The University of Texas at Arlington
College of Nursing
N5306 Pediatric Management in Advanced Nursing Practice
Fall 2014

<u>**Instructors:**</u>

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<u>**Section Information:**</u> NURS 5306 Sections 001-006

<u>**Time and Place of Class Meetings:**</u>
Saturdays 9 am-5 pm, Pickard Hall Room #205
Class will meet in person September 6, October 4, November 8, and December 6

<u>**Description of Course Content:**</u> 2 Lecture Hours, 3 Lab Hours
Foundations of advanced clinical practice in the primary care of children, birth to 21 years with a family centered approach on growth and development, health promotion and management of common health problems.

Other Requirements:
Prerequisites: NURS 5418, 5334 or Certificate Standing
There are attendance requirements for regular class meetings. Please see further information under the section *"Attendance."*
In addition to class, 40 hours of precepted clinical are required. Please see further information under the section *"Clinical."* More information can also be found in the "Clinical Guidelines, Evaluation Forms, & Assignment Information" packet posted on Blackboard.
Computer/Internet Access: Testing will be done online through Blackboard. It is planned that we will be using Respondus Lock Down Browser and a webcam for testing. It is essential that you have access to high speed internet, such as DSL or Cable. You should also be comfortable with testing online. There will be a practice test to help you become familiar with the Blackboard Testing System. Additionally, you must download this at:
http://www.respondus.com/lockdown/download.php?id=163943837
More information will be available on the course Blackboard site.

Student Learning Outcomes:
Upon completion of the course, the student will be able to:
1. Analyze the empirical and theoretical knowledge of the unique anatomic structures, physiological and psychological process in the care of the pediatric and adolescent patient.
2. Apply family and developmental theory in the care of the pediatric and adolescent patient.
3. Demonstrate critical thinking and effective communication to assist children and their families in primary prevention to health promotion.
4. Demonstrate knowledge of basic management of the pediatric patient with common acute minor illness and appropriate referral.
5. Implement culturally sensitive care to the pediatric and adolescent patient and family.
6. Use current research in the management of health and illness in the pediatric patient role using research methodologies.

Required Textbooks and Other Course Materials:
1. Provence, S., & Apfel, N. H. (2001). *Infant-toddler and Family Instrument (ITFI)*. (set of 15; only 1 needed) Baltimore, MD: Paul H. Brookes Publishing Co., Inc. **ISBN: 978-1557664921**
2. Burns, C. E., Dunn, A. M., Brady, M. A., Barber Starr, N., & Blosser, C. G. (2013). *Pediatric primary care*. (5th ed.). Philadelphia, PA: Elsevier Saunders. **ISBN**: **978-0-323-08024-8**
3. Hagan, J. F., Shaw, J. S., & Duncan, P. (Eds). (2008). *Bright futures pocket guide: Guidelines for health supervision of infants, children, and adolescents.* (3rd ed.). Elk Grove Village, IL: American Academy of Pediatrics. **ISBN: 9781581102246**
4. Richardson, B. (2013). *Pediatric primary care: Practice guidelines for nurses.* (2nd ed.). Burlington, MA: Jones & Bartlett Learning. **ISBN: 978-1-4496-0043-3**

Recommended Textbooks:
1. Uphold, C., R. & Graham, M. V. (2013). *Clinical guidelines in family practice.* (5th ed.). Barmarrae Books, Inc. **ISBN: 9780964615199;** For family majors
2. Kliegman, R. M., Stanton, B., St. Geme, J., Schor, N., & Berhman, R. E. (2011). *Nelson textbook of pediatrics: Expert consult premium edition*. (19th ed.). Saunders. **ISBN: 9781437707557**; For pedi majors (will be needed in later courses)

3. American Academy of Pediatrics. (2013). *Pediatric clinical practice guidelines & policies: A compendium of evidence-based research for pediatric practice*. (13th ed.). **ISBN: 9781581107661**

Descriptions of Major Assignments and Examinations with Due Dates:
Clinical Decision-Making (CDM) In-Class Exercises/Group Exercises (10%; Most Classes)
You will be doing several interactive exercises with a group working through clinical decision-making on the basic management of pediatric patients with common acute minor illnesses during most class days. You may also be participating in other group exercises related to the content areas. You will be graded on your attendance and participation in these exercises. **If you miss class, there will be a 10% deduction in your participation grade for each class day missed.**

Clinical Decision-Making (CDM) Papers (20% each X 2 [40%]; 10/18/14 and 11/22/14)
During the semester, you will be doing two formal CDM papers working through clinical decision-making on the basic management of pediatric patients with common acute minor illnesses. These papers are individual projects. Grading criteria for these papers can be found in the "Clinical Guidelines, Evaluation Forms, & Assignment Information" packet posted on Blackboard.

Developmental Paper (Pass/Fail; 09/27/14)
You will choose one client (age 2 weeks to 3 years of age) to complete a developmental assessment on. You will complete an Infant-Toddler and Family Instrument (ITFI) (Provence & Apfel, 2001) and then write a 2-3 page typed paper presented in a Subjective, Objective, Assessment, and Plan (SOAP) format. This paper is an individual project. Grading criteria can be found in the "Clinical Guidelines, Evaluation Forms & Assignment Information" packet posted on Blackboard. You will receive 3.5 hours of clinical credit for your completing your developmental paper.

Examinations (20% each X 2 [40%]; 10/10/14 to 10/12/14 and 12/06/14 to 12/08/14)
During the semester, you will complete two on-line, multiple-choice examinations. These examinations will be available only for a certain number of days, and the examinations will be timed. Examinations should be done individually and without any reading material/references. Further information about the examinations will be given on Blackboard and in class. Additionally, see information under "Other Requirements."

Online Courses (Pass/Fail; 09/20/14)
You will complete four Texas Health Steps online courses, in which you will turn in the certificates received for these courses. For completion of the courses, you will receive 1.5 hours of clinical credit. More information will be discussed in class.

Clinical (Pass/Fail; Throughout Semester)
In this course, you will complete 40 hours of precepted clinical. In addition, you will receive hours for the four Texas Health Steps online courses and the developmental paper previously described. More information on clinical will be discussed in class.

Clinical Check-off/Clinical Practicum (10%; 12/06/14)
Toward the end of the semester, you will be doing a clinical check-off/clinical practicum with standardized patients. This will be an episodic/problem-focused examination, where you will be evaluated on your basic management of a pediatric patient with a common acute minor illness. More information about this will be given on Blackboard and in class.

Clinical Notebooks (Pass/Fail;)
Over the semester, you will keep a clinical notebook which will include: the precepted hours/signature page with total number of clinical hours you completed, your personal clinical objectives, a self-evaluation, an evaluation of your preceptor, a practicum evaluation, a copy of your CDMs and other graded assignments for this course, and a copy of your e-logs final printout. Further criteria can be found in the "Clinical Guidelines, Evaluation Forms, & Assignment Information" packet posted on Blackboard.

Attendance/Participation:
Regular class attendance and participation is expected of all students. A grade is received for in-class participation, and missing class will result in points deducted from the participation grade. Students are responsible for all missed course information and may be required to complete additional coursework to meet the course outcomes. **If you miss class, there will be a 10% deduction in your participation grade for each class day missed.** See more information under "Clinical Decision-Making (CDM) In-Class Exercises/Group Exercises" and "Attendance Policy."

SafeAssignment (SafeAssign):
In this course, some papers/assignments will be turned in to SafeAssign. Please read the "Student Resources" section on Blackboard for more information about the tool, which is used to check for plagiarism. For all papers/assignments uploaded in SafeAssign, you will have the option of turning in a Draft copy in the SafeAssign drop box, labeled as such. See further details below.
1. DRAFT (optional): This SafeAssign location is not graded and will be open until the final submission due date and time. You may use this to check your assignment and edit prior to turning in to the final drop box. When you upload, please check the "submit as draft" option. Please note that it may take some time to get your results, so if you use this feature, plan on giving yourself several days to do this. For questions regarding percentage of matching, please contact your instructor.
2. FINAL: This SafeAssign location is separate and is the only one that will be graded. Only one document can be uploaded per SafeAssign.

Grading Policy:

Due Dates	Assignment	% of Course Grade
Most class days	Clinical Decision-Making (CDM) In-Class Exercises/Group Exercises and Attendance/Participation	10% *Counted as didactic grade
09/20/14 at 11:59 p.m. (Central Standard Time)	Texas Health Steps On-line Courses X 4	Pass/fail *Counted as clinical grade
09/27/14 at 11:59 p.m. (Central Standard Time)	Developmental Paper (Paper and Tool)	Pass/fail *Counted as clinical grade
CDM #1 – 10/18/14 at 11:59 p.m. (Central Standard Time) CDM #2 – 11/22/14 at 11:59 p.m. (Central Standard Time)	Clinical Decision-Making (CDM) Papers	40% (20% each X 2) *Counted as didactic grade
10/10/14 at 9:00 a.m. to 10/12/14 at 11:59 p.m. (Central Standard Time)	Exam #1 (Online)	20% *Counted as didactic grade
12/06/14 at 9:00 a.m. to 12/08/14 at 11:59 p.m. (Central Standard Time)	Exam #2 (Online)	20% *Counted as didactic grade
12/06/14	Clinical Check-off/Clinical Practicum	10% *Counted as clinical grade
12/08/14 at 11:59 p.m. (Central Standard Time)	Clinical Notebook (with E-logs)	Credit (pass/fail) *Counted as clinical grade
Total		100%

Both the didactic and clinical must be passed in order to pass the whole course. Both are combined into one course grade. See further information in syllabus.

Students are expected to keep track of their performance throughout the semester and seek guidance from available sources (including the instructor) if their performance drops below satisfactory levels.

Course Grading Scale
A = 92 to 100
B = 83 to 91
C = 74 to 82
D = 68 to 73 – cannot progress
F = below 68 – cannot progress

<u>Late written assignments will not be accepted and may receive a grade of zero.</u> Examinations will be taken on the assigned date(s) or may receive a grade of zero. Arrangements can be made for emergencies IF made in **ADVANCE**.

Grade Grievances: Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current University catalog. http://catalog.uta.edu/academicregulations/grades/#graduatetext.

Make-up Exams:
Please contact your faculty for make-up approval and instructions.

Test Reviews:
Contact your faculty for instructions.

Expectations for Out-of-Class Study:
Beyond the time required to attend each class meeting, students enrolled in this course should expect to spend at least an additional 9 hours per week on their own time in course-related activities, including reading required materials, completing assignments, preparing for exams, etc.

Attendance Policy:
At the University of Texas at Arlington, taking attendance is not required. Rather, each faculty member is free to develop his or her own methods of evaluating students' academic performance, which includes establishing course-specific policies on attendance. As the instructor of this section, I have decided that attendance is taken into account in the participation and Clinical Decision-Making (CDM) In-Class Exercises/Group Exercises grade. Please see more information under "Descriptions of Major Assignments and Examinations with Due Dates."

Drop Policy: Graduate students who wish to change a schedule by either dropping or adding a course must first consult with their Graduate Advisor. Regulations pertaining to adding or dropping courses are described below. Adds and drops may be made through late registration either on the Web at MyMav or in person through the student's academic department. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Office of Financial Aid and Scholarships at http://wweb.uta.edu/aao/fao/ . The last day to drop a course is listed in the Academic Calendar available at http://www.uta.edu/uta/acadcal.php?session=20146

1. A student may not add a course after the end of late registration.
2. A student dropping a graduate course after the Census Date but on or before the end of the 10th week of class may with the agreement of the instructor, receive a grade of W but only if passing the course with a C or better average. A grade of W will not be given if the student does not have at least a C average. In such instances, the student will receive a grade of F if he or she withdraws from the class. Students dropping a course must:

(1) Contact course faculty to obtain permission to drop the course with a grade of "W".
(2) Contact your graduate advisor to obtain the form and further instructions

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Census Day: September 8, 2014
Last day to drop or withdraw October 29, 2014

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<u>Americans with Disabilities Act</u>: The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA).* All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

<u>Title IX:</u> The University of Texas at Arlington is committed to upholding U.S. Federal Law "Title IX" such that no member of the UT Arlington community shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity. For more information, visit www.uta.edu/titleIX.

<u>Academic Integrity</u>: Students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

UT Arlington faculty members may employ the Honor Code as they see fit in their course, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents' Rule 50101*, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with the University policy, which may result in the student's suspension or expulsion from the University.

"Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

As a licensed registered nurse, graduate students are expected to demonstrate professional conduct as set forth in the Texas Board of Nursing rule **§215.8. in the event that a graduate student holding an RN license is found to have engaged in academic dishonesty, the college may report the nurse to the Texas BON using rule §215.8 as a guide.**

Plagiarism: Copying another student's paper or any portion of it is plagiarism. Copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. Consistent with APA format, if five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author's name, date of publication, and page number of publication. If the author's ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing giving the author's name and date of publication. If a single author's ideas are discussed in more than one paragraph, the author must be referenced, according to APA format. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are expected to review the plagiarism module from the UT Arlington Central Library via http://library.uta.edu/plagiarism/index.html

Student Support Services: UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at www.uta.edu/resources.

Electronic Communication: UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. **All students are assigned a MavMail account and are responsible for checking the inbox regularly**. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at http://www.uta.edu/oit/cs/email/mavmail.php.

If you are unable to resolve your issue contact the Helpdesk at helpdesk@uta.edu.

Student Feedback Survey: At the end of each term, students enrolled in classes categorized as "lecture," "seminar," or "laboratory" shall be directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit http://www.uta.edu/sfs.

Final Review Week: A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

Emergency Exit Procedures: Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist individuals with disabilities.

Librarian to Contact:
Peace Williamson, *Nursing Librarian*
Phone: (817) 272-7433
Email: peace@uta.edu
Research Information on Nursing:
http://libguides.uta.edu/nursing

Library Home Page .... http://www.uta.edu/library
Subject Guides .... http://libguides.uta.edu
Subject Librarians .... http://www.uta.edu/library/help/subject-librarians.php
Database List .... http://www.uta.edu/library/databases/index.php
Course Reserves.............................. http://pulse.uta.edu/vwebv/enterCourseReserve.do
Library Catalog.............................. http://discover.uta.edu/
E-Journals...................................... http://liblink.uta.edu/UTAlink/az
Library Tutorials .... http://www.uta.edu/library/help/tutorials.php
Connecting from Off- Campus .... http://libguides.uta.edu/offcampus
Ask A Librarian .... http://ask.uta.edu

The following URL houses a page where we have gathered many commonly used resources needed by students in online courses: http://www.uta.edu/library/services/distance.php

Course Schedule:
For a copy of the tentative course schedule, please see the end of the syllabus.

UTA College of Nursing - Additional Information:

Clinical Evaluations: Students must pass both the didactic and clinical portions of a clinical course in order to pass the course. In order to pass the clinical portion, the student must receive a passing grade (minimum of 83%) on the faculty evaluation of the student's clinical performance (Nurse Practitioner Clinical Evaluation). Students who fail a faculty evaluation have a one-time option to retake the practicum. A second faculty member will be present during the clinical performance retake. If the student passes the clinical performance retake (minimum of 83%), the **maximum** grade the student can receive for the exam for purposes of grade calculation is 83%. If the student fails the retake, the student will receive a grade of "F" for the course.

Clinical Clearance: All students must have current clinical clearance to legally perform clinical hours each semester. If your clinical clearance is not current, you will be unable to do clinical hours that are required for this course and this would result in course failure.

Student Requirement For Preceptor Agreements/Packets:
1. Preceptor Agreements must be **signed and dated** by the student and the preceptor the first day the student attends clinical (may be signed on that day), scanned and emailed to npclinicalclearance@uta.edu.
2. **Student** is responsible to ensure that <u>all</u> of his/her preceptor agreements are signed and complete including their student 1000 number and course number before beginning clinical experience and those agreements are scanned and emailed to Kim Hodges @ npclinicalclearance@uta.edu or Janyth Arbeau at arbeau@uta.edu by the third week of the semester. (For instance, if a student starts working with a particular preceptor late in the semester, he/she would contact that preceptor during the first 3 weeks of the semester.
3. If this is the first time a preceptor is precepting a graduate nursing student for The University of Texas at Arlington, please have him/her complete the Preceptor Biographical Data Sheet. If he/she is a returning preceptor have them fill out the phone number and email address section of the preceptor agreement.
4. The signed/completed preceptor agreement is part of the clinical clearance process. Failure to submit in a timely fashion will result in the inability to access the E-log system.
5. All communications to the NP Clinical Coordinator should be made to the following email address: npclinicalclearance@uta.edu. This includes scanned copies of preceptor agreements, preceptor evaluations of the student, and student evaluations of the preceptor.

Clinical E-Logs: Students are required to enter all patient encounters into the E-Log system. E-Log is both a student learning opportunity and an evaluation method for clinical courses. Patient encounters include patients the student assesses, diagnoses, and manages as part of their clinical coursework. Individual clinical courses may have additional guidelines/requirements related to their specific course and will be noted in the course syllabus (e.g. types of encounter required, number of patients required during course).

Students can access their Elogs by entering their own unique Elogs username and password which will be accessible their first clinical semester. http://totaldot.com/ The username consists

of the student's first, middle, and last initials (in CAPS) with the last four digits of their 1000#. Example: Abigail B. Cooper, 1000991234 is ABC1234. If the student does not have a middle initial, then only two initials will be used. The student's password is simply their last name. Example: Cooper (note first letter is a capital letter).

The student's E-Log data provides a description of the patients managed during the student's clinical experience, including the number of patients, diagnoses of patients, and the type of interventions initiated. As a result, E-Log data are an essential requirement of the student's clinical experience and are used to evaluate student clinical performance. The data are used to meet course requirements and to evaluate student clinical performance. Upon completion of the Program, students will receive an executive summary of their E-Log entries for their professional portfolio.

Students are expected to enter information accurately so that (if needed) faculty may verify/validate the information provided. Falsifying and/or misrepresenting patient encounter data is considered academic dishonesty.

Status of RN Licensure: All graduate nursing students must have an unencumbered license as designated by the Texas Board of Nursing (BON) to participate in graduate clinical nursing courses. It is also imperative that any student whose license becomes encumbered by the BON must immediately notify Dr. Mary Schira, Associate Dean, Department of Advanced Practice Nursing. The complete policy about encumbered licenses is available online at: www.bon.state.tx.us

MSN Graduate Student Dress Code: The University of Texas at Arlington College of Nursing expects students to reflect professionalism and maintain high standards of appearance and grooming in the clinical setting. **Clinical faculty has final judgment on the appropriateness of student attire and corrective action for dress code infractions. Students not complying with this policy will not be allowed to participate in clinical.**

Please View the College of Nursing Student Dress Code on the nursing website: http://www.uta.edu/nursing/msn/msn-students .

UTA Student Identification: MSN Students MUST be clearly identified as UTA Graduate Students and wear a UTA College of Nursing ID in the clinical environment.

Unsafe Clinical Behaviors: Students deemed unsafe or incompetent will fail the course and receive a course grade of "F". **Any of the following behaviors constitute a clinical failure**:

1. Fails to follow standards of professional practice as detailed by the Texas Nursing Practice Act * (available at www.bon.state.tx.us)
2. Unable to accept and/or act on constructive feedback.
3. Needs continuous, specific, and detailed supervision for the expected course performance.
4. Unable to implement advanced clinical behaviors required by the course.
5. Fails to complete required clinical assignments.
6. Falsifies clinical hours.

7. Violates student confidentiality agreement.

*Students should also be aware that violation of the Nursing Practice Act is a "reportable offense" to the Texas Board of Nurse Examiners.

Blood and Body Fluids Exposure: A Health Verification form was signed by all MSN students at start of the program documenting personal health insurance coverage. All MSN students have mandatory health insurance and will need to manage exposure to blood and fluids. Current CDC guidelines can be found at: http://www.cdc.gov/

Confidentiality Agreement: You signed a Confidentiality Form in orientation and were provided a copy of the form. Please take your copy of this Confidentiality Form with you to your clinical sites. Please do not sign other agency confidentiality forms. Contact your faculty if the agency requires you to sign their confidentiality form.

Graduate Student Handbook: Students are responsible for knowing and complying with all policies and information contained in the Graduate Student handbook online at: http://www.uta.edu/nursing/msn/msn-students

Student Code of Ethics: The University of Texas at Arlington College of Nursing supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the student handbook online: http://www.uta.edu/nursing/msn/msn-students

No Gift Policy: In accordance with Regent Rules and Regulations and the UTA Standards of Conduct, the College of Nursing has a "no gift" policy. A donation to one of the UTA College of Nursing Scholarship Funds, found at the following link: is http://www.uta.edu/nursing/student-resources/scholarship would be an appropriate way to recognize a faculty member's contribution to your learning. For information regarding Scholarship Funds, please contact the Dean's office.

Online Conduct: The discussion board should be viewed as a public and professional forum for course-related discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings should be professional in nature.
It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Inappropriate statements/language will be deleted by the course faculty and may result in denied access to the Discussion boards. Refer to UTACON Student Handbook for more information.

For this course Blackboard communication tools, discussion boards, and UTA MAV email will be used extensively and should be checked often.

Writing Center: The Writing Center provides the workshops below to help guide graduate students through the demands of writing at the graduate level. In order to sign up for workshops, students must register with the Writing Center at http://uta.mywconline.com/. Workshops are listed on the regular appointment schedule. If you experience any difficulty signing up for any of these, please call (817) 272-2601 and one of our staff will be happy to assist.

All Workshops hosted by the Writing Center are held in 411 Central Library and are offered at 6 p.m. on Mondays, Tuesdays, Wednesdays or Thursdays. These are not recorded and are not available online.

Department of Advanced Practice Nursing

Mary Schira, PhD, RN, ACNP-BC Associate Dean and Chair; Graduate Advisor Email: sCollege of Nursingra@uta.edu	**Rose Olivier**, Administrative Assistant I Office # 605-Pickard Hall, (817) 272-9517 Email: olivier@uta.edu
Sheri Decker, Assistant Graduate Advisor Students: A-J Office # 611-Pickard Hall, (817) 272-0829 Email: s.decker@uta.edu	**Janyth Arbeau,** Clinical Coordinator Office # 610- Pickard Hall, (817) 272-0788 Email: Arbeau@uta.edu or npclinicalclearance@uta.edu
Luena Wilson, Graduate Advisor I Students: K-Z Office # 613-Pickard Hall, (817) 272- 4798 Email: lvwilson@uta.edu	**Kimberly Hodges,** Support Specialist II Office #612 Pickard Hall, (817) 272-9373 E-mail: khodges@uta.edu or npclinicalclearance@uta.edu
Sonya Darr, Support Specialist I Office # 609-Pickard Hall, (817) 272-2043 Email: sdarr@uta.edu	**Timara Spivey**, Admissions Assistant Office # 606, Pickard Hall (817) 272-4796 Email: tnspivey@uta.edu or npadmasst@exchange.uta.edu

Emergency Phone Numbers: In case of an on-campus emergency, call the UT Arlington Police Department at **817-272-3003** (non-campus phone), **2-3003** (campus phone). You may also dial 911.

**N5306 Pediatric Management
Tentative Course Schedule**

Week (Classes also indicated in italics)	Suggested Modules on Blackboard	In Class Topics	Assignments/Due Dates	Reminders
Week 1 – First day of semester, August 21	Family-Centered Care			
Week 2	Growth and Development of Infant, Toddler, Preschooler, School Age, and Adolescent Health Maintenance and Feeding			
Week 3 *Class September 6*	Immunizations, Pearls, and Texas Health Steps HEENT with Otitis, Audiology, and Plagiocephaly Pediatric and Neonatal Cardiology	Course Introduction Immunization Pearls & Immunization Practice Cardiology **HEENT Clinical Decision-Making (CDM) In-Class Exercises/Group		

		Exercises Meet with Clinical Instructors & Course Wrap-Up/Questions		
Week 4	Catch-up on modules			Work on Texas Health Steps and Developmental Paper; see due dates
Week 5	Catch-up on modules		Texas Health Steps Online Courses due September 20, 2014 at 11:59 p.m. (Central Standard Time)	
Week 6	Catch-up on modules		Developmental Paper due September 27, 2014 at 11:59 p.m. (Central Standard Time)	
Week 7 *Class October 4*	Respiratory/Asthma	Asthma Asthma Clinical Decision-Making (CDM) In-Class Exercises/Group Exercises Meet with Clinical Instructors *Other lectures may be included		Test #1 upcoming; study for test

Week 8	Catch up on modules		Test #1 (information through Week 7) October 10 at 9 a.m. to October 12 at 11:59 p.m. (Central Standard Time)	Work on Clinical Decision-Making Paper #1 following Test #1
Week 9	Catch up on modules		Clinical Decision-Making (CDM) Paper #1 due October 18 at 11:59 p.m. (Central Standard Time)	
Week 10	Integumentary Headache/Seizure/Syncope			
Week 11	Genitourinary (GU) Gastrointestinal (GI)/Colic			**Last day to drop October 29**
Week 12 *Class November 8*	Musculoskeletal Urgent Office, Neonatal Sepsis, Fever, Jaundice, and Febrile Seizures	GI Clinical Decision-Making (CDM) In-Class Exercises/Group Exercises Discuss clinical check- offs with Standardized Patients; Sign-up *Other lectures may be included		
Week 13	Hematological with HIV and Hepatitis			
Week 14	Catch–up on modules		CDM #2 due November 22 at 11:59 p.m. (Central Standard Time)	

Week 15	Catch-up on modules			Study for Test #2 and Clinical Check-off/Clinical Practicum
Week 16

December 6 | | Clinical Check-off/Clinical Practicum | Test #2 (information from Test 1 on)
December 6 at 9 a.m. to December 8 at 11:59 p.m. (Central Standard Time) | |
| Week 17 | | | Clinical Notebooks due December 8 at 11:59 p.m. (Central Standard Time)- See syllabus and "Clinical Guidelines, Evaluation Forms, & Assignment Information" packet for what is include | |

"As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course". – Mindi Anderson, PhD, RN, CPNP-PC, CHSE-A, CNE, ANEF