

WebCOM 2.0

Instructions for purchasing and registering access to your online publication.

ROUTE 1

Purchasing access to your publication through e-commerce

*To purchase access to your publication directly from the publisher, Great River, proceed to the **next page**.*

ROUTE 2

Registering the access code included in your bookstore purchase

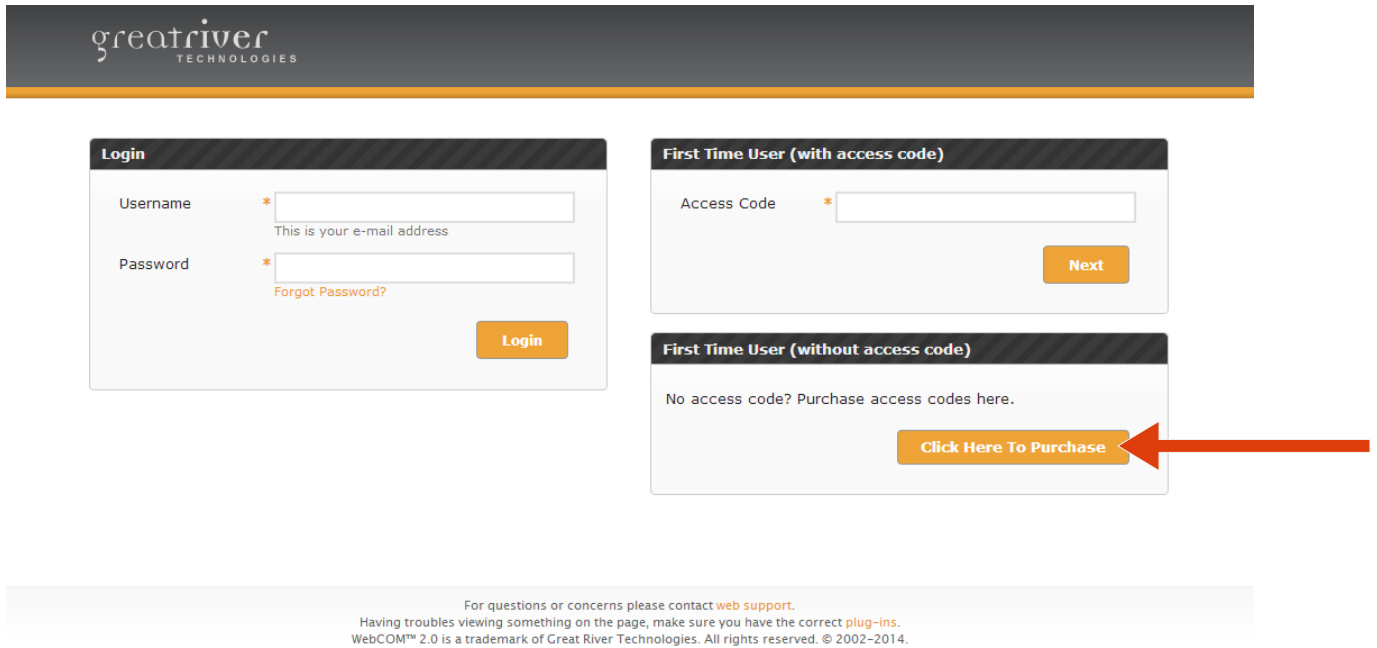
*If you purchased an Access Card at the bookstore, please skip to **Page 7**.*

*For information on activating Rhapsody codes, skip to **Page 10**.*

Purchasing access to your publication via Great River's secure e-commerce engine

Step 1: Go to <http://www.grtep.com/>

This is the publication login page. As a first time user without access to the publication, locate the **First Time User** box and click on the orange button “**Click Here to Purchase**”.



Step 2: You will now begin the purchasing process via the Great River secure e-commerce engine. Choose your institution and publication from the Institution and Online Publication dropdown menus.

Choose Your Online Publication

Institution * Your Institution Here

Online Publication * Your Publication Here

Fields marked with an asterisk (*) are required.

Next

Variable Step: If multiple sections of your course exist, you will need to select the section which you are enrolled in at your institution. This is vital to the registration process, as any grades or scores you obtain will be tied to the section that you select.

» **Choose Your Section**

Sections	
Section	Instructor
<input type="radio"/> Your University_year_Section 001	
<input type="radio"/> Your University_year_Section 002	
<input checked="" type="radio"/> Your University_year_Section 003	
<input type="radio"/> Your University_year_Section 004	

Next

Step 3: You will now create your user account by filling out the appropriate account, billing, and shipping information. Take special care to enter a **valid email address**, as it will serve as your username throughout the semester. If your publication purchase includes additional resources such as a Rhapsody subscription, this information will be included in the Selected Course box at the top of the screen.

Standard course without additional resources:

» **Review / Account Creation**

Selected Course			
Institution	Online Publication	Description	Price
Your Institution	Your Publication	UNIVERSITY - Your Publication (AC-Ecommerce)	\$xx.xx
Total (without tax):			\$xx.xx

Course with an additional resource:

» **Review / Account Creation**

Selected Course			
Institution	Online Publication	Description	Price
Your Institution	Your Publication	UNIVERSITY - Your Publication (AC-Ecommerce)	\$xx.xx
Total (without tax):			\$xx.xx
<p>Additional resources available at registration:</p> <ul style="list-style-type: none"> • Your Publication: Rhapsody - 4-month subscription 			

Create An Account & Checkout

Account Info

Salutation * Miss

First Name * Jane

Middle Initial

Last Name * Doe

Phone * (555)555-5555

Email Address * jdoe@university.edu
This will also be your username.



Confirm Email Address * jdoe@university.edu
Re-Enter Email Address.

Password *
Password must be at least 7 characters

Confirm Password *
Re-Enter Password

Password Challenge Question * What is your mother's maiden name?

Password Challenge Response * Smith

Step 3 continued: Complete your account by providing the billing and shipping address(es) of the credit card you will use for this purchase. If the billing address and shipping address are the same, check the box at the bottom of the billing section and the information will automatically populate under Shipping.

Billing Information

Address Type * Home

Address * Address 1
xxx Your Street
Address 2

* City * State * ZIP
Your City Your State ZIP
* Country
Your Country

Shipping Information

Check if shipping address is the same as billing address.

Address * Address 1
xxx Your Street
Address 2

* City * State * ZIP
Your City -- Please select a state ZIP
* Country
-- Please select a country --

Fields marked with an asterisk (*) are required.

Next

Step 4: This is the final screen to review your purchase. Please note the tax included in your grand total may vary depending on the state in which you make the purchase. Enter your credit card information and select “**Submit**”. Once this information is submitted, you will have successfully enrolled in your publication.

Selected Course			
Institution	Online Publication	Description	Price
Your Institution	Your Publication	UNIVERSITY - Your Publication (AC-Ecommerce)	\$xx.xx
Subtotal:			\$xx.xx
Tax:			\$y
Grand Total:			\$xx.xx + \$y

Credit Card Information	
Name as it appears on the card	
<input type="text" value="Jane Doe"/>	
Card Type	
<input type="text" value="American Express"/>	
Credit Card Number	Security Code
<input type="text" value="XXXXXXXXXXXX"/>	<input type="text" value="XXXX"/>
Expiration Date	
<input type="text" value="/11"/> <input type="text" value="2025"/>	
<input type="button" value="Submit"/>	

Step 5: Your order is now complete and you can log into your publication via the “**Login to WebCOM**” button. A receipt of your purchase will be sent to the email address that you provided when creating your account.

Success!

Thank You For Your Order!

You have successfully enrolled in Your Publication.

A receipt for this purchase will be sent to your email.

websupport@greatrivertech.net
to you

WebCOM: Enrollment Receipt

You have successfully enrolled in The Musical Experience, Third Edition.

Login to www.grtep.com with your email and password to get started.

Billing Information:	Shipping Information:
Your Name Street Number City, State 563-555-5555	Your Name Street Number City, State 563-555-5555

Institution	Online Publication	Description	Price
Your Institution	Your Publication	UNIVERSITY - Your Publication (AC-Ecommerce)	\$xx.xx

Once you click the “**Login to WebCOM**” button you will be taken back to the publication login page at <http://www.grtep.com/>.

In order to view your publication, login with the username and password you entered during step 3. The username is the email address you used when setting up the account. This is how you will access the publication for the remainder of the semester.

Login

Username *
This is your e-mail address

Password *
[Forgot Password?](#)

First Time User (with access code)

Access Code *

First Time User (without access code)

No access code? Purchase access codes here.

Registering the access code included in your bookstore purchase

Step 1: Go to <http://www.grtep.com/>

Once you've purchased an access code from the bookstore, you need to register that code in order to view the publication. Enter your 20 digit access code into the prompt box under **First Time User (with access code)** (with access code).

The screenshot shows the GreatRiver Technologies website header. Below it are three registration options:

- Login:** A form with fields for Username (with a note "This is your e-mail address") and Password (with a "Forgot Password?" link). A "Login" button is at the bottom.
- First Time User (with access code):** A form with an "Access Code" field containing a masked 20-digit code (XXXXX-XXXXX-XXXXX-XXXXX). A blue arrow points to this field. A "Next" button is at the bottom.
- First Time User (without access code):** A form with the text "No access code? Purchase access codes here." and a "Click Here To Purchase" button.

Step 2: You will then choose your institution and publication from the Institution and Online Publication dropdown menus. Most often, your institution and publication will automatically populate.

> Choose Your Online Publication

The screenshot shows the "Choose Your Online Publication" form with two dropdown menus:

- Institution:** A dropdown menu with the placeholder text "Your Institution Here". A blue arrow points to the dropdown arrow.
- Online Publication:** A dropdown menu with the placeholder text "Your Publication Here". A blue arrow points to the dropdown arrow.

Below the dropdowns, it says "Fields marked with an asterisk (*) are required." and a "Next" button is at the bottom.

Variable Step: If multiple sections of your course exist, you will need to select the section which you are enrolled in at your institution. This is a vital step in the registration process, as any grades or scores you obtain will be tied to the section that you select.

» **Choose Your Section**

Sections	
Section	Instructor
<input type="radio"/> Your University_year_Section 001	
<input type="radio"/> Your University_year_Section 002	
<input checked="" type="radio"/> Your University_year_Section 003	
<input type="radio"/> Your University_year_Section 004	

Next

Step 3: You will now create your user account by filling out the appropriate account and billing information. Take special care to enter a **valid email address**, as it will serve as your username throughout the semester. Click **“Next”** in the lower right hand corner to complete the form.

Create An Account & Checkout	
Account Info	
Salutation *	Miss
First Name *	Jane
Middle Initial	
Last Name *	Doe
Phone *	(555)555-5555
Email Address *	jdoe@university.edu <small>This will also be your username.</small>
Confirm Email Address *	jdoe@university.edu <small>Re-Enter Email Address.</small>
Password *	•••••••• <small>Password must be at least 7 characters</small>
Confirm Password *	•••••••• <small>Re-Enter Password</small>
Password Challenge Question *	What is your mother's maiden name?
Password Challenge Response *	Smith

Billing Information

Address Type * Home

Address

* Address 1
xxx Your Street

Address 2

* City * State * ZIP
Your City Your State xxxxx

* Country
Your Country

[Next](#)

Step 4: Your registration is now complete and you can log into your publication via the “**Login to WebCOM**” button. A receipt of your purchase will be sent to the email address that you provided when creating your account.

Success!

Thank You For Your Order!

You have successfully enrolled in Your Publication.

A receipt for this purchase will be sent to your email.

[Login to WebCOM](#)

If your publication package includes a subscription to Rhapsody, please continue onto the following page. Otherwise, your enrollment is now complete and you can log into WebCOM with the username and password you provided while creating your account.

Registering your Rhapsody Code

Step 1: If your online publication includes a subscription to Rhapsody, a Rhapsody Login Key will be provided upon the completion of your WebCOM registration. Copy the Login Key provided on your Success! Screen and click on the “**Finalize Rhapsody Activation**” button in order to register your Rhapsody Code:

Success!

Your Registration Is Complete!

You have successfully enrolled in Your Publication.

This online publication includes additional complimentary resources:

Rhapsody - 4-month subscription
Description: A four month subscription to unlimited music. To retrieve your Rhapsody subscription code please enter the "Login Key" displayed below into the form located at the "Website" link:
Website: <http://www.kendallhunt.com/digitalmusic/order/default.aspx>
Login Key: xxxxxxxxxxxx

1

2

Login to WebCOM Finalize Rhapsody Activation

Step 2: The “**Finalize Rhapsody Activation**” button will take you to the Kendall Hunt Rhapsody portal as shown in the screenshot below. Paste or manually type the Login Key into the Rhapsody Code prompt box. Click **Next**.

Register for your Rhapsody Music Subscription

Kendall Hunt offers you a subscription to the Rhapsody online music library. You will have a 4 month subscription and be able to listen to over 10,000,000 songs available on the site. Your professor will be requiring you to listen to selected assignments throughout the semester.

Please enter your Access Code below (Sample code: XXXXXXXXXXXXXXXX)

Rhapsody Code:

Next

Need help with this form? Email [Kendall Hunt Rhapsody Support](#) or call 1-800-228-0810

Must be at least 13 years old to participate. [Click here](#) for promotion redemption details, download instructions, system requirements and complete promotion terms and conditions. Normal Internet charges may apply. Coupon code does not cover any charges associated with Internet connection. All use of the Coupon codes and downloading of songs is subject to terms and conditions posted through the Rhapsody music resource being utilized for this promotion. Void where prohibited. Kendall/Hunt Publishing Company is not responsible for content or for any loss or damage of any kind incurred as a result of any data transmitted via the Web site.

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Step 3: Enter your contact information into the form fields. Once you have finished, click the **finish** button to view the final steps in activating your Rhapsody account.

Register for your Rhapsody Music Subscription

Kendall Hunt offers you a subscription to the Rhapsody online music library. You will have a 4 month subscription and be able to listen to over 10,000,000 songs available on the site. Your professor will be requiring you to listen to selected assignments throughout the semester.

Please enter your contact information

First Name:

Last Name:

School:

Professor:

Email Address:

Step 4: Follow the "Set Up you Rhapsody Music Subscription directions".

Register for your Rhapsody Music Subscription

Kendall Hunt offers you a subscription to the Rhapsody online music library. You will have a 4 month subscription and be able to listen to over 10,000,000 songs available on the site. Your professor will be requiring you to listen to selected assignments throughout the semester.

Set Up your Rhapsody Music Subscription

Step 1: Print this page for your records. It is **EXTREMELY IMPORTANT** that you have the Coupon Code listed below in order to be able to set up your Rhapsody account.

Step 2: Go to <http://www.rhapsody.com/promo>.

Step 3: Select whether you are an existing or new Rhapsody customer.

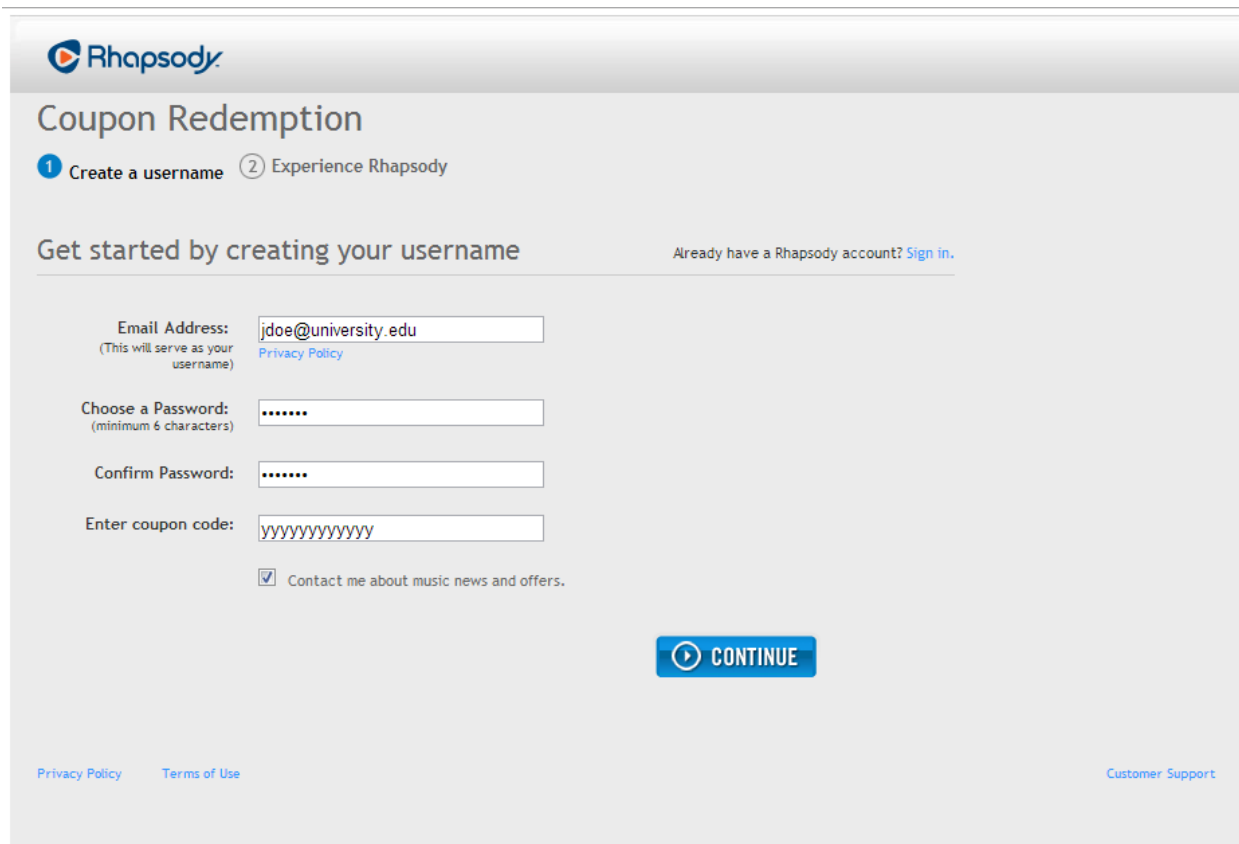
Step 4: Enter your information (email address, password(s), and coupon code - we recommend you copy and paste your coupon code) and click sign-in/continue. Your username will be your email address, if the program says your email is already used try a different email address.

Coupon Code: YYYYYYYYYYYY

Step 5: Your account has now been updated/created and you can proceed to login to Rhapsody.com. Your subscription expires 4 months after activation.

NOTE: Your Rhapsody account can only be used with a desktop or laptop computer; PC or Mac. No handheld devices or tablets can access this service via the Rhapsody app. Should you wish to use one of these devices and the Rhapsody app, a Rhapsody Premier account must be purchased through Rhapsody.

Redeem your coupon code at <http://www.rhapsody.com/promo> and create your Rhapsody username and password. Once you hit "**Continue**" your subscription to Rhapsody will begin.



The image shows a web form for Rhapsody's "Coupon Redemption" process. At the top left is the Rhapsody logo. The main heading is "Coupon Redemption". Below this, there are two steps: "1 Create a username" and "2 Experience Rhapsody". The current step is "Get started by creating your username". A link "Already have a Rhapsody account? Sign in." is provided. The form contains several input fields: "Email Address" (with the value "jdoe@university.edu" and a note "This will serve as your username" and a "Privacy Policy" link), "Choose a Password" (with a note "(minimum 6 characters)"), "Confirm Password", and "Enter coupon code" (with the value "yyyyyyyyyyyy"). There is a checkbox for "Contact me about music news and offers." which is checked. A blue "CONTINUE" button is located at the bottom right of the form. At the very bottom, there are links for "Privacy Policy", "Terms of Use", and "Customer Support".

Rhapsody

Coupon Redemption

1 Create a username 2 Experience Rhapsody

Get started by creating your username [Already have a Rhapsody account? Sign in.](#)

Email Address:
(This will serve as your username) [Privacy Policy](#)

Choose a Password:
(minimum 6 characters)

Confirm Password:

Enter coupon code:

Contact me about music news and offers.

CONTINUE

[Privacy Policy](#) [Terms of Use](#) [Customer Support](#)