**The University of Texas at Arlington**

**College of Nursing**

**N5350-002 Role of the Nurse in Advanced Practice**

**(Online)**

**Summer 2014**

**Instructor:** Phyllis Adams, Ed D, RN, FNP-BC, NP-C

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Office Telephone Number: (817) 272-7334

Email Address: [pcadams@uta.edu](mailto:pcadams@uta.edu)

Faculty Profile: <https://www.uta.edu/mentis/profile/?1610>

Office Hours**:** By Appointment

**Section Information:** NURS 5350-002

**Time and Place of Class Meetings:** Online via Blackboard at <http://elearn.uta.edu>. Chats will occur on dates and times as identified in the schedule in the syllabus.

**Description of Course Content:** Theory and application of the multiple roles of the advanced practice nurse within the healthcare system.

**Other Requirements:** Prerequisites: Graduate standing. Group NP Clinical Project, Group NP Clinical Project Log of Activities, NP Observation Assignment (optional for those who have not worked with a nurse practitioner), Class Participation, Conferences with faculty as needed, Small Group Class Assignments, Mini –written Specialty Group Assignments, (Economic Worth, etc.), Marketing Fact Sheet, Out of Class Assignments, Blackboard assignments, Written Assignments (Marketing Fact Sheet, NP Promotion Product), Topic Quizzes, Final Examination, Chats, other assignments as assigned.

**Student Learning Outcomes:** Upon completion of the course, the student will be able to:

1. Implement an NP role that is based on a successful role transition from an RN identity to an advanced role identity.
2. Integrate a historical perspective of APN role development into his/her role identity.
3. Function in a variety of APN role dimensions as indicated: provider, coordinator, researcher, educator, consultant, & clinician.
4. Implement an NP role using required legal strategies & parameters.
5. Implement business & management principles and strategies required for successful NP clinical practice.
6. Evaluate personal clinical practice outcomes using a measurement plan.
7. Implement marketing and negotiation strategies designed to promote acceptance of the NP role by colleagues, consumers, and policy makers.
8. Enact the NP role based on a specialty clinical practice in relationship to the overall health care system.

**Required Textbooks and Other Course Materials:**

1. Buppert, C., (2012). *Nurse Practitioner's Business Practice And Legal Guide.* (4th ed.). Jones & Bartlett Learning **ISBN: 9780763799748.**

2. Joel, L., (2013). *Advanced Practice Nursing: Essentials for Role Development*. (3rd ed.). F.A. Davis Company **ISBN: 9780803627857.**

**Recommended:**

1. Buppert, C., (2013). *Billing Physician Services Provided By Nurse Practitioners*. (4rd ed.). Annapolis, MA: Buppert Law Offices. ISBN: **9780981848174.**

**Descriptions of major assignments and examinations with due dates**: Students are expected to complete all assignments and provide to faculty at the beginning of class on the due date and/or upload to Blackboard by assigned time of day. See policy regarding late papers or quizzes below.

|  |  |  |
| --- | --- | --- |
| 1. Blackboard Assignments/Discussion | 5% | Throughout the Semester |
| Participation/Individual Assignments |  | 6-4;6-5;6-12;6-19;7-2; Live Chats: 6-5;6-12;6-26;7-10 |
| 2. NP Promotion Product | 10% | 6-19-14 |
| 3. Marketing Fact Sheet | 25% | 7-17-14 |
| 4. Group Project (group grade\*) | 25% | 7-24-14 |
| 5. NP Observation | Credit | 8-7-14 |
| Experience (optional) |  |  |
| 6. Final Exam | 30% | 7-31-14 |
| 7. Quizzes | 5% | 6-26-14 & 7-10-14 |

**\* Faculty retains the right to adjust an individual student grade within the group depending on student feedback regarding performance & participation within the group.**

**NOTE: Paper Returns: Please be aware that given the class size, it will take a minimum of two to four weeks for papers to be graded and returned.**

**\*\*Late assignments (other than quizzes) will have a 10 point deduction per day starting with the due date (and then any portion of 24 hour period late) up to 2 days. A zero will then be the grade.**

**\*\*\*Topic quizzes are due in Blackboard on the day and by the time cited. Late Quizzes will receive a grade of zero. Any technical problem with Blackboard when completing a quiz must be reported immediately within 5 minutes of the due time for any special consideration to be given.**

**Special Note: Papers that are uploaded will be graded as is. Failure to upload the correct paper version OR uploading the wrong paper will result in point deductions as described above. The faculty is NOT responsible for notifying the student the wrong paper was submitted. Verify every upload carefully and/or any paper sent via email! ALL papers must be submitted as MS-Word documents—no exceptions. These papers will be treated as late papers.**

**\*\*\*\*Each assignment is to have a UTA cover page without exception and an attached grade sheet as applicable.**

**Attendance Policy:** Regular class (Live Chats) attendance and participation is expected of all students. Students are responsible for all missed course information.

**Grading Policy:** Students are expected to keep track of their performance throughout the semester and seek guidance from available sources (including the instructor) if their performance drops below satisfactory levels.

Course Grading Scale

A = 92 to 100

B = 83 to 91

C = 74 to 82

D = 68 to 73

F = below 74 – cannot progress

**Make-up Exams:** Please contact your faculty for approval. Upon approval from your faculty, you need to schedule an appointment with Sonya Darr at [sdarr@uta.edu](mailto:sdarr@uta.edu). Please allow a 24 hour advance notice when scheduling.

**Test Reviews:** Test reviews may be scheduled up to two weeks after grades have been posted to Blackboard for the current exam. Test reviews will not occur until all students have taken the respective current exam. Contact Sonya Darr to schedule at [sdarr@uta.edu](mailto:sdarr@uta.edu). Please allow a 24 hour advance notice when scheduling.

**Expectations of Out-of-Class Study: S**tudents enrolled in this course should expect to spend at least an additional 9-12 hours per week on their own time in course-related activities, including reading required materials, completing assignments, preparing for exams, etc.

**Grade Grievances:** Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current graduate catalog. <http://grad.pci.uta.edu/about/catalog/current/general/regulations/#gradegrievances>

**Drop Policy:** Graduate students who wish to change a schedule by either dropping or adding a course must first consult with their Graduate Advisor. Regulations pertaining to adding or dropping courses are described below. Adds and drops may be made through late registration either on the Web at MyMav or in person through the student’s academic department. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance (Live Chats)**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Office of Financial Aid and Scholarships at <http://wweb.uta.edu/aao/fao/> . The last day to drop a course is listed in the Academic Calendar available at <http://www.uta.edu/uta/acadcal.php?session=20136>

1. A student may not add a course after the end of late registration, June 2 –June 6, 2014.??
2. A student dropping a graduate course after the Census Date but on or before the end of the 10th week of class may with the agreement of the instructor, receive a grade of W but only if passing the course with a C or better average. A grade of W will not be given if the student does not have at least a C average. In such instances, the student will receive a grade of F if he or she withdraws from the class. Students dropping a course must:

(1) Contact course faculty to obtain permission to drop the course with a grade of “W”.

(2) Complete the form, sign electronically, (available at <http://www.uta.edu/nursing/msn/msn-forms/> ) email to the course faculty for their electronic signature using the envelope located in the toolbar at the top of your screen and copy your graduate program advisor using the appropriate email: MSN-NP – [s.decker@uta.edu](mailto:s.decker@uta.edu)

(3) Contact the graduate program advisor to verify the approved form was received from the faculty, the course drop was processed and schedule an appointment to revise student degree plan.

1. Students who drop all coursework at UTA must check the RESIGN box. Students staying in a least one course and dropping other coursework will check the DROP COURSE(S) box.
2. In most cases, a student may not drop a graduate course or withdraw (resign) from the University after the 10th week of class. Under extreme circumstances, the Dean of Graduate Studies may consider a petition to withdraw (resign) from the University after the 10th week of class, but in no case may a graduate student selectively drop a course after the 10th week and remain enrolled in any other course. Students should use the special Petition to Withdraw for this purpose. See the section titled Withdrawal (Resignation) From the University for additional information concerning withdrawal. <http://grad.pci.uta.edu/faculty/resources/advisors/current/>

**Census Day: Wednesday, June 19, 2014**

**Last day to drop or withdraw Thursday July 17, 2014**

**Americans with Disabilities Act:**  The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability) or by calling the Office for Students with Disabilities at (817) 272-3364.

**Academic Integrity:** All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

*I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*

*I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

Per UT System Regents’ Rule 50101, §2.2, suspected violations of university’s standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with the University policy, which may result in the student’s suspension or expulsion from the University.

"Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

As a licensed registered nurse, graduate students are expected to demonstrate professional conduct as set forth in the Texas Board of Nursing rule **§215.8. in the event that a graduate student holding an RN license is found to have engaged in academic dishonesty, the college may report the nurse to the Texas BON using rule §215.8 as a guide.**

**Plagiarism:** Copying another student’s paper or any portion of it is plagiarism. Copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. Consistent with APA format, if five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author’s name, date of publication, and page number of publication. If the author’s ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing giving the author’s name and date of publication. If a single author’s ideas are discussed in more than one paragraph, the author must be referenced, according to APA format. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are expected to review the plagiarism module from the UT Arlington Central Library via <http://library.uta.edu/plagiarism/index.html>

**Student Support Services**: UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may contact or visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to [resources@uta.edu](mailto:resources@uta.edu), or view the information at [www.uta.edu/resources](http://www.uta.edu/resources).

**Electronic Communication:** The University of Texas at Arlington has adopted “MavMail” as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>. If you are unable to resolve your issue contact the Helpdesk at [helpdesk@uta.edu](mailto:helpdesk@uta.edu). ***Students are responsible for checking their MavMail regularly, at least two to three times weekly. .***

**Student Feedback Survey:**  At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit <http://www.uta.edu/sfs>.

**Final Review Week:** A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

**Emergency Exit Procedures:** Should we experience an emergency event that requires the faculty to vacate the building that may interfere with Live Chats or Blackboard activities that may be in progress at the time, will be re-scheduled for a make-up.

**Librarian to Contact:**

**Peace Williamson**, *Stem Librarian*

Phone: (817) 272-6208

E-mail: [peace@uta.edu](mailto:peace@uta.edu)

Research Information on Nursing:

[**http://libguides.uta.edu/nursing**](http://libguides.uta.edu/nursing)

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| **PEACE WILLISAMSON**  **STEM LIBRARIAN**  **CENTRAL LIBRARY**  702 Planetarium Place  Office #216, Arlington, Texas 76019  817.272.6208 (W) | 817-272-xxxx (F)  <http://www.uta.edu/library> | [peace@uta.edu](mailto:peace@uta.edu)  Research Information on Nursing:  [http://libguides.uta.edu/nursing](http://libguides.uta.edu/nursing%20) |

Library Home Page <http://www.uta.edu/library>

Subject Guides <http://libguides.uta.edu>

Subject Librarians <http://www.uta.edu/library/help/subject-librarians.php>

Database List <http://www.uta.edu/library/databases/index.php>

Course Reserves <http://pulse.uta.edu/vwebv/enterCourseReserve.do>

Library Catalog <http://discover.uta.edu/>

E-Journals <http://liblink.uta.edu/UTAlink/az>

Library Tutorials <http://www.uta.edu/library/help/tutorials.php>

Connecting from Off- Campus <http://libguides.uta.edu/offcampus>

Ask A Librarian [http://ask.uta.edu](http://ask.uta.edu/)

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**UTA College of Nursing additional information:**

**Status of RN Licensure:** All graduate nursing students must have an unencumbered license as designated by the Texas Board of Nursing (BON) to participate in graduate clinical nursing courses. It is also imperative that any student whose license becomes encumbered by the BON must immediately notify Dr. Mary Schira, Associate Dean- Department of Advanced Practice Nursing. The complete policy about encumbered licenses is available online at: [www.bon.state.tx.us](http://www.bon.state.tx.us)

**MSN Graduate Student Dress Code:** The University of Texas at Arlington College of Nursing expects students to reflect professionalism and maintain high standards of appearance and grooming in the clinical setting. **Clinical faculty has final judgment on the appropriateness of student attire and corrective action for dress code infractions. Students not complying with this policy will not be allowed to participate in clinical.**

**Please View the College of Nursing Student Dress Code on the nursing website:** <http://www.uta.edu/nursing/msn/msn-students> **.**

**UTA Student Identification: MSN Students MUST be clearly identified as UTA Graduate Students and wear a UTA College of Nursing ID in the clinical environment.**

**Blood and Body Fluids Exposure:** A Health Verification form was signed by all MSN students at start of the program documenting personal health insurance coverage. All MSN students have mandatory health insurance and will need to manage exposure to blood and fluids. Current CDC guidelines can be found at:<http://www.cdc.gov/>

**Graduate Student Handbook:** Students are responsible for knowing and complying with all policies and information contained in the Graduate Student handbook online at: <http://www.uta.edu/nursing/msn/msn-students>

**Student Code of Ethics:** The University of Texas at Arlington College of nursing supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the student handbook online: <http://www.uta.edu/nursing/msn/msn-students>

**No Gift Policy:** In accordance with Regent Rules and Regulations and the UTA Standards of Conduct, the College of Nursing has a “no gift” policy. A donation to one of the UTA College of Nursing Scholarship Funds, found at the following link: is <http://www.uta.edu/nursing/student-resources/scholarship> would be an appropriate way to recognize a faculty member’s contribution to your learning.  For information regarding Scholarship Funds, please contact the Dean’s office.

**Online Conduct:** The discussion board should be viewed as a public and professional forum for course-related discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings should be professional in nature.

It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Inappropriate statements/language will be deleted by the course faculty and may result in denied access to the Discussion boards. Refer to UTACON Student Handbook for more information.

***For this course Blackboard communication tools, discussion boards, and UTA MAV email will be used extensively and should be checked often.***

**Writing Center:** The English Writing Center, Room 411 in the Central Library, provides support to UT-Arlington undergraduate and graduate students and instructors. Undergraduate and graduate student consultants in the Writing Center are trained to help student writers at any stage in their writing processes. Consultants are trained to attend to rhetorical and organizational issues that instructors value in student writing. Although consultants will assist students in identifying and correcting patterns of grammatical or syntactical errors, they are taught to resist student entreaties to become editors or proofreaders of student papers.

The Writing Center offers tutoring for any assigned writing during enrollment at UT-Arlington. During Summer 2013, Writing Center hours are 9 a.m. to 2 p.m., Monday through Thursday.. Individuals may schedule appointments online by following directions available at [www.uta.edu/owl](http://www.uta.edu/owl), or by visiting the Writing Center.

The Writing Center Director, Assistant Director, or tutors are available to make classroom presentations describing Writing Center services. The Writing Center also offers workshops on topics such as documentation and will design specialized workshops at the request of instructors. To schedule a classroom visit or inquire about a workshop, please e-mail or call Tracey-Lynn Clough, Writing Center director, at [clought@uta.edu](mailto:clought@uta.edu) or 817-272-2517.

**Departmental Office/Support Staff**

**Department of Advanced Practice Nursing**

**Mary Schira,** PhD, RN, ACNP-BC

Associate Dean and Chair; Graduate Advisor

Email: [schira@uta.edu](mailto:schira@uta.edu)

**Sheri Decker**, Assistant Graduate Advisor

Office # 606-Pickard Hall, (817)-272-0829

Email: [s.decker@uta.edu](mailto:s.decker@uta.edu)

**Rose Olivier**, Administrative Assistant I

Office # 605-Pickard Hall, (817) 272-9517

Email: [olivier@uta.edu](mailto:olivier@uta.edu)

**Janyth Arbeau,** Clinical Coordinator

Office # 610- Pickard Hall, (817) 272-0788

Email: [Arbeau@uta.edu](mailto:Arbeau@uta.edu) or [npclinicalclearance@uta.edu](mailto:npclinicalclearance@uta.edu)

**Sonya Darr**, Senior Office Assistant

Office # 609-Pickard Hall, (817)-272-2043

Email: [sdarr@uta.edu](mailto:sdarr@uta.edu)

**Kimberly Hodges,** Senior Office Assistant

Office #610 Pickard Hall, (817-272-9373

E-mail: [khodges@uta.edu](mailto:khodges@uta.edu) or [npclinicalclearance@uta.edu](mailto:npclinicalclearance@uta.edu)

**Timara Spivey,** Admissions Assistant

Office #602-Pickard Hall, (817) 272-4796

Email: [tnspivey@uta.edu](mailto:tnspivey@uta.edu)

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| **MISCELLANEOUS INFORMATION:** | Inclement Weather (College Closing) Inquiries:  *Metro (866) 258-4913*  Fax Number - UTA College of Nursing: (817) 272-5006  Attn: Graduate Nursing Programs Office  UTA Police (Emergency Only): (817) 272-3003  **Mailing Address for Packages:**  University of Texas at Arlington College of Nursing  **c/o Dr. Phyllis Adams**  411 S. Nedderman Drive, Pickard Hall Box 19407  Arlington, Texas 76019-0407 |

**N5350-002 ADVANCED NURSING ROLE**

**Schedule**

**Summer 2014**

| ***Date/Time*** | ***Class Topic*** | ***Chapter Assignments & Course***  ***Assignments*** |
| --- | --- | --- |
| **Week 1**  **June 2-6, 2014** |  | You are responsible for each class to have read the assigned articles and readings. Also, review the objectives AND study questions provided for each topic. |
| **June 4, 2014** |  | Post your picture. Give a statement of where you work – city, state and name of institution, what are your job responsibilities, how long have you been a nurse and other information you would like to share.  **Post under Course Materials “Individual Information”– Due by June 4, 2014 by 11:00 pm** |
| **Live Chat**  **June 5, 2014 10:00 am-12:00 pm** | Course Overview | Blackboard Collaborate will be used |
|  |  |  |
| Recording Posted  **June 5, 2014** | History & Evolution of Advanced Practice Role | -Joel, Chapters. 1,2,3,4,5;  -Buppert Chapter 1  -Listen to recording. Follow topic objectives, readings and study questions under course materials.  **-Blackboard (BB) Reading Assignment: OTA/Safreit/ Mundinger/Brown Articles**  **-Password is: NURS5350 when required.**  **-**Refer to Assignments listed in the Left Column of Blackboard.  **-Be prepared to post in Discussion on Blackboard by June 5, 2014 by 11:00 pm your responses to the OTA/ Safriet/Mundinger/Brown Readings** |
| Recording Posted | APN Role Transitions: Who am I and Where am I? | Joel, Chapter 3  Refer to recording, readings, topic objectives and study questions |
| Recording Posted | APN Role Issues & Professional  Organizations/Resources | Handout  Refer to recording, readings, topic objectives and study questions |
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| Recording Posted | Health Care System & the NP: Past, Present & Future | Handout  -Blackboard Readings  -Refer to Recording, objectives and study questions |
| **Week 2**  **June 9-13, 2014** |  |  |
| Recording Posted  June 12, 2014 | APN Legal Parameters (Administrative & Legal) | **-Pick an NP Issue Topic for d**iscussion via Blackboard-see assignment for details.  **-Each student is to provide a response to one other student’s entry and post by 11:00 pm on June 12, 2014**  Readings on are Blackboard.  **Consensus Model Assignment** due **by 11:00 pm on June 12, 2014.** Refer to assignment guidelines**.** |
| Recording Posted | APN Legal Parameters (Administrative & Liability) | Joel, Chapter 7, 8, 25, 26, 27,  Buppert’s Business and Practice Guide, Chapters 2,3,4,7,14  TNA Annotated Guide to Nurse Practice Act (Current) |
| **Live Chat**  **June 12, 2014**  **11:00 am-1:00 pm** | Clinical Group Meetings-PRN | **Clinical Project Topics Selected** |
|  |  |  |
| Recording Posted | Collaboration: How to be Successful | Joel, Chapter 9  Refer to recording, readings, topic objectives and study questions |
|  | Topic Quizzes:  1) Health Care 2) Legal 3) Collaboration | **Topic Quizzes to be Given on June 26, 2014** |
| **Week 3**  **June 16-20, 2014** |  | Prepare for Quiz 1. |
| **June 19, 2014** |  | **Affordable Care Act Posting on BB** due **June 19, 2014 - by 11:00 pm.** Refer to posted assignment for guidelines.  **NP Product** due on BB by **11:00 pm** **on June 19, 2014.** Refer to assignments guidelines. |
| **Week 4**  **June 23-27, 2014** |  |  |
| **June 26, 2014**  9:00 – 9:20 am | Blackboard online Quiz # 1 | **Health Care, Legal, Collaboration Topic Quiz # 1 on BB June 26, 2014 from 9:00 am -9:20 am. Live Chat will follow quiz #1.** |
| **Live Chat**  9:30-10:00 AM | Health Care  Expert/Class quiz chat/TopicQuiz |  |
| **Live Chat**  10:00-10:30 AM | Legal for NPs  Expert/Class quiz chat/Topic Quiz |  |
| **Live Chat**  10:30-11:00 AM | Collaboration: How to be Successful  Expert/Class Chat quiz/Topic Quiz |  |
| **Live Chat**  11:00-11:30 am | Clinical Group Meetings – PRN | **Schedule online or telephone consultation with faculty as needed** |
| **Week 5**  **June 30-July 4, 2014** | **July 4, 2014 is a Holiday** |  |
|  |  | **Blackboard Assignment:**  **What Am I Worth/Economic Assignment? Due July 2, 2014 on BB by 11:00 pm** |
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| Recording Posted | Economics & Productivity for NPs | Joel, Chapters. 6, 11, 13  Buppert’s Business and Practice Guide, Ch. 9,10,11 |
| Recording Posted | Changes/Negotiation: Getting What you Want | Joel, Chapter 21 |
| Recording Posted | Evaluation of NP Practice |  |
| Recording Posted | Resume/CV Guideline Materials  Topic Quizzes: 1) Economics, 2) Negotiation, 3) Evaluation of NP Practice | **Prepare for Quiz #2 to be given on July 10, 2014** |
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| **Week 6**  **July 7-11, 2014** |  |  |
| **July 10, 2014**  9:00 -9:20 am | Blackboard online Quiz #2 | **Economic,Negotiation, Evaluation Topic Quiz #2 on BB July 10, 2014 from 9:00 am -9:20 am prior to the Live Chat** |
| **Live Chat**  9:30-10:00 am | Economic Worth and Implications  Expert/Class quiz chat/Topic Quiz |  |
| **Live Chat**  10:00-10:30 am | Changes/Negotiation: Getting What You Want  Expert/Class quiz chat/Topic Quiz |  |
| **Live Chat**  10:30- 11:00 am | Evaluation of NP Practice  Expert/Class quiz chat/Topic Quiz |  |
|  | Clinical Group Meetings by appointment | **Online or telephone consultation with faculty as needed** |
| **Week 7**  **July 14-18, 2014** |  |  |
| Recording Posted | NP & Healthcare System Models (CPCC, PCMH, CCM) | Handout |
| Recording Posted  **July 17, 2014** | Marketing the NP Role | Joel, Chapter 23  Buppert, Chapter 13  **Marketing Fact Sheet DUE by 11:00 pm on July 17, 2014** |
| **Week 8**  **July 21-25, 2014** |  |  |
| Recording Posted | Leaderships & NP’s | Guest Speaker: Dr. Mary Schira  Handout |
| Recording Posted | Overview of Position Descriptions, Contracts | Joel, Chapters 24, 26  Buppert: Chapter 11 |
| Recording Posted | Credentialing | Chapter 8 |
| Recording Posted | Position Interviews and Practice Negotiations | Readings Assigned |
| Recording Posted | Practice Management: Making it all work | Readings Assigned |
| **July 24, 2014** |  | **Group Project Paper & Clinical Logs due July 24, 2014 by 11:00 pm on Blackboard** |
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| **Week 9**  **July 28-August 1, 2014** |  |  |
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|  | Study for Final Exam | Study for Final Exam- includes all topics covered in the course including the quiz topics – will be multiple choice. Refer to the various study guide topic questions and the topic/course objectives. |
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| **July 31, 2014**  **9:00 am – 11:00 am** | Final Exam | Comprehensive Final Exam  July 31, 2014 on Blackboard |
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| **Week 10**  **August 4-8,2014** |  |  |
| August 7, 2014 |  | **NP Observation Experience Due (optional) July 31, 2014 by 11:00 pm** |
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**As the instructor for this course, I reserve the right to adjust this schedule in any way that in my judgment serves the educational needs of the students enrolled in this course.**

**-Phyllis Adams, EdD**

**ASSIGNMENTS**

**All written assignments must be posted on Blackboard. The student will receive comments on written assignments.**

**Nurse Practitioner Observation Experience (OPTIONAL Experience)**

After your observation experience, please write your answers to the questions below.

Identify the NP’s who you observed and describe the practice setting. Observe Clinical Dress Code. Include a UTA Cover Page.

1. Most important things that you learned?
2. What surprised you most about the NP role?
3. What might concern you about the NP role?
4. What was the NP’s schedule like?

Number of Patient Scheduled?

Types of patients seen?

1. What was NP documentation like?
2. How is the NP evaluated in the practice?
3. What was most impressive about the experience?
4. What things do you have questions about?

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**Nurse Practitioner Promotion Product Assignment**

Purpose: NPs must be prepared to market themselves to others so that the key characteristics and contributions of their expertise and the role are recognized. This assignment will give you the opportunity to do that.

Develop a written promotion product for the Nurse Practitioner role synthesizing the assignments below:

* 1. The nurse practitioner role questions covered over the semester,
  2. The marketing fact sheet assignment,
  3. Reading assignments, and
  4. Class discussions.

The outcome of this assignment is to develop an end product that promotes you as a nurse practitioner to other health care providers and/or to the lay public. **You decide the target group.**

This is to be a written assignment yet can be developed in many formats. Examples include but are not limited to: brochure, website, graphic display, flyer, office poster, overview book, other visual aids such as a minimum 2 page handout, or other types of props. Be creative! Create materials that would be appropriate for use in you expected healthcare setting.

Instructions:

1. Attach a page to the product that details the following information about the product:  
   -Intended target group  
   -Goals you hope the product will achieve & used to develop it  
   -How you recommend the product be used in the healthcare setting  
   -Approximate costs for annual use
2. Post a copy on Blackboard of your product in the assignment drop box. Students will receive comments on submitted projects.
3. For projects that are three dimensional or is a website that cannot be uploaded: Either take pictures of these and/or print out web pages and provide the web link- these will be the representation of the project for turning in the assignment.

Be sure to review the tips provided for developing a brochure or promotion piece posted in Blackboard.

Grading Scale: It will be faculty discretion to assign a numerical grade within the final letter grade.

A - Creative, provocative, compelling, attention-grabbing, clear message

B – Creative, attractive, clear message

C – Attractive, relatively clear message, many improvements needed

D – Message unclear, not attractive, major errors present

F - Unacceptable product.

**MARKETING FACT SHEET**

**Purpose of Assignment:** The marketing fact sheet that you create in this assignment using research-based data will be an important tool for you to use to market the NP role. You can provide copies to prospective employers, bankers approached for small business loans, news reporters, your mother, patients, policy wonks – you get the idea. Make the facts sing for you – be creative! You will learn how to work these research facts into your everyday conversations, much to the dismay of your close friends.

**Assignment:** Develop a 3-4 page summary (minimum) of key **RESEARCH** findings regarding the process and outcomes of nurse practitioner practice. (Do NOT use articles about the NP role or describing the role. **Find specific research articles OR the entire article will be deducted for 10 points.)** Provide bulleted points of key findings with additional research information (e.g., sample size, sample health status, healthcare setting, specific outcomes, etc). You must provide enough specific information about the study so the research findings are not vague and they can be understood in context. (see example below) Provide appropriate citations for each finding. Use complete sentences.

**Requirement:**

* Minimum of 10 **separate** research articles regarding NP practice must be cited (using APA format)
* Articles must be submitted used in the paper. (You are requested to email a copy of the 10 or more articles as an option to turn in or provide DOI with link in uploaded copy.)
* Majority of key points must focus on patient outcomes related to NP practice (e.g., patient satisfaction, reduced incidence of hospitalization, improved health status, etc.)
* Also include focus on quality of care and cost-effectiveness of NP care (You must have articles that address these outcomes also.)
* **You will lose points for bullet points that are too vague or too limited to be able to “understand” the** **study**
* You will lose points if you write a narrative paper.
* Consider drawing the conclusion for the reader (see example below).

An example of brief overview of an article that addresses outcomes:

* A large randomized study of 3000 patients in public clinics was conducted in NYC. Patients were managed by NPs and physicians for 6 months measuring physiologic variables for HTN, diabetes, and asthma outcomes. Findings revealed essentially no difference between the two provider groups indicating competency of the NPs to manage these chronic illnesses as well as physicians (Mundinger, et al, 2000)

**Evaluation:**

**(YOU must indicate which topic below is addressed by EACH study or you will lose points. List the topic as a SEPARATE HEADING prior to the presentation of the bullet points.)**

50 points Outcomes of care

20 points Quality of care provided

20 points Cost-effectiveness of care (must have at least 2 articles on this topic)

10 points Format, grammar, appearance, creativity (If the paper is too poorly written to read, it will be returned for rewrite with 20 point deduction)

Articles should be current within the past 5-7 years. The studies do not have to be in your specialty area but you should try to find these as they will benefit you more. International studies are not as powerful because of different healthcare systems and different cultures but can be used if necessary to count as 1-2 articles.

**Group Project**

**Clinical Assignment**

**NP Clinical Intervention Project**

Purpose: To design an NP intervention that is consistent with the advanced practice role. Most projects will include the design of a major clinical program. This program can be an educational program or clinical service delivery project. For example, students may design such things including but not limited to a program for the primary care of patients with diabetes, a clinic program for educating parents and children about asthma, a weight loss program for adults including clinical and educational strategies, design for a new rural clinic, or development of an NP independent practice. The program must be more substantial than an intervention that includes only a brochure. Typically, you will not implement the project but you will develop a detailed proposal to do so.

**This group project is the focus of your clinical role in this course and is considered a major project. As such, it is expected that the project paper will be a minimum of 20-25 pages not including appendices.**

The group project will result in a paper that contains the following components:

**Component** **Points**

|  |  |
| --- | --- |
| Description of the Problem to be addressed by the NP intervention (e.g., a disease condition, a health problem, a health system deficit) with Review of Literature regarding the nature, scope, and impact of the problem at the national, state and local levels | 15 points |
| Review of literature of previous interventions addressing the problem with associated outcomes (try to find systematic reviews if available). | 15 points |
| Identification of the best “evidence-based” intervention (s) that can be implemented and/or modified to address the problem. This is best synthesis of literature. | 10 points |
| Local site/resource that may support and/or implement the intervention. (PILOT\*)   * Describe the site (location, patient population, staff and/or patients consulted) * Describe the program presentation and/or consultation process * Provide data from the pilot as applicable | 10 points |
| Clear description of the intervention with specific, operational components | 35 points |
| * Program goal (s): To assist patients to \_\_\_\_\_\_\_\_\_. | 1 |
| * Program objectives: By end of the program, a patient will be able to\_\_\_\_ (state as expected behavioral outcomes such as “state, describe, list, measure, develop a plan” etc in reference to the desired behavior. | 4 |
| * Brief overall Program description including the target group, timeframe, methodology of intervention) * \*\*\*If you are developing an educational intervention, you need to include teaching-learning principles with references that were used to develop the education program and give an example of how these are used in the project. | 5 |

|  |  |
| --- | --- |
| * Specific Program operations (who, what, when, where, how, etc) * Specific target group * Program sessions and/or processes including session objectives if appropriate * Program materials and/or resources * Program facilitators and/or staff with credentials | 25 |
| Program Budget for Year 1 (include requested funds and donated funds)   * Staff * Materials/resources * Equipment * Travel * Other | 5 points |
| Program evaluation plan for year 1 including a diagram of evaluation process. (Consider including evaluations by health professionals involved in the program as well as patients. Show a diagram of the evaluation plan including the tools to be used and when data is to be collected). | 10 points |

**\*Note: Results of a small pilot project or a clinical consultation are required to be submitted. Please consult with the faculty to develop the plan for this. This will require accessing a clinical site. (10 points)**

APA format is required with a professional project paper binding or notebook (Include ALL relevant materials in an appendix). APA errors and grammar/spelling errors will receive deductions over and above component scoring. **A paper that is very poorly written may be returned for revision with an automatic deduction of 25 points that cannot be redeemed.**

The group project will be posted by the identified group leader on Blackboard. All handouts, appendices are to be posted as well.

**Faculty may adjust an individual student grade within the group depending on student performance and participation using peer feedback.**

Steps:

1. Select a group leader. Be sure that the name of the group project and the members of the group are to be submitted with each required submission/each communication.
2. The group must submit an overview of the project on the assigned Project Summary Form and this must be approved by faculty before beginning the project.
3. Clear delineation of each student’s role in the project is expected.
4. Each student is expected to spend 45 hours working on the project.
5. Students will evaluate each other’s performance as a group participant.
6. The group will provide a bi-weekly (every two weeks) project progress report to the assigned folder on discussion board to summarize the group’s progress.
   1. Use the basic form provided for each student to list his/her activities over the prior two weeks.
   2. Each student is responsible to complete the form by 11 PM on the day due.
   3. The group will receive a deduction of 2 points per week from the final project grade when the form is not completed by all members.
   4. This form and reporting is implemented to encourage the group to pace and verify its work over the course of the semester.

It is strongly suggested that students agree HOW decisions will be made within the group—do not wait for a problem to occur. Set the ground rules early on. Also, decide HOW the group will deal with a student who is not performing and fulfilling commitments. Do not wait until the last week before the paper is due to figure out how to deal with group problems. Complete the Group Project Charter to describe your group’s decision about its expected function an submit via BB.

I am available to meet with any group that is unable to problem solve a group issue (s).

**Guidelines for Blackboard Discussion Postings**

I will post 3-5 discussion questions on blackboard during the course of the semester for your consideration & response. I believe this communication within the group will be important for reinforcement of the content. The role content will be covered on the national certification examination.

I will announce the question on the general discussion board and request that you post your replies to a specific folder in the discussion board—this way your responses will be contained in question-specific folders not scattered across the discussion board.

Your participation will be noted as follows:

* Response is present
* Substantive reply is present (stating rationale for your view or response)
* Interacting with fellow student responses as may be appropriate revealing that you have read and considered other responses

**Guidelines for Communication**

**Emailing:**

1. When emailing via UT Arlington email system, be sure to

-start the subject with **N5350 Advanced Role course, etc.**

Or

-Send email through Blackboard that will have in the subject N5350 Advanced Role course, etc.

-Alert me to differences in name on emails for BB and/or UT Arlington – example BB has Smith, Jessie and UT Arlington or personal email has Balwin, M. Jessie or other.

1. Allow a 48-72 hour response time. If a response is needed sooner, then call and let me know how late I can return your call, for example I can call you back as late as 10:00 pm. My cell phone number is 214-793-0606. I am not available to respond to messages, email or cell phone, any time on Tuesdays - this is my clinic day.
2. Post on the discussion board questions that relate to the course so that everyone can benefit from the questions and the responses.
3. Send to me via BB or UT Arlington email questions that are not open to be shared with the class, more personal in nature.

**Assignments:**

**All** assignments are to have the approved UT Arlington **cover page without exception. Lack of a cover page will result in a loss of 5 points per respective assignment. Just because you send through BB or an UT Arlington email, does not mean that attachments are identified with your name.**

**\*\*\*Include the grade sheet for each assignment, as applicable**.

**Return of Assignments**:

Assignments should not be expected to be returned by the next class meeting; it may take **3-4** weeks, depending upon the assignment.

**Live Chats:**

Each student is expected to participate in the scheduled Live Chats. If you are not able to participate Live Chats, notify me by email via UT Arlington email.

**Quizzes and Examinations:**

Be sure to **update Java** before taking the each of the quizzes and examinations. **DO NOT** have Blackboard Collaborate open at the time you are taking the quizzes and the examinations. BE sure to use Firefox to take the quizzes and examinations. Google Chrome is okay to use. Internet Explorer is **should not** be used.