N4465 – Course Syllabus

UNIVERSITY OF TEXAS AT ARLINGTON
COLLEGE OF NURSING

N4465 VULNERABLE POPULATIONS ACROSS THE LIFESPAN

Instructor(s)

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Prerequisites

The student must:

- Be admitted to the University of Texas at Arlington School of Nursing.
- Hold a current license to practice as a registered nurse (RN).
- Have successfully completed N-3645 Professional Nursing.

Course Description

This course integrates knowledge from nursing theory and public health science in assessing the health care needs of aggregates, communities, and society by the Registered Nurse.

Credit Hours

Four credit hours (4)

Course Outcomes

Upon completion of this course, the student will be able to:

- Apply core professional values (health promotion, prevention of illness and injury, partnership, respect for the healthy environment, respect for diversity, vulnerability, and advocacy) and roles within CHN/PHN. Community Health Nursing and Public Health Nursing;
- Examine the impact of culture, socioeconomic status, lifestyle, environment, and violence on the health of the community and healthcare access;
- Perform a community assessment for a target population;
- Collaborate/Communicate with a community health nurse/ interdisciplinary professionals in a community agency that serves a target population.
- Integrate assessment findings, theory and evidence-based research in the delivery of safe patient care in a selected target population; and
- Develop a method of evaluation of community nursing interventions.
- Describe basic epidemiological concepts/biostatistics as it affects the community;
- Analyze issues affecting global health, ethics, and social injustice;
- Describe the components within the public health system used to address disasters, pandemics, bioterrorism and public emergency;
- Apply information and referral process to community resources for the selected population; and
- Utilize information technology in accomplishing all of the above.

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Course Organization

There are five (5) weeks in this course:

1. Perspectives and Observation Skills for Community and Public Health
2. Approaches to Community Health and Population Vulnerabilities
3. Vulnerable Population Health Concerns, Part I
4. Vulnerable Population Health Concerns, Part II
5. Global Community Health Concerns

Student Responsibilities:

1. **Time commitments for this course**: Beyond the time required (approximately 12 hours per week) to participate in weekly online class functions (Discussion Board, Lecture or media, etc.), students enrolled in this course should expect to spend at least an **additional 26** hours per week of their own time in course-related activities, including reading required materials, completing assignments, preparing for quizzes, etc.
2. Attention to the online class materials, submissions and communication is expected of each student.
3. Students are responsible for the content and directives provided in this course.
4. All students are expected to pursue their scholastic careers with honesty and integrity. Academic dishonesty includes, but is not limited to, cheating on a quiz or other course work, plagiarism (offering the work of another as one's own), and unauthorized collaboration with another person. Students found guilty of dishonesty in their scholastic pursuits are subject to penalties which may include suspension or expulsion from the University. Please see the academic dishonesty section of this syllabus.
5. **ALL ASSIGNMENTS IN THE COURSE ARE DESIGNED TO BE COMPLETED BY THE STUDENT. PLAGIARISM AND COLLUSION ARE NOT TOLERATED IN THE COURSE AND MAY RESULT IN FAILURE IN THE COURSE. COLLUSION INCLUDES RECEIVING VERBAL ASSISTANCE FROM PREVIOUS STUDENTS OR USING WRITTEN INFORMATION, INCLUDING ASSIGNMENTS/PAPERS FROM PREVIOUS STUDENTS OR SAMPLES FROM PREVIOUS COURSES.**
6. **Students are expected** to keep track of their performance throughout the semester. Students are responsible for contacting their coach, coordinating coach and faculty members for consultation regarding a problem with, or questions about, the course. Any student with a grade of 70 or less on any quiz or assignment should contact their coach to discuss their progress.
7. **Students must submit their attestation form, otherwise;** late penalties will apply if assignments are submitted without having this attestation correctly submitted.
8. **Students are expected to submit all work by the due date.** The official time for the assignment will be determined by the submission time. Late assignments will be penalized up to 5 points for every day late after the date and time due **unless** prior arrangements have been made with the coach/faculty – request to include proper official documentation. After the 5th day, no assignments will be accepted and students will receive a zero for that assignment.
9. **Late discussion board posts earn no credit.**
10. **Failure to complete a quiz** as scheduled shall result in a "0" for the quiz unless prior arrangements have been made with the Coach/Faculty – request to include proper official documentation.
11. **Students are expected to submit ALL assignments by 2359 CST Saturday of week 5 for credit towards the final grade. No assignments will be accepted after 2359 CST Saturday of week 5 which is the last day of class, as the coaches will report the grades based on**

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submissions received by 2359 Saturday of week 5. NO EXCEPTIONS WILL BE MADE TO THIS POLICY.

12. Students are expected to be professional when participating in discussion boards/Q&A board, etc. Any student disruptive to online class may be denied access to the discussion board for lack of professional conduct.

Faculty Philosophy

The faculty believes in personal responsibility for learning. Every effort will be made to make your experience interesting and enjoyable; however, you will only be successful if you participate fully in the readings and assignments. It is our intention for the student to immerse her/himself in the material in order to actively learn about Vulnerable Populations.

Faculty Responsibilities

The faculty will provide learning experiences designed to meet essential course content; collaborate with students to facilitate the learning process; support creative, independent learning; and provide guidelines for students in the pursuit of professional development. Students will receive timely feedback about quizzes and written assignments.

Textbooks, Reading Material, and Resources

Stanhope, Marcia and Lancaster, Jeanette. (2012) *Public Health Nursing, Population-Centered Health Care in the Community* (8th ed revised reprint). Marilyn Heights, Missouri: Elsevier.

Textbooks

Please note the student is responsible for acquiring the correct textbooks, including the correct edition, during the first week of class. Please contact the UTA bookstore or use the E-Reserves in the UTA library for any issues. Due to the high volume of students enrolled in this course, used textbooks may not be available from the bookstore. Your course instructors or academic coaches are unable to assist with text book issues and are unable to grant extensions for textbook delays.

Message from UTA Bookstore: The students can go and order their needed course materials:

1. Steps below will assist our students in placing their orders with us or even simply visiting our website:
2. www.uta.bkstr.com
3. Hover on BOOKS, click on TEXTBOOKS & COURSE MATERIALS
4. SELECT YOUR TERM: Summer 2013
5. SELECT YOUR ACADEMIC SESSION: DYN
6. SELECT YOUR DEPT: NURS
7. SELECT YOUR COURSE: 4465
8. SELECT YOUR SECTION NUMBER
9. Click on submit
10. Our students required, recommended, rental eligible course materials will be displayed along with the course duration.
11. In any event should our students need assistance with books, please do not hesitate to have them contact UTA bookstore directly. Shiva 817-272-3526 shiva@uta.edu

Writing Guidelines

This is a writing intense course. The APA Publication Manual is the guide used in the College of Nursing. It is expected that all writing will be completed using the style and format described in the APA Publication Manual. APA Website has a tutorial:

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http://www.apastyle.org/learn/tutorials/basics-tutorial.aspx

APA style manual will be used by the UTACON with some specific requirements for the undergraduate courses. http://www.uta.edu/nursing/msn/apaformat

Save copies of all of your work! Create a folder on your computer that is specifically for this course. As you create a new Word document for each assignment, save it in your course folder, and then submit it by the due date.

Grading Policies

In order to successfully complete an undergraduate nursing course at UTA, the following minimum criteria must be met:

- 70% weighted average on proctored tests
- 70% weighted average on written assignments (i.e. non-proctored written, computerized assignments, etc.)
- 90% on medication test and practicum check off

In undergraduate nursing courses, all grade calculations will be carried out to two decimal places and there will be no rounding of final grades. Letter grades for tests, written assignments, and end of course grades, etc. shall be:

A = 90.00 – 100.00

B = 80.00 – 89.99

C = 70.00 – 79.99

D = 60.00 – 69.99

The existing rule of C or better to progress remains in effect; therefore, to successfully complete a nursing course, students shall have a course grade of 70.00 or greater.

Students are expected to keep track of their performance throughout the semester and seek guidance from available sources (including the instructor) if their performance drops below satisfactory levels.

Written assignments (Windshield Survey, Statistical Analysis of Community, Community Health Nursing Intervention, and Disaster Management FEMA Certificate) contribute to 64% of the overall grade. **Any student who does NOT make > or = to 70.00% weighted average on these assignments shall NOT successfully complete the course**. If a 70 assignment average is not received, the student will either receive a "D" or an "F" in the class depending on other grades received.

Submit the AP RN-BSN Attestation form in Week one. Assignments and quizzes will NOT be graded unless you submit the AP RN-BSN Attestation statement for this course (as required in Week 1). You will receive a ZERO for assignments and quizzes.

Students are expected to submit all work by the due date. The official time for the assignment will be determined by the submission time. Late assignments will be penalized up to 5 points for every day late after the date and time due **unless** prior arrangements have been made with the coach/faculty – request to include proper official documentation. After the 5th day, no assignments will be accepted and students will receive a zero for that assignment.

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Late discussion board posts earn no credit.

Failure to complete a quiz as scheduled shall result in a "0" for the quiz unless prior arrangements have been made with the Coach/Faculty – request to include proper official documentation. Quiz questions will be oriented toward evaluation of application and analysis, as well as, knowledge acquired. Quiz items are evaluated by the faculty using statistical analysis. Items will be addressed ONLY based upon the statistical analysis. Each quiz item has a rational for students to review.

Graded Course Components	Percentage of Final Grade
Discussions	16%
Weekly Quizzes	20%
Week 1 Assignment: Windshield Survey	16%
Week 2 Assignment: Statistical Analysis of Community	16%
Week 3 Assignment: Community Health Nursing Intervention	16%
Week 5 Assignment: Disaster Management FEMA Certificate	16%
Total Points:	**100%**

Course Incompletes

- Grades of incomplete are NOT automatically given when there are missing assignments at the end of the course. A student must discuss with the Academic Coach the reason(s) that an incomplete grade is being requested. This discussion must occur as soon as the student recognizes that a problem exists. Faculty members are not obligated to grant the use of an incomplete grade. With no prior discussion of the need for an incomplete, students not completing the required activities will receive the grade for the course based on the percentage of the required material submitted.

Discussions

- Discussion topics provide an opportunity for students to learn about and discuss current public and community health issues. Postings should follow the directions for the topic and should be viewed as a professional forum for discussion. The tone of postings on the discussion board should remain professional in nature. Discussions will be graded in a timely manner by the Academic Coach.

Quizzes

- As nurses, we are guided by a set of practice expectations. A very important part of these expectations is appropriate moral and ethical behavior. Therefore, it is expected that you will work alone and without notes to take each of the online quizzes. You are expected to maintain test

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security by not discussing the questions with your peers or attempting to copy the quizzes in any way. If you discuss quiz questions or content of quizzes with others this is a violation of test security, and will result in being reported for academic dishonesty. We take test-security very seriously at the College of Nursing. Violations in test security are considered not just academic violations, but ethical violations, which is unacceptable behavior for nursing professionals.

- **Five online quizzes will be given, one at the end of each week's content.** Before taking an online quiz, you must acknowledge you have read, have understood and will comply with the following statement:
    - I certify these responses are entirely my own work. I have not copied the work of any other student (past *or present) or collaborated with anyone on this quiz. In addition, I will not share the questions or answers from this quiz with other students. I understand that academic dishonesty is grounds for dismissal from the program.*

Course quizzes will be posted online. Quizzes will be available to students during a specified time period listed on the course schedule. Quizzes will include information from the assigned course content/slide presentations and readings. Please review the online quiz instructions prior to attempting the quiz. Since the quiz is **timed**, you will be unable to return to any skipped items and the instructor/coach will be unable to restart the quiz for you. **Remember to save your answers**. The quiz will not be available online after the deadline and students not completing the quiz at that time will receive a "0". Quizzes may be multiple choice, fill in the blank, or short answer. There will be no makeup quizzes. In the event a student anticipates that he/she will not be able to meet the deadline for taking a quiz due to circumstances beyond his/her control, the student is expected to notify the Academic Coach **before** the deadline.

Overview of Graded Assignments

Overview of Community Assessment: A community assessment provides the basis and rationale for clinical interventions in Community Health Nursing. Community Health Nurses assess the community by using the nursing process. Nurses gather subjective and objective date, cluster the data into meaningful information, prioritize community health needs, develop Community Health Nursing Diagnoses, create interventions to address those needs, and evaluate the effectiveness of the interventions implemented. In order to gain a complete assessment of the community several kinds of data are needed:

1. **Assignment One: Windshield Survey (i.e. zip code or school district) and interview Key Members within the community)**
    - Observation of community which is a zip code or school district. This portion of the assessment will give you a general idea of how the community looks and feels.
    - Interview community members. This portion of the assessment will give you an idea of how people in the community see the community they live in (i.e. police or fireman, school teacher or librarian).
    - Analysis: Once you have completed this portion of the community assessment, you will reflect and analyze your observations and summarize your observations.

2. **Assignment Two**: **Community Health Statistical Analysis**
    - Statistical Data. This portion of the assessment will give facts about the community**.** Local statistical data must be compared to a larger community (i.e. cite, state and nation).
    - Analysis: Once you have completed this portion of the community assessment, you will now summarize both subjective and objective data and analyze correlations between the two

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(subjective data and objective date). You will also write two Community Health Nursing Diagnoses.

3. Assignment Three: Community Health Nursing Intervention

- In this assignment, you will analyze and integrate findings of the two previous assignments. These are the Windshield Survey, including the informant interviews, and the Community Health Statistical Analysis. From this information, you will establish a community health nursing care plan.

4. **Assignment Four in Week 5: Disaster Management FEMA Certificate**:

- According to the Council for Excellence in Government, the American people should prepare for emergencies and/or disasters. As professional nurses we must be prepared to assist client, families and communities during times of disasters. In this assignment, you will complete one of the following FEMA certificates*
  1. IS 100 HCb: http://training.fema.gov/EMIWeb/IS/is100HCb.asp
  2. IS 700.a: http://training.fema.gov/EMIWeb/IS/is700a.asp.
- NOTE this training will take approximately 3 hours and you MUST pass a FEMA exam in order to obtain your certificate which may take a few days to process. Once you have your certificate, you will scan the certificate and submit as completion of this assignment.
- *IF you have completed either of these courses within the past 5 years, you will NOT need to repeat the course as long as you are able to provide a copy of satisfactory completion of the course.

Use of Templates for Assignments One through Three (1-3)

● Assignments One through Three (1-3) are designed with the use of a continuous course template specific to the assignment of the week. Use APA writing guidelines as appropriate with your responses. This includes citing direct and indirect quotes, referencing sources of information, providing headings for data charts, and writing the corresponding narrative per data chart. Failure to follow these guidelines for professional writing will result in the deduction of grade points **and lack of citing, quoting and referencing, etc. will result in a referral to the Office of Student Conduct.**

● **The use of a template other than the one corresponding to the current offering of this course will result in the automatic assignment of a zero for the paper and student referral to the Office of Student Conduct.**

Course Schedule and Due Dates

	Component	Due Date
Week 1	Course Pre-Assessment	Submit by 11:59 PM Wednesday of Week 1
	Attestation Form – **MUST** submit or assignments, discussion boards and quizzes will not be graded and you will receive zeros.	Submit by 11:59 PM Wednesday of Week 1

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	Assignment: Windshield Survey and interview of Key Informants	Submit by 11:59 PM Saturday of Week 1
	Discussion: Community and Public Health in Your Community	Post Original by Thursday, 11:59 PM of Week 1 Post Reply by Saturday, 11:59 PM of Week 1
	Week 1 Quiz	Submit by 11:59 PM Sunday of Week 1
Week 2	Assignment: Statistical Analysis of Community	Submit by 11:59 PM Saturday of Week 2
	Discussion: Environmental Health in Your Community	Post Original by Thursday, 11:59 PM of Week 2 Post Reply by Saturday, 11:59 PM of Week 2
	Week 2 Quiz	Submit by 11:59 PM Sunday of Week 2
Week 3	Assignment: Community Health Nursing Intervention	Submit by 11:59 PM Saturday of Week 3
	Discussion: Personal Biases	Post Original by Thursday, 11:59 PM of Week 3 Post Reply by Saturday, 11:59 PM of Week 3
	Week 3 Quiz	Summit by Sunday, 11:59 PM of Week 3
Week 4	Discussion: Community Agency Serving a Vulnerable Population	Post Original by Thursday, 11:59 PM of Week 4 Post Reply by Saturday, 11:59 PM of Week 4
	Week 4 Quiz	Submit by 11:59 PM Sunday of Week 4
Week 5	Assignment: Disaster Management FEMA Certificate (select 1 out of 2 certificate options). NOTE: This assignment takes about 3-4 hours to complete and there is a national exam that you MUST pass to receive your certificate.	**Submit by 11:59 PM Wednesday of Week 5** **NOTE: Certificate may take 1-3 days to obtain. Please START EARLY!! Will accept a certificate of course completion within the past 5 years.**
	Week 5 Quiz	**Submit by 11:59 PM Saturday of Week 5**

Home and Community Visit Safety Policy

A. Overview:

The University of Texas at Arlington College of Nursing (UTACON) faculty want you to have a safe and effective home/community visit. Personal safety is of vital concern for all involved. Safety issues are rarely a concern and should NOT interfere with a successful home/community visit. Usually, common sense is the overriding principle of self-protection and behavior. Constant awareness of your surroundings and access to emergency and faculty contact numbers will assist

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you in avoiding unsafe and potentially unsafe conditions and circumstances.

B. Purpose:

The purpose of the following guidelines is to direct you toward safe behaviors and activities to be conducted before, during, and after a home/community visit. These visits may occur in a variety of settings such as the home, agency, clinic, etc. Please read each item carefully and clarify any issues with your clinical faculty. Each item has been developed from experienced nurses who have successfully avoided unsafe situations and circumstances. Some student nurses find that they have fears about all aspects of the environment because they are in surroundings entirely different from those they have previously experienced. If this is the case, student nurses will find it helpful to discuss their fears with a faculty member who can help the student to objectively analyze the situation.

C. Guidelines:

1. Accountability
   a. The visitation schedule for the semester will be planned by the student and clinical faculty/advisor prior to making the first visit.
   b. Students are expected to be punctual, professionally dressed (see #4) and to maintain client confidentiality/ethical rights.
   c. If the student must be absent or will be delayed for a family/ agency visit, it is the responsibility of the student to contact family members and clinical faculty/advisor (as agreed upon) prior to the scheduled visit.
   d. Students ignoring punctuality, or failing to arrive at the designated time will be considered as demonstrating unprofessional conduct. Adjustments may be made after the initial family/ agency visit and should be determined with the designated clinical faculty/advisor.

2. Safety
   a. Visiting during daylight hours Monday through Friday, and Saturday for graduate students is strongly recommended. Visits during evening and weekend hours **must** be approved by your clinical faculty/advisor.
   b. **Undergraduate students may not under any conditions administer medication to their assigned client or family members. Graduate students may administer medication according to physician orders.**
   c. Lock any personal items in your trunk before leaving the parking lot.
   d. Always inform a significant other regarding the address you are visiting and the anticipated length of time you will be there. When possible, travel with a partner.
   e. Alert the client/agency (when possible) that you are coming and have them watch for you.
   f. Have accurate directions to the street, building, or apartment.
   g. If the area is unfamiliar to you, check with your clinical faculty/advisor for more detailed information. Obtain clear directions to the client's home. Use a map to identify the location to which you are traveling.
   h. Drive with the windows closed and all car doors locked. Keep your purse or wallet in the trunk.
   i. As you approach your destination, carefully observe your surroundings. Note location and activity of the people; types and locations of cars; conditions of buildings (abandoned or heavily congested buildings).
   j. Before getting out of the car, once again thoroughly check the surroundings. If you feel uneasy, do not get out of the car. Return to school or home and notify your clinical faculty/advisor.
   k. Park your car in a well-lit, heavily traveled area of the street, and lock your car.
   l. Do not enter the home if the situation seems questionable (e.g. drunk family members,

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family quarrel, combativeness, unleashed pets, etc.). Students should have an alternative plan such as postponing visit or meeting client/agency in another designated place. If students need to leave the setting quickly, they may want to say, "I'm leaving now, I must meet my instructor, or I forgot I have an appointment at school." Students should call 911 if in danger or a medical emergency presents. **Never try to take care of this situation on your own!**

m. Students should remain cautious when approaching pets within the home/community setting. They may be territorial and protective of their owners. It may be necessary to ask a family member to confine them briefly while you are completing your assessment and/ or visit.

3. Transportation
   a. **Undergraduate and graduate students should not transport clients in any vehicle**.
   b. Before leaving your home, know how to change a tire and take emergency supplies with you. Always use reliable transportation that is well fueled.

4. Professional Attire

   Professional attire (nursing uniform or dress slacks/ skirt with shirt/ blouse, lab coat, nametag and nursing badge) as required for the agency, or assignment. Your clinical faculty/advisor will inform you of the requirements for the assigned visits.

5. Confidentiality
   a. Client confidentiality must be maintained at all times (e.g. not discussing family/ agency situation with another family member without permission, etc.). If questions or concerns arise, contact your clinical faculty for advice.
   b. Violation of confidentiality is considered as unprofessional conduct.

6. Communication

Students conducting home or community visits should carry a list of emergency phone numbers and a cellular phone with them, if at all possible. Students should know how to contact their designated clinical faculty member in case of any emergency. Refer to specific course guidelines for further information regarding this issue. Some courses may utilize a Decision Tree to assist students with this process.

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Library Information

Peace Williamson
Stem Librarian, Central library
702 Planetarium Place, Office #216
Arlington, TX 76019
http://www.uta.edu/library/ | peace@uta.edu
Research information on nursing: http://libguides.uta.edu/nursing

RN-BSN Program Support Staff

Pamela Smith, Administrative Assistant I
657 Pickard Hall, 6th floor
817 272 2776 ext 4814
E-mail: pamsmith@uta.edu

UTA Information

Academic Integrity

All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.
I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

Instructors may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents' Rule* 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student's suspension or expulsion from the University.

Plagiarism:

Copying another student's paper or any portion of it is plagiarism. Additionally, copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. If five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author's name, date of publication, and page number of publication. If the author's ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing, giving the author's name and date of publication. If a single author's ideas are discussed in more than one paragraph, the author must be referenced at the end of each paragraph. Authors whose words or ideas

have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are encouraged to review the plagiarism module from the UT Arlington Central Library via http://library.uta.edu/tutorials/Plagiarism

Statement for Americans with Disabilities Act

The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

Student Support Services

UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at www.uta.edu/resources.

Electronic Communication

UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at http://www.uta.edu/oit/cs/email/mavmail.php.

Student Feedback Survey

At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit http://www.uta.edu/sfs.

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College of Nursing Information

APA Format

APA style manual will be used by the UTACON with some specific requirements for the undergraduate courses. The sample title page & instructions, as well as a Manuscript Preparation document can be found in the Student Handbook which can be found by going to the following link and clicking on BSN Student Handbook: http://www.uta.edu/nursing/bsn-program/

Student Code of Ethics

The University of Texas at Arlington College of Nursing supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the College of Nursing Student Handbook.

Code of Professional Conduct

Nursing students in the UTA CON are considered to be part of the nursing profession. As members of the profession, students are expected to commit to and maintain high ethical standards.
Students are responsible and accountable for their own academic and professional behaviors and the resulting consequences.

Students will demonstrate self-discipline throughout all aspects of their nursing education, including meeting academic responsibilities and exhibiting professional conduct in the classroom and in the community, as outlined in the Texas Nurse Practice Act and Texas State Board of Nursing Policies.

It is each student's responsibility to promote scholastic honesty and professional ethics by actively participating with faculty in maintaining a quality academic environment. Students are expected to guard public safety by immediately reporting to faculty, any incident they observe or are aware of which would allow incompetent, unethical, or illegal practice by another individual. Having knowledge of and failing to report such behaviors constitutes a breach of both academic and professional responsibilities.

Refer to the Student Handbook for more information.

Online Conduct

The discussion boards should be viewed as a public and professional forum for course-related discussions.

Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings should be professional in nature.

It is not appropriate to post statements of a personal or political nature, or statements

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criticizing classmates or faculty.

Inappropriate statements/language will be deleted by the course faculty and may result in denial of access to the discussion board.

Announcements from student organizations may be posted to the designated level discussion boards (not associated with this course). Students are to refrain from discussing this course, including clinical situations, written assignments, peers, or faculty on all social networking sites such as Facebook, Twitter, etc.

Failure to comply with these expectations may result in further action including but not limited to removal from the discussion board.

Refer to UTA College of Nursing Student Handbook for more information.

Professional Conduct on Blackboard and Social Media Sites

The Blackboard Discussion Board is to be viewed as a professional forum for student discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings on the Blackboard Discussion Board is to remain professional in nature at all times. It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Statements considered inappropriate will be deleted by course faculty. Announcements from student organizations may be posted to the designated level discussion board (not associated with this course).
Students are to refrain from discussing this course, including clinical situations, written assignments, peers, or faculty on all social networking sites such as Facebook, Twitter, etc.
Failure to comply with these expectations may result in further action including but not limited to removal from the discussion board.

Computer Requirements:

All computers on campus will access Blackboard. If you choose to access from home you must have a computer and a quality Internet provider such as DSL, Cable, or Satellite (regular telephone is not adequate). Questions about adequate computer hardware should be directed to the UTA help desk at 817-272-2208 or www.helpdesk@uta.edu They are open the same hours as the Library.

Your home computer's compatibility with Blackboard is your responsibility. Neither the helpdesk nor your instructor is responsible for the functionality of your home computer's configuration. If you have doubts about your own equipment you may wish to work at the many UTA Computer Labs on campus. **Please do not bring your technical problems to class. Your instructors are not available for technical support please call or contact the helpdesk.**

Word of caution:
Do not rely on employer's computer system to access Blackboard. Students have encountered various problems (such as dropping them in the middle of an on-line quiz) due to the special filters, fire walls, program blocking programs, and barriers they put on

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their systems. It is advised to not take any on-line quizzes on a wireless system as students have also been dropped and used up their time trying to reconnect. Use a more stable system.

Software:
Your software (WORD, POWERPOINT, EXCEL and WINDOWS) should be up to date. As a student you may purchase the latest WINDOWS XP and OFFICE from the Computer Store in Ransom Hall for a very nominal fee. Please take advantage of this opportunity.

Observance of Religious Holy Days:

Undergraduate Nursing faculty and students shall follow the University policy regarding Observance of Religious Holy Days:
http://wweb.uta.edu/catalog/content/general/academic_regulations.aspx#6

The Student Handbook can be found by going to the following link:
http://www.uta.edu/nursing/bsn-program/ and clicking on the link titled BSN Student Handbook located in the lower left-hand corner.

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