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**THE UNIVERSITY OF TEXAS AT ARLINGTON CAPPA SCHOOL OF ARCHITECTURE DESIGN COMMUNICATIONS ARCH 1341-005 ARCH 5342-001 FALL 2016 PIA SARPANEVA**

**Instructor**: Pia Sarpaneva

**Email**: [sarpan@uta.edu](mailto:sarpan@uta.edu) **Faculty Profile:**  <https://www.uta.edu/profiles/pia-sarpaneva>

**Office**: Arch Bldg #219B **Office Hours**: MW 12:00-1:00 by appointment

**Telephone**: 817 272 2801 (main office)

**Section Information**: DesCom 1341, Section 005 / DesCom 5342, Section 001

**Time and Place of Class Meetings**: Tu, Th 5:00-7:50 PM, CMPC 105 (Architecture Annex School of Architecture)

**Course Descriptions:**

ARCH 1341. DESIGN COMMUNICATIONS I. 3 Hours.

The course explores different graphic representation techniques with emphasis on freehand drawing, visualizing, and thinking. Students are exposed to different modes of thought by interpreting their observations intuitively and analytically.

Prerequisite: Restricted to Architecture-Intended, ARCH\_UCOL, Interior Design-Intended and INTD\_UCOL majors.

ARCH 5342. DESIGN COMMUNICATIONS. 3 Hours.

The course explores different graphic representation techniques with emphasis on freehand drawing, visualizing, and thinking. Students are exposed to different modes of thought by interpreting their observations intuitively and analytically.

Prerequisite: Concurrent enrollment in ARCH 5591 is required.

**Student Learning Outcomes:**

* To develop basic habits for successful learning
* To develop a consistent work ethic
* To develop an understanding of the culture of architecture
* To develop an “architectural vocabulary” as a foundation for discussing and evaluating work
* To develop proficiency in graphic skills necessary for architectural drawing, making, and thinking
* To gain exposure to a variety of graphic and physical representational techniques
* To develop a foundation of drawing as the means of architectural thinking and problem solving
* To develop a consistent set of basic graphic tools in order to engage the discourse of design

**Overview:**

This course is an introduction to the use of drawing as a mode of seeing and thinking. The course will investigate drawing within the dual concepts of observation and representation.

Referential Drawing: (Drawing as a Reference) Referential drawing is a reflection of the author's experience (observation) through the recording of “what” and “how” they see by “what” and “how” they draw. By removing preconceptions of what the result should be, drawing may be used as a tool for discovering new relationships and recording ideas.

Representational Drawing: (Drawing as Representation) Representational drawing can be read in multiple ways. It may be seen as (A) a way of representing an idea, concept or experience as simulacrum. The drawing itself becomes the symbol or icon of the reality it seeks to represent. The drawing (B) may also be a vehicle for the exploration of technique as it applies to the reinforcement of a concept; in other words how the subject is represented. The third alternative (C) is the act of RE – presenting the subject matter. This may be seen as the act of re-inventing the subject matter.

**Required Textbooks and Other Course Materials**: No Textbook, see supply list below.

**Studio Culture:**

These courses are the foundation of the curriculum for the School of Architecture at the University of Texas at Arlington. The importance of developing good work habits and time management cannot be over-emphasized. Architecture is an exciting field that offers almost limitless creative opportunities. The core of the discipline is the studio culture. Working in the studio fosters a sense of camaraderie and community that allows for the free exchange of ideas. Eventually it is through the peer group that most learning occurs. Maintaining a healthy, productive studio culture in and out of the set class times is highly encouraged.

**Attendance Policy:**

At The University of Texas at Arlington, taking attendance is not required but attendance is a critical indicator in student success. Each faculty member is free to develop his or her own methods of evaluating students’ academic performance, which includes establishing course-specific policies on attendance. **As the instructor of this section I have established the following attendance policy: Attendance is required.** Students are allowed three (3) absences for which it is not required to provide a reason. After three absences each new absence will result in a half letter grade reduction in the final course grade. Late arrivals and early departures will result in a ½ absence. Disappearing during class may result in an absence being noted.

It is the student’s responsibility for dropping a course. The instructor may not drop a student for any reason.

**Arch 1341 and Arch 1342 are foundation courses that are essential to developing visual representation skills necessary for success in the School of Architecture. If you have other responsibilities (family, work, other courses) you will need to plan your schedule accordingly. It is not acceptable to study for other classes during studio time. *Outside work obligations and/or personal issues are not acceptable for incomplete work or absences.*** However, while UT Arlington does not require instructors to take attendance in their courses, the U.S. Department of Education requires that the University have a mechanism in place to mark when Federal Student Aid recipients “begin attendance in a course.” UT Arlington instructors will report when students begin attendance in a course as part of the final grading process. Specifically, when assigning a student a grade of F, faculty report the last date a student attended their class based on evidence such as a test, participation in a class project or presentation, or an engagement online via Blackboard. This date is reported to the Department of Education for federal financial aid recipients.

**Descriptions of Major Assignments:**

One-day exercise: Generally performed in class, due the following class.

Two-day exercise: Performed in class and extended over the weekend between Thursday to Tuesday.

One-week exercise: Performed in class on both days and extended over the weekend Tuesday to Tuesday

or Thursday to Thursday.

**Grading:**

*As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course.-Pia Sarpaneva*

One-day exercises: count for 10% of the final grade

Two-day exercises: count for 15% of the final grade

One-week exercises: count for 75% of the final grade

**Grade Equivalences:**

Exceptional 10+ A+ 110

Excellent 10 A 100

09 A- 90

Good 08 B 85

07 B- 80

Acceptable 06 C 75

05 C- 70

Needs Improvement 04 D 60

Unacceptable 03 D- 50

Lacks Effort 02 F 30

No Evidence 01 NE 0

**Late Work:**

Assignments are due at the beginning of each class period. Late work will be accepted the class period after it is due for a *full letter grade reduction.* If you cannot attend studio, you will need to make arrangements for someone else to turn in your work.

**Expectations for Out-of-Class Study:**

Beyond the time required to attend each class meeting, students enrolled in this course should expect to spend at least an additional 10-15+ hours per week of their own time in course-related activities, including research, sketchbook, and weekly exercises.

**Grade Classifications:**

Grades are given based on the student’s comprehension, synthesis, execution, and craft of a given drawing problem. *Grades are not given for the amount of effort put forth*, or for simply showing up. Each student will be given every opportunity to be successful. The grade received will be the grade earned. Make notice that for Final Semester Grades the UTA policy only recognizes full letter grades.

**A** Exceptional / Outstanding / Excellent (89.6-100.0)

The student demonstrates **mastery** of the problems presented and **exceeds** expectations for scope of work, solution, craft, and presentation. The student has shown a high level of critical thinking, problem solving and has developed a consistent graphic language and work ethic. The student is **always** prepared for class with new material for discussion each class period. Dialog with the professor, fellow students and presentation of material is clear, professional and consistent.

**B** Good / Above Average (79.6-89.5)

The student clearly demonstrates **strong** comprehension of project objectives, vocabulary, and reading assignments. Student is attentive, shows steady improvement throughout the semester and engages in most discussions. The student is **often** well prepared for class with **new** material for discussion each class period. All assignments are well crafted and the student's response to the given objectives is above average.

**C** Acceptable / Average (69.6-79.5)

The student demonstrates a **basic** comprehension of the objectives, vocabulary, and reading assignments. Projects reflect some improvement over the course of the semester. The student is prepared for most sessions and asks few questions during class discussions or lectures. The student completes the bare minimum required for the assignments.

**D** Needs Improvement / Below Average / Poor (59.6-69.5)

The student exhibits a **poor** comprehension of project objectives, vocabulary and reading assignments. The student does not demonstrate improvement and is ill-prepared for each class period. The student **rarely** engages in class discussion, shows little initiative, assignments are inconsistently completed on time and craft is generally poor.

**F** Unacceptable / Failing (0.0-59.5)

Student **fails** to demonstrate comprehension of project objectives, vocabulary, and reading assignments. There is little or no improvement during the semester. The student is poorly prepared for class and does not engage in class discussions. Craft is unacceptable.

**Supplies:**

Supplies are available in pre-packaged kits at the University Bookstore. You will need to purchase these supplies and be prepared to work during the following studio. Additional paper and pencils throughout the semester may be required.

1) Strathmore Sketch Pad 18” x 24”, 400 series

2) Sketch Board with spring clips

3) Portfolio Carrying Case

4) Cutting Mat 18” x 24”

5) Stainless Steel Ruler w/cork back 24”

6) Architect Scale 12”

7) Drafting Dots

9) Aluminum Push Pins

9) X-Acto Knife w/ cushioned grip

10) Faber Castel Pitt Artist Pen Set – 4 pc

11) General Charcoal Set

12) Soft Lead Pencil Set – HB, B, 2B

**Drop Policy:** Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships (<http://wweb.uta.edu/aao/fao/>). Census Date is Monday, September 12, 2016. Adds are not permitted after Census Date.

Last Day to Drop is by 4:00 PM with advisor permission on Wednesday, November 2, 2016.

**Disability Accommodations:** UTArlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA), The Americans with Disabilities Amendments Act (ADAAA),* and *Section 504 of the Rehabilitation Act.* All instructors at UT Arlington are required by law to provide “reasonable accommodations” to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of **a letter certified** by the Office for Students with Disabilities (OSD).Only those students who have officially documented a need for an accommodation will have their request honored. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

**The Office for Students with Disabilities, (OSD)** [www.uta.edu/disability](http://www.uta.edu/disability) or calling 817-272-3364. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability).

Counseling and Psychological Services, (CAPS) [www.uta.edu/caps/](http://www.uta.edu/caps/) or calling 817-272-3671 is also available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives.

**Non-Discrimination Policy:** *The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit*[*uta.edu/eos*](http://www.uta.edu/hr/eos/index.php)*.*

**Title IX Policy:** The University of Texas at Arlington (“University”) is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated.*For information regarding Title IX, visit* [www.uta.edu/titleIX](http://www.uta.edu/titleIX) or contact Ms. Jean Hood, Vice President and Title IX Coordinator at (817) 272-7091 or [jmhood@uta.edu](file:///C:\Users\klahr\Downloads\jmhood@uta.edu).

**Academic Integrity:** Students enrolled all UT Arlington courses are expected to adhere to the UT Arlington Honor Code:

*I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*

*I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

UT Arlington faculty members may employ the Honor Code in their courses by having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents’ Rule* 50101, §2.2, suspected violations of university’s standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student’s suspension or expulsion from the University. Additional information is available at <https://www.uta.edu/conduct/>.

**Student Support Services**:UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to [resources@uta.edu](mailto:resources@uta.edu), or view the information at [www.uta.edu/resources](http://www.uta.edu/resources).

**Electronic Communication:** UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

**Student Feedback Survey:** At the end of each term, students enrolled in classes categorized as “lecture,” “seminar,” or “laboratory” shall be directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit <http://www.uta.edu/sfs>.

**Final Review Week:** A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

**Emergency Exit Procedures:** Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist handicapped individuals.

**Student Support Services**:UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include [tutoring](http://www.uta.edu/universitycollege/current/academic-support/learning-center/tutoring/index.php), [major-based learning centers](http://www.uta.edu/universitycollege/resources/college-based-clinics-labs.php), developmental education, [advising and mentoring](http://www.uta.edu/universitycollege/resources/advising.php), personal counseling, and [federally funded programs](http://www.uta.edu/universitycollege/current/academic-support/mcnair/index.php). For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to [resources@uta.edu](mailto:resources@uta.edu), or view the information at <http://www.uta.edu/universitycollege/resources/index.php>.

**The IDEAS Center (**2nd Floor of Central Library) offers **free** tutoring to all students with a focus on transfer students, sophomores, veterans and others undergoing a transition to UT Arlington. To schedule an appointment with a peer tutor or mentor email [IDEAS@uta.edu](mailto:IDEAS@uta.edu) or call (817) 272-6593.

**Library Home Page**[**library.uta.edu**](http://library.uta.edu/)

**Resources for Students**: **Academic Help**

Academic Plaza Consultation Services [library.uta.edu/academic-plaza](http://library.uta.edu/academic-plaza)

Ask Us [ask.uta.edu/](http://ask.uta.edu/)

Library Tutorials [library.uta.edu/how-to](http://library.uta.edu/how-to)

Subject and Course Research Guides [libguides.uta.edu](http://libguides.uta.edu/)

Subject Librarians [library.uta.edu/subject-librarians](http://library.uta.edu/subject-librarians)

**Resources**

A to Z List of Library Databases [libguides.uta.edu/az.php](http://libguides.uta.edu/az.php)

Course Reserves [pulse.uta.edu/vwebv/enterCourseReserve.do](http://pulse.uta.edu/vwebv/enterCourseReserve.do)

FabLab [fablab.uta.edu/](http://fablab.uta.edu/)

Special Collections [library.uta.edu/special-collections](http://library.uta.edu/special-collections)

Study Room Reservations [openroom.uta.edu/](http://openroom.uta.edu/)

**Emergency Phone Numbers**: In case of an on-campus emergency, call the UT Arlington Police Department at **817-272-3003** (non-campus phone), **2-3003** (campus phone). You may also dial 911. Non-emergency number 817-272-3381

SCHEDULE

**THE UNIVERSITY OF TEXAS AT ARLINGTON CAPPA SCHOOL OF ARCHITECTURE DESIGN COMMUNICATIONS ARCH 1341-005 ARCH 5342-001 FALL 2016 PIA SARPANEVA**

WEEKLY STUDIO HOURS: M W F 2:00 – 4:50 PM

WEEK 00 AUG 25 TH Introduction and Syllabus

WEEK 01 AUG 30 T Study 1

SEP 01 TH Study 2

WEEK 02 SEP 06 T Study 3

SEP 08 TH Study 4

WEEK 03 SEP 13 T Study 5

SEP 15 TH Study 6

WEEK 04 SEP 20 T Study 7

SEP 22 TH Study 7

WEEK 05 SEP 27 T Study 8

SEP 29 TH Study 8

WEEK 06 OCT 04 T Study 9

OCT 06 TH Study 10

WEEK 07 OCT 11 T Study 10

OCT 13 TH Study 11

WEEK 08 OCT 18 T Study 11

OCT 20 TH Study 11

WEEK 09 OCT 25 T Study 12

OCT 27 TH Study 12

WEEK 10 NOV 01 T Study 12

NOV 03 TH Study 13

WEEK 11 NOV 08 T Study 13

NOV 10 TH Study 13

WEEK 12 NOV 15 T Study 14

NOV 18 TH Study 14

WEEK 13 NOV 22 T Study 14

NOV 24 TH Thanksgiving Holiday

WEEK 14 NOV 29 T Final review week

DEC 01 TH Final review week

WEEK 15 DEC 06 T Final exam

classes end DEC 07 W