**The University of Texas at Arlington**

**College of Nursing**

**N5418 400 Advanced Assessment**

**Instructor(s):**

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| **Jacqueline Lall Michael, PhD, ANP, WHNP-BC**  ***Lead Teacher***  ***Clinical Assistant Professor***  Office #628-A  Office hours: By Appointment (for all faculty)  Office phone: 817-272-2776  Fax: 817-272-5006 (for all faculty)  Email Address: [Michaels@uta.edu](mailto:Michaels@uta.edu)  Faculty Profile: <https://www.uta.edu/mentis/profile/?316> |

**Description of Course Content:** Apply theoretical foundations and clinical skills in comprehensive health assessment across the lifespan. Prerequisites: NURS 5301 and NURS 5334 or concurrent enrollment or Certificate Program Standing.

Interviewing and the Health History, Risk Factor Assessment, Advanced Health Assessment of the Life span, HEENT and Lymphatic Systems, Skin, Hair and Nails, Heart and Circulatory System, Chest and Lungs, Abdomen, Anus and Rectum, Musculoskeletal System, Neurological System, Female Reproductive System, Male Genitourinary System, Health Risk Appraisal and Screening Throughout the Life span, Diagnostic Tools, Laboratory Values, Psychological Assessment - Life span, Nutritional Assessment - Life span, Spiritual Assessment, Growth and Development Across the Life span, Functional Assessment Across the Life span, Health Promotion and Disease Prevention

**Student Learning Outcomes:** Upon completion of the course, the student will be able to:

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|  | **Lab Activities** | **Didactic Activities** |  |
| 1. Obtain comprehensive & problem-focused physical examination across the lifespan. (MPO 1) | **AUDIO**  **COMPREHEBSIVE 1 and 2**  **PROBLEM FOCUSED 1 and 2** | **Quiz 1-5**  **Test 1 and 2** |  |
| 1. Perform a comprehensive and problem-focused physical examination across the lifespan. (MPO 1) | **COMPREHEBSIVE**  **PROBLEM FOCUSED** | **Quiz 1-5**  **Test 1 and 2** |  |
| 1. Document findings from history and physical exam. (MPO 1) | **AUDIO**  **COMPREHEBSIVE**  **PROBLEM FOCUSED** | **Quiz 1-5**  **Test 1 and 2** |  |
| 1. Develop appropriate differential diagnoses. (MPO 1) | **PROBLEM FOCUSED** | **Quiz 1-5**  **Test 1 and 2** |  |
| 1. Differentiate among normal variations, normal and abnormal findings across the lifespan. (MPO 1, 3) | **OSCE**  **AUDIO**  **COMPREHEBSIVE**  **PROBLEM FOCUSED** | **Quiz 1-5**  **Test 1 and 2** |  |
| 1. Incorporate socio/cultural beliefs, values and practices relevant to health into assessment. (MPO 1, 3) | **OSCE**  **AUDIO**  **COMPREHEBSIVE**  **PROBLEM FOCUSED** | **Quiz 1-5**  **Test 1 and 2** |  |
| 1. Provide health promotion and disease prevention services based on age, developmental stage, family history and ethnicity. (MPO 1, 3) | **OSCE**  **AUDIO**  **COMPREHEBSIVE**  **PROBLEM FOCUSED** | **Quiz 1-5**  **Test 1 and 2** |  |

**Required Textbooks and Other Course Materials:**

These books are offered as a bundle through the UTA Bookstore. ISBN: 9780323434003.

1. Dains: Adv Hlth Asmt Diag Primary Care Cr5
2. Seidel: Mosby's Phys Exam Video Series
3. Ball: PE & HAO Guide Phys Exm 8
4. Ball: Seidel Guide to Physical Exam 8e
5. Ball: Seidel Physical Exam Handbook 8

This book is **NOT** part of the bundle pricing and NOT REQUIRED though suggested.

1. Baxter, Richard E. (2004). *Pocket Guide to Musculoskeletal Assessment.* Saunders*.,* ISBN: 9781416065272
2. Assessment kit (Otoscope/Ophthalmoscope)– SKU# 016109482 (new) Can be rented for $155.00 at bookstore.
3. Assessment kit II (disposables) – SKU# 016156798 (only available new)

For ordering the Bundle textbooks:

Please visit: [www.utashop.com](http://www.utashop.com/)

Click on Books (Upper Left Hand Corner)

Term: Summer 2015

Academic Session: 15 wk

Dept: NURS

Course: 5418

Section: 001 for Saturday and 020 for Wednesday

Click on submit

Next screen will only display your required bundle for N5418. ISBN to the bundle is: 9780323434003.

This bundle is comprised of the following course materials:

Dains: Adv Hlth Asmt Diag Primary Care Cr5

Seidel: Mosby's Phys Exam Video Series

Ball: PE & HAO Guide Phys Exm 8

Ball: Seidel Guide to Physical Exam 8e

Ball: Seidel Physical Exam Handbook 8

We do not carry parts & pieces of this bundle; however, we would be more than happy to order them for you.

Any questions or concerns regarding course materials should be directed to me, please.

I may be reached at: 817-272-3526 or [shiva@uta.edu](mailto:shiva@uta.edu)

**Requirements:**

1. **Active participation in course and mandatory labs is required. If faculty determines a student is not participating, course grade may be unsatisfactory and may require remediation and evaluation with faculty at UTA in person by the student.**
2. **In event of incomplete or unsatisfactory submission, the student will receive a grade of an “Incomplete” for the course and will be required to complete laboratory objectives in in person in order to resolve the Incomplete status and receive a final course grade.**
3. **All learning and evaluation activities must be completed for successful completion of NURS 5418.**

**Descriptions of major assignments and examinations with due dates:**

**Didactic Grade (40% requires 74% to pass the didactic component):**

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| **DB 1** | **1 %** |
| **Quiz 1** | **3 %** |
| **Quiz 2** | **6 %** |
| **Quiz 3** | **6 %** |
| **Quiz 4** | **4 %** |
| **Test 1** | **10%** |
| **Test 2** | **10%** |

**Lab Grade (60% requires 83% to pass the clinical component and must be completed on or before the posted dates):**

|  |  |
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| **Audio Tape Interview Documentation** | **10%** |
| **Problem Focused Exam Check off 1** | **10%** |
| **Comprehensive Check off 1** | **10%** |
| **Problem Focused Exam Check off 2** | **10%** |
| **Comprehensive Check off 2** | **10%** |
| **OSCE** | **10 %** |

**Please note that students must pass both didactic and lab component to receive a passing grade in the course. Student will receive F is both sections are not passed by the defined criteria for passing each section as listed above irrespective of course average due to failure to demonstrate lab/ clinical competence. First attempt grade is recorded as earned grade and will to change based on second attempt performance. Second attempt opportunity is provided to demonstrate lab/ clinical competence following remediation only and not for revision of grade. First attempt begins when the student the student has a scheduled time and the session time begins. If the student does not show up with required equipment for the scheduled check off they will be given zero (0) for first attempt grade. This will apply to second attempt scheduled check offs as well.**

**Other Requirements:** As this course is offered in an online format, each student must have a computer with a high-speed Internet connection. The computer must meet UTA’s hardware requirements: <http://www.uta.edu/oit/cs/hardware/student-laptop-recommend.php> and Blackboard’s browser requirements: <http://www.uta.edu/blackboard/browsertest/browsertest.php>

This course requires the use of word processing and presentation software that is compatible with Microsoft Office formats. Students may purchase this software (in person or by mail) at a significant discount from the UTA bookstore <http://www.uta.edu/bookstore> (scroll to the bottom of the webpage). Students are required to have a headset (with microphone) and webcam to participate in web conferences and to test online. To assure test security and academic integrity of the testing process, testing will be done on-line using the Respondus browser and monitor system (which students must download from a link within Blackboard and install on their computer). If a student is unable to successfully navigate the Respondus system, the student may be required to complete an alternate version of the test using ProctorU (an on-online proctoring service) for which the student must pay a fee. The instructor will determine if an alternate option is offered.

**Quiz and Test Taking Rules**

* Read the test taking tips prior to each quiz and test. Follow these tips to optimize your computer’s functionality, enhance blackboard’s function, and to minimize technical difficulties.
* Respondus Lockdown Browser with video monitoring will be used to administer each quiz and test. Please make sure to download Respondus prior to taking your first quiz.
* Update Respondus prior to completing each quiz and test.
* Update Java prior to completing each quiz and test.
* You will need an external high definition (1080p) webcam. This will ensure that your IDs and videos are clearly seen. You will use this webcam throughout the online FNP curriculum. An external webcam is one that is **not** built into your computer or laptop.
* To ensure your webcam is working properly, complete the webcam test prior to taking every quiz and test.
* If you are kicked out of a quiz or test, close your browser completely, reopen it, and log back into Respondus lockdown browser to continue taking the quiz or test.
* A photo ID is required to take the test. Show your driver’s license or Mav ID when prompted by the system. Only your driver’s license or Mav ID are acceptable forms of identification. A work ID badge, passport or other forms of ID are not acceptable and should not be used.
* Your photo ID must be held close enough to the camera to be read. The photo must be facing the camera.
* You will be asked to show your environment. When you are prompted please rotate the camera to show your desk in its entirety and show the entire room.
* Your face must be clearly visible during the entire time you are taking a quiz or test. Please ensure that there are no lights shining onto your computer from behind you. This will obscure the view of your face and ID.
* Your desk must be completely clear of all materials. Papers, pencils, pens, books, electronics, cell phones, tablets etc. are not allowed on or around your desk while taking a quiz or test.
* Drinks are not allowed while taking a quiz or test.
* No one else may be in the room while you are taking a quiz or test.
* Once you have started a quiz or test you are not allowed to leave your desk. You must complete and submit the quiz or test prior to leaving your desk.
* Plug in laptops and computers prior to starting the quiz or test.
* Talking is prohibited.
* The use of any electronics is strictly prohibited.
* Hats may not be worn while taking a quiz or test.

**Any violation in the above rules may result in any and all of the following:**

* **A point deduction up to and including a grade of zero on the respective quiz or test.**
* **The student may be reported to The Office of Student Conduct. If The Office of Student Conduct determines the reported student has participated in academic dishonesty the consequences may include any or all of the following: a quiz or test score of zero, course failure, probation, suspension or expulsion from the university.**

**As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course. Dr. Jackie Michael**

**Grading Policy:**

### Course Grading Scale

#### A=92 to 100

B=83 to 91

C=74 to 82

D=68 to 73

F=below 73 --- cannot progress

**GRADES ARE NOT ROUNDED IN NURS 5418 FOR ANY ASSIGNMENT OR FOR FINAL GRADE CALCULATION. EXTRA WORK TO IMPROVE THE EARNED GRADE IS NOT PROVIDED IN NURS 5418.**

**In order to pass a course containing both didactic and clinical requirements, the students must pass both the theoretical (with a 74%) and clinical (with an 83%) components of the course.**

Examinations are to be taken the date scheduled.

All submissions are required for successful completion of the course.

Careful consideration has been given to the course design to ensure student success.

**All graded submissions and assignments must be received by or before the posted due dates and times for credit towards the final grade. Assignments must be submitted via Blackboard drop box and directions provided before or by the posted deadline to receive credit. NO EXCEPTIONS WILL BE MADE TO THIS POLICY.**

ALL ASSIGNMENTS AND SUBMISSIONS MUST BE COMPLETED FOR SUCCESSFUL COMPLETION OF THE COURSE REQUIREMENTS TO EARN A GRADE OF C OR ABOVE IN THE COURSE.

ACADEMIC DISHONESTY WILL NOT BE TOLERATED IN THE COURSE. IT IS THE STUDENT’S RESPONSIBILTY TO BE AWARE OF EXPECTATIONS OF THE UTA OFFICE OF STUDENT CONDUCT. ALL ASSIGNMENTS IN THE COURSE ARE DESIGNED TO BE COMPLETED BY INDIVIDUAL THE STUDENT. PLAGIARISM AND COLLUSION ARE NOT TOLERATED IN THE COURSE AND WILL RESULT IN FAILURE IN THE COURSE.

Important Notes:

1. Nothing will be graded until your Attestation statement is submitted.
2. In case inaccurate information is submitted on the attestation form the submission will be considered past due till the day and time it is submitted correctly with accurate information. All other submissions will be considered late with applicable late penalties till the attestation form is received with accurate information.

3. All written assignments should be turned in on the scheduled date, to space work out over the semester. Assignments are submitted within the Blackboard.

4. Written assignments should exemplify professional appearance and communication skills, and follow APA format.

5. Submit papers in MS Word document form (with exception of Power Point if using this modality for the project).

6. All assignments are submitted through Blackboard assignment drop box..

7. Grades will be posted in Blackboard. You will be responsible for submitting your evaluation sheets to faculty. It is your responsibility to get this documentation turned in on time.

8. Expectations for Out-of-Class Study:

Beyond the time required to attend each class meeting, students enrolled in this course should expect to spend at least an additional 8-20 hours per week of their own time in course related activities, including reading required materials, completing assignments, preparing for exams, etc.

9. Adjusted drop dates in the 2015 academic year for AP N 5418 Advanced Health Assessment and Diagnostic Reasoning Skills for FNP Online is Monday of Week 4 prior to 1700 CST.

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|  | **Week 1**  **8-10-15** | **Week 2**  **8-17-15** | **Week 3**  **8-24-15** | **Week 4**  **8-31-15** | **Week 5**  **9-7-15** | **Total Grade** | **Grade of 0% will be recorded for any submissions past the posted due day and time without prior approval with the Coach and Lab Faculty** |
| **Attestation Form** | Submission grants access to course content |  |  |  |  |  | **Tuesday**  **0800 CST**  **Week 1** |
| **Collaborate Course orientation**  *Instructions in BB course* | Instructions in BB course |  |  |  |  |  | **Saturday**  **0900 CST**  **Week 1** |
| **Practice Audio**  Purpose Statement  *Instructions in BB course* | 1 |  |  |  |  | 1 | **Wednesday**  **0800 CST**  **Week 1** |
| **Practice Kaltura**  Purpose Statement  *Instructions in BB course* | 1 |  |  |  |  | 1 | **Saturday**  **1000 CST**  **Week 1** |
| **OSCE** |  | 1 | 5 | 4 |  | 10 | **Wednesday**  **0800 CST Week 2-4** |
| **Quizzes**  1-4 | 2 | 6 | 6 | 4 |  | 18 | **Friday**  **1800 CST**  **Week 1-4** |
| **Audio Interview** |  |  |  |  | 10 | 10 | **Wednesday**  **0800 CST**  **Week 5** |
| **Test 1** |  |  |  |  | 10 | 10 | **Friday**  **1800 CST**  **Week 5** |
| **Total Grade week 1-5** | 4 | 7 | 11 | 8 | 20 | 50 |  |
| **Academic Advising Week before Drop with “W” deadline 9-14-15** | | | | | | | |
|  | **Week 6**  **9-21-15** | **Week 7**  **9-28-15** | **Week 8**  **10-5-15** | **Week 9**  **10-12-15** | **Week 10**  **10-19-15** | **Total Grade** | **Grade of 0% will be recorded for any submissions past the posted due day and time without prior approval with the Coach and Lab Faculty** |
| **Comprehensive 1** | 10 |  |  |  |  | 10 | **Wednesday**  **0800 CST**  **Week 6** |
| **Problem Focused 1** |  | 10 |  |  |  | 10 | **Wednesday**  **0800 CST**  **Week 7** |
| **Comprehensive 2** |  |  | 10 |  |  | 10 | **Wednesday**  **0800 CST**  **Week 8** |
| **Problem Focused 2** |  |  |  | 10 |  | 10 | **Wednesday**  **0800 CST**  **Week 9** |
| **Test 2** |  |  |  |  | 10 | 10 | **Friday**  **1800 CST**  **Week 10** |
| **Total Grade** | 10 | 10 | 10 | 10 | 10 | 50 |  |

**Expectations of Out-of-Class Study:** The students enrolled in this course should expect to spend at least an additional 20 hours per week on their own time in course-related activities, including reading required materials, completing assignments, preparing for exams, etc.

**Grade Grievances**: Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current University Catalog. [**http://catalog.uta.edu/academicregulations/grades/#graduatetext**](http://catalog.uta.edu/academicregulations/grades/#graduatetext)**.**

**Drop Policy:** Graduate students who wish to change a schedule by either dropping or adding a course must first consult with their Graduate Advisor. Regulations pertaining to adding or dropping courses are described below. Adds and drops may be made through late registration either on the Web at MyMav or in person through the student’s academic department. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Office of Financial Aid and Scholarships at <http://wweb.uta.edu/aao/fao/> . The last day to drop a course is listed in the Academic Calendar available at <http://www.uta.edu/uta/acadcal.php?session=20146>

1. A student may not add a course after the end of late registration.
2. A student dropping a graduate course after the Census Date but on or before the end of the 10th week of class may with the agreement of the instructor, receive a grade of W but only if passing the course with a C or better average. A grade of W will not be given if the student does not have at least a C average. In such instances, the student will receive a grade of F if he or she withdraws from the class. Students dropping a course must:

(1) Contact course faculty to obtain permission to drop the course with a grade of “W”.

(2) Contact your graduate advisor to obtain the form and further instructions.

**Deadlines are located on the Academic Partnership website as well as UTA’s,** <http://wweb.uta.edu/aao/recordsandregistration/content/student_services/academicpartnership.aspx>

**Americans with Disabilities Act:**  The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability) or by calling the Office for Students with Disabilities at (817) 272-3364.

**Title IX:** The University of Texas at Arlington is committed to upholding U.S. Federal Law “Title IX” such that no member of the UT Arlington community shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity. For more information, visit [www.uta.edu/titleIX](http://www.uta.edu/titleIX).

**Academic Integrity:**  All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

*I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*

*I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted.

Per UT System Regents’ Rule 50101, §2.2, suspected violations of university’s standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with the University policy, which may result in the student’s suspension or expulsion from the University.

"Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

As a licensed registered nurse, graduate students are expected to demonstrate professional conduct as set forth in the Texas Board of Nursing rule **§215.8. in the event that a graduate student holding an RN license is found to have engaged in academic dishonesty, the college may report the nurse to the Texas BON using rule §215.8 as a guide.**

**Plagiarism:** Copying another student’s paper or any portion of it is plagiarism. Copying a

portion of published material (e.g. books or journals) without adequately documenting the source is plagiarism. Consistent with APA format, if five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author’s name, date of publication, and page number of publication. If the author’s ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing giving the author’s name and date of publication. If a single author’s ideas are discussed in more than one paragraph, the author must be referenced, according to APA format. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are expected to review the plagiarism module from the UT Arlington Central Library via <http://library.uta.edu/tutorials/Plagiarism>

**Student Support Services**: UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to [resources@uta.edu](mailto:resources@uta.edu), or view the information at [www.uta.edu/resources](http://www.uta.edu/resources).

**Student Success Faculty:** In order to assist masters nursing students who are at academic risk or who need academic support, there are graduate faculty members available to you. The goal of the success faculty members is to support student achievement in masters-level coursework so students can reach their educational goals. Students may contact a success faculty member directly, or a course instructor may encourage you to contact a success faculty member.

The success faculty in the MSN Program:

Dr. Donelle Barnes is available as a writing coach to assist students in the MSN Core courses; theory, research, and evidence based practice. Since these courses are writing intensive, Dr. Barnes can help students improve the clarity and organization of their written papers. She can be reached via email: [donelle@uta.edu](mailto:donelle@uta.edu).

Dr. Mary Schira is available as a success faculty to assist with diverse resources that may include study skills, testing challenges/approaches, managing multiple responsibilities, and addressing personal issues impacting academic performance.   Course content challenges may also be addressed, with referral to additional resources as indicated.  Dr. Schira can be reached via email:  [schira@uta.edu](mailto:schira@uta.edu).

**Electronic Communication:** UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. **All students are assigned a MavMail account and are responsible for checking the inbox regularly.** There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

**Student Feedback Survey:** At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit <http://www.uta.edu/sfs>.

**Librarian to Contact:**

**Peace Williamson**, *Nursing Librarian*

Phone: (817) 272-7433

E-mail: [peace@uta.edu](mailto:peace@uta.edu)

Research Information on Nursing:

<http://libguides.uta.edu/nursing>

Library Home Page <http://www.uta.edu/library>

Subject Guides <http://libguides.uta.edu>

Subject Librarians <http://www.uta.edu/library/help/subject-librarians.php>

Database List <http://www.uta.edu/library/databases/index.php>

Course Reserves <http://pulse.uta.edu/vwebv/enterCourseReserve.do>

Library Catalog <http://discover.uta.edu/>

E-Journals <http://liblink.uta.edu/UTAlink/az>

Library Tutorials <http://www.uta.edu/library/help/tutorials.php>

Connecting from Off- Campus <http://libguides.uta.edu/offcampus>

Ask A Librarian [http://ask.uta.edu](http://ask.uta.edu/)

The following URL houses a page where we have gathered many commonly used resources needed by students in online courses: <http://www.uta.edu/library/services/distance.php>

**UTA College of Nursing - Additional Information:**

**Clinical Evaluations:** Students must pass both the didactic and clinical portions of a clinical course in order to pass the course. In order to pass the clinical portion, the student must receive a passing grade (minimum of 83%) on the faculty evaluation of the student’s clinical performance (Nurse Practitioner Clinical Evaluation). If the student passes the clinical performance retake (minimum of 83%), the **maximum** grade the student can receive for the exam for purposes of grade calculation is 83%. If the student fails the retake, the student will receive a grade of “F” for the course.

**Clinical Clearance:** All students must have current clinical clearance to legally perform clinical hours each semester. If your clinical clearance is not current, you will be unable to do clinical hours that are required for this course and this would result in course failure.

**Status of RN Licensure:** All graduate nursing students must have an unencumbered license as designated by the Texas Board of Nursing (BON) to participate in graduate clinical nursing courses. It is also imperative that any student whose license becomes encumbered by the BON must immediately notify their Associate Dean for the MSN Program, Department of Advanced Practicum Dr. Gray/Dr. Schira. The complete policy about encumbered licenses is available online at: [www.bon.state.tx.us](http://www.bon.state.tx.us)

**MSN Graduate Student Dress Code: Policy:** The University of Texas at Arlington College of Nursing expects students to reflect professionalism and maintain high standards of appearance and grooming in the clinical setting. **Clinical faculty has final judgment on the appropriateness of student attire and corrective action for dress code infractions.**

**Students not complying with this policy will not be allowed to participate in clinical.**

**Please View the College of Nursing Student Dress Code on the nursing website:** [www.uta.edu/nursing](http://www.uta.edu/nursing)**.**

**Blood and Body Fluids Exposure:** A Health Verification form was signed by all MSN students at start of the program documenting personal health insurance coverage. All MSN students have mandatory health insurance and will need to manage exposure to blood and fluids. Current CDC guidelines can be found at:<http://www.cdc.gov/>

**Confidentiality Agreement:** You signed a Confidentiality Form in orientation and were provided a copy of the form. Please take your copy of this Confidentiality Form with you to your clinical sites. Please do not sign other agency confidentiality forms. Contact your faculty if the agency requires you to sign their confidentiality form.

**Graduate Student Handbook:** Students are responsible for knowing and complying with all policies and information contained in the Graduate Student handbook online at: <http://www.uta.edu/nursing/msn/msn-students>

**Student Code of Ethics:** The University of Texas at Arlington College of Nursing supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the student handbook online: <http://www.uta.edu/nursing/msn/msn-students>

**No Gift Policy:** In accordance with Regent Rules and Regulations and the UTA Standards of Conduct, the College of Nursing has a “no gift” policy. A donation to one of the UTA College of Nursing Scholarship Funds, found at the following link: is <http://www.uta.edu/nursing/student-resources/scholarship> would be an appropriate way to recognize a faculty member’s contribution to your learning. For information regarding Scholarship Funds, please contact the Dean’s office.

**Online Conduct:** The discussion board should be viewed as a public and professional forum for course-related discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings should be professional in nature.

It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Inappropriate statements/language will be deleted by the course faculty and may result in denied access to the Discussion boards. Refer to UTACON Student Handbook for more information.

***For this course Blackboard communication tools, discussion boards, and UTA MAV email will be used extensively and should be checked often.***

**Writing Center:** The Writing Center provides the workshops below to help guide graduate students through the demands of writing at the graduate level. In order to sign up for workshops, students must register with the Writing Center at http://uta.mywconline.com/. Workshops are listed on the regular appointment schedule. If you experience any difficulty signing up for any of these, please call (817) 272-2601 and one of our staff will be happy to assist.

All Workshops hosted by the Writing Center are held in 411 Central Library and are offered at 6 p.m. on Mondays, Tuesdays, Wednesdays or Thursdays. These are not recorded and are not available online.

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| **DEPARTMENT OF GRADUATE PROGRAMS** |

**Judy Leflore, PhD, RN, NNP-BC, CPNP-PC & AC, ANEF, FAAN**

Interim Associate Dean

Graduate Nursing Programs

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