

**ANTH 3350 North American Archaeology**  
Spring 2014

**Instructor:** Scott E. Ingram, Ph.D.

**Office Number:** University Hall, Room 416

**Office Telephone Number:** Department office: 817-272-2661 (I do not have a phone in my office)

**Email Address:** [singram@uta.edu](mailto:singram@uta.edu)

**Faculty Profile:** <https://www.uta.edu/mentis/public/#profile/profile/view/id/9571/category/1>

**Office Hours:** Please come by without an appointment: Tuesdays and Thursdays: 12:30 to 1:30 pm and 3:30 to 4:00 pm. Or, contact me for other times/days.

**Course website:** [www.ingramanthropology.com](http://www.ingramanthropology.com) The website is the primary syllabus, schedule, and resource for the course. Please check it often. All course changes will be noted there first. If there is any conflict between this syllabus and the course website, please follow the website. Assignments are submitted and grades are recorded on Blackboard.

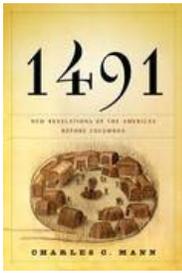
**Section Information:** ANTH 3350

**Time and Place of Class Meetings:** T, TH 9:30 to 10:50 am, Science Hall Room 129.

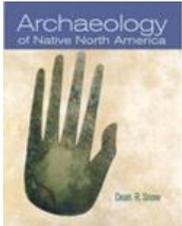
**Description of Course Content:** Exciting new research shows that much of what we think about the Americas before Columbus is wrong. Learn what we now know about the prehistoric cultures of North America (from the Moundbuilders of the Eastern Woodlands to the Thule culture of the Arctic) and some of those in South America (Aztecs, Incas). The course is a blend of anthropological and archaeological approaches to understanding the past and human behavior. It is not a world prehistory course where learning dates and specific events are the emphasis. Instead, our anthropological approach will lead us to consider questions about why/how prehistory and human social evolution proceeded the way it did. We will also focus on how cultures adapt to their environments. We will always question how we know what we know about the past. You will be an active participant in the process of knowledge creation in this course.

**Student Learning Outcomes:** As a result of taking this course, students will be able to: (1) make empirically supported, valid generalizations about human behavior and culture using comparative research, (2) gain a scientifically-informed understanding of the North American past to place current social and environmental challenges in their long-term context, (3) evaluate the reliability of information encountered on the web, in print, or on TV about Native American archaeology and the past, and, (4) create a website and manage digital information.

**Required Textbooks and Other Course Materials:** Feel free to buy any edition or format (print/electronic).



1491: New Revelations of the Americas Before Columbus  
By Charles C. Mann



Archaeology of Native North America  
By Dean R. Snow



Cross-Cultural Research Methods  
By Carol R. Ember and Melvin Ember

**Other Requirements:** You will need regular and frequent access to a computer and an internet connection to submit assignments on Blackboard and to complete specific assignments (e.g., the [Information Management System](#)).

**Descriptions of major assignments and examinations:** The course is comprised of several types of learning activities (e.g., an information management system, reading notes, cross-cultural comparative study, etc. ). Please see the [course website](#) (and the “Grading” section below) for specific descriptions and due dates of each.

**Course Schedule:** A detailed daily class schedule is available on our [website, please click here to review](#). Due dates for all assignments are also on the schedule and/or elsewhere on the website. If needed, this schedule may change during the semester. In-class or email notice will be given if the due dates of any major assignment changes. The website is kept up-to-date. [As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course, Scott E. Ingram.]

**Attendance:** You are expected to attend every class meeting. I will keep track of attendance. With an exceptional attendance record, you will have the opportunity to acquire the necessary knowledge and understanding to fulfill the course learning outcomes. You will need to demonstrate your knowledge and understanding through your course assignments and activities. This knowledge and understanding will come from class lectures, discussions, and the assigned readings. You will not understand how to successfully complete the course assignments if you do not come to class.

**Because I feel attendance is so important to your learning, I've created this grade incentive:**

There are 28 classes between 21 January and 1 May. I do not start counting absences until after the last day for late registration, 17 January. Between 21 January and 1 May additional and extra points will be awarded based on the following schedule:

- Attend 28 classes and receive 10 points (miss 0 classes)
- Attend 27 classes and receive 9 points (miss 1 class)
- Attend 26 classes and receive 8 points (miss 2 classes)
- Attend 25 classes and receive 7 points (miss 3 classes)
- Attend 24 classes and receive 6 points (miss 4 classes)
- Attend 23 classes and receive 5 points (miss 5 classes)
- Attend 22 classes and receive 4 points (miss 6 classes)
- Attend less than 22 classes and receive 0 points (miss more than 6 classes)

**There is also a grade disincentive for deciding not to attend class. If you miss 8 or more classes (this is an entire month!), your final course grade will be lowered by one letter grade.**

I will pass an attendance sheet around the class during the first 15 minutes of class. If you are more than 15 minutes late to class or leave more than 15 minutes early (for any reason) your attendance will not be recorded for that day. The university's policy on "authorized" absences is found here. I cannot "excuse" any other type of absence. Unless you are absent for an authorized activity (as defined by the university), you do not need to notify me of your reasons for missing class. Falsifying your attendance record or that of another student is a clear and serious violation of the [University's Honor Code](#).

**Expectations for Out-of-Class Study:** Beyond the time required to attend each class meeting, students enrolled in this course should expect to spend at least an additional 6-9 hours per week of their own time in course-related activities, including reading required materials and completing activities, etc.

**Grading:**

LEARNING COMPONENT	BRIEF DESCRIPTION	POINTS
<a href="#">Information management system</a>	Develop and practice your ability to manage and acquire new information -- a challenge you will likely face in your career. Due 4 February, 4 March, and 17 April.	15
<a href="#">Reading Notes</a>	Keep track of what you learn in the textbooks and earn points toward your grade! Due the day/time as stated in the <a href="#">Schedule</a> .	20
<a href="#">1491</a>	Read and document your new knowledge of North America before Columbus with the book, 1491: New Revelations of the Americas Before Columbus. Due 4 February.	15

<a href="#">Cross-cultural comparative study</a>	You will generate your own insights about the past by learning how to design and conduct a cross-cultural study using the <a href="#">Human Relations Area Files</a> (a library database). Due 20 March and 10 April.	25
<a href="#">Peer review of cross-cultural comparative study</a>	Participate in one of the essential steps of knowledge creation by anonymously reviewing two cross-cultural comparative studies produced by your fellow students. Your feedback should help them improve their study. Studies to be reviewed due 20 March. Review complete by 27 March.	10
<a href="#">Website</a>	Learn how to create a website and present your cross-cultural comparative study. Due at final exam date/time as set by the university.	15
TOTAL		100

**All grades are posted on Blackboard. Please check it often.**

**Final course grade:**

90 to 100 points = A; 80 to 89 points = B; 70 to 79 points = C; 60 to 69 points = D; < 60 points = F

If you miss 8 or more classes (this is an entire month!), your final course grade will be lowered by one letter grade. Please keep track of your grades on Blackboard throughout the semester and seek guidance from available sources (including the instructor) if your performance drops below satisfactory levels.

**Due Dates and Times:** All assignments have specific dues dates and times (please see the course schedule on our website). All are due by the start of our class on the day the assignment is due. All assignments are to be submitted on Blackboard unless otherwise specified. You will not be able to upload your assignments on Blackboard after the due day/time. If you have last-minute technical difficulties you can submit a print-out of your assignment or email it to me prior to the start of our class.

**Late Work:** Early submission of your assignments is always accepted; late work will not be accepted unless specified on the website in the activity description. This is an issue of fairness; I cannot grant an exception for one student without granting everyone an exception. Letting someone turn in a late assignment can be demoralizing to those who went to extraordinary efforts to complete an assignment on time. I don't want any student to think, "why did I bother to get this in on time if he wasn't serious about the due date/time?"

**Grade Grievances:** Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current undergraduate / graduate catalog. For undergraduate courses, see [http://www.uta.edu/catalog/content/general/academic\\_regulations.aspx#19](http://www.uta.edu/catalog/content/general/academic_regulations.aspx#19);

**Drop Policy:** Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance.** Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships (<http://www.uta.edu/aao/fao/>).

**Americans with Disabilities Act:** The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability) or by calling the Office for Students with Disabilities at (817) 272-3364.

**Academic Integrity:** Students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

*I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*

*I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents' Rule* 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student's suspension or expulsion from the University.

**Student Support Services:** UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University

College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to [resources@uta.edu](mailto:resources@uta.edu), or view the information at [www.uta.edu/resources](http://www.uta.edu/resources).

**The English Writing Center**, Room 411 Central Library, Spring 2014 hours are M-Th 9 a.m. to 7:30 p.m., F 9 a.m. to 3 p.m. and S-S from Noon to 4:30 p.m. Students can register first at [www.uta.edu/owl](http://www.uta.edu/owl). Choose the <Register> tab on the left and choose <Click Here> for first visit. Once the registration form is complete, students may schedule appointments online at [www.uta.edu/owl/appointments](http://www.uta.edu/owl/appointments) or <http://uta.mywconline.com>. Face-to-Face appointments are for 45 minutes as are online appointments, when available. Writing Center consultants assist with most aspects of writing, from assignment comprehension, brainstorming, topic development, early revisions, to polishing a final draft. However, the Writing Center is not an editing service and consultants will not correct grammar or rewrite assignments for students. In addition, the Writing Center offers **Quick Hits**, which gives students the opportunity to ask a brief question over citations, spelling, word choice, punctuation, or other grammar or style concern. Quick Hits hours are 9-Noon M/W/F and 4:30-7:30 p.m. T/Th. Students may also submit questions to [www.facebook.com/WritingCenteratUTArlington](http://www.facebook.com/WritingCenteratUTArlington) during these hours.

The Writing Center also offers a range of seminars and workshops. Please see The Writing Center website at [www.uta.edu/owl](http://www.uta.edu/owl) for a complete list of dates and times under the Graduate Workshops and Undergraduate Workshops tabs.

**Electronic Communication:** UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

**Student Feedback Survey:** At the end of each term, students enrolled in classes categorized as “lecture,” “seminar,” or “laboratory” shall be directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit <http://www.uta.edu/sfs>.

**Final Review Week:** A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not

required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

**Emergency Exit Procedures:** Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit, which is located at the end of the short hallway directly to your left as you exit the classroom. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist handicapped individuals.

**Librarian to Contact:** Mr. John Dillard

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