

Student Learning Outcomes:

- 1) The student will be able to discuss and define the basic terminology and principles in theatrical production work including those used in scenery, costumes, lighting, and sound.
- 2) The student will be able to demonstrate use of the scene shop tools.
- 3) The student will be able to discuss and demonstrate techniques used in the construction of scenic and rigging elements.
- 4) The student will be able to discuss and analyze materials used for scenic construction used in traditional and non-traditional ways.
- 5) The student will be able to analyze basic theatrical drawings including ground plans and sections.

Text:

Stagecraft Fundamentals, 2nd Edition: Rita Kogler Carver, ISBN: 978-0240820514

Required Supplies: There are no required supplies other than a notebook/pencil/pen to take notes and probably coffee to stay awake.

Lateness and Attendance Policy: Students arriving late to class seven (7) minutes after the starting time of the class will not be added to the attendance sheet and will be counted absent for the day. Students arriving during the first seven (7) minutes will be marked as late. You will lose 2 points from the attendance grade every time you are late. Arriving late three (3) times will count as one absence. The first three (3) absences are excused whether for personal or health reasons; each subsequent absence, will result in the deduction of grade points from attendance grade points for the course as follows: fourth absence deduct 25.0 points; fifth absence deduct an additional 25.0 points (50 cumulative points); sixth (6) absence deduct an additional 50 points. More than six (6) absences shall result in a failing grade in the course. You must have at least 5 points left in attendance to pass this course. If you are ill, miss class and present a doctor's statement attesting to your illness, then you may make up missed work. HOWEVER, it only means that you have used up one of your ALLOWED absences. It does NOT mean that you are allowed an "extra" excused absence besides the three (3) allowed. You are advised to drop this course if you are absent on a continuing basis.

Lab Policy:

Portions of the lab component will be hands on activities. Please wear appropriate attire including long pants and closed toe shoes. There is the potential to get dirty and or stained. If you are not required to sign the online lab safety rules for practicum, you must do so before the Tools lab on September 14.

We will generally not go for the entire 4 hours of lab. The attendance policy outlined above includes the lab.

- At The University of Texas at Arlington, taking attendance is not required. Rather, each and every faculty member is **free** to develop his or her own methods of evaluating students' academic performance, which includes establishing course-specific policies on attendance. **As the instructor of this section, I have ABSOLUTELY chosen to take attendance and all elements cited in this Required Attendance Policy are absolutely crucial to student success in this course.**

Grades:

- Five quizzes:
Tool Quiz = 20 pts.
Drafting Quiz = 20 pts.
Painting Quiz = 20 pts.
Rigging Quiz = 20 pts.
Knots Quiz = 20 pts
- Tool Usage Checklist = 50 pts.
- Two Exams:
 - Midterm Exam = 50 pts.
Based on material learned up to and including the last day of class before midterm.
 - Final Exam = 100 pts.
Based on material learned throughout the semester.
- Attendance = 100pts

TOTAL = 400 pts.

- A = 100% - 90.0%
- B = 89.99% - 80.0%
- C = 79.99% - 70.0%
- D = 69.99% - 60.0%
- F = 59.99% - 00.0%

There is always the possibility of a pop quiz or two that will be added to your overall grade. There is no make-up for pop quizzes. **Students must arrive on time on quiz and exam days. Students not arriving in the first 7 minutes of the Quiz or Exam will receive a ZERO for the quiz or exam.** If a scheduled quiz or exam is missed it can only be made up if a doctor's excuse is presented no later than the start of the next class period **NO EXCEPTIONS.**

Blackboard:

Course materials and grades will be available via Blackboard. Also, most quizzes and exams will be administered through Blackboard.

<https://elearn.uta.edu/webapps/login/>

STAGECRAFT SCHEDULE FALL 2015

Schedule is subject to change. The instructor will offer as much advanced notice as possible

Week 1	Week 9
8/31- Syllabus - Intro	10/26- Lighting
Lab 8/31- Everyone- meet at Mainstage Shop Safety/Tools intro	Lab 10/26- Lighting - Mainstage
9/2- Tools	10/28- Sound
Week 2	Week 10
9/7- Labor Day. No class	11/2- Painting
Lab 9/7- Still Labor Day. No lab	Lab 11/2- Painting - shop
9/9- Tools, continued	11/4- Painting Quiz
Week 3	Week 11-
9/14- Tools, continued	11/9- Construction
Lab 9/14- Power Tools - shop Make sure you have signed online shop safety guidelines.	Lab 11/9- Construction, Stock Scenery- shop
9/16- Materials- Lumber/Steel	11/11- Construction, continued
Week 4	Week 12
9/21- Materials- Fabrics/ Plastics	11/16- Theatre types and stage equipment
Lab 9/21- Hand Tools - shop	Lab 11/16- Theatre types - Mainstage
9/23- Tools Quiz	11/18- Rigging systems
Week 5	Week 13
9/28- Materials- Hardware	11/23- Rigging to fly
Lab 9/28- Materials - Shop	Lab 11/23- Rigging- mainstage
9/30- Materials- Hardware continued	11/25- Rigging Quiz
Week 6	Week 14
10/5- Exam Review	11/30- Ropes and Knots
Lab 10/5- Hardware & Fasteners - Shop	Lab 11/30- Knots practice-
10/7- Midterm Exam	12/2- Knots, continued (as necessary)
Week 7-	Week 15
10/12- Scale	12/7- Knots Quiz
Lab 10/12- Drafting- room 419	Lab 12/7- No Lab
10/14- Drafting	12/9- Exam review
Week 8	Final Exam
10/19- Drafting / Reading Construction drawings	Friday December 18, 2015 8:00am – 10:30am
Lab 10/19- Drafting - room 419	
10/21- Drafting Quiz	

Grade Grievances:

Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current undergraduate catalog. For undergraduate courses, see http://www.uta.edu/catalog/content/general/academic_regulations.aspx#10

Drop Policy:

Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance.** Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Financial Aid Office for more information.

Theatre Arts Attendance/Production Duty Policy:

Students who fail to meet class attendance requirements may be removed from acting, directing, design, and/or stage management positions for the current semester's productions at the discretion of the department chair.

Conferences/Auditions:

Department of Theatre Arts majors are encouraged to participate in theatre conferences and graduate school auditions. However, Theatre Arts majors are required to submit an excused absence request to the instructor no less than two full weeks prior to the conference/audition in order for the instructor to consider granting an excused absence. Such notification must be in writing and support documentation will be required to verify the Theatre Arts major's attendance, completion and/or successful (or professionally worthwhile) participation in said conference or audition. All students are expected to complete all coursework (as stipulated in the syllabus) and all course requirements (as stipulated by the syllabus) in a timely manner (the term "timely manner" will be defined/specified by the instructor at the time the Theatre Arts major submits their excused absence request to the instructor for initial consideration). At the discretion of the instructor, class participation grades may be affected; therefore, Theatre Arts majors are advised to fully consult with the instructor prior to engaging in such activities.

Americans with Disabilities Act

The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

Academic Integrity:

All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

Instructors may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents' Rule* 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student's suspension or expulsion from the University.

Lab Safety Training:

Students registered for this course must complete all required lab safety training prior to entering the lab and undertaking any activities. Once completed, Lab Safety Training is valid for the remainder of the same academic year (i.e., through the following August) and must be completed anew in subsequent years. There are no exceptions to this University policy. Failure to complete the required training will preclude participation in any lab activities, including those for which a grade is assigned.

Student Support Services Available

UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at www.uta.edu/resources.

Electronic Communication Policy: The University of Texas at Arlington has adopted the University "MavMail" address as the sole official means of communication with students. MavMail is used to remind students of important deadlines, advertise events and activities, and permit the University to conduct official transactions exclusively by electronic means. For example, important information concerning registration, financial aid, payment of bills, and graduation are now sent to students through the MavMail system. All students are assigned a MavMail account. ***Students are responsible for checking their MavMail regularly.*** Information about activating and using MavMail is available at <http://www.uta.edu/oit/email/>. There is no additional charge to students for using this account, and it remains active even after they graduate from UT Arlington.

To obtain your NetID or for logon assistance, visit <https://webapps.uta.edu/oit/selfservice/>. If you are unable to resolve your issue from the Self-Service website, contact the Helpdesk at helpdesk@uta.edu.

Student Feedback Survey:

At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit <http://www.uta.edu/sfs>.

Final Review Week

A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week unless specified in the class syllabi. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week.

Emergency Exit Procedures: Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit. When class meets in the theatre or scenic studio the exit is located either through the studio theatre outside exit or through the scenic studio depending on which room you are in. When class is in 419, take the stairs down to the first floor and exit in either direction. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist handicapped individuals.

