**The University of Texas at Arlington**

**College of Nursing and Health Innovation**

**N5465 Primary Care Pediatric Nursing**

**Fall 2016**

**Linda Grande, DNP, RN, CPNP-PC**

***Assistant Professor, Clinical Nursing***

Office Number: Pickard Hall Office # 626

Office Telephone Number: (817) 272-2776

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Faculty Profile: http://www.uta.edu/mentis/profile/grande

**Office Hours:** By Appointment

**Section Information:**

NURS 5465 Sections 001

**Time and Place of Class Meetings:**

Saturdays 9am- 5pm, Pickard Hall Rm. 206

**Description of Course Content:**

This course focuses on advanced concepts and knowledge for nurse practitioners management of designated minor acute, chronic and complex health problems of pediatric patients and their families in primary care healthcare settings.

**Other Requirements:**

2 Lecture Hours, 6 Lab hours. Prerequisite: NURS 5334 and NURS 5316 concurrent enrollment in NURS 5367

**Student Learning Outcomes:**

Upon completion of the course, the student will be able to:

Evaluate theoretical and empirical knowledge of designated minor acute, chronic and complex health problems of pediatric patients and their families in primary care practice.

Apply evidenced-based practice guidelines to the planning of comprehensive health care for pediatric patients and their families in primary care.

Plan health promotion, health protection, and disease prevention approaches in the care of pediatric patients and their families in primary care.

Plan care that is sensitive to pediatric patients and their families in the domains of culture, spirituality, age, gender, and sexual orientation.

Identify collaborative roles of other health professionals in the care of pediatric patients and their families.

**Required Textbooks and Other Course Materials:**

1. Provence, S., & Apfel, N. H. (2001). *Infant-toddler and Family Instrument (ITFI)*. (set of 15; only 1 needed) Baltimore, MD: Paul H. Brookes Publishing Co., Inc. **ISBN: 978-1557664921**
2. Kliegman, R. Stanton, B., Geme, J., Schor, N., Behrman, R. (2013). *Nelson Textbook of Pediatrics,* (20th ed.). St. Louis, MO: Saunders **ISBN:** 978-1455775668
3. Burns, C., Dunn, A., Brady, M., Barber, N., Blosser, C., (2017). *Pediatric Primary Care*. (6th ed.). Philadelphia, PA: Elsevier Saunders. **ISBN**:  **9780323243384**
4. Hagan, J. F., Shaw, J. S., & Duncan, P. (Eds). (2008). *Bright Futures pocket guide: Guidelines for health supervision of infants, children, and adolescents.* (3rd ed.). Elk Grove Village, IL: American Academy of Pediatrics. **ISBN: 9781581102246**
5. Richardson, B. (2017). *Pediatric Primary Care.* (3rd ed.). Jones & Bartlett Learning. **ISBN:** 978-1284093100

**Recommended:**

1. American Academy of Pediatrics. (2015). Pediatric clinical Practice guidelines and Policies, (15th Ed.). Elk Grove, IL: AAP **ISBN-13: 978-1581109238**

Required Reading Assignments

Required reading assignments will come from *Nelson’s Textbook of Pediatrics* and Burns, Brady & Dunn, Starr and *Pediatric Primary Care* and correspond with the scheduled lecture. Readings are also assigned in Blackboard under each module and each topic.

**Grading and Evaluation:**

 A = 90-100

 B = 80-89.99

 C = 70-79.99

 D = 60-69.99 (cannot progress)

 F = below 60.00 (cannot progress)

Final grades are not rounded up.

Students must maintain a GPA of 3.0. Please seek help immediately if you are at risk of dipping below this GPA. Ready to assist you are:

* Your course professor
* Your advisor
* UTA Student Success Coordinators

**Grade Grievances**: Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current University Catalog <http://catalog.uta.edu/academicregulations/grades/#graduatetext>. <http://www.uta.edu/deanofstudents/student-complaints/index.php>.

| **Required Components for Course Credit** | **Weight / Percentage Value** **Within the Course** |
| --- | --- |
| Test #1 | 15% |
| Test #2 | 15% |
| Test #3 | 15% |
| Test #4 | 15% |
| In class CDM Presentation #1 | 10% |
| In class CDM Presentation #2 | 10% |
| Texas Health Steps | 5% |
| Developmental Paper | 10% |
| Classroom Participation  | 5% |
| Total | 100% |

**Late Assignments / Assessments**:

* Late assignments will normally not be accepted for a grade or reviewed for feedback and will be assigned a zero. Emergent situations in which faculty may consider late assignments, etc. IT IS THE SOLE RESPONSIBIITY OF THE STUDENT TO NOTIFY THEIR COACH AND/OR INSTRUCTOR OF ILLNESS/EMERGENCY. FAILURE TO DO SO DOES NOT GUARANTEE STUDENT ANY EXTENSION OF ASSIGNMENT DUE DATES. Original documentation evidence for absence will be required. Acceptable forms of documentation may include 1) Official statement of student or immediate family member being or having been under medical care during the period of time in question; 2) Police report with student’s or immediate family members’ name(s) during the period of time in question; and 3) any other documentation from an official source that explains an illness/emergency during the period of time in question. Any document appearing to be altered in any way or which lacks required information will not be accepted.
* Late Discussion Board Posts will result in a zero.

Quizzes and tests must be started, completed, and submitted prior to the submission due date and time. Any quiz or test submitted after the due date and time will not be accepted. Make-up exams are not provided given the extended period for which exams are open

**Test Reviews:** Test reviews may be scheduled up to two weeks after grades have been posted to blackboard for the current exam. Due to time constraints, you will only be allowed 30 minutes to review your test. Unfortunately, we will not be able to allow multiple test reviews. Please contact Dr. Grande to schedule at: grande@uta.edu. Please schedule in advance.

**Expectations of Out-of-Class Study**

Beyond the time required to attend each class meeting, students enrolled in this course should expect to spend at least an additional 12-15 hours per week on their own time in course-related activities, including reading required materials, completing assignments, preparing for exams, etc.

**Drop Policy:** Graduate students who wish to change a schedule by either dropping or adding a course must first consult with their Graduate Advisor.

Regulations pertaining to adding or dropping courses are described below. Adds and drops may be made through late registration either on the Web at MyMav or in person through the student’s academic department. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Office of Financial Aid and Scholarships at <http://www.uta.edu/fao/>  .  The last day to drop a course is listed in the Academic Calendar available at <http://www.uta.edu/uta/acadcal.php?session=20166>

1.      A student may not add a course after the end of late registration.

2.      A student dropping a graduate course after the Census Date but on or before the last day to drop may receive a grade of W. Students dropping a course must:

(1)  Contact your graduate advisor to obtain the drop form and further instructions before the last day to drop.

**Census Day: September 12, 2016**

**Last day to drop or withdraw November 2, 2016 by 4:00 p.m.**

**Disability Accommodations:** UTArlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA), The Americans with Disabilities Amendments Act (ADAAA),* and *Section 504 of the Rehabilitation Act.* All instructors at UT Arlington are required by law to provide “reasonable accommodations” to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of **a letter certified** by the Office for Students with Disabilities (OSD).Only those students who have officially documented a need for an accommodation will have their request honored. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

**The Office for Students with Disabilities, (OSD)** [www.uta.edu/disability](http://www.uta.edu/disability) or calling 817-272-3364. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability).

**Counseling and Psychological Services, (CAPS)** [www.uta.edu/caps/](http://www.uta.edu/caps/) or calling 817-272-3671 is also available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives.

**Non-Discrimination Policy:** *The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit*[*uta.edu/eos*](http://www.uta.edu/hr/eos/index.php)*.*

**Title IX Policy:** The University of Texas at Arlington (“University”) is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated.*For information regarding Title IX, visit* [www.uta.edu/titleIX](http://www.uta.edu/titleIX) or contact Ms. Jean Hood, Vice President and Title IX Coordinator at (817) 272-7091 or [jmhood@uta.edu](file:///C%3A%5CUsers%5Colivier%5CAppData%5CLocal%5CTemp%5Cjmhood%40uta.edu).

**Academic Integrity:** All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

*I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*

*I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted.

Per UT System Regents’ Rule 50101, §2.2, suspected violations of university’s standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with the University policy, which may result in the student’s suspension or expulsion from the University. Additional information is available at <https://www.uta.edu/conduct/>.

"Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

As a licensed registered nurse, graduate students are expected to demonstrate professional conduct as set forth in the Texas Board of Nursing rule **§215.8. in the event that a graduate student holding an RN license is found to have engaged in academic dishonesty, the college may report the nurse to the Texas BON using rule §215.8 as a guide.**

**Course Expectations**: **Students are expected to work independently on every assignment in this course unless instructed otherwise**. Collusion or consulting with other students or healthcare professionals concerning assignments is not permitted. Sharing your work or borrowing the work of others will prevent students from fully benefitting from the learning opportunities in this course. It is YOUR work that we are interested in evaluating, NOT the work of others. Collusion or consulting with others is considered a matter of academic dishonesty and will be treated as such**.**

**Plagiarism:** Copying another student’s paper or any portion of it is plagiarism. Copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. Consistent with APA format, if five or more words in sequence are taken from a source, those words must be placed in quotes, and the source referenced with author’s name, date of publication, and page number of publication. If the author’s ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing giving the author’s name and date of publication. If a single author’s ideas are discussed in more than one paragraph, the author must be referenced, according to APA format. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are expected to review the plagiarism module from the UT Arlington Central Library via <http://library.uta.edu/plagiarism/index.html>

**Student Support Services**:UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include [tutoring](http://www.uta.edu/universitycollege/current/academic-support/learning-center/tutoring/index.php), [major-based learning centers](http://www.uta.edu/universitycollege/resources/college-based-clinics-labs.php), developmental education, [advising and mentoring](http://www.uta.edu/universitycollege/resources/advising.php), personal counseling, and [federally funded programs](http://www.uta.edu/universitycollege/current/academic-support/mcnair/index.php). For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at <http://www.uta.edu/universitycollege/resources/index.php>.

**The English Writing Center (411LIBR)**: The Writing Center Offers free tutoring in 20-, 40-, or 60-minute face-to-face and online sessions to all UTA students on any phase of their UTA coursework. Our hours are 9 am to 8 pm Mon.-Thurs., 9 am-3 pm Fri. and Noon-6 pm Sat. and Sun. Register and make appointments online at http://uta.mywconline.com. Classroom Visits, workshops, and specialized services for graduate students are also available. Please see [www.uta.edu/owl](http://www.uta.edu/owl) for detailed information on all our programs and services.

The Library’s 2nd floor Academic Plaza offers students a central hub of support services, including IDEAS Center, University Advising Services, Transfer UTA and various college/school advising hours. Services are available during the library’s hours of operation. <http://library.uta.edu/academic-plaza>

**Campus Carry:** Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit <http://www.uta.edu/news/info/campus-carry/>

**Student Success Faculty:** In order to assist masters nursing students who are at academic risk or who need academic support, there are graduate faculty members available to you. The goal of the success faculty members is to support student achievement in masters-level coursework so students can reach their educational goals. Students may contact a success faculty member directly, or a course instructor may encourage you to contact a success faculty member.

The success faculty in the MSN Program:

Dr. Donelle Barnes is available as a writing coach to assist students in the MSN Core courses; theory, research, and evidence based practice. Since these courses are writing intensive, Dr. Barnes can help students improve the clarity and organization of their written papers. She can be reached via email: donelle@uta.edu.

Dr. Mary Schira is available as a success faculty to assist with diverse resources that may include study skills, testing challenges/approaches, managing multiple responsibilities, and addressing personal issues impacting academic performance.   Course content challenges may also be addressed, with referral to additional resources as indicated.  Dr. Schira can be reached via email:  schira@uta.edu.

**Electronic Communication:** UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. **All students are assigned a MavMail account and are responsible for checking the inbox regularly.** There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

If you are unable to resolve your issue contact the Helpdesk at helpdesk@uta.edu.

**Student Feedback Survey:** At the end of each term, students enrolled in face-to-face and online classes categorized as “lecture,” “seminar,” or “laboratory” are directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback via the SFS database is aggregated with that of other students enrolled in the course. Students’ anonymity will be protected to the extent that the law allows. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law and aggregate results are posted online. Data from SFS is also used for faculty and program evaluations. For more information, visit <http://www.uta.edu/sfs>.

**Final Review Week:** for semester-long courses**,** a period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

**Emergency Exit Procedures:** Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist individuals with disabilities.

<http://www.uta.edu/campus-ops/ehs/fire/Evac_Maps_Buildings.php>. [http://www.uta.edu/police/Evacuation Procedures.pdf](http://www.uta.edu/police/Evacuation%20Procedures.pdf))

Students are encouraged to subscribe to the MavAlert system that will send information in case of an emergency to your cell phones or email accounts. Anyone can subscribe at <https://mavalert.uta.edu/> or <https://mavalert.uta.edu/register.php>

**Librarian to Contact:**

|  |  |  |  |
| --- | --- | --- | --- |
| Peace Williamson 817-272-6208peace@uta.edu | Lydia Pyburn 817-272-7593llpyburn@uta.edu | Heather Scalf817-272-7436scalf@uta.edu | Kaeli Vandertulip817-272-5352Kaeli.vandertulip@uta.edu |

Contact all nursing librarians:

library-nursing@listserv.uta.edu

**Helpful Direct Links to the UTA Libraries’ Resources**

|  |  |
| --- | --- |
| **Research Information on Nursing**  | [**http://libguides.uta.edu/nursing**](http://libguides.uta.edu/nursing) |
| **Library Home Page**  | <http://library.uta.edu/> |
| **Subject Guides**  | <http://libguides.uta.edu> |
| **Ask us** | <http://ask.uta.edu> |
| **Database List**  | <http://libguides.uta.edu/az.php>  |
| **Course Reserves**  | <http://pulse.uta.edu/vwebv/enterCourseReserve.do> |
| **Library Catalog**  | <http://uta.summon.serialssolutions.com/#!/> |
| **E-Journals**  | <http://pulse.uta.edu/vwebv/searchSubject> |
| **Library Tutorials**  | [library.uta.edu/how-to](http://library.uta.edu/how-to) |
| **Connecting from Off- Campus**  | <http://libguides.uta.edu/offcampus> |
| **Academic Plaza Consultation Services** | [library.uta.edu/academic-plaza](http://library.uta.edu/academic-plaza) |
| **Study Room Reservations** | [openroom.uta.edu/](http://openroom.uta.edu/) |

**Course Schedule**

| **Module** | **Module Topics / Titles** | **Lesson Topics / Lesson Titles** |
| --- | --- | --- |
| **1** | Growth and Development- Infant, toddler, preschool and school age.Adolescent DevelopmentNutrition | **Health Steps (Required)**: Immunizations, Nutrition, Newborn Screening, Teen Consent and confidentiality. **Optional**: Adolescent Health Screening |
| **2** | Breast feeding JaundiceColicNeonatal sepsis | **Health Steps (Required)**: Newborn Screening,**Health Steps (Optional)**: Ten Steps to Successful Breast Feeding. |
| **3** | Course IntroductionImmunizations | **Class September 10**SyllabusPractice CDMVaccine Practice**Health Steps (Required)**: Immunizations |
| **4** | HIVHepatitis A, B, C  | **Test #1** (Modules 1-3)  |
| **5** | Anemia/ThalessemiaLead PoiningInfectious Disease  | **Health Steps (Optional)**: Preventing Lead Exposure |
| **6** | GastointestinalGenitourinary  | **Health Steps (Optional)**: Gastroesophageal reflux in infants. |
| **7** | HEENTAudiologySpeechDental | **Test #2** (Modules 4-6) **Health Steps (Required)**: Newborn Hearing Screening |
| **8** | RespiratoryAsthma | **Class October 15**Asthma LectureIn-class CDM presentations**Health Steps (Optional)**: Identifying and treating Children with Asthma, Effective Asthma Management at School |
| **9** | Urgent OfficeMusculoskeletal | **Developmental Paper** |
| **10** | HeadacheSeizure | **Test #3** (Modules 7-9)  |
| **11** | Pediatric hypertensionSyncope | **Health Steps (Optional)**: High Blood Pressure in the Office |
| **12** | EndocrinologyDermatology | **Class November 12**Endocrinology LectureIn-class CDM presentations**Health Steps (Optional)**: Common Endocrine Disorders |
| **13** | Pediatric and Neonatal Cardiology | **Health Steps (Optional)**: Critical Congenital Heart Disease. |
| **14** | Family Centered Child Abuse | Thanksgiving  |
| **15** | Dead Weak | **Study for Final** |
| **16** | Final | **Test #4** (Modules 10-13) |

# Course Schedule and Due Dates (Central Time):

| **Course Schedule** | **Due Date** |
| --- | --- |
| **Orientation**  |  |
| Review Syllabus  | Week One, Access to Course 2 days prior to start of course |
| Sign and upload Attestation Form | Upload into Blackboard- prior to starting course work |
| **Tests** |  |
| Test #1 | September 17th opens 0900 thru September 18th closing at 2359. |
| Test #2 | October 8th opens 0900 thru October 9thclosing at 2359. |
| Test #3 | October 29th opens 0900 thru October 30th closing at 2359 |
| Test #4 | December 13th opens 0900 thru December 14th closing at 2359. |
| Assignments | Due Date |
| In class CDM Presentation #1 | October 15 |
| In class CDM Presentation #2 | November 12 |
| Texas Health Steps (Required) | Immunizations, Nutrition, Newborn Screening, Teen Consent and confidentiality (Due week 1- Saturday 2359)Newborn Hearing Screening (Due week 7- Saturday 2359) |
| Developmental Paper | October 22nd closing at 2359 |
| Classroom Participation  | Attends all on campus classes |
| Texas Health Steps (Optional)Each module is worth 1 point extra credit to be added to test score of choosing for possible total of 9 points. Each module is to be entered individually into the “extra credit column in BB” and is due anytime during the specified module ending Sunday 2359) | Module 1- Adolescent Health ScreeningModule 2- Ten Steps to Successful Breast Feeding.Module 5- Preventing Lead ExposureModule 6- Gastroesophageal reflux in infants.Module 8- Identifying and treating Children with Asthma **and** Effective Asthma Management at SchoolModule11- High Blood Pressure in the OfficeModule 12- Common Endocrine DisordersModule 13- Critical Congenital Heart Disease. |

**Clinical Decision-Making (CDM) In-Class Exercises/Group Exercises:**

You will be doing several interactive exercises with a group working through clinical decision-making on the basic management of pediatric patients with common acute minor illnesses during most class days. You may also be participating in other group exercises related to the content areas. You will be graded on your attendance and participation in these exercises. It is suggested that you prepare prior and bring clinical guidelines to class and/or a laptop. **If you miss class, there will be a 10% deduction in your participation grade for each class day missed. You may also have additional make-up work to complete for missing class.**

**Examinations:**

During the semester, you will complete four online, multiple-choice examinations using Respondus Lock Down Browser® and a webcam. These examinations will be available only for a certain number of days, and the examinations will be timed. Questions will be presented one at a time, and no backtracking will be allowed. Examinations should be done individually and without any reading material/references. Further information about the examinations will be given on Blackboard and in class. Additionally, see information under “Other Requirements.”

**Online Courses (Pass/Fail):**

You will complete five Texas Health Steps online courses (assigned courses), in which you will turn in the certificates received for these courses. <http://www.txhealthsteps.com/cms/?q=courses-by-topic>

**Developmental Paper (Pass/Fail):**

You will choose one client (age 6 months to 3 years of age) to complete a developmental assessment on. You will complete an Infant-Toddler and Family Instrument (ITFI) (Provence & Apfel, 2001) and then write a paper no more than 10 typed pages presented in a Subjective, Objective, Assessment, and Plan (SOAP) format. This paper is an individual project.

**Schedule Adjustments**:

As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course. – Linda M. Grande, DNP, RN, CPNP-PC

**Assignments:**

* **Description of Major Assignments/Assessments:** For all course assignments/ assessments, please refer to the course calendar in this syllabus for specific due dates and times. Please refer to Blackboard for more details concerning these assignments and for grading rubrics.
* **Blackboard Required**:

Only assignments submitted through Blackboard will be reviewed and accepted for a grade, regardless of the reason. Assignments that are submitted through email will not be reviewed for feedback or graded; they will be assigned a grade of zero. **No exceptions will be made.**

* **Technical Problems**:

Because technology is vulnerable to experiencing difficulties you should not wait until the last minute to submit an assignment, complete a quiz, or test. If you experience technical difficulties contact Blackboard Support to help resolve the issue. They are open 24 hours a day.

# Testing:

* Respondus Practice Test- This is a five item, multiple choice, practice quiz covering important information found in the course syllabus. The purpose of this practice test is to allow students to test the use of the Respondus Lockdown Browser and webcam (required for ADD COURSE Specific Information), as well as to allow students to troubleshoot any problems with Respondus or their computer and equipment prior to the first major exam in this course. This is a required practice assignment, and students must complete this activity before the end of week one in the course. Please refer to information found in this syllabus for further directions for downloading and using Respondus Lockdown Browser.

# Respondus:

Tests and quizzes will be given using Respondus Lockdown Browser with webcam monitoring. You will be required to download Respondus to complete any quiz or test. Respondus can be downloaded at: <http://www.respondus.com/lockdown/download.php?id=163943837>

For additional details on using Respondus Lockdown Browser, review this [Student Quick](http://www.respondus.com/products/lockdown-browser/guides.shtml#student) [Start Guide (PDF)](http://www.respondus.com/products/lockdown-browser/guides.shtml#student) in Blackboard.

**UTA College of Nursing and Health Innovation - Additional Information:**

**Status of RN Licensure:** All graduate nursing students must have an unencumbered license as designated by the Texas Board of Nursing (BON) to participate in graduate clinical nursing courses. It is also imperative that any student whose license becomes encumbered by the BON must immediately notify the Associate Dean, Department of Graduate Nursing. The complete policy about encumbered licenses is available online at: [www.bon.state.tx.us](http://www.bon.state.tx.us)

**MSN Graduate Student Dress Code:** The College of Nursing and Health Innovation expects students to reflect professionalism and maintain high standards of appearance and grooming in the clinical setting. Students must adhere to the Dress Code Policy. www.uta.edu/nursing/file\_download/234/BSNDressCode.pdf **Clinical faculty has final judgment on the appropriateness of student attire and corrective action for dress code infractions. Students not complying with this policy will not be allowed to participate in clinical.**

**UTA Student Identification: MSN Students MUST be clearly identified as UTA Graduate Students and wear a UTA College of Nursing and Health Innovation ID in the clinical environment.**

**Blood and Body Fluids Exposure:** A Health Verification form was signed by all MSN students at start of the program documenting personal health insurance coverage. All MSN students have mandatory health insurance and will need to manage exposure to blood and fluids. Current CDC guidelines can be found at:<http://www.cdc.gov/>

**Ebola exposure**: Please inform your faculty if you have been in contact with anyone who has Ebola/have traveled to a country that has Ebola virus.

**Confidentiality Agreement:** You signed a Confidentiality Form in orientation and were provided a copy of the form. Please take your copy of this Confidentiality Form with you to your clinical sites. **Please do not sign** other agency confidentiality forms. Contact your faculty if the agency requires you to sign their confidentiality form.

**Graduate Student Handbook:** Students are responsible for knowing and complying with all policies and information contained in the Graduate Student handbook online at: <http://www.uta.edu/conhi/students/msn-resources/index.php>

**Student Code of Ethics:** The University of Texas at Arlington College of Nursing and Health Innovation supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the student handbook online: <http://www.uta.edu/conhi/students/msn-resources/index.php>

**No Gift Policy:** In accordance with Regent Rules and Regulations and the UTA Standards of Conduct, the College of Nursing and Health Innovation has a “no gift” policy. A donation to one of the UTA College of Nursing and Health Innovation Scholarship Funds, found at the following link: is <http://www.uta.edu/conhi/students/scholarships/index.php> would be an appropriate way to recognize a faculty member’s contribution to your learning.  For information regarding Scholarship Funds, please contact the Dean’s office.

**Online Conduct:** The discussion board should be viewed as a public and professional forum for course-related discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings should be professional in nature.

It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Inappropriate statements/language will be deleted by the course faculty and may result in denied access to the Discussion boards. Refer to UTA CONHI Graduate Student Handbook for more information.

***For this course Blackboard communication tools, discussion boards, and UTA MAV email will be used extensively and should be checked often.***

**Emergency Phone Numbers**: In case of an on-campus emergency, call the UT Arlington Police Department at 817-272-3003 (non-campus phone), 2-3003 (campus phone). You may also dial 911. For non-emergencies, call 817-272-3381.

**Graduate Nursing Support Staff**

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| **Graduate Advisors:** |
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