supports the point being made. | 30 |  |
| Presentation | Clear speaking voiceKeeps presentation to time limitEngaging styleDoes not read the slides | 30 |  |
|  | **TOTAL** | **100** |  |

**3: Professional Poster Presentation:**

Students may work individually or in groups of two students to organize, develop, and present a poster suitable for a professional meeting. You can print your poster at the Digital Media Lab, UTA Library. There is a small fee for printing.

<http://www.uta.edu/library/tech/printing.php>

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Evaluative Standard** | **Possible Points** | **Your Points** |
| Title | The poster title is concise, readable, and captures the viewer’s attention. The title, authors, and affiliations of the authors are included in a readable format. | 10 |  |
| Design | The colors and design of the poster are pleasing and not distracting. The layout is visually pleasing. The layout is logical- the viewer can easily follow the ideas being presented. The poster has sufficient open areas (white space). | 20 |  |
| Readability | The font size, style, and color are readable from a distance of 10 feet. The graphics are large enough to be seen from a distance of 10 feet. | 20 |  |
| Content | Content is appropriate for the purpose of the poster, complete, accurate, and concisely presented: Purpose, Method, Findings, Gaps in knowledge, Summary. | 40 |  |
| Grammar | No misspellings or punctuation errors | 10 |  |
|  | **TOTAL** | **100** |  |

**4. Manuscript of publishable quality**

One of the most important tools you have as a scholar is writing for publication. The purpose of this assignment will be to write a *scholarly* manuscript suitable for publication; 12 to 15 pages in length. You may utilize a paper or presentation that you have already developed or you may use your literature review on your dissertation topic.

Suggested sources for your manuscript:

* Literature review on your research/dissertation topic
* Relevant topic from non-nursing literature not yet introduced to nursing
* Recent verbal presentation that can be converted to a manuscript

4a: Outline

Create an outline of your planned paper following the guidelines in Hacker & Sommers (2011; pages 12 - 14).

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Evaluative Standard** | **Possible Points** | **Your Points** |
| Content | Logical flow of topics | 10 |  |
|  | No major missing elements | 10 |  |
| Format | Accurately follows guidelines for outlines | 10 |  |
|  | **TOTAL** | 30 |  |

4b: A draft of at least five (5) pages is due before the complete manuscript. This must include appropriate citations and a reference list.

4c:Review of Peer’s Manuscript

Send a finished manuscript to your designated reviewer. Receive the manuscript you are to review. Review the manuscript using Track Changes and inserting comments as needed OR write your comments in a Word document, numbering each comment. Send the reviewed manuscript to the author and to the instructor.

|  |  |  |
| --- | --- | --- |
| **Evaluation of Peer Review** | **Possible Points** | **Your Points** |
| Evidence of detailed, accurate, & thoughtful review of content | 20 |  |
| Evidence that formatting, grammar, & scientific writing were reviewed | 10 |  |
| Evidence that APA format was included in review  | 10 |  |
| Tone of review respectful and collegial | 10 |  |
| **Total** | 50 |  |

4d: Complete Manuscript

|  |  |  |
| --- | --- | --- |
| **Criteria** | **Possible Score** | **Your Score** |
| Title page includes author, credentials, & institutional affiliation; has audience appeal and is descriptive of the article; <12 words. | 5 |  |
| Introduction opens broadly, captures the reader’s attention, and presents purpose of the paper.  | 10 |  |
| Method of literature search & results | 10 |  |
| Background and significance section presents logical and strong case for importance of the topic.  | 20 |  |
| Body of the paper (Findings) is consistent with the purpose, is comprehensive, and presents a synthesis of the literature. Information is presented with adequate detail, but without losing the main point being made. | 30 |  |
| Conclusion: Aim restated, clear and logical conclusion of ideas. | 5 |  |
| Punctuation, grammar, spelling, and sentence structure; Paragraphs have logical flow of ideas. | 10 |  |
| APA formatted citations, reference list, headings, margins, page numbering, & title page. | 10 |  |
| **Total** | 100 |  |

## General Guidelines for Paper

 These guidelines have been developed to help students with the mechanics of writing a paper. The 6th Edition APA Manual (2010) is to be used in conjunction with the guidelines to demonstrate referencing style, levels of headings, and proper ways of including direct quotations in the paper. The APA Manual also gives additional information about grammar and punctuation, use of numbers and abbreviations, and development of tables or figures, which should be helpful in developing the paper.

1. Each paper is to have a title page.
2. Pagination: Page numbering starts with the title page. Numbering continues through the reference list and any appendices. Arabic (1, 2 etc.) numbers are to be used.
3. Margins: Margins are to be at least 1 inch and no more than 1.25 inches on all sides. Text should be left justified only. This means that the right margin may appear irregular. If a word is too long to be completed on one line, it should not be hyphenated.
4. Type size and font: Type should be 12 characters per inch. The font should be clean and easy to read (e.g. Arial or Times New Roman).
5. Spacing: Double spacing is to be used for the body of the paper. Single spacing may be used within references (with double spacing between references), and long quotations. Long quotations may also be indented five spaces. DO NOT leave any blank lines between paragraphs or sections.
6. Quotations: In general, avoid the use of direct quotes. Re-state the point in your own words and include the appropriate citation. For ways to properly cite quotations of greater than 40 words see the APA Manual.
7. Reference list: See the APA Manual. The reference list includes only the references cited within the text of the paper.

**Note: Be sure the paper you submit is complete, since that is the paper that will be given credit.**

**Weekly Schedule**

|  |  |  |
| --- | --- | --- |
| **Class Day** | **Topic/Reading Assignment** | **DUE** |
| January 23 | Scientific Writing* Grammatical sentences
* Sentence style
* Constructing arguments
* Composing and revising

Writing an abstractHacker & Sommers (2011): Sections G (pp. 175-222) and S (pp. 111-136). |  |
| February 6 | Scientific Writing* Punctuation and mechanics
* Citing sources
* Avoiding plagiarism
* Using quotations appropriately
* Reference lists

Designing an oral presentationHacker & Sommers (2011): Sections W (pp. 153 - 169) and P (pp. 259-305). | Written abstract[in Blackboard] |
| February 27 | Oral presentations **in class** | Oral presentation |
| March 6 | Scientific WritingEvaluate abstracts in classDesigning a poster presentationAPA (2010): Review Chapters 3 and 4 (pp. 61-115), and Chapters 6 and 7 (pp. 169 - 205). |  |
| March 27 | Evaluate posters **in class**Literature Review process and outcomeWriting an outline & draftGalvan (2012): Chapters 2, 3, 4, 8, 9, & 10. | Poster |
| April 3 | Online | Manuscript outline[in Blackboard] |
| April 10 | Online | Draft of manuscript[in Blackboard] |
| April 17 | Online | Evaluation of peer’s manuscript[in Blackboard] |
| May 1 | Online | Final manuscript[in Blackboard] |

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