

# The University of Texas at Arlington - Department of Modern Languages

COURSE SYLLABUS

SPAN 2313 INTENSIVE COURSE

SPRING 2015

Instructor \_\_\_\_\_ Email \_\_\_\_\_

Office Location \_\_\_\_\_ Office Hours \_\_\_\_\_ Tel. MODL Office: 817.272.3161

Classroom Location \_\_\_\_\_ Lower Level Spanish Student Blog: <http://lowerlevelspanish.wordpress.com>

GRADE DISTRIBUTION SPAN 2313		GRADING SCALE:	
Examen Final ( <i>Final Exam</i> )	25%	90 – 100	A
Examen Parcial ( <i>Midterm Exam</i> )	20%	80 – 89	B
Exámenes de Capítulo ( <i>2 Double-Chapter Tests</i> )	20%	70 – 79	C
Diario ( <i>2 Journal entries</i> )	10%	60 – 69	D
Discurso ( <i>1 Oral Presentation</i> )	05%	59 and below	F
Participación ( <i>Class Participation</i> )	05%		
<b><u>Connect Online Components:</u></b>			
LearnSmart Vocab. & Grammar Quizzes	05%		
WBLM = Workbook/Lab Manual	10%		

## COURSE MATERIALS



### SPAN 2313:

- ◆ Custom edition for SPAN 2313 of *Puntos de partida: An Invitation to Spanish*, 9<sup>th</sup> edition. New York: McGraw Hill, © 2012. ISBN 978-0-07-766-970-6  
Available at UTA Bookstore. NOTE: Previous editions of this textbook are NOT valid under any circumstance.
- ◆ Access to online component *Connect*. (Purchase only if you are a transfer student)

## OBJECTIVES

In Spanish 2313 Intensive, the objective is to develop skills in the areas of listening, speaking, reading and writing in the Spanish language. Mastery of grammatical structures also highly emphasized for enhanced communication and comprehension in Spanish. Frequent creative oral practice of Spanish is included in the classroom to actively promote speaking proficiency speaking proficiency, as well as a variety of writing assessments such as journaling, take-home and in-class writing assignments.

## PLACEMENT EXAM

Transfer students, students who have taken high school Spanish or have Spanish-speaking relatives are encouraged to take the UTA CLEP placement test. Neither the Department of Modern Languages nor the testing center has study aids for this test. Call the Counseling and Testing Center (817.272.3670) for details or visit Davis Hall 201.

## SPAN 2313 - STUDENT LEARNING OUTCOMES BY TEXTBOOK CHAPTERS

- **Chapter 12:** Talk about technology, describe where you live, tell others what to do, express requests, use informal commands and the subjunctive for influence.
- **Chapter 13:** Talk about the arts and culture, express emotions, disbelief and doubt, rank things, use the subjunctive for emotions and uncertainty.
- **Chapter 14:** Talk about the environment and cars, describe conditions, tell what you have done recently, use past participles as adjective, use the present perfect (indicative and subjunctive).
- **Chapter 15:** Talk about sentimental relationships and the stages of life, describe your ideal companion, friend, job, etc., discuss cause-and-effect relationships, use the subjunctive after nonexistent and indefinite antecedents and after conjunctions of contingency and purpose.
- **Chapter 16:** Discuss careers and money matters, talk about the future and pending actions, use future verb forms, use the subjunctive and indicative after conjunctions of time.
- **Chapter 17:** Discuss current events, express doubts, emotions and wishes in the past, talk about what belongs to you and others, use the past subjunctive and stressed possessives.
- **Chapter 18:** Use conditional verb forms in IF clauses.

## **COURSE COMPONENTS**

### ◆ **Midterm and Final Exam** (20% & 25% respectively)

Midterm and Final exams for 2313 will be given only on the dates indicated on the syllabus and will cover material in the chapters indicated.

### ◆ **Chapter Tests** (2 double-chapter tests = 20%)

Chapter tests will be given only on the dates shown on the syllabus. Tests include material from the online components, the text, and class activities. NOTE: The Chapter 5-6 Test for 2314 will be taken on the scheduled day for the Final Exam.

### ◆ **Test & Exam Policy**

The policy of the department is no make-ups. If a student provides proper written documentation for an excused absence (only for serious extenuating circumstances) on the day of a Chapter Test, the score of the Midterm or Final (whichever corresponds to the missed Chapter Test) will also be used as the score for that test.

### ◆ **Quizzes** (5% - counted as part of LearnSmart grade - see below)

There will be 7 short vocabulary quizzes, one for each chapter. These cannot be made up under any circumstances, but the 2 lowest quiz grades will be automatically dropped at the end of the semester IF the student has not been reported to Student Conduct during the course. (See *Academic Integrity*.)

### ◆ **Discurso** (5%)

Students will give 1 oral presentation for 2313. The content & instructions as well as the cover sheet and rubric can be found on the student blog. This presentation must be memorized (no note cards or visual aids containing text are allowed. Students will also turn in a script along with the cover sheet for the presentation on the due date.

### ◆ **Diario - Journal** (10%)

Students are required to hand write 2 one-page hand-written entries corresponding approximately to standard 12-14 pt. font size, single-spaced in a journal (done in a Blue Book) for the chapters indicated on the course calendar. They must discuss an aspect of a chapter theme already studied or currently being studied. The grade is based on completion of coherent entries and effort made to incorporate new vocabulary and grammar covered in the course. Suggested topics for these entries can be found on the student blog.

## **Connect Online Components: LearnSmart & Workbook/Lab Manual**

### ◆ **LearnSmart Vocabulary & Grammar Quizzes** (5%)

Each chapter requires students to complete a *LearnSmart* Vocabulary module and a *LearnSmart* Grammar module in *Connect*, the online course component. These modules are due by midnight on the days indicated on the course calendar. Both the *LearnSmart* Vocabulary module and the *LearnSmart* Grammar module are considered to be quizzes for each chapter, and together are worth 5% of your grade as stated in Grade Distribution. Instructors may also choose to give their own quizzes during class time; if so, these quiz grades will also be factored into this category as a part of your grade. At the end of the semester, the 2 lowest quiz grades will be automatically dropped (whether they are *LearnSmart* or class quizzes) IF the student has not been reported to Student Conduct for any violations of the UTA Honor Code. See *Academic Integrity*.

### ◆ **WBLM - Workbook/Lab Manual** (10%)

Each chapter contains mandatory work in the online Workbook/Lab Manual which must be completed by midnight on the days indicated in the course calendar.

### ◆ **Participation** (5%)

Class participation will be assessed regularly throughout the semester (unannounced) and will be based on communicative activities carried out during class time. There will be a minimum of one class participation grade per chapter, although more participation grades may also be given at the discretion of the instructor. Students who are absent on the day of a class participation grade will receive a zero for participation on that day. Exemptions from class participation grades are only given to students who provide an excuse on university letterhead or who miss a class due to active duty military obligations.

### COURSE EXPECTATIONS AND REQUIREMENTS FOR LOWER LEVEL SPANISH CLASSES

- A grade of "C" or better in Spanish 2313 is a prerequisite for Spanish 2314. Students who do not make a minimum grade of 70 in Spanish 2313 will not be eligible to take the Spanish 2314 portion of the intensive course.
- Note that for every credit hour earned, a student should spend three hours per week working outside of class. Students enrolled in this course can expect to spend 9-12 hours per week of their own time in course-related study, which includes online work, writing assignments, homework, etc.

### LATE REGISTRATION / CENSUS DATE / DROP POLICY

Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the **late registration period** which **ends on January 23rd**. Students are required to make any course changes by **the census date, February 4th**. No transfers of courses or classes will be made after that date. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. Students will not be automatically dropped for non-attendance. **The last day to drop is Friday, April 3rd**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships on this link: <http://www.uta.edu/ses/fao>

### COURSE DOCUMENTS

All documents pertaining to this course (syllabus, online registration instructions, *Mi diario* instructions and cover sheets, ECCO correction sheet, Midterm & Final Exam review files, etc.), are always available on the blog for Lower Level Spanish students: <http://lowerlevelspanish.wordpress.com>

Students are responsible for printing their own copies of these documents.

### STUDENT SUPPORT SERVICES

UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, as well as major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to [resources@uta.edu](mailto:resources@uta.edu), or view the information at [www.uta.edu/resources](http://www.uta.edu/resources).

### LANGUAGE ACQUISITION CENTER (LAC)

The Language Acquisition Center (LAC), located on the third floor of Trimble Hall (rooms 303 – 307), offers audio, video and computer services for students of Spanish at UTA.

### ELECTRONIC DEVICES IN THE CLASSROOM

Cell phones, iPods, iPads, laptops and any other electronic devices must be turned off and put away (not be left on the student's desk or within sight) during class time. Students refusing to adhere to this rule may be asked, at the discretion of the instructor, to leave the classroom.

### STUDENT FEEDBACK SURVEY

At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit: <http://www.uta.edu/sfs>

### STUDENT QUESTIONS / CONCERNS

Should students have questions or concerns, they should first try to resolve these with their class instructor, and after that with **Ms. Catherine Ortiz** ([cortiz@uta.edu](mailto:cortiz@uta.edu)), Supervisor of Lower Level Spanish. Only after having spoken with the instructor and Ms. Ortiz should the Spanish Section Coordinator, **Dr. Sonia Kania** ([skania@uta.edu](mailto:skania@uta.edu)), be contacted in the event of unresolved issues.

## **ACADEMIC INTEGRITY**

All students enrolled in this course are expected to adhere to the UT Arlington Honor Code as follows:

*"I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence. I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code."*

It is the philosophy of UTA that academic dishonesty is a completely unacceptable mode of conduct and will not be tolerated in any form. All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. Discipline may include suspension or expulsion from the University. "Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such act." Collusion is defined as collaborating with another, without authorization, when preparing an assignment. (Regents' Rules and Regulations, Series 50101, Section 2.2).

### **◆ Specific Department Policy Regarding Academic Integrity**

The use of online translators, however limited, is included in the definition of scholastic dishonesty and is strictly forbidden. Any help obtained from another person on work submitted for a grade, or any help given to another student for the same, including but not limited to composing text, proof-reading, correcting or editing, is considered collusion and will also be reported as cheating. If a student has any doubts whatsoever as to what constitutes any form of scholastic dishonesty, s/he should consult the course instructor before submitting work which is subject to the afore-mentioned rules. Instructors *may* issue a preliminary warning for a first-time offense, but they are under no obligation to do so before reporting students directly to the Office of Student Conduct. N.B.: Students reported to Student Conduct for academic dishonesty will not qualify for dropping the 2 lowest quiz grades, regardless of the final adjudication in the case.

## **AMERICANS WITH DISABILITIES ACT**

The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability) or by calling the Office for Students with Disabilities at (817) 272-3364.

### **◆ Note to students registered with the Office for Students with Disabilities**

Students who are granted special testing accommodation must present their letter of accommodation from the OSD to their instructor immediately. If their letter permits accommodation in the ARC (Adaptive Resource Center), they will be expected to make a decision as to whether they wish to use this accommodation or not, and which assessments they will use it for if so (quizzes, tests, exams, in-class compositions, etc.), by signing the department declaration of preferred testing. All chapter tests/ quizzes/in-class essays must be scheduled one calendar week in advance of the testing date on the syllabus. Midterm & Final Exams must be scheduled two calendar weeks in advance of the testing date on the syllabus. Students failing to schedule testing in the ARC within this stipulated time frame will be expected to take their assessment (test, exam, etc.) in the classroom and within the standard time allowed for the class. Students who do not wish to use their testing accommodation(s) in the ARC must adhere to the same conditions for testing as all other students, as per the policies of the Department of Modern Languages. Students who have renounced the use of testing accommodation in the ARC may, at a later date, begin using their testing accommodations as long as they sign another statement which reflects their current testing preference.

N.B.:

(a) At least one week's notice must be given if a student previously testing in the classroom decides to begin using testing accommodation in the ARC in order to allow time for scheduling of tests and timely delivery of materials to the ARC by the instructor; (b) no testing accommodation will be provided if the student does not present official documentation from the Office for Students with Disabilities.

## **TITLE IX:**

The University of Texas at Arlington is committed to upholding U.S. Federal Law "Title IX" such that no member of the UT Arlington community shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity. For more information, visit [www.uta.edu/titleIX](http://www.uta.edu/titleIX).

## **EMERGENCY EXIT PROCEDURES**

Should you experience an emergency event that requires you to vacate the building, you should exit the room and move toward the nearest exit. A list of these exits for all campus buildings can be found here:

[http://www.uta.edu/campus-ops/ehs/fire/Evac\\_Maps\\_Buildings.php](http://www.uta.edu/campus-ops/ehs/fire/Evac_Maps_Buildings.php)

When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist individuals with disabilities.

## **E-CULTURE POLICY AND E-MAIL USE**

- **All e-mail correspondence to your instructor must originate from your UTA email account.**

EMAIL ORIGINATING FROM ANY OTHER ACCOUNT WILL BE IGNORED.

- **When communicating with faculty by e-mail, it is important that students keep the following in mind:**

- 1) Be courteous: always use salutations and signatures. N.B.: "Sent from my iPhone" (or similar) is not acceptable as a signature and is considered to be disrespectful.
- 2) For serious matters, use emails to facilitate a mutually agreeable time to meet. Email should not be used to avoid or replace personal interaction.
- 3) Never use email to vent or to respond immediately to an emotional situation.
- 4) Always remember that email creates a documentary record of one's communication with others.

- **There are two main reasons for using e-mail in this course:**

- 1) To set up a face-to-face appointment with your instructor if you wish to ask questions regarding course materials, clarification or concerns about your progress in the course.
- 2) To inform the professor of absences.

- **Do not use email for the following:**

- 1) Do not email your instructor asking him/her to tell you what you missed in class.
- 2) Do not email your instructor asking him/her to email you class notes as an attachment.
- 3) Do not email your instructor asking him/her to email you course handouts.
- 4) Do not use email as a way to solve issues that should be resolved professionally during the instructor's scheduled office hours.

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**—The next page contains your course calendar for the first part (SPAN 2313) of the Intensive Course.—**

## Course Calendar - SPAN 2313 INTENSIVE COURSE - Spring 2015

**Abbreviations:** *LSV* = LearnSmart Vocabulary  
*LSG* = LearnSmart Grammar

*WBLM* = Workbook/Lab Manual  
*DIARIO* = Blue Book Journal Entries (only chapters 12 & 14)

**Online work is due by 11:59 p.m. on the calendar dates below.**

**Diarios / Discurso = Due in class on calendar dates below.**

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>Week 1</b>	19 Jan. <i>MLK Holiday</i>	20 Jan.	21 Jan. <i>Capítulo 12</i>	22 Jan. <i>LSV 12</i>	23 Jan. <i>Capítulo 12</i>
<b>Week 2</b>	26 Jan. <i>Capítulo 12</i> <b>DIARIO 12</b>	27 Jan.	28 Jan. <i>Capítulos 12/13</i> <i>WBLM 12</i> <i>+ LSG 12</i>	29 Jan. <i>LSV 13</i>	30 Jan. <i>Capítulo 13</i>
<b>Week 3</b>	2 Feb. <i>Capítulo 13</i>	3 Feb. <i>WBLM 13</i> <i>+ LSG 13</i>	4 Feb. <i>Repaso 12-13</i> <b>EXAMEN 12-13</b>	5 Feb. <i>LSV 14</i>	6 Feb. <i>Capítulo 14</i>
<b>Week 4</b>	9 Feb. <i>Capítulo 14</i> <b>DIARIO 14</b>	10 Feb. <i>LSV 15</i>	11 Feb. <i>Capítulos 14/15</i> <i>WBLM 14</i> <i>+ LSG 14</i>	12 Feb.	13 Feb. <i>Capítulo 15</i>
<b>Week 5</b>	16 Feb. <i>Capítulo 15</i> <i>Repaso 12-15</i>	17 Feb. <i>WBLM 15</i> <i>+ LSG 15</i>	18 Feb. <b>Examen Parcial:</b> <b>Capítulos</b> <b>12 al 15</b>	19 Feb. <i>LSV 16</i>	20 Feb. <i>Capítulo 16</i>
<b>Week 6</b>	23 Feb. <i>Capítulo 16</i>	24 Feb. <i>LSV 17</i>	25 Feb. <i>Capítulos 16/17</i> <i>WBLM 16</i> <i>+ LSG 16</i>	26 Feb.	27 Feb. <i>Capítulo 17</i>
<b>Week 7</b>	2 Mar. <b>Discurso</b> <i>Capítulo 17</i>	3 Mar. <i>WBLM 17</i> <i>+ LSG 17</i>	4 Mar. <i>Repaso 16-17</i> <b>EXAMEN 16-17</b>	5 Mar. <i>LSV 18</i>	6 Mar. <i>Capítulo 18</i>
<b>Week 8</b>	9 Mar. <i>Spring Break</i>	10 Mar. <i>Spring Break</i>	11 Mar. <i>Spring Break</i>	12 Mar. <i>Spring Break</i>	13 Mar. <i>Spring Break</i>
<b>Week 9</b>	16 Mar. <i>Capítulo 18</i>	17 Mar.	18 Mar. <i>Capítulo 18</i> <i>Repaso 16-18</i>	19 Mar. <i>WBLM 18</i> <i>+ LSG 18</i>	20 Mar. <b>Examen Final:</b> <b>Capítulos</b> <b>16 al 18</b>