

**The University of Texas at Arlington
College of Nursing and Health Innovation
N5631/ N5632 Advanced Clinical Nursing Practicum
N5331/N5332 Advanced Clinical Nursing Practicum
Adult Gerontology Acute Care Nurse Practitioner Practicum
Fall 2015**

Instructor(s):

John Gonzalez DNP, RN, ACNP-BC, ANP-C

Clinical Assistant Professor

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Faculty Profile: <https://www.uta.edu/profiles/john-gonzalez>

Office Hours: Thursdays 1-3pm

Monee Carter Griffin DNP, RN, ACNP-BC

Clinical Assistant Instructor

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Office Hours: By Appointment Only

Sayda Major, RN, MSN, ACNP-BC

Clinical Instructor

Office Number: 626 Pickard Hall

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Office Hours: By Appointment Only

Diane St. Pierre, RN, MSN, ACNP-BC

Clinical Instructor

Office Number: 626 Pickard Hall

Office Telephone Number: 817-272-2776

Email Address: stpierre@uta.edu

Office Hours: By Appointment Only

Section Information:

N5631-017

N5331-006, 007, 013

N5332-003

Time and Place of Class Meetings: There are not regular schedule class meetings. However the following two sessions should be attended. The dates and times are in the course schedule section of the syllabus.

Texas Board of Nursing Webinar 10/29/2015 (online)

Certification and Board of Nursing Paperwork Session: **11/14/2015 (Saturday) 1-3:30pm**
PKD Hall: Room 212

Description of Course Content:

Clinical preceptorships in selected health practice sites with opportunities to apply knowledge, skills and concepts in a guided, progressive context of advanced nursing practice. The ratio of credit to clinical hours is 1:4. Graded P/F/R.

Other Requirements: Prerequisites: N5436

- Out of class clinical assignments
- Clinical Experience Elog
- Clinical practicum
- Class participation and attendance
- Written collaborative practice protocol- if not completed in Summer of 2015 it will be due by October 15, 2015

Student Learning Outcomes:

1. Use evidenced-based knowledge to manage the health care in selected populations.
2. Provide comprehensive health care (e.g. age, gender, cultural, ethnic sensitive) to patients, families, and/or groups within the ethical and legal scope of advanced nursing practice.
3. Evaluate patient and family outcomes for the purpose of monitoring and modifying care.
4. Collaborate with other health care professionals to provide comprehensive care.
5. Implement the nurse practitioner role in selected settings.

Required Textbooks and Other Course Materials: Continue as in N5436 Adult Gerontology Acute Care II

Descriptions of major assignments and examinations with due dates:

1. Clinical Collaborative Practice Protocol (due by 10/15/2015 if not completed in Summer 2015)
P/F
2. Clinical log Credit
3. Elogs Credit
4. Texas Board of Nursing Webinar 10/29/2015. (Details are below)

Clinical Evaluation:

1. Preceptor Evaluation (**by December 4**) P/F
2. Clinical practicum (**by December 4**) P/F
3. Student evaluation of Preceptor (by December 4) P/F

This is a PASS/FAIL course.

Attendance Policy:

The federal government requires UTA to confirm that a student has started the class for which they are enrolled. As such attendance will be taken the first 2 weeks of the semester to satisfy this requirement. There is no grade attached to this attendance. This requirement may also be verified by having a conversation with the course faculty. Regular attendance and completion of all required clinical hours is mandatory.

Grading Policy: This is a PASS/FAIL course. F = below 83% on Clinical Practicum - cannot progress.

Grade Grievances: Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current University Catalog. <http://catalog.uta.edu/academicregulations/grades/#graduatetext>.

Make-up Exams: Please contact your faculty for approval. Practicum evaluations will be scheduled with your clinical faculty. Any changes will need to be negotiated with the appropriate faculty member.

Test Reviews: There are no written exams in this course.

Expectations of Out-of-Class Study: Beyond the time required to attend each class meeting, students enrolled in this course should expect to spend at least an additional 6-9 hours per week on their own time in course-related activities, including reading required materials, completing assignments, preparing for exams, etc.

CONHI - language

Drop Policy: Graduate students who wish to change a schedule by either dropping or adding a course must first consult with their Graduate Advisor. Regulations pertaining to adding or dropping courses are described below. Adds and drops may be made through late registration either on the Web at MyMav or in person through the student's academic department. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance.** Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Office of Financial Aid and Scholarships at <http://www.uta.edu/fao/> . The last day to drop a course is listed in the Academic Calendar available at <http://www.uta.edu/uta/acadcal.php?session=20146>

1. A student may not add a course after the end of late registration.
2. A student dropping a graduate course after the Census Date but on or before the last day to drop may, receive a grade of W. Students dropping a course must:
 - (a) Contact your graduate advisor to obtain the drop form and further instructions before the last day to drop.

Census Day: September 14, 2015
Last day to drop or withdraw November 4, 2015 by 4:00 p.m.

Americans with Disabilities Act: The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

Title IX: The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit uta.edu/eos. For information regarding Title IX, visit uta.edu/titleix.

Academic Integrity: All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted.

Per UT System Regents' Rule 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with the University policy, which may result in the student's suspension or expulsion from the University.

"Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

As a licensed registered nurse, graduate students are expected to demonstrate professional conduct as set forth in the Texas Board of Nursing rule **§215.8. in the event that a graduate student holding an RN license is found to have engaged in academic dishonesty, the college may report the nurse to the Texas BON using rule §215.8 as a guide.**

Plagiarism: Copying another student's paper or any portion of it is plagiarism. Copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. Consistent with APA format, if five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author's name, date of publication, and page number of publication. If the author's ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing giving the author's name and date of publication. If a single author's ideas are discussed in more than one paragraph, the author must be referenced, according to APA format. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are expected to review the plagiarism module from the UT Arlington Central Library via <http://library.uta.edu/plagiarism/index.html>

Student Support Services: UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at www.uta.edu/resources.

The English Writing Center (411LIBR): Hours are 9 am to 8 pm Mondays-Thursdays, 9 am to 3 pm Fridays and Noon to 5 pm Saturdays and Sundays. Walk In *Quick Hits* sessions during all open hours Mon-Thurs. Register and make appointments online at <http://uta.mywconline.com>. Classroom Visits, Workshops, and advanced services for graduate students and faculty are also available. Please see www.uta.edu/owl for detailed information.

Student Success Faculty: In order to assist masters nursing students who are at academic risk or who need academic support, there are graduate faculty members available to you. The goal of the success faculty members is to support student achievement in masters-level coursework so students can reach their educational goals. Students may contact a success faculty member directly, or a course instructor may encourage you to contact a success faculty member.

The success faculty in the MSN Program:

Dr. Donelle Barnes is available as a writing coach to assist students in the MSN Core courses; theory, research, and evidence based practice. Since these courses are writing intensive, Dr. Barnes can help students improve the clarity and organization of their written papers. She can be reached via email: donelle@uta.edu.

Dr. Mary Schira is available as a success faculty to assist with diverse resources that may include study skills, testing challenges/approaches, managing multiple responsibilities, and addressing personal issues impacting academic performance. Course content challenges may also be addressed, with referral to additional resources as indicated. Dr. Schira can be reached via email: schira@uta.edu.

Electronic Communication: UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. **All students are assigned a MavMail account and are responsible for checking the inbox regularly.**

There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

If you are unable to resolve your issue contact the Helpdesk at helpdesk@uta.edu.

Student Feedback Survey: At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit <http://www.uta.edu/sfs>.

Final Review Week: A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

Emergency Exit Procedures: Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist individuals with disabilities.

Librarian to Contact:

Peace Williamson – 817-272-6208 peace@uta.edu	Lydia Pyburn – 817-272-7593 llpyburn@uta.edu	Shawn Lee – 817-272-5352
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Research Information on Nursing:

<http://libguides.uta.edu/nursing>

Library Home Page <http://www.uta.edu/library>
Subject Guides <http://libguides.uta.edu>

Subject Librarians	http://www.uta.edu/library/help/subject-librarians.php
Database List	http://www.uta.edu/library/databases/index.php
Course Reserves	http://pulse.uta.edu/vwebv/enterCourseReserve.do
Library Catalog	http://uta.summon.serialssolutions.com/#!/
E-Journals	http://pulse.uta.edu/vwebv/searchSubject
Library Tutorials	http://www.uta.edu/library/help/tutorials.php
Connecting from Off- Campus	http://libguides.uta.edu/offcampus
Ask A Librarian	http://ask.uta.edu

The following URL houses a page where we have gathered many commonly used resources needed by students in online courses: <http://www.uta.edu/library/services/distance.php>.

The subject librarian for your area can work with you to build a customized course page to support your class if you wish. For examples, visit <http://libguides.uta.edu/os> and <http://libguides.uta.edu/pols2311fm>.

Course Schedule

October 29 Texas Board of Nursing Webinar: **APRN Application Process**
 10-11am Register for the webinar using the following link:
<https://www.bon.texas.gov/catalog/>

November 14, 2015 For students completing Fall 2015
 1-3:30pm Certification and Board of Nursing paperwork

Review: ANCC Adult Gerontology Certification Examination
<http://www.nursecredentialing.org/Certification>

Texas Board of Nursing – APRN Application
http://www.bon.state.tx.us/applications_advanced_practice_registered_nurse.asp

UTA College of Nursing and Health Innovation - Additional Information:

Clinical Evaluations: Students must pass both the didactic and clinical portions of a clinical course in order to pass the course. In order to pass the clinical portion, the student must receive a passing grade (**minimum of 83%**) on the faculty evaluation of the student's clinical performance (Nurse Practitioner Clinical Evaluation). Students who fail a faculty evaluation have a one-time option to retake the practicum. A second faculty member will be present during the clinical performance retake. **If the student passes the clinical performance retake (minimum of 83%), the maximum grade the student can receive for the exam for purposes of grade calculation is 83%.** If the student fails the retake, the student will receive a grade of "F" for the course.

Clinical Clearance: All students must have current clinical clearance to legally perform clinical hours each semester. If your clinical clearance is not current, you will be unable to do clinical hours that are required for this course and this would result in course failure.

For Students with the last name beginning A-M, your clinical coordinator is Janyth Mauricio. She can be reached at janyth.mauricio@uta.edu.

For Students with the last name beginning N-Z, your clinical coordinator is Angel Korenek. She can be reached at Angel.Korenek@uta.edu.

The following two sections do not apply to you if you are graduating in December 2015. You will continue using elogs and obtain preceptor agreements as usual.

Student Requirement for Preceptor Agreements/Packets:

1. Clinical verification forms are to be sent to your clinical coordinator **PRIOR** to doing any clinical hours for approval of your preceptor and your clinical site.
2. Preceptor agreements must be signed and dated by the student and the preceptor either prior **OR** on your first clinical day but absolutely **no later** than three weeks after the start of the course. (If you are starting your hours later in the semester make arrangements to have the agreement signed/dated within the specified timeframe). They must contain your 1000 number and your course number. Incomplete forms will be returned to the student. Please submit these to your clinical coordinator (janyth.mauricio@uta.edu for letters A-M or Angel.korenek@uta.edu for letters N-Z) for approval. You may also send the forms to npclinicalclearance@uta.edu.
3. Due to the implementation of the Typhon system, all preceptors who are precepting graduate nursing students for The University of Texas at Arlington will need to complete a current Preceptor Biographical Data Sheet as well as a preceptor agreement.
4. The signed/completed agreement is part of the clinical clearance process. Failure to submit in a timely fashion will result in inability to do your clinical hours and denied access to the E-Logs and Typhon system.

Clinical Electronic Logs:

Students are required to enter all patient encounters into the Typhon Group Healthcare Solutions (“Typhon”) electronic log system. Typhon is both a student learning opportunity and an evaluation method for clinical courses. Patient encounters include patients the student assesses, diagnoses, and manages as part of their clinical coursework. Individual clinical courses may have additional guidelines/requirements related to their specific course and will be noted in the course syllabus (e.g. types of encounter required, number of patients required during course).

Students can access their Typhon account by entering their own unique username and password which will be accessible their first clinical semester. During the student’s first clinical semester they will be emailed a link to Typhon along with a unique login username and password once a Clinical Verification Form has been submitted by the student and the preceptor and site are approved.

The student’s electronic log data provides a description of the patients managed during the student’s clinical experience, including the number of patients, diagnoses of patients, and the type of interventions initiated. As a result, the data is an essential requirement of the student’s clinical experience and is used to evaluate student clinical performance. The data is also used to meet course requirements and to evaluate student clinical performance. Upon completion of the

Program, students will have access to an executive summary of their log entries through Typhon for their professional portfolio.

Students are expected to enter information accurately so that (if needed) faculty may verify/validate the information provided. Falsifying and/or misrepresenting patient encounter data is considered academic dishonesty.

Status of RN Licensure: All graduate nursing students must have an unencumbered license as designated by the Texas Board of Nursing (BON) to participate in graduate clinical nursing courses. It is also imperative that any student whose license becomes encumbered by the BON must immediately notify the Associate Dean, Department of Graduate Nursing. The complete policy about encumbered licenses is available online at: www.bon.state.tx.us

MSN Graduate Student Dress Code: The University of Texas at Arlington College of Nursing and Health Innovation expects students to reflect professionalism and maintain high standards of appearance and grooming in the clinical setting. **Clinical faculty has final judgment on the appropriateness of student attire and corrective action for dress code infractions. Students not complying with this policy will not be allowed to participate in clinical.**

Please View the College of Nursing and Health Innovation Student Dress Code on the nursing website: <http://www.uta.edu/nursing/msn/msn-students> .

UTA Student Identification: MSN Students MUST be clearly identified as UTA Graduate Students and wear a UTA College of Nursing and Health Innovation ID in the clinical environment.

Unsafe Clinical Behaviors: Students deemed unsafe or incompetent will fail the course and receive a course grade of “F”. **Any of the following behaviors constitute a clinical failure:**

1. Fails to follow standards of professional practice as detailed by the Texas Nursing Practice Act * (available at www.bon.state.tx.us)
2. Unable to accept and/or act on constructive feedback.
3. Needs continuous, specific, and detailed supervision for the expected course performance.
4. Unable to implement advanced clinical behaviors required by the course.
5. Fails to complete required clinical assignments.
6. Falsifies clinical hours.
7. Violates student confidentiality agreement.

*Students should also be aware that violation of the Nursing Practice Act is a “reportable offense” to the Texas Board of Nurse Examiners.

Blood and Body Fluids Exposure: A Health Verification form was signed by all MSN students at start of the program documenting personal health insurance coverage. All MSN students have mandatory health insurance and will need to manage exposure to blood and fluids. Current CDC guidelines can be found at: <http://www.cdc.gov/>

Ebola exposure: Please inform your faculty if you have been in contact with anyone who has Ebola/have traveled to a country that has Ebola virus.

Confidentiality Agreement: You signed a Confidentiality Form in orientation and were provided a copy of the form. Please take your copy of this Confidentiality Form with you to your clinical sites. **Please do not sign** other agency confidentiality forms. Contact your faculty if the agency requires you to sign their confidentiality form.

Graduate Student Handbook: Students are responsible for knowing and complying with all policies and information contained in the Graduate Student handbook online at:
<http://www.uta.edu/nursing/msn/msn-students>

Student Code of Ethics: The University of Texas at Arlington College of Nursing and Health Innovation supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the student handbook online:
<http://www.uta.edu/nursing/msn/msn-students>

No Gift Policy: In accordance with Regent Rules and Regulations and the UTA Standards of Conduct, the College of Nursing and Health Innovation has a “no gift” policy. A donation to one of the UTA College of Nursing and Health Innovation Scholarship Funds, found at the following link: is <http://www.uta.edu/nursing/student-resources/scholarship> would be an appropriate way to recognize a faculty member’s contribution to your learning. For information regarding Scholarship Funds, please contact the Dean’s office.

Online Conduct: The discussion board should be viewed as a public and professional forum for course-related discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings should be professional in nature. It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Inappropriate statements/language will be deleted by the course faculty and may result in denied access to the Discussion boards. Refer to UTA CONHI Student Handbook for more information.

For this course Blackboard communication tools, discussion boards, and UTA MAV email will be used extensively and should be checked often.

Graduate Nursing Support Staff

Judy LeFlore, PhD, RN, NNP-BC, CPNP-PC & AC, ANEF, FAAN Interim Associate Dean Graduate Nursing Programs Director, PNP, ACPNP, NNP Programs Pickard Hall Office #518 Email address: jleflore@uta.edu	Kathy Daniel, PhD, RN, ANP/GNP-BC, AGSF Associate Chair, Graduate Nurse Practitioner Programs Pickard Hall Office #615 817-272-0175 Email address: kdaniel@uta.edu
Rose Olivier Administrative Assistant I Pickard Hall Office # 605 (817) 272-9517 Email address: olivier@uta.edu	Kim Doubrava (Hodges) Support Specialist II Pickard Hall Office #612 (817) 272-9373 Email address: khodges@uta.edu or npclinicalclearance@uta.edu
Janyth Mauricio (Arbeau) Clinical Coordinator Pickard Hall Office # 610 (817) 272-0788 Email address: janyth.mauricio@uta.edu or npclinicalclearance@uta.edu	Angel Trevino-Korenek Clinical Coordinator Pickard Hall Office # 610 (817) 272-6344 Email address: angel.korenek@uta.edu

Graduate Advisors:

NP Students with last Name A-L:

Sheri Decker
Graduate Advisor II
Pickard Hall Office # 611
(817) 272-0829
Email: s.decker@uta.edu

NP Students with Last Name M-Z:

Luena Wilson
Graduate Advisor I
Pickard Hall Office # 613
(817) 272- 4798
Email: lvwilson@uta.edu

Emergency Phone Numbers: In case of an on-campus emergency, call the UT Arlington Police Department at 817-272-3003 (non-campus phone), 2-3003 (campus phone). You may also dial 911.