

SPAN 1442-013 Campus
Department of Modern Languages
The University of Texas at Arlington
Fall 2016
TH 202
Lower level Spanish blog:
<http://lowerlevelspanish.wordpress.com>

Instructor: Gillian Walker
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SPAN 1442: COURSE SYLLABUS AND CALENDER OF ASSIGNMENTS

The instructor's contact information is listed above.

There is a common syllabus followed by all of the SPAN 1442 campus courses. The common syllabus begins on the next page of this document.

At the end of the common syllabus, there is an instructor's addendum with information unique to this class. The information in the addendum is considered part of the syllabus for this course. Please read the entire syllabus and instructor's addendum. PLEASE READ THE SYLLABUS IN ITS ENTIRETY.

The student should also bookmark the lower-level Spanish blog using the web address listed above. There are several links and documents there that will aid the student.

The course calendar of assignments is located at the end of this document just before the Instructor's addendum.

Common syllabus begins on the next page . . .

The last 4 pages of this document:

Course calendar of assignments

Instructor's addendum

IMPORTANT NOTICE ABOUT COURSE MATERIALS

* **SPAN 1442** students are required to purchase the **9th edition** of the textbook **Puntos de partida**.

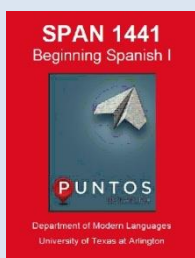
* **Previous editions** of this textbook are **NOT** valid for this course under any circumstance.

* **This textbook is sold in the UTA Bookstore** (400 S Pecan St, Arlington, TX 76010).

* The new edition of **Puntos de partida** is divided into 3 separate books which are custom editions for the University of Texas at Arlington. They correspond to **Span 1441**, **Span 1442**, and **Span 2313**.

* If you take all of the above levels of Spanish, you will purchase a book for each semester that contains only the chapters studied in that level:

SPAN 1441 = Chapters 1-6



PRICE of Course bundle includes
registration code
for 24-month access to Connect
online material*

THIS COURSE:

SPAN 1442 = Chapters 7-11



SPAN 2313 = Chapters 12-18



* **Your online work is incorporated into Blackboard, the same as your previous course.**

NOTE: Please wait to hear from your instructor as to when the Connect online portion of the course is available on Blackboard, as you will not be able to register there until it is.

* **The custom edition for Span 1442 (BLUE COVER) is sold as a stand-alone product.**

PLEASE NOTE THE FOLLOWING:

A) PREVIOUS STUDENTS: If you purchased the 9th edition for SPAN 1441, you will already have access to the online material in Connect. You only need to purchase the textbook for this level (BLUE COVER).

B) TRANSFER STUDENTS: If you are new to UTA, you must purchase the textbook for this level (with the BLUE COVER), AND you must ALSO purchase access to Connect. You will have to purchase access to Connect directly online when you register through Blackboard. Instructions for how to do this will be posted on the student blog:

<http://lowerlevelspanish.wordpress.com>

See above note about availability of online access to Connect through Blackboard.

C) STUDENTS WHO ARE REPEATING THIS COURSE: If you studied SPAN 1442 in a semester previous to Spring 2013, and are repeating it now, you will need to purchase the new 9th edition of the textbook for this level (BLUE COVER). Please follow the same instructions as for TRANSFER STUDENTS above.

— If you have any questions about this, please contact your instructor immediately. —

The University of Texas at Arlington - Department of Modern Languages

COURSE SYLLABUS

SPAN 1442 EVENING CLASSES - Section No. _____

FALL 2016

Instructor _____ Email _____

Office Location _____ Office Hours _____ Tel. MODL Office: 817.272.3161

Classroom Location _____ Lower Level Spanish Student Blog: <http://lowerlevelspanish.wordpress.com>

GRADE DISTRIBUTION:

GRADING SCALE:

Examen Final (<i>Final Exam</i>)	25%	90 – 100	A
Examen Parcial (<i>Midterm Exam</i>)	20%	80 – 89	B
Exámenes de Capítulo (<i>Chapter Tests</i>)	20%	70 – 79	C
Mi Diario (<i>Writing Assignments</i>)	10%	60 – 69	D
Situaciones (<i>Oral Presentations</i>)	05%	59 and below	F
Participación (<i>Class Participation</i>)	05%		

Connect Online Components:

LearnSmart Vocabulary & Grammar Quizzes	05%
WBLM = Workbook / Lab Manual	10%

REQUIRED COURSE MATERIALS:



◆ Custom edition for SPAN 1442 of *Puntos de partida: An Invitation to Spanish*, 9th edition. New York: McGraw Hill, © 2012. ISBN 978-0-07-766-969-0

IMPORTANT: THIS EDITION (9th) WILL BE DISCONTINUED STARTING IN SPRING 2017. Students who need to repeat this course after the Fall 2016 semester will have to purchase the 10th edition. This includes access to Connect, which is not be the same.

◆ Access to *Connect*. (Purchase only if you are a transfer student or repeating; see p. 1)

OBJECTIVES

In Spanish 1442, the objective of the course is to develop skills in the areas of listening, reading, writing and speaking in the Spanish language. Emphasis is placed on creative oral practice of Spanish in the classroom to actively promote speaking proficiency. Mastery of grammar structures is highly emphasized for enhanced communication and comprehension.

PLACEMENT EXAM

Transfer students, students who have taken high school Spanish or have Spanish-speaking relatives are encouraged to take the UTA CLEP placement test. Neither the Department of Modern Languages nor the testing center has study aids for this test. Call the Counseling and Testing Center (817.272.3670) for details or visit Davis Hall 201.

STUDENT LEARNING OUTCOMES BY TEXTBOOK CHAPTERS

- **Chapter 7 - ¡A comer!** Discuss what you eat and drink, order and pay for food, talk about what and who you know, answer questions negatively, tell someone to do something, use 'saber' and 'conocer', personal 'a', direct object pronouns, indefinite and negative words, formal commands.
- **Chapter 8 - De viaje:** Talk about trips and traveling, express to whom and for whom you do something, talk about things that happened in the past, use indirect object pronouns, 'dar' and 'decir', 'gustar', preterite forms.
- **Chapter 9 - Los días festivos:** Discuss holidays, talk about your feelings, talk about past events, know irregular and stem-changing preterites and double object pronouns.
- **Chapter 10 - El tiempo libre:** Talk about free time and household chores, talk about what you used to do, describe past conditions and states, express extremes, get information, know the imperfect indicative and question words.
- **Chapter 11 - La salud:** Talk about your health, past actions and events, express reciprocal actions, know the use of the preterite and imperfect, relative and reciprocal pronouns.

COURSE COMPONENTS

◆ Midterm and Final Exams (20% & 25% respectively)

The Midterm Exam and the Final Exam will be given only on the dates shown on the syllabus. You will be tested on Chapters 7, 8 and 9 for the Midterm. The Final Exam will emphasize Chapters 10 and 11, but will contain some of the concepts presented in the first half, which are required for comprehension of topics presented later in the course. Reviews for these exams can be found on the Lower Level Spanish student blog: <http://lowerlevelspanish.wordpress.com>

◆ Chapter Tests (20%)

Chapter Tests are given for Chapters 7, 8, and 10 on the dates shown on the syllabus. You will be tested over material from your online work, the textbook, and class activities. The policy of the department is no make-ups. If a student provides proper written documentation for an excused absence (only for serious extenuating circumstances) on the day of a Chapter Test, the score of the Midterm or Final (whichever corresponds to the missed Chapter Test) will also be used as the score for that test. Otherwise, missed tests are recorded as a grade of zero. Only students who provide an excuse on university letterhead or who miss a test due to active duty military obligations will be allowed to make up a missed test.

◆ Writing Assignments: *Mi diario* (10%)

For Chapters 7, 8, 10 and 11, students will complete a writing assignment, *Mi diario*, which is due on the day of the corresponding chapter test. *Mi diario* assignments must be submitted in the format indicated on the instruction sheet. They will be returned with corrections indicated using the ECCO correction code. The final grade is based on the student's re-write using the ECCO corrections. No credit is given for the original submission. Instructions for content and format of each *Mi diario*, as well as the ECCO Correction Code, can all be found on the student blog. N.B.: At the discretion of the instructor, the *Mi Diario* due dates may be changed to the class day before or after the chapter test.

◆ Oral Presentations: *Situaciones I & II* (5%)

There will be two in-class oral presentations called *Situaciones*. Both *Situaciones* topics will be provided by the instructor and announced several days before the presentation date. No note cards or other visual aids containing text are allowed: the presentation must be memorized or the student will not be allowed to present and will receive a zero for the assignment. Each will be presented in class on the day indicated on the syllabus. The grade for both *Situaciones* will be based on pronunciation, content, fluency, and mastery of vocabulary and structures studied in the course. See your course calendar for exact *Situaciones* presentation dates.

◆ Participation (5%)

Class participation will be assessed regularly throughout the semester (unannounced) and will be based on communicative activities carried out during class time. There will be a minimum of one class participation grade per chapter, although more participation grades may also be given at the discretion of the instructor. Students who are absent on the day of a class participation grade will receive a zero for participation on that day. Exemptions from class participation grades are only given to students who provide an excuse on university letterhead or who miss a class due to active duty military obligations.

Connect Online Components: LearnSmart & Workbook/Lab Manual

◆ LearnSmart Vocabulary & Grammar Quizzes (5%)

Each chapter requires students to complete a *LearnSmart* Vocabulary module and a *LearnSmart* Grammar module in *Connect*, the online course component. *LearnSmart* Vocabulary will be due by midnight the day before each new chapter begins, except for the initial chapter. *LearnSmart* Grammar will be due by midnight same day as the Workbook/Lab Manual (see course calendar). Both the *LearnSmart* Vocabulary module and the *LearnSmart* Grammar module are considered to be quizzes for each chapter, and together are worth 5% of your grade as stated in Grade Distribution. Instructors may also choose to give their own quizzes during class time; if so, these quiz grades will also be factored into this category as a part of your grade. At the end of the semester, the 2 lowest quiz grades will be automatically dropped (whether they are *LearnSmart* or class quizzes) IF the student has not been reported to Student Conduct for any violations of the UTA Honor Code. See *Academic Integrity*.

◆ WBLM - Workbook/Lab Manual (10%)

Each chapter contains mandatory work in the online Workbook/Lab Manual which must be completed by midnight on the day indicated on the course calendar. (See last page of this syllabus.) Check the student blog for WBLM study guides.

COURSE REQUIREMENTS FOR LOWER LEVEL SPANISH CLASSES

- A grade of "C" or better in Spanish 1441 is a prerequisite for Spanish 1442.
- Spanish 1442 is a pre-requisite for Spanish 2313 and 2314. If you are currently enrolled in any other lower level Spanish course, you will be dropped from the higher level course.

COURSE EXPECTATIONS AND USE OF THE TARGET LANGUAGE IN THE CLASSROOM

- As per guidelines recommended by ACTFL (American Council on the Teaching of Foreign Languages), classes will be conducted using the target language as exclusively as possible (90% plus) at all levels of instruction during instructional time. Students are expected to communicate in the target language at all times to the best of their ability.
- Note that for every credit hour earned, a student should spend 3 hours per week working outside of class. This includes online work, writing assignments, homework, etc.

LATE REGISTRATION / CENSUS DATE / DROP POLICY

Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the **late registration period** which **ends on August 31st**. Students are required to make any course changes by **the census date, Sept. 12th**. No transfers of courses or classes will be made after that date. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. Students will not be automatically dropped for non-attendance. **The last day to drop is Wednesday, Nov. 2nd**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships on this link: <http://web.uta.edu/ses/fao>

STUDENT FEEDBACK SURVEY

At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit: <http://www.uta.edu/sfs>

ACADEMIC INTEGRITY

All students enrolled in this course are expected to adhere to the UT Arlington Honor Code as follows:

"I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence. I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code."

It is the philosophy of UTA that academic dishonesty is a completely unacceptable mode of conduct and will not be tolerated in any form. All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. Discipline may include suspension or expulsion from the University. "Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such act." Collusion is defined as collaborating with another, without authorization, when preparing an assignment. (Regents' Rules and Regulations, Series 50101, Section 2.2).

♦ Specific Department Policy Regarding Academic Integrity

The use of online translators, however limited, is included in the definition of scholastic dishonesty and is strictly forbidden. Any help obtained from another person on work submitted for a grade, or any help given to another student for the same, including but not limited to composing text, proof-reading, correcting or editing, is considered collusion and will also be reported as cheating. If a student has any doubts whatsoever as to what constitutes any form of scholastic dishonesty, s/he should consult the course instructor before submitting work which is subject to the afore-mentioned rules. Instructors *may* issue a preliminary warning for a first-time offense, but they are under no obligation to do so before reporting students directly to the Office of Student Conduct. N.B.: Students reported to Student Conduct for academic dishonesty will not qualify for dropping the 2 lowest quiz grades, regardless of the final adjudication in the case.

AMERICANS WITH DISABILITIES ACT

The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

◆ Note to students registered with the Office for Students with Disabilities

Students who are granted special testing accommodation must present their letter of accommodation from the OSD to their instructor immediately. If their letter permits accommodation in the ARC (Adaptive Resource Center), they will be expected to make a decision as to whether they wish to use this accommodation or not, and which assessments they will use it for if so (quizzes, tests, exams, in-class compositions, etc.), by signing the department declaration of preferred testing. All chapter tests/quizzes/in-class essays must be scheduled one calendar week in advance of the testing date on the syllabus. Midterm & Final Exams must be scheduled two calendar weeks in advance of the testing date on the syllabus. Students failing to schedule testing in the ARC within this stipulated time frame will be expected to take their assessment (test, exam, etc.) in the classroom and within the standard time allowed for the class. Students who do not wish to use their testing accommodation(s) in the ARC must adhere to the same conditions for testing as all other students, as per the policies of the Department of Modern Languages. Students who have renounced the use of testing accommodation in the ARC may, at a later date, begin using their testing accommodations as long as they sign another statement which reflects their current testing preference.

N.B.:

(a) At least one week's notice must be given if a student previously testing in the classroom decides to begin using testing accommodation in the ARC in order to allow time for scheduling of tests and timely delivery of materials to the ARC by the instructor; (b) no testing accommodation will be provided if the student does not present official documentation from the Office for Students with Disabilities.

E-CULTURE POLICY AND E-MAIL USE

- **All e-mail correspondence to your instructor must originate from your UTA email account.**

EMAIL ORIGINATING FROM ANY OTHER ACCOUNT WILL BE IGNORED.

- **When communicating with faculty by e-mail, it is important that students keep the following in mind:**

- 1) Be courteous: always use salutations and signatures. N.B.: "Sent from my iPhone" (or similar) is not acceptable as a signature and is considered to be disrespectful.
- 2) For serious matters, use emails to facilitate a mutually agreeable time to meet. Email should not be used to avoid or replace personal interaction.
- 3) Never use email to vent or to respond immediately to an emotional situation.
- 4) Always remember that email creates a documentary record of one's communication with others.

- **There are two main reasons for using e-mail in this course:**

- 1) To set up a face-to-face appointment with your instructor if you wish to ask questions regarding course materials, clarification or concerns about your progress in the course.
- 2) To inform the professor of absences.

- **Do not use email for the following:**

- 1) Do not email your instructor asking him/her to tell you what you missed in class.
- 2) Do not email your instructor asking him/her to email you class notes as an attachment.
- 3) Do not email your instructor asking him/her to email you course handouts.
- 4) Do not use email as a way to solve issues that should be resolved professionally during the instructor's scheduled office hours.

TITLE IX POLICY

The University of Texas at Arlington ("University") is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated. *For information regarding Title IX, visit www.uta.edu/titleIX or contact Ms. Jean Hood, Vice President and Title IX Coordinator at 817.272.7091 or jmhood@uta.edu.*

EMERGENCY EXIT PROCEDURES

Should you experience an emergency event that requires you to vacate the building, you should exit the room and move toward the nearest exit. A list of these exits for all campus buildings can be found here:

http://www.uta.edu/campus-ops/ehs/fire/Evac_Maps_Buildings.php When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist individuals with disabilities.

CELL PHONE USE IN THE CLASSROOM

Cell phones must be turned off and put away (not be left on the student's desk or within sight) during class time. If a student has an urgent need to use a cell phone during class time, he/she should discreetly leave the classroom to do so.

COURSE DOCUMENTS

All documents pertaining to this course (syllabus, online registration instructions, *Mi diario* instructions and cover sheets, ECCO correction sheet, Midterm & Final Exam review files, etc.), are available on the blog for Lower Level Spanish students (<http://lowerlevelspanish.wordpress.com>). Students are responsible for printing their own copies of these documents.

STUDENT SUPPORT SERVICES

UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, as well as major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at www.uta.edu/resources.

LANGUAGE ACQUISITION CENTER (LAC)

The Language Acquisition Center (LAC), located on the third floor of Trimble Hall (rooms 303 – 307), offers audio, video and computer services for students of Spanish at UTA.

STUDENT QUESTIONS / CONCERNS

Should students have questions or concerns, they should first try to resolve these with their class instructor, and after that with **Ms. Catherine Ortiz** (cortiz@uta.edu), Coordinator of Lower Level Spanish. Only after having spoken with the instructor and Ms. Ortiz should the Director of the Spanish Section, **Dr. Ray Elliott** (elliott@uta.edu), be contacted in the event of unresolved issues.

NOTE ON CHAPTER TESTS FOR EVENING CLASSES: Students in MW evening classes will be allotted the same amount of time for chapter tests as students in MWF daytime classes: 50 minutes. Tests may be administered in the first 50 minutes of class or in the last 50 minutes of class, at the instructor's discretion. The remaining class time will either be for review beforehand or to begin the next chapter. Students arriving late for the test will not be allowed any extra time, and if they miss the listening portion, it will not be repeated.

FALL 2016 FINAL EXAM

◆The Final Exam will be held in your classroom.

◆Exam days and times are determined by the days and time of your class and can be found on the university final exam calendar online, which is also linked on the student resource blog under "UTA LINKS."

COURSE CALENDAR:

The course calendar can be found on the next page. It is also posted in a separate file on the student blog.

Course Calendar - SPAN 1442 CAMPUS EVENING CLASSES - Fall 2016

Abbreviations for Online Work: LSV/LSG = LearnSmart Vocabulary/Grammar WBLM = Workbook/Lab Manual

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Week 1					25 Aug.	26 Aug.
Week 2	28 Aug.	29 Aug. <i>Capítulo 7</i>	30 Aug. DUE: LSV 7	31 Aug. <i>Capítulo 7</i>	1 Sep.	2 Sep.
Week 3	4 Sep.	5 Sep. Labor Day	6 Sep.	7 Sep. <i>Capítulo 7</i>	8 Sep.	9 Sep.
Week 4	11 Sep.	12 Sep. <i>Capítulo 7</i>	13 Sep. DUE: LSG 7 + WBLM 7	14 Sep. EXAMEN Cap. 7 DUE: Diario 7	15 Sep.	16 Sep.
Week 5	18 Sep. DUE: LSV 8	19 Sep. <i>Capítulo 8</i>	20 Sep.	21 Sep. <i>Capítulo 8</i>	22 Sep.	23 Sep.
Week 6	25 Sep.	26 Sep. <i>Capítulo 8</i>	27 Sep.	28 Sep. <i>Capítulo 8</i>	29 Sep.	30 Sep.
Week 7	2 Oct. DUE: LSG 8 + WBLM 8	3 Oct. EXAMEN Cap. 8 DUE: Diario 8	4 Oct. DUE: LSV 9	5 Oct. <i>Capítulo 9</i>	6 Oct.	7 Oct.
Week 8	9 Oct.	10 Oct. <i>Capítulo 9</i>	11 Oct.	12 Oct. <i>Capítulo 9</i>	13 Oct.	14 Oct.
Week 9	16 Oct.	17 Oct. <i>Capítulo 9</i>	18 Oct.	19 Oct. <i>Situaciones I</i> <i>Begin Review</i>	20 Oct.	21 Oct.
Week 10	23 Oct. DUE: LSG 9 + WBLM 9	24 Oct. Review: Cap. 7, 8, 9	25 Oct.	26 Oct. Midterm Part I Review Part II	27 Oct.	28 Oct.
Week 11	30 Oct.	31 Oct. Midterm Part II <i>Capítulo 10</i>	1 Nov. DUE: LSV 10	2 Nov. <i>Capítulo 10</i>	3 Nov.	4 Nov.
Week 12	6 Nov.	7 Nov. <i>Capítulo 10</i>	8 Nov.	9 Nov. <i>Capítulo 10</i>	10 Nov.	11 Nov.
Week 13	13 Nov.	14 Nov. <i>Capítulo 10</i>	15 Nov. DUE: LSG 10 + WBLM 10	16 Nov. EXAMEN Cap. 10 DUE: Diario 10	17 Nov.	18 Nov.
Week 14	20 Nov. DUE: LSV 11	21 Nov. <i>Capítulo 11</i>	22 Nov.	23 Nov. <i>Capítulo 11</i>	24 Nov. Thanksgiving Holiday	25 Nov. Thanksgiving Holiday
Week 15	27 Nov.	28 Nov. <i>Capítulo 11</i> DUE: Diario 11	29 Nov.	30 Nov. <i>Capítulo 11</i>	1 Dec.	2 Dec.
Week 16	4 Dec.	5 Dec. <i>Capítulo 11</i> <i>Situaciones II</i>	6 Dec. DUE: LSG 11 + WBLM 11	7 Dec. Review: Cap. 10, 11		

SPAN 1442-013
Department of Modern Languages
The University of Texas at Arlington
Fall 2016
TH 212

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Trimble Hall 11
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M/W 4:45 -5:15 PM
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Instructor's addendum to the SPAN 1442 Campus course syllabus:

Important websites to bookmark-

Lower level Spanish student blog- <http://lowerlevelspanish.wordpress.com/web-courses/span-1442-web/>

This website contains information that you will need for this course. The common syllabus is posted there, and the technical help number for Connect is listed. The study guides for the workbook are also posted, as well as links to websites that are helpful in practicing verb conjugation (Study Spanish.com / Conjuguemos).

McGraw Hill Connect- www.mhbm.com

Part of your coursework will be completed in McGraw Hill Connect, so it would be a good idea to bookmark the login page, even though you usually will access your assignments through Blackboard under the link "Connect assignments."

If for whatever reason Blackboard is not working, please login to McGraw Hill directly by going to the login page. After you have logged in, you will be able to access our course and assignments.

****Important note-** the assignments in Connect are due by **11:59 pm** the **NIGHT BEFORE** the class meeting for which they are listed in the instructor's course calendar. For example, Learnsmart Vocab 7 is listed on the course calendar as due for the class meeting on Wednesday, September 7. This means that this assignment is due Tuesday night, September 6 at 11:59 pm**

Asking the instructor for help- The workbook/lab manual assignments in Connect have a feature called "ask the instructor a question." When you use this feature, the instructor is able to see the question that you are working on. If you use this feature, PLEASE also send the instructor an EMAIL saying "I sent you an inquiry in the workbook," because Connect does not automatically notify the instructor that there is an inquiry to be addressed.

It is recommended that the student watch the short Grammar tutorial videos that correspond to the grammar points for each chapter before coming to class on the day that particular grammar point will be practiced. The grammar tutorial videos are found in Connect by clicking on the Library tab and then on the e-book, then click the Video tab and scroll down to the pertinent chapter.

Blackboard

The student should pay careful attention to the announcements that the instructor posts in Blackboard. The instructor has placed several documents in "Course materials" in the folder "Grammar explanations and practice" in Blackboard that are not assigned, but that will provide extra practice for students. In addition, any documents needed for the course (instructions for Situaciones, reviews, homework assignments for a completion grade, Mi Diario instructions, etc) will be posted in "Course materials."

Mi Diario

The Mi Diario Assignments will be due at the BEGINNING of the class meeting BEFORE the chapter exam for that chapter. The Mi Diario for chapter 11 will be due on April 27. See common syllabus for procedures for submitting these assignments. Instructions for each Mi Diario and the Cover sheet are located in Blackboard.

Participation

Class participation counts as 5% of the student's total grade. The instructor will assess class participation randomly throughout the semester according to the following schema:

- 3- participated well, the student was engaged both during interaction with the instructor and during activities with fellow students. The student was present the entire time
- 2- the student participated well for the most part, but there may have been moments where he/she did not. He/she may have arrived tardy (up to 20 minutes late to class). The student was engaged most of the time with the instructor and during activities with fellow students.
- 1- the student may have arrived late to class (more than 20 minutes late). The student spent a considerable amount of time unengaged with the instructor and his/her fellow students.
- 0- the student was absent or arrived more than 45 minutes after class began.

Actions that constitute lack of engagement in class include but are not limited to:

- being on one's phone or the internet during class
- leaving the classroom during class time
- arriving late to class
- sleeping in class
- not participating in classroom activities and/or not completing the activities fully
- not paying attention or responding to questions from the instructor

The instructor will average and record participation grades in the gradebook at mid-term and before finals.

Homework for completion grades

The student will complete various homework assignments on paper to hand in. These assignments will be recorded under the category Participation in the gradebook and will be assigned a completion grade, unless otherwise indicated by the instructor. These assignments may be found in Blackboard and include the Vocabulary preparation worksheet, grammar worksheets, the Lectura cultural/Telepuntos worksheets and the reviews for the mid-term and final exams. Twice during the semester (once at mid-term and once at the end of the semester) the instructor will average the grades for all participation worksheets and enter the average in the gradebook. The lowest grade will be dropped both times the average is figured. *The instructor reserves the right to assign additional worksheets for homework that are not already listed in the Course calendar. Any additional assignments will be announced in Blackboard.

*The D.O./Commands worksheet in Chapter 7 will be counted as a Quiz grade.

*The Telepuntos videos are found in Connect by clicking on library-> ebook-> video tab and then scrolling down to the appropriate chapter and clicking on the Telepuntos video.

Pace of coursework and deadlines

All work in Connect for a given chapter is available for completion from the day that the chapter begins. The due dates for assignments are spread out over the chapter, and the student should not wait until the last minute to complete the work that is due. Waiting until the last minute does not allow the student to process and internalize the information. For example, the workbook is an assignment that takes more than a few minutes to complete. The student should be working on the workbook a little bit each day from the beginning of the chapter, rather than waiting until the evening that the workbook is due.

Completing assignments well before the deadline is especially important because computer problems may occur (power going out, computer crashing, etc). It is the student's responsibility to meet all of the deadlines and to have a back-up plan in the event of technical difficulties. The student should make sure to complete the assignments and submit them on time: at the **BEGINNING** of class for paper assignments or **BEFORE** the 11:59 pm deadline the **NIGHT BEFORE** the assignment is listed in the course calendar for Connect assignments. Note: In Connect, if a student is working on an assignment, the deadline passes, Connect will not accept the submission after the deadline. **No late work will be accepted as stated in the syllabus.**

*For paper assignments only, if a student is absent, he/she may email the assignment to the instructor by the **BEGINNING** of the class meeting in which it is due in order to prove that the assignment was completed on time. The student must then bring a paper copy of the assignment to the next class meeting in order for the assignment to be recorded for that assignment. The instructor will not print off the emailed assignment for the student.

Academic integrity

In completing the Mi Diario assignments for this course, **the student must use only the vocabulary and grammar that are found in the chapters that have been covered in the coursework up to that point.** For example, if the student is completing the writing assessment for chapter 7, he/she should only use language that has been taught in chapter 1-7. It may be necessary for the student to simplify what he/she is trying to express in order to limit himself/herself to the information in the chapters that have been studied. Any use of vocabulary or grammar that is outside of the chapters that have been covered in the coursework, including jumping ahead to future chapters, is unacceptable. This is necessary because of the evidence of use of online translators / help from native speakers that has been noticed in past semesters, actions which are subject to referral to the office of student conduct. **USE OF ONLINE TRANSLATORS OR RECEIVING HELP ON ASSIGNMENTS IS PROHIBITED.**

The instructor reserves that right to require a student to demonstrate that he/she has completed assignments on his/her own in instances where there is a question of academic dishonesty. If a student has demonstrated evidence of academic dishonesty, whether he/she is reported to the office of student conduct or not, the instructor may require the student to complete any remaining Mi Diario's on paper in the instructor's office.

Policy on Incomplete final grades

Only students who have completed a minimum of 75% of course assignments will be permitted to receive an incomplete. The decision to assign an incomplete final grade is at the discretion of the instructor.

Campus Carry: Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit <http://www.uta.edu/news/info/campus-carry/>

Figuring semester grades:

If the student wishes to figure out his/her semester average, he should use the following equation. Remember that the grades in each category are averaged and the 2 lowest Learnsmart/quizzes are dropped.

[2 (midterm exam) + 2.5 (final exam) + 2 (Chapter tests) + .5 (LS and quizzes) + 1 (Mi Diario) + .5 (Situaciones) + 1 (workbook/lab manual) + .5 (Participation)]

Have a good semester!

SPAN 1442 SECTION 13: COURSE CALENDER Fall 2016

***Connect assignments are due by 11:59pm the NIGHT BEFORE the class meeting listed*
(LS=Learnsmart, WBLM = Workbook/labmanual)**

****WS=Worksheets (found in BB) ****

DATE	READINGS/ CLASS TOPICS	TO BE SUBMITTED/TURNED IN
Week 1 Cap. 7 M 8/29	Introduction to the course Capítulo 7 ¡A comer! Vocabulario/ saber y conocer Read p.200-205	Vocabulary preparation WS 7 (in BB)
W 8/31	Vocabulario / Saber y conocer cont. Direct objects: Read p.206-211	LS Vocab 7
Week 2 M 9/5	Labor Day- No class meeting WATCH DIRECT OBJECT RECORDING and DO D.O./COMMANDS WORKSHEET (link in BB)	
W 9/7	Direct objects cont. Formal commands: Read p.216-219 Indefinite/Negative words: Read p.212-215	D.O./COMMANDS WS (in BB)
Week 3 M 9/12	Review and Practice Lectura cultural: Read p.224 Watch Telepuntos 7 (in Connect)	Mi Diario 7 Lectura Cultural ws (in BB)
W 9/14	Exam 7 Gustar intro.	LS Grammar 7 WBLM 7
Week 4 Cap.8 M 9/19	Capítulo 8 De viaje Vocabulario: Read p.232-237 Gustar: Read p.243-247	Vocabulary preparation WS 8 (in BB) LS Vocab 8
W 9/21	Indirect objects/ Dar and Decir: Read p.238-242	Mi Diario 7- final version
Week 5 M 9/26	Regular preterit forms and of dar, ir, hacer, ser: Read p.248-253	Preterit ws (in BB)
W 9/28	Review Lectura cultural: Read p.258 Watch Telepuntos 8 (in Connect)	Mi Diario 8 Lectura Cultural ws (in BB)
Week 6 M 10/3	Exam 8 Irregular preterits intro.	LS Grammar 8 WBLM 8
Cap.9 W 10/5	Capítulo 9 Los días festivos Vocabulario: Read p.266-270	Vocabulary preparation WS 9 (in BB) LS Vocab 9
Week 7 M 10/10	Irregular preterits: Read p.271-274 Preterits of stem-changing verbs: Read p.275-278	Mi Diario 8 - final version Irregular preterits/stem-changing preterit ws
W 10/12	Double object pronouns: Read p.279-281	
Week 8 M 10/17	Review Lectura cultural: Read p.286 Watch Telepuntos 9 (in Connect)	Lectura Cultural ws 9 (in BB)
W 10/19	Situaciones I	
Week 9 M 10/24	Review for Midterm exam	LS Grammar 9 WBLM 9 Bring review completed and printed (in BB)

W 10/26	Midterm Exam- Part I	
Week 10 Cap.10 M 10/31	Midterm Exam- Part II Summary of interrogative words	
W 11/2	Capítulo 10 Los pasatiempos Vocabulario: Read p.294-298 Summary of interrogative words: Read p.305-306 *LAST DROP DAY 4:00 PM*	Vocabulary preparation WS 10 (in BB) LS Vocab 10
Week 11 M 11/7	Imperfect tense: read p.299-304	
W 11/9	Superlatives: Read p.307-309	Superlatives ws (in BB)
Week 12 M 11/14	Review Lectura cultural: Read p.314 Watch Telepuntos 10 (in Connect)	Mi Diario 10 Lectura Cultural ws 10 (in BB)
W 11/16	Exam 10 Preterit v. Imperfect intro.	LS Grammar 10 WBLM 10
Week 13 Cap.11 M 11/21	Capítulo 11 La Salud Vocabulario: Read p.322-326	Mi Diario 10- final version Vocabulary preparation WS 11 (in BB) LS Vocab 11
W 11/23	Preterit v. Imperfect: Read p.327-334	Preterit/Imperfect ws (in BB)
Week 14 M 11/28	Preterit v. Imperfect continued Relative pronouns: Read p.335-337	
W 11/30	Reciprocal actions: Read p.338-339 Lectura cultural: Read p.344 Watch Telepuntos 11 (in Connect)	Mi Diario 11 Lectura Cultural ws 11 (in BB)
Week 15 M 12/5	Situaciones II	
W 12/7	Review for Final exam	Mi Diario 11 - final version LS Grammar 11 WBLM 11 Bring review completed and printed (in BB)

EXAMEN FINAL: lunes, el 12 de diciembre 5:30-8:00 PM