**The University of Texas at Arlington**

**College of Nursing and Health Innovation**

**N5430-400 Family Nursing I**

**Instructors:**

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Office Hours**:** By Appointment

Fax Number: (817-272-5006)

**Section Information:** NURS 5430 - 400

**Time and Place of Class Meetings:**

This class is held in an on-line environment via Blackboard or other media as described in this syllabus.

**Description of Course Content**: Focus on advanced knowledge of individuals with acute, chronic and complex health problems in the primary care management of individuals across the lifespan.

Other Requirements: Prerequisites: NURS 5305 and 5306; 5318; 5313 or Certificate Program Standing. Other: Assignments; Multiple Choice Examinations; Clinical Assignments; Clinical Practicum(s); Blackboard; Discussion Boards; MedU simulation case studies; Web-Based resources; simulations; Discussion Board Case studies; Other, as Applicable.

As this course is offered in an online format, each student must have a computer with a high-speed Internet connection. The computer must meet UTA’s hardware requirements: <http://www.uta.edu/oit/cs/hardware/student-laptop-recommend.php> and Blackboard’s browser requirements: <http://www.uta.edu/blackboard/browsertest/browsertest.php>

This course requires the use of word processing and presentation software that is compatible with Microsoft Office formats. Students may purchase this software (in person or by mail) at a significant discount from the UTA bookstore <http://www.uta.edu/bookstore> (scroll to the bottom of the webpage). Students are required to have a headset (with microphone) and Webcam to participate in Web conferences and to test online. To assure test security and academic integrity of the testing process, testing will be done on-line using the Respondus Lockdown Browser and monitor system (which students must download from a link within Blackboard and install on their computer). If a student is unable to successfully navigate the Respondus Lockdown Browser system, the student may be required to complete an alternate version of the test using ProctorU (an on-online proctoring service) for which the student must pay a fee. The instructor will determine if an alternate option is offered.

Delivery of course materials, assignments, and tests is given through Blackboard. You will use your Netid and password to login to Blackboard at <https://elearn.uta.edu/>. It is your responsibility to become familiar with Blackboard and how to access course components. There are several Blackboard resources for students including <http://www.uta.edu/blackboard/students/index.php> and <http://help.blackboard.com/>.

You are **REQUIRED** to download the Respondus LockDown Browser at <http://www.respondus.com/lockdown/information.pl?ID=163943837>. This browser is compatible with PC (IE 7 or higher) and Mac (OS X 10.5 or higher). You must have Lockdown Browser to take assessments, quizzes and exams. You will not be able to take assessments, quizzes, and examinations without the Lockdown Browser installed.

The Help Desk receives, resolves, and/or escalates all computer related requests from faculty, staff, or students by phone, e-mail, in-person, or live chat.

<http://www.uta.edu/oit/cs/helpdesk/>

Phone: (817) 272-2208

Email: [helpdesk@uta.edu](mailto:helpdesk@uta.edu) Students must have an up-to-date computer system with wired (not wireless) high speed Internet in addition to e-mail and Internet skills. The entire course will be delivered in an online format.

Case studies for the course will be through MedU. The Web site is <http://www.med-u.org/> to set up an account. This Website account is good for one year and will be utilized in the other family nursing courses. Register as a “student”.

**You will need a high definition (1080p) Webcam. An external Webcam is required to allow you to meet the requirements of the video monitoring for the clinical practicums. An external Webcam is one which is NOT built into your computer or laptop. See technical information on Blackboard Getting Started page.**

**Supplies for the course:** Diagnostic kit including a stethoscope, hammer. **Details regarding the supply list appears in the clinical requirements folder on Blackboard. You will use your own stethoscope.**

**Clinical Hours:** 90 hours

**Clinical Site(s):** Only primary care clinics – Internal Medicine and Family Medicine

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Using one preceptor for each clinical course is most desirable to provide you with an immersive experience. Students may not use more than two preceptors per course. You may use the same preceptor for more than one course.

Preceptors must be an MD, NP, DO, or PA and have at least one year of clinical practice experience in their area of licensure. FNPs are preferred. Your clinical site should be an outpatient, primary care clinic or a generalist internal medicine site. You may not be in a specialty clinic setting (e.g. pulmonology, cardiology, renal, etc.).Other options for clinical sites include health departments, private practices, and retail clinics IF they function as primary care providers with follow up/continuity of care and NOT just acute care only (such as those in Walgreens, CVS, Target, Walmart). Hospitals, inpatient settings, house calls, and emergency care centers are not approved for this program.

N5430 - FNP I (90 Clinical Hours)

N5431 - FNP II (90 Clinical Hours)

N5631 - Advanced Practicum (360 Clinical Hours)

**For detailed information on clinical practicum, portfolio, SOAP Notes, clinical objectives, refer to the clinical experiences folder on Blackboard**

**Student Learning Outcomes:** Upon completion of the course, the student will be able to:

1. Apply theoretical and empirical knowledge of acute, chronic and complex health problems in primary care practice for individuals, groups, and families of all ages.
2. Assess diagnose, and manage the health care needs of individuals across the lifespan with acute, chronic and complex illnesses using evidenced-based data.
3. Implement health promotion, health protection, and disease prevention in the care of the individual across the lifespan with acute, chronic and complex health problems.
4. Function in an NP interdisciplinary role within the health care team in providing care to individuals, groups, and families of all ages with acute, chronic and complex health problems.
5. Integrate legal and ethical decision-making in implementing the advanced practice nurse (APRN) role.
6. Provide ethnicity, age, gender, and sensitive care to individuals across the lifespan and their families.
7. Apply knowledge from family theory in the delivery of primary care management.

**Required Textbooks and Other Course Materials:**

1. Dunphy, L. M., Winland-Brown, J. E., Porter, B. O. & Thomas, D. J., (2015). *Primary Care: The Art and Science of Advanced Practice Nursing.* (4th ed.). F. A. Davis. **ISBN: 978-0-8036-3801-3**
2. Wright, L. M. and Leahey, M. (2012) *Nurses and Families: A Guide to Family Assessment and Intervention*. (6th ed.). Philadelphia, PA: F. A. Davis Company. **ISBN: 9780803627390.**
3. Burns, C., Dunn, A., Brady, M., et al. (2012). *Pediatric Primary Care*. (5th ed.). Saunders **ISBN:** **9780323080248**
4. Collins-Bride, G., Saxe, J., (2011). *Clinical Guidelines For Advanced Practice Nursing*. (2nd ed.). **ISBN: 9780763774141**
5. Fischbach, F., Dunning, M., (2008). *A Manual of Laboratory and Diagnostic Tests*. (8th ed.). Lippincott Williams & Wilkins. **ISBN: 9780781771948**
6. Gilbert, D., (2013). *The Sanford Guide to Antimicrobial Therapy.* (43nd ed.). Antimicrobial Therapy. **ISBN: 9781930808744**
7. Uphold, C., Graham, M., (2013). *Clinical Guidelines in Family Practice*. (5th ed.). Barmarrae Books. **ISBN: ISBN-13:** **978-0964615199**
8. Uphold, C., Graham, M., (2004). *Clinical Guidelines in Child Health*. (3rd ed.). Barmarrae Books. **ISBN: 9780964615175**
9. American Medical Association. (2016). *International Classification of Diseases Clinical Modification (ICD10CM).* (10th ed.). American Medical Association. **ISBN**: **~~9781579474669~~**
10. Habif, T., Chapman, S., (2012). Campbell, J., et al., *Dermatology DDX Deck.* (2nd ed.). Saunders. **ISBN: 9780323080798**
11. <Http://www.med-u.org/> Virtual Patient Cases: Order online for $100.00. Purchase the Family Medicine Cases.
12. Previously required textbooks from Advanced Health Assessment – N5418, Adult Management I - N5305, Psychiatric Management – N5303, and Pediatric Management - N5306 (as applicable).

**Supplementary Reading:**

1. Butarro, T. Trybulski, J., Bailey, P. el al., (2012). *Primary Care: A Collaborative Practice*. (4th ed.). Mosby. **ISBN: 9780323075015**
2. Barker, L.R., Fiebach, N.H., (2007). *Principles of Ambulatory Medicine.* (7th ed.). Lippincott Williams & Wilkins **ISBN: 9780781762274**

***NOTE:*** When purchasing textbooks, be sure you are purchasing the **MOST** **CURRENT** edition available.

**NOTE: Please purchase the most current edition for any of the textbooks listed above**

**You need a home computer with Microsoft Office 2010 or 2013 (purchase for $35 at UT Arlington Bookstore) and high speed Internet connection for this course. You must verify access capability to Blackboard. You must be hardwired to your router or modem for any and all testing or you can receive a zero or low grade IF you lose your connection—this is a significant warning to you!! BEWARE!**

**Grading Policy:** Students are expected to keep track of their performance throughout the course and seek guidance from available sources (including the instructor) if their performance drops below satisfactory levels.

Course Grading Scale

A = 90 to 100

B = 80 to 89

C = 70 to 79

D = 60 to 69 – cannot progress

F = below 59W – cannot progress

Students are responsible for uploading, downloading and submitting the correct document in the assignment drop box. The document submitted will be graded and no substitution of the document will be accepted. All assignments should be accompanied by **a UTA cover page. If an assignment is late, 10 points will be deducted per day (this includes Saturday and Sunday) until the assignment is submitted. This can result in a failing grade of a zero (0) on an assignment. An assignment is considered “late” if it is received after the scheduled due date and time.**

**Students must take the examinations on the scheduled date and time. Failure to do this will result in a grade of a ZERO. There will be no make-up examinations given.**

Students are responsible for assigned readings, Web-based assignments, simulation case assignments, classroom and/or participatory/discussion board assignments.

It is the student’s responsibility to contact University of Texas at Arlington Computing Help Desk (817-272-2208) for computer issues that distract from the completion of assignments. Blackboard Support can be reached by calling 1-855-308-5542. It is the student’s responsibility to ensure maintenance of Internet/software needed to complete all assignments.

**Grade Grievances**: Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current University Catalog. <http://catalog.uta.edu/academicregulations/grades/#graduatetext>.

**Descriptions of Major Assignments and Examinations with Due Dates:**

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| **Assignment** | **Due Date** | **Weight** |
| Multiple Choice Exam I | **Week 3** | 15% |
| Multiple Choice Exam II | **Week 7** | 15% |
| Multiple Choice Exam III | **Week 11** | 20% |
| Family Theory Assignment | **Weeks 9** | 10% |

**CLINICAL:**

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| **Assignment** | **Due Date** | **Weight** |
| Decision Making Assignments  -*DMA MedU Case study*  *-DMA MedU Case study*  *-DMA Hemotology Case study*  *-DMA MedU Case study*  <http://www.med-u.org/> - this is the web site for MedU | **Week 2**  **Week 4**  **Week 8**  **Week 9** | 15% |
| SOAP Notes  -*SOAP Note #1*  *-SOAP Note #2*  *-SOAP Note #3* | **Week 4**  **Week 5**  **Week 9** | 10% |
| Faculty Clinical Practicum:  -*Mid-Term –on campus  - Final-virtual* | **Week 5**  **Week 10** | P/F 15% |
| Preceptor Evaluation of student   -*(one per preceptor)* | **Week 10** | P/F |
| Clinical Portfolio:  -*Mid-Term  -Final (90 hrs. completed)* | **Week 5**  **Week 10** | P/F  P/F |
| Self-Evaluation (1) | **Week 10** | P/F |
| Student evaluation of preceptor   -*(one per preceptor)* | **Week 10** | P/F |
| Completed Clinical Typhon- logs  *-\*Note: Your Entries expected weekly\** | **Week 10** | P/F |
| **TOTAL** | **100%** | |

**Attendance Policy: Attendance:** At The University of Texas at Arlington, taking attendance is not required. Rather, each faculty member is free to develop his or her own methods of evaluating students’ academic performance, which includes establishing course-specific policies on attendance.

**Make-up Exams:** Please contact your faculty for approval. Upon approval from your faculty, you need to schedule an appointment to take the make-up exam. Contact Dr. Beverly Ewing and/or Dr. Adams for further instructions and details. Allow a 24 hour advance notice when scheduling.

**Course Format and Design**

This course is presented completely on-line and is administered at an accelerated pace. The course builds upon your undergraduate education and previous graduate courses and will cover a significant amount of content over a short period of time. It is designed to facilitate and guide your learning. You will be required to read all assignments, the textbooks, Blackboard,, Websites and videos, as applicable and synthesize the information to complete all of the course assignments.

As a graduate student the expectations of this course and curriculum are different than your undergraduate education. You are expected to synthesize the information from your readings and be able to apply it to clinical scenarios in a manner which is reflective of family advanced practice nursing. As a graduate student you are considered to be an independent learner and if needed identify additional resources to help you understand the concepts in the course.

Supplemental videos and/or reading assignments have been provided over select concepts for your review. These videos are STRONGLY SUGGESTED to view as we feel that you will find them helpful in understanding some of the content.

This format will require you to spend an average of 12-15 hours per week to complete all of the required readings materials and completing assignments, on your own time in course-related activities, preparing for exams, etc. There are study guides provided to guide your studying and readings. **Working full time for many students is necessary. A full time work schedule has the potential of limiting one’s ability to put forth the time required of this course or any course in the FNP program to be successful and may result in suboptimal grades.**

**Course Assignment: Due Dates, Submissions, and Late Penalties**

**Only assignments submitted through Blackboard will be reviewed and accepted for a grade, regardless of the reason. Assignments that are submitted through email will not be reviewed for feedback or graded and will be assigned a grade of zero. No exceptions will be made.** Because technology is vulnerable to experiencing difficulties you should not wait until the last minute to submit an assignment, complete a quiz, or test/exam. If you experience technical difficulties contact Blackboard Support to help resolve the issue. They are open 24 hours a day. Late assignments will not be accepted for a grade or reviewed for feedback (regardless of the reason) and will be assigned a zero. **Examinations/tests** [**Quizzes, as applicable] must be started, completed, and submitted by the due date and time. Due dates for the majority of the assignments will be at the end of each respective week, Sunday at 11:59 pm (CST). (A Week begins on Monday morning and ends on Sunday at 11:59 pm (CST). If there is a change in due dates, it will be on noted for the respective assignment on the course schedule. Refer to the course schedule carefully each week. As the instructors for this course, we reserve the right to adjust this schedule in any way that in our judgment serves the educational needs of the students enrolled in this course.**

**Descriptions of major assignments and examinations with due dates:**

Specific details for all graded assignments is delineated in Blackboard in the weekly folders.

**Family Theory Assignment**

This assignment is to explore and apply family theory to a typical family unit the FNP will manage in a family practice. The family theory assignment will be due at the end of Week Nine.

**Quizzes/Test, as assigned**

Quizzes may be within the various simulation cases through the course for your learning opportunity. There may be a request to submit a copy of the outcome of any quizzes/tests in the simulation case study.

**Decision Making Assignments (DMA)**

Decision making assignments are case studies designed to assist with integration of differential diagnoses and beginning treatment regimens for the content material that you are covering that week. Refer to the course schedule for the DMA assignments, (MedU case studies and non-MedU case studies) due date.

**DMAs submitted after the due date will not be accepted for a grade or reviewed and will be assigned a grade of zero.**

**You will receive feedback for each DMA submitted through Blackboard. DMAs submitted after the due date will not be accepted for a grade or reviewed and will be assigned a grade of zero.**

**SOAP Notes**

You will be required to submit SOAP notes during this course. These will be of a patient you have seen in the clinical setting during this course. You will submit these assignments on a template that is provided for you in Blackboard. Specific requirements for this exercise are listed in Blackboard in the clinical requirements folder.

**You will receive feedback for each SOAP note submitted through Blackboard. SOAP notes submitted after the due date will not be accepted for a grade or reviewed and will be assigned a grade of zero.**

**Plagiarism is prohibited. Any assignment determined to have been plagiarized will be given a zero and the student reported for Academic Dishonesty. Copying your answers from your text books, journal articles, any website or any source is considered plagiarism. All of your work is to be in your own words, paraphrased and referenced accordingly, APA format. Using quoted sentences is not an acceptable manner in which to complete any assignment in this course and does not reflect synthesis of the material. Consequently the use of quoted sentences will result in a point deduction up to and including a zero.**

**Examinations**

Three major examinations/tests are given in this course. You will use Respondus Lockdown Browser for the three examinations/tests. You must complete the each exam/test in one sitting after you have opened it. Refer to the schedule for the dates of each examination/test . Examination/test one (1) will cover content that you have learned in weeks one-three (1-3) in this course (60 items). Exam two (2) is given is Week 7 covering the content that you have learned in weeks four to seven (4-7) in this course (60 items). Each test will have approximately 4-5 questions per hour of topic content. Examination three (3) is comprehensive and will cover content in weeks one to ten (1-10) in this course (a minimum of 60 items).

**Quiz and Test Taking Rules**

* Read the test taking tips prior to each quiz and test. Follow these tips to optimize your computer’s functionality, enhance Blackboard’s function, and to minimize technical difficulties.
* Respondus Lockdown Browser with video monitoring will be used to administer each quiz and test. Please make sure to download Respondus prior to taking your first quiz.
* Update Respondus prior to completing **each** quiz and test.
* **Update Java prior to completing each quiz and test.**
* You will need an external high definition (1080p) Webcam. This will ensure that your IDs and videos are clearly seen. You will use this Webcam throughout the online FNP curriculum. An external Webcam is one that is **not** built into your computer or laptop.
* To ensure your Webcam is working properly, complete the Webcam test prior to taking **every** quiz and test.
* All examinations must be taken with your computer and is hardwired to the Internet—NO EXCEPTIONS.
* If you are kicked out of a quiz or test, close your browser completely, reopen it, and log back into Respondus Lockdown Browser to continue taking the quiz or test.
* A photo ID is required to take the test. Show your driver’s license or Mav ID when prompted by the system. Only your driver’s license or Mav ID is acceptable forms of identification. A work ID badge, passport or other forms of ID are **not** acceptable and should not be used.
* Your photo ID must be held close enough to the camera to be read. The photo must be facing the camera.
* You will be asked to show your environment. When you are prompted please rotate the camera to show your desk in its entirety and show the entire room.
* Your face must be clearly visible during the entire time you are taking a quiz or test. Please ensure that there are no lights shining onto your computer from behind you. This will obscure the view of your face and ID.
* Your desk must be completely clear of all materials. Papers, pencils, pens, books, electronics, cell phones, tablets etc. **are not** allowed on or around your desk while taking a quiz or test.
* Drinks are **not** allowed while taking a quiz or test.
* No one else may be in the room while you are taking a quiz or test.
* Once you have started a quiz or test you are not allowed to leave your desk. You must complete and submit the quiz or test prior to leaving your desk.
* Plug in laptops and computers prior to starting the quiz or test.
* Talking is prohibited.
* The use of any electronics is strictly prohibited.
* Hats may not be worn while taking a quiz or test.

**Any violation in the above rules may result in any and all of the following:**

* **A point deduction up to and including a grade of zero on the respective quiz or test.**
* **The student may be reported to The Office of Student Conduct. If The Office of Student Conduct determines the reported student has participated in academic dishonesty the consequences may include any or all of the following: a quiz or test score of zero, course failure, probation, suspension or expulsion from the university.**

**Drop Policy:** Graduate students who wish to change a schedule by either dropping or adding a course must first consult with their Graduate Advisor. Regulations pertaining to adding or dropping courses are described below. Adds and drops may be made through late registration either on the Web at MyMav or in person through the student’s academic department. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Office of Financial Aid and Scholarships at <http://www.uta.edu/fao/> . The last day to drop a course is listed in the Academic Calendar available at <http://www.uta.edu/uta/acadcal.php?session=20146>

1. A student may not add a course after the end of late registration.
2. A student dropping a graduate course after the Census Date but on or before the end of the 10th week of class may with the agreement of the instructor, receive a grade of W but only if passing the course with a C or better average. A grade of W will not be given if the student does not have at least a C average. In such instances, the student will receive a grade of F if he or she withdraws from the class. Students dropping a course must:

(1) Contact course faculty to obtain permission to drop the course with a grade of “W”.

(2) Contact your graduate advisor to obtain the form and further instructions.

**Deadlines are located on the Academic Partnership website as well as UTA’s,** <http://wweb.uta.edu/aao/recordsandregistration/content/student_services/academicpartnership.aspx>

**Census Day: March 4, 2016**

**Last day to drop or withdraw: April 11, 2016**

**Disability Accommodations:** UTArlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA), The Americans with Disabilities Amendments Act (ADAAA),* and *Section 504 of the Rehabilitation Act.* All instructors at UT Arlington are required by law to provide “reasonable accommodations” to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of a letter certified by the **Office for Students with Disabilities (OSD).** Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

**The Office for Students with Disabilities, (OSD)**  www.uta.edu/disability or calling 817-272-3364.

**Counseling and Psychological Services, (CAPS)** www.uta.edu/caps/ or calling 817-272-3671.

Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

**Title IX: REQUIRED** *The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit uta.edu/eos. For information regarding Title IX, visit* [www.uta.edu/titleIX](http://www.uta.edu/titleIX).

**Academic Integrity:**  All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

*I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*

*I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted.

er UT System Regents’ Rule 50101, §2.2, suspected violations of university’s standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with the University policy, which may result in the student’s suspension or expulsion from the University.

"Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

As a licensed registered nurse, graduate students are expected to demonstrate professional conduct as set forth in the Texas Board of Nursing rule **§215.8. in the event that a graduate student holding an RN license is found to have engaged in academic dishonesty, the college may report the nurse to the Texas BON using rule §215.8 as a guide.**

**Plagiarism:**  Copying another student’s paper or any portion of it is plagiarism. Copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. Consistent with APA format, if five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with the author’s name, date of publication, and page number of publication. If the author’s ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing giving the author’s name and date of publication. If a single author’s ideas are discussed in more than one paragraph, the author must be referenced, according to APA format. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are expected to review the plagiarism module from the UT Arlington Central Library via <http://library.uta.edu/plagiarism/index.html>

**Student Support Services**:UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to [resources@uta.edu](mailto:resources@uta.edu), or view the information at <http://www.uta.edu/universitycollege/resources/index.php>

**The English Writing Center (411LIBR)**: Hours are 9 am to 8 pm Mondays-Thursdays, 9 am to 3 pm Fridays and Noon to 5 pm Saturdays and Sundays. Walk In ***Quick Hits*** sessions during all open hours Mon-Thurs. Register and make appointments online at [http://uta.mywconline.com](http://uta.mywconline.com/). Classroom Visits, Workshops, and advanced services for graduate students and faculty are also available. Please see [www.uta.edu/owl](http://www.uta.edu/owl) for detailed information

**Student Success Faculty:** In order to assist masters nursing students who are at academic risk or who need academic support, there are graduate faculty members available to you. The goal of the success faculty members is to support student achievement in masters-level coursework so students can reach their educational goals. Students may contact a success faculty member directly, or a course instructor may encourage you to contact a success faculty member.

The success faculty in the MSN Program:

Dr. Donelle Barnes is available as a writing coach to assist students in the MSN Core courses; theory, research, and evidence based practice. Since these courses are writing intensive, Dr. Barnes can help students improve the clarity and organization of their written papers. She can be reached via email: [donelle@uta.edu](mailto:donelle@uta.edu).

Dr. Mary Schira is available as a success faculty to assist with diverse resources that may include study skills, testing challenges/approaches, managing multiple responsibilities, and addressing personal issues impacting academic performance.   Course content challenges may also be addressed, with referral to additional resources as indicated.  Dr. Schira can be reached via email:  [schira@uta.edu](mailto:schira@uta.edu).

**Electronic Communication:** UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. **All students are assigned a MavMail account and are responsible for checking the inbox regularly.** There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

If you are unable to resolve your issue contact the Helpdesk at [helpdesk@uta.edu](mailto:helpdesk@uta.edu).

***Students are responsible for checking their MavMail regularly, at least three to four times per week. (everyday would not be too often).***

**Student Feedback Survey:** At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit <http://www.uta.edu/sfs>.

**Librarian to Contact:**

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| Peace Williamson  817-272-6208  [peace@uta.edu](mailto:peace@uta.edu) | Lydia Pyburn  817-272-7593  [llpyburn@uta.edu](mailto:llpyburn@uta.edu) | Heather Scalf  817-272-7436  [scalf@uta.edu](mailto:scalf@uta.edu) | Kaeli Vandertulip  817-272-5352  [Kaeli.vandertulip@uta.edu](mailto:Kaeli.vandertulip@uta.edu) |

Contact all nursing librarians:

[library-nursing@listserv.uta.edu](mailto:library-nursing@listserv.uta.edu)

**Helpful Direct Links to the UTA Libraries’ Resources**

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| **Research Information on Nursing** | [**http://libguides.uta.edu/nursing**](http://libguides.uta.edu/nursing) |
| **Library Home Page** | <http://library.uta.edu/> |
| **Subject Guides** | <http://libguides.uta.edu> |
| **Chat with the Library** | <http://ask.uta.edu> |
| **Database List** | <http://libguides.uta.edu/az.php> |
| **Course Reserves** | <http://pulse.uta.edu/vwebv/enterCourseReserve.do> |
| **Library Catalog** | <http://uta.summon.serialssolutions.com/#!/> |
| **E-Journals** | <http://pulse.uta.edu/vwebv/searchSubject> |
| **Library Tutorials** | <http://www.uta.edu/library/help/tutorials.php> |
| **Connecting from Off- Campus** | <http://libguides.uta.edu/offcampus> |

The following URL houses a page where we have gathered many commonly used resources needed by students in online courses: <http://www.uta.edu/library/services/distance.php>.

In addition to providing the general library guide for nursing (<http://libguides.uta.edu/nursing>), we can put together course specific guides for your students.  The subject librarian for your area can work with you to build a customized course page to support your class if you wish. For examples, visit <http://libguides.uta.edu/os> and <http://libguides.uta.edu/pols2311fm> .

**Please contact Kaeli if you would like this for your course.**

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**UTA College of Nursing and Health Innovation Additional Information:**

**Clinical Evaluations:** Students must pass **both** the didactic and clinical portions of a clinical course in order to pass the course. In order to pass the clinical portion, the student must receive a passing grade (minimum of 80%) on the faculty evaluation of the student’s clinical performance (Nurse Practitioner Clinical Evaluation). Students who fail a faculty evaluation have a one-time option to retake the practicum. A second faculty member will be present during the clinical performance retake. If the student passes the clinical performance retake (minimum of 80%), the **maximum** grade the student can receive for the exam for purposes of grade calculation is 80%. If the student fails the retake, the student will receive a grade of “F” for the course.

**Mid-term clinical practicum:** Students are expected to come to University of Texas at Arlington campus. Check the schedule for the date and time. This will be a full day. It is scheduled for Week 5. You will be assigned a time to work with a standardized patient – one adult and/or a child. (Scenario information will be provided the week of the mid-term clinical practicum). You will collect subject data, objective data (use equipment), identify the diagnosis(es), R/O and differential diagnoses, state the management of plan of care –medications –prescribed or non-prescribed, order and/or interpret diagnostics and/or laboratory results, management of care orders such a splint, warm compresses, etc., patient education, referral/consults, as applicable, and follow-up plan. You will present your patient to your Clinical Faculty and then write a SOAP note on the patient. Check the schedule for the due date and submission time. The on-campus day will involve: patient clinical practicum, advanced health assessment and advanced clinical skills, clinical pearls case studies. The last activity of the day will be a question and answer session, meeting with clinical faculty, a meet and greet social.

The final clinical practicum will be conducted with your Clinical Faculty for the course at an agreed upon time between the two of you. It will occur towards the end of the course, starting about in week 10. You will need to have the technical equipment as required for the course- a computer, the Web Cam and a tripod to help with visualization of you and the patient. The clinical practicum will be viral via Blackboard Collaborate or Skype. You and your faculty will discuss which method will be better for both of you.

**Clinical Clearance**:  All students must have current clinical clearance to legally perform clinical hours each semester.  If your clinical clearance is not current, you will be unable to do clinical hours that are required for this course and this would result in course failure. Please contact your clinical coordinators, Janyth Mauricio [janyth.mauricio@uta.edu](mailto:janyth.mauricio@uta.edu) or Angel Korenek [angel.korenek@uta.edu](mailto:angel.korenek@uta.edu) for clinical clearance requests and questions.

**Student Requirement for Preceptor Agreements/Packets:**

1. Clinical verification forms are to be sent to your clinical coordinator **PRIOR** to doing any clinical hours for approval of your preceptor and your clinical site.
2. Preceptor agreements must be signed and dated by the student and the preceptor either prior **OR** on your first clinical day but absolutely **no later** than end of the first week after the start of the course. Incomplete forms will be returned to the student. Please submit these to your clinical coordinator ([janyth.mauricio@uta.edu](mailto:janyth.mauricio@uta.edu) or [Angel.korenek@uta.edu](mailto:Angel.korenek@uta.edu))for approval.
3. Due to the implementation of the Typhon system, all preceptors who are precepting graduate nursing students for The University of Texas at Arlington will need to complete a current Preceptor Biographical Data Sheet as well as a preceptor agreement.
4. The signed/completed agreement is part of the clinical clearance process.  **Failure to submit in a timely fashion will result in inability to do your clinical hours and denied access to the Typhon system.**

**Clinical Electronic Logs**:

Students are required to enter all patient encounters into the Typhon Group Healthcare Solutions (“Typhon”) electronic log system.  **YOU ONLY HAVE 7 DAYS TO ENTER YOUR CASE LOGS AND TIME LOGS FROM THE DAY OF YOUR CLINICAL EXPERIENCE.** Typhon is both a student learning opportunity and an evaluation method for clinical courses.  Patient encounters include patients the student assesses, diagnoses, and manages as part of their clinical coursework.  Individual clinical courses may have additional guidelines/requirements related to their specific course and will be noted in the course syllabus (e.g. types of encounter required, number of patients required during course).

 Students can access their Typhon account by entering their own unique username and password which will be accessible their first clinical semester. During the student’s first clinical semester they will be emailed a link to Typhon along with a unique login username and password once a Clinical Verification Form has been submitted by the student and the preceptor and site are approved.

The student’s electronic log data provides a description of the patients managed during the student’s clinical experience, including the number of patients, diagnoses of patients, and the type of interventions initiated.  As a result, the data is an essential requirement of the student’s clinical experience and is used to evaluate student clinical performance.  The data is also used to meet course requirements and to evaluate student clinical performance.  Upon completion of the Program, students will have access to an executive summary of their log entries through Typhon for their professional portfolio.

**Students are expected to enter information accurately so that (if needed) faculty may verify/validate the information provided.  Falsifying and/or misrepresenting patient encounter data is considered academic dishonesty.**

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| **Graduate Advisors:** | |
| **Off –campus (AP) ADM/EDU/FNP  Students with last name A-G**  Lisa Rose  Graduate Advisor II  Pickard Hall  817-272-9087  Email:  [lirose@uta.edu](mailto:lirose@uta.edu) | **Off –campus (AP) ADM/EDU/FNP   Students with last name H-O**  Timara Spivey  Graduate Advisor II  Pickard Hall  817-272-4796  Email:  [tnspivey@uta.edu](mailto:tnspivey@uta.edu) |
| **Off –campus (AP) ADM/EDU/FNP Students  with last name P-Z**  Caitlin Wade  Graduate Advisor II  Pickard Hall  817-272-9397  Email:  [cwade@uta.edu](mailto:cwade@uta.edu) |  |

**Status of RN Licensure:** All graduate nursing students must have an unencumbered license as designated by the Texas Board of Nursing (BON) to participate in graduate clinical nursing courses. It is also imperative that any student whose license becomes encumbered by the BON must immediately notify Dr. Kathy Daniel, Associate Chair, Department of Advanced Practice Nursing. The complete policy about encumbered licenses is available online at: [www.bon.state.tx.us](http://www.bon.state.tx.us)

**MSN Graduate Student Dress Code:** The College of Nursing and Health Innovation expects students to reflect professionalism and maintain high standards of appearance and grooming in the clinical setting. Wear closed toed shoes. Students must adhere to the Dress Code Policy . www.uta.edu/nursing/file\_download/234/BSNDressCode.pdf **Clinical faculty has final judgment on the appropriateness of student attire and corrective action for dress code infractions. Students not complying with this policy will not be allowed to participate in clinical.**

**UTA Student Identification: MSN Students MUST be clearly identified as UTA Graduate Students and wear a UTA College of Nursing and Health Innovation ID in the clinical environment.**

**Unsafe Clinical Behaviors:** Students deemed unsafe or incompetent will fail the course and receive a course grade of “F”. **Any of the following behaviors constitute a clinical failure**:

1. Fails to follow standards of professional practice as detailed by the Texas Nursing Practice Act \* (available at [www.bon.state.tx.us](http://www.bon.state.tx.us))

2. Unable to accept and/or act on constructive feedback.

3. Needs continuous, specific, and detailed supervision for the expected course performance.

4. Unable to implement advanced clinical behaviors required by the course.

5. Fails to complete required clinical assignments.

6. Falsifies clinical hours.

7. Violates student confidentiality agreement.

\*Students should also be aware that violation of the Nursing Practice Act is a “reportable offense” to the Texas Board of Nurse Examiners.

**Blood and Body Fluids Exposure:** A Health Verification form was signed by all MSN students at start of the program documenting personal health insurance coverage. All MSN students have mandatory health insurance and will need to manage exposure to blood and fluids. Current CDC guidelines can be found at:<http://www.cdc.gov/>

**Ebola exposure**: Please inform your faculty if you have been in contact with anyone who has Ebola/have traveled to a country that has Ebola virus.

**Confidentiality Agreement:** You signed a Confidentiality Form in orientation and were provided a copy of the form. Please take your copy of this Confidentiality Form with you to your clinical sites. **Please do not sign** other agency confidentiality forms. Contact your faculty if the agency requires you to sign their confidentiality form.

**Graduate Student Handbook:** Students are responsible for knowing and complying with all policies and information contained in the Graduate Student handbook online at: <http://www.uta.edu/nursing/msn/msn-students>

**Student Code of Ethics:** The University of Texas at Arlington College of Nursing and Health Innovation supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the student handbook online: <http://www.uta.edu/nursing/msn/msn-students>

**No Gift Policy:** In accordance with Regent Rules and Regulations and the UTA Standards of Conduct, the College of Nursing and Health Innovation has a “no gift” policy. A donation to one of the UTA College of Nursing and Health Innovation Scholarship Funds, found at the following link: is <http://www.uta.edu/nursing/student-resources/scholarship> would be an appropriate way to recognize a faculty member’s contribution to your learning.  For information regarding Scholarship Funds, please contact the Dean’s office.

**Online Conduct:** The discussion board should be viewed as a public and professional forum for course-related discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings should be professional in nature.

It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Inappropriate statements/language will be deleted by the course faculty and may result in denied access to the Discussion boards. Refer to UTA CONHI Graduate Student Handbook for more information.

***For this course Blackboard communication tools, discussion boards, and UTA MAV email will be used extensively and should be checked often.***

**Emergency Phone Numbers**: In case of an on-campus emergency, call the UT Arlington Police Department at 817-272-3003 (non-campus phone), 2-3003 (campus phone). You may also dial 911. For non-emergencies, contact the UTA PD at 817-272-3381.

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| **MISCELLANEOUS INFORMATION:** | Inclement Weather (College Closing) Inquiries:  *Metro (866) 258-4913*  Fax Number - UTA College of Nursing: (817) 272-5006  Attn: Graduate Nursing Programs Office  UTA Police (Emergency Only): (817) 272-3003  **Mailing Address for Packages:**  University of Texas at Arlington College of Nursing and Health Innovation  **c/o Dr. Beverly Ewing**  **c/o Dr. Phyllis Adams**  411 S. Nedderman Drive, Pickard Hall Box 19407  Arlington, Texas 76019-0407 |

**Department of Graduate Nursing Support Staff**

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| **Judy LeFlore, PhD, RN, NNP-BC, CPNP-PC & AC, ANEF, FAAN**  Interim Associate Dean  Graduate Nursing Programs  Director, PNP, ACPNP, NNP Programs  Pickard Hall Office #518  Email address:  [jleflore@uta.edu](mailto:jleflore@uta.edu) | **Kathy Daniel, PhD, RN, ANP/GNP-BC, AGSF**  Associate Chair, Graduate Nurse Practitioner Programs  Pickard Hall Office #615  817-272-0175  Email address: [kdaniel@uta.edu](mailto:kdaniel@uta.edu) |
| **Rose Olivier**  Administrative Assistant I  Pickard Hall Office # 605  (817) 272-9517  Email address: [olivier@uta.edu](mailto:olivier@uta.edu) |  |
| **Janyth Mauricio (Arbeau)**  Clinical Coordinator  Pickard Hall Office # 610  (817) 272-0788  Email address:  [janyth.mauricio@uta.edu](mailto:janyth.mauricio@uta.edu) or  [npclinicalclearance@uta.edu](mailto:npclinicalclearance@uta.edu) | **Angel Trevino-Korenek**  Clinical Coordinator  Pickard Hall Office # 610  (817) 272-6344  Email address:  [angel.korenek@uta.edu](mailto:angel.korenek@uta.edu) |
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| CLINICAL OVERVIEW: | Ninety (90) hours are required for N5430. The clinical hours  Ninety (90) hours are required for N5430. The clinical hours  will be completed at non-campus clinical practice sites arranged by the University of Texas at Arlington College of Nursing and Health Innovation MSN faculty, Director and/or Graduate Clinical Coordinator. Clinical hours are for medical management of the patient. Therefore, clinical hours are not to include grand rounds or rounds in the hospital with preceptor (for this experience contact the Clinical Faculty). These activities will not be acceptable. |
| ASSIGNMENTS: | Submit via email to the Clinical Faculty the following data on the preceptor clinical arrangements for the course no later than the **first week** of the course.   * Preceptor name and title * Name of Practice * Complete address including zip code * Telephone number of clinic * Fax number of clinic * Dates of the arranged clinical experiences * Time of the arranged clinical experience * Student contact telephone number(**s)** |

###### **THE UNIVERSITY OF TEXAS AT ARLINGTON COLLEGE OF NURSING AND HEALTH INNOVATION**

**N5430-400 Family Nursing I**

Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Major: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Advisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ASSIGNMENTS /GRADE SUMMARY**

**Section A.**

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| **DIDACTIC ASSIGNMENTS** | **DUE DATE** | **SCORE** |  |
| Examinations  1. Multiple Choice Test I  2. Multiple Choice Test II  3. Multiple Choice Test III  Assignments   1. Family Theory Paper | Week 3  Week 7  Week 11  Week 9 | 15%  15%  20%  10%  **TOTAL:** | \_\_\_\_\_\_\_  \_\_\_\_\_\_\_  \_\_\_\_\_\_\_  \_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_ |

**Section B**

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| **CLINICAL ASSIGNMENTS** | **DUE DATE** | **SCORE** |  |
| 1. **Major Assignments**  Decision Making Assignments  -*DMA Case study#11*  *-DMA Case study#15*  *-DMA Hematology Case Study*  *-DMA Case study #9*  <http://www.med-u.org/> - this is the web site MedU  -Patient Education Handout Assignment  2. SOAP Notes (3)  #1: 6 – 20 years of age  #2: 21 years of age and/or older  #3: 65 years of age and/or older –must be chronic disease-HTN, Cardiac, DM, etc.  3. Faculty Clinical Practicum  -**midterm-on campus**  -**final- virtual**  5. Preceptor Evaluations (one per preceptor)  6. Final Clinical Experiences  Portfolio    **-midterm**  **-final (90 hrs. Completed)**  7. Self-Evaluation (1)  8. Student evaluation of preceptor (one per preceptor)  9. Completed Electronic Clinical Elog  \*Note: Your Entries are expected weekly\*    NOTE: MUST MAKE 83% ON FINAL PRACTICUM TO PASS THE COURSE. | **Week 2**  **Week 4**  **Week 8**  **Week 9**  **Due by:**  Week 4  Week 5  Week 9  Week 5  Week 10    Week 10  Week 5  Week 10  Week 10  Week 10  Week 10 \_\_\_\_\_\_ | 15%  10%  P/F  15%  P/F  P/F  P/F  P/F  P/F  P/F  **Total**  FINAL COURSE GRADE: | **\_\_\_\_\_**  **\_\_\_\_\_**  **\_\_\_\_\_**  **\_\_\_\_\_**  **\_\_\_\_\_**  **\_\_\_\_\_**  **\_\_\_\_**  **\_\_\_\_\_**  **\_\_\_\_**  **\_\_\_\_**  **\_\_\_\_**  **\_\_\_\_\_**  **\_\_\_\_\_**  **\_\_\_\_\_**  **\_\_\_\_**  **\_\_\_\_**  **\_\_\_\_\_**  **\_\_\_\_\_\_** |