

Nurs 4441: Nursing of the Childbearing Family
Fall 2016 Cohort 14

Lead Teacher:

Deana Furr, MSN, RN

Office Number:

Pickard Hall 527**

Office Telephone Number:

817-272-2776—Try emailing first, or accessing me through your clinical instructor, since my office hours vary due to the nature of the course and clinicals.

Email Address:

dfurr@uta.edu

*Please email instructor to meet personally.***

Time and Place of Class Meetings

All classes are on-line and testing times are fixed collaboratively with the partner sites.

Description of Course Content:

NURS 4441 NURSING OF THE CHILDBEARING FAMILY: Application of the nursing process with emphasis on critical thinking, communication and therapeutic nursing interventions as related to care of individuals and families during the childbearing experience. Prerequisite: NURS 3581 and 3561.

Student Learning Outcomes:

- Use an individualized plan of care integrating current evidence and best practice in the delivery of competent, culturally sensitive, developmentally appropriate, holistic care for the childbearing family.
- Demonstrate analytical, logical reasoning in clinical judgment based on best practice in the care of the childbearing family.
- Integrate legal and ethical standards into care for the childbearing family.
- Assume accountability and responsibility for the quality of nursing care provided to childbearing families.
- Demonstrate effective communication and collaboration with patients, families, and interdisciplinary team members to provide nursing care and patient/family teaching for the childbearing family.
- Identify appropriate community resources for childbearing families.
- Evaluate the impact of contemporary issues on health care delivery to childbearing families, including social, economic, ethical, environmental, legal, and political influences.

Requirements:

Clear communication from students to course faculty, clients and other healthcare professionals is expected.

- As adult learners, students are responsible and accountable for their own achievement, including seeking consultation with the instructor about problems related to the course. Students are encouraged to make an office appointment or communicate in another agreed-upon method regarding poor progress or course concerns to allow time to review, discuss and/or problem-solve in a private setting.

- Students receiving less than 70% on any course exam must make an appointment (by phone, email, or other method) with the Office of Student Success and faculty lead for Nursing of the Childbearing Family, within one week of exam
- Students are responsible for all material presented in the on-line class and all required readings. Students are expected to complete all learning activities.
- Students are responsible for satisfactory completion of clinical requirements including successful completion of the Math Quiz plus attendance at clinicals; the VODs and videos and required case studies may be included in clinical requirements.
- The student will be responsible for checking Blackboard and email communications on a weekly basis (minimum).
- Students need to complete the mid-semester evaluation. Final evaluation conference with clinical faculty is required. Evaluation conferences are necessary to pass the clinical.
- Written assignments should exemplify professional appearance and communication skills. Written assignments and papers must be legible, follow format guidelines, and use correct grammar, spelling, and punctuation, according to APA format found in the Student Handbook.
- Students are expected to conduct themselves in a professional manner in their dress, demeanor, and communication with colleagues, staff, and clients. Students are required to abide by the UTA College of Nursing dress code policy. Lab coats with UTA name tags are required dress for community experiences and may be required for hospital clinical as well.
- For information regarding Academic Dishonesty, Americans with Disabilities Act, Student Support, Classroom Conduct Guidelines, Clinical Dress Code, Policy on Invasive Procedures, and No Gift Policy, please consult the Student Handbook.
- ****Students are expected to read the Student Handbook. This is essential knowledge for all students for the progression through the program and the course.**

Required Textbooks and Other Course Materials:

This is the information for the textbook with PrepU and vSim:

Ricci, S. (2014). Lippincott CoursePoint+ for essentials of maternity, newborn, and women's health nursing. (12 Month Access ed.). Lippincott. ISBN: 9781469894904
Package Description – Lippincott CoursePoint for Ricci's Essentials of maternity (includes integrated access to the eBook and along with v-sim)

May be purchased direct from publisher:

<http://thepoint.lww.com/Book/Show/485875#/about-this-product?groupby=learningactivity&ts=1428334830770>

Or, you may purchase the book with prepU, but not vSim:

Ricci, S. (2014) Lippincott Coursepoint (not plus) Essentials of maternity, newborn and women's health nursing. (12 Month Access ed.) Lippincott. ISBN: 9781451148879
May also be purchased from the bookstore.

This class requires the book, PrepU, and either vSim or the Evolve case studies.

Lippincott's CoursePoint+ has required materials for class use such as PrepU and vSim, along with the electronic version of the textbook.

The textbook associated with the class is electronic. Many students prefer a hard copy. If you should want a hard copy, you may purchase the textbook separately, or rent it:

Ricci, S.S. 2013. *Essentials of Maternity, Newborn, and Women's Health Nursing*. (3rd Ed.). Philadelphia: Wolters Kluwer/Lippincott, Williams & Wilkins
ISBN: 978-1-60831-801-8

Instructions for accessing CoursePoint +

1. If you don't already have access to Lippincott CoursePoint+ for Ricci: *Essentials of Maternity, Newborn, and Women's Health Nursing*, Third Edition, redeem your ACCESS CODE and complete registration at <http://thePoint.lww.com/activate>.
2. From the “**My Content**” page, click on Lippincott CoursePoint+ for Ricci: *Essentials of Maternity, Newborn, and Women's Health Nursing*, Third Edition.
3. On the welcome screen or from “**My Classes**”, select “**Join a Class**”, enter your CLASS CODE: **6B751A95**, and click “**Enroll**”.

If you experience any problems, check the code again and re-enter it. If it does not work, contact Lippincott Online Product Support at 1-800-468-1128 or techsupp@lww.com for assistance.

Not sure what an ACCESS CODE is?

Learn more at <http://thepoint.lww.com/Help/BookAccess>.

Other required textbooks:

American Psychological Association. (2001). *Publication manual of the American Psychological Association*. (6th ed). Washington, DC: Author. ISBN 9781557987914
(Note: you may use another APA reference if you already have it—some UTA classes use APA : The Easy Way, either is acceptable).

Recommended Textbooks:

HESI. (2014) HESI Comprehensive Review for the NCLEX-RN Examination (4th ed.)
St. Louis: Elsevier ISBN: 9781455727520 **(This is highly recommended and will be needed for a later class [Capstone] so we recommend getting it now so you will be able to benefit from it as you take your OB HESI.)**

Hegstad, L.N. and Hayek, W. (2001). *Essential drug dosage calculations*. (4th ed).
New Jersey: Prentice Hall Health 9780838522851

Stolte, W. (1995). *Wellness: Nursing diagnosis for health promotion*. Lippincott. ISBN 0-397-55082-0 **(From Health Promotion)**

Descriptions of major assignments and examinations with due dates:

Course Schedule with dates and assignments available on Blackboard.

Grading Policy:

In order to successfully complete an undergraduate nursing course at UTA, the following minimum criteria must be met:

70% weighted average on proctored exams (does NOT include quizzes)

90% on clinical math quiz

In undergraduate nursing courses, all grade calculations will be carried out to two decimal places and there will be NO rounding of final grades. Letter grades for tests, written assignments and end-of-course grades, etc. shall be:

A = 90.00 – 100.00

B = 80.00 – 89.99

C = 70.00 – 79.99

D = 60.00 – 69.99

Class work	% of grade
Exam # 1	15
Exam # 2	15
Exam # 3	10
Comprehensive Final HESI	20
Care Plan	10
Scholarly paper (APA format)	8
Assigned PrepU Quizzes (all) (18 chapter quizzes in all. Points awarded only if mastery level attained—0 for each quiz in which less than mastery is earned. See course calendar for what mastery is required each week.)	15
<p>Either Lippincott vSim OR Evolve case studies :</p> <p>vSim: 1% for each of 5 complex scenarios if 80% score attained—0 if less than 90% earned. (vSims 2,4,6,8,10 are the complex simulations).</p> <p>Evolve: May use 5 of the 6 obstetrics Evolve case studies instead of the vSims (you select which 5).</p> <p>Doing both the vSim and Evolve will not be worth double the points—do one or the other for credit.</p>	5
Math quiz	2
Prep Sheet: Labor & Delivery	P/F
Prep Sheet: Newborn Nursery	P/F
Prep Sheet: Postpartum	P/F
Prep Sheet: Antepartum/Triage High Risk	P/F
Prep Sheet: NICU	P/F

Completion of portions of Prep Sheets and passing of the Math Quiz are required prior to participation in clinical. Satisfactory completion of Prep Sheets, Care Plan, attendance at skills lab (by viewing skills videos on-line), completion of assigned complex vSims and a minimum final score of 90% on the Math Quiz and all required clinical days together constitute the completion of 90 clinical hours required by the CON and BON. All work must be turned in prior to the date the class closes to be given credit.

A satisfactory clinical performance evaluation is required to pass clinical. Online post-conferences (if applicable) will require compliance with posted essentials for discussion and participation. (Clinical instructors may have an online component as a part of post-conferences). Failure in clinical is an automatic failure (F) in the course.

Incompletes: No incompletes will be given except on the basis of a doctor's certification that you are medically unable to complete the course.

Evaluation Methods:

1. Examinations

Course: Three exams and one comprehensive final will be given. Multiple choice questions and essay/short answer type items may compose the exams. The final exam will be a HESI exam. Exams may be given via computer or paper/pencil method. Although faculty strive to provide a quiet learning/testing environment there may be noises and distractions in any testing environment that are beyond the control of the exam proctors. If a student feels that the testing environment is unduly noisy or distracting for any reason, it is the responsibility of the student to report this to an exam proctor as soon as possible during the exam so corrective action may be taken. Please bring ear plugs with you if needed.

Missed Exams

All students are expected to take exams at the scheduled time. In the event a student anticipates missing an exam, the student is expected to notify the lead teacher on or before the exam day. **Students missing an exam prior to the final exam will receive the grade achieved on the final exam for the missing exam grade.** (This does not relate to quizzes.) For students missing more than one exam or the final, the test grade and make-up will be at the faculty's discretion with possible failure in the course. If you miss an exam, you will be required to show acceptable proof of the extenuating circumstances that kept you from the exam. Grave crises/circumstances may be reason for missing an exam. Contact your lead teacher should this happen, but be aware that if you do take an exam, you are agreeing that you are fit to do so, and the score you attain will stand.

Exam Integrity

In order to maintain the integrity of the exams, instructors may choose not to allow a student to enter the testing area if any tester has already completed the test and left the testing area. A tester that arrives late to the testing area, if allowed in, will only have until the predetermined end time of that exam to finish.

2. Math Quiz

All students will be required to pass the Math Quiz in order to pass medications in clinical, and in order to pass the class. This test emphasizes safe medication dosage and administration. All students are expected to take the Math Quiz on the first day of clinical in the clinical setting. See student schedule for dates. Second and third attempts to pass the Math Quiz must be done prior to passing medications in the hospital. Safe medication administration is a criterion for satisfactory clinical performance. A remedial review packet must be completed prior to a third math test attempt. It is the student's responsibility to schedule time with the clinical instructor for second and third Math Quiz attempts. The instructor may choose to give the Math Quiz retakes during the clinical day in the clinical agency. A minimum score of 90% is required for successful completion of the Math Quiz. . More than three retakes of the math quiz may constitute failure in the course. An unsatisfactory (failure) clinical performance constitutes failure in the course.

3. vSim or Evolve case studies—the students may select the one they prefer.

Lippincott vSim:

There are five **complex** vSims in Lippincott, each worth 1% of your grade. (Core vSims are not required and you don't receive credit for doing them.) Suggested due dates for each vSim are listed in your student schedule, though the last acceptable time frame in which to receive credit for the case studies is the day before the HESI (the vSims may be helpful as preparation for the HESI and that is why the due date falls as it does.) You must obtain a minimum of 80% on each vSim—they are collaborative and open-book. You may retake it as many times as necessary to obtain a 80%; if you make less than 80% on a vSim and give up, you will not receive credit for that vSim. For example, a score of 79% will not receive credit for that vSim. There are 10 vSims: 5 complex cases and 5 core cases. Only the complex cases receive credit.

Evolve Case Studies

There are six case studies in Evolve for obstetrics. The student may select which 5 of the 6 to do and each will be worth 1% of the grade. The last acceptable time frame in which to receive credit for the case studies is the at 2359 on the day before the HESI (students have reported that the case studies are quite helpful as preparation for the HESI and that is why the due date falls as it does.) You must obtain a minimum of 80% on each case study—they are collaborative and open-book. You may retake it as many times as necessary to obtain a 80%; if you make less than 80% on a case study and give up, you will not receive credit for that case study. For example, a student taking the case study five times and receiving the final score of 75% will not receive credit for that case study.

4. PrepU Quizzes

PrepU quizzes are in a computer adaptive testing format, and are required for each assigned chapter. The student may do them as many times as desired, and only the last quiz level attained before the deadline will go toward the final grade. A specified mastery level must be attained to receive credit. A mastery level of less will not receive credit.

5. Required Assignments: Care Plan and Scholarly Paper

Required assignments must be submitted on time; negotiation with clinical instructor for care plan due dates is permitted. If an assignment (traditional or online) is late, 5% of the assignment grade, per day, will be deducted until the assignment is turned in. All work must be turned in by the last day of the class in order to receive credit.

6. Clinical Experience

Students will complete 90 clinical hours under the supervision of their clinical instructors to include hospital based experiences, skills lab/simulation, and/or computer simulations and community prenatal experiences. Clinical post conferences may be online. **Students must perform an assessment while providing nursing care to clients during their hospital clinical experience.** Satisfactory completion of clinical prep sheets/ patient documentation for each clinical day is required to pass clinical. Both the definition and medication portions on Prep Sheets specific to all units must be completed before going to the unit. All assignments will be submitted to the clinical faculty for evaluation and feedback.

7. Skills checklist

Students must complete the skills checklist—skills listed below at the end of the syllabus. You will find the checklist on Blackboard.

Students who demonstrate consistent satisfactory accomplishment of the clinical objectives, completed assignments, skills check off of the required skills and a score of 90% on the Math Quiz will receive a PASS for clinical. Students deemed unsafe or incompetent will fail clinical and receive a course grade of F.

Failing behaviors are noted in the latter portion of the syllabus. Course specific clinical evaluation criteria are used to determine the Pass/Fail status of clinical performance.

It is essential that students arrive at clinical on time, since punctuality is an essential component of professionalism. A student who will not make it to the clinical site at the expected time is required to inform the clinical instructor, which should be done by telephone. The first episode of tardiness (which is between 5 and 15 minutes) will result in a verbal warning to the student; a second will result in a written student contract. Not providing the instructor with notice of tardiness may escalate any warning to the next level, also excessive tardiness exceeding 15 minutes). A third episode of tardiness may result in clinical failure. Make-up work will be required for tardiness exceeding 15 minutes.

Students will be expected to meet with individual clinical faculty for mid-semester evaluations and must sign up for final semester evaluation conferences with individual clinical faculty at the end of clinical. Final evaluation conferences are required to pass the clinical. (These are often done in the clinical setting on the last day of clinical.)

5. Missed Clinical Lab/Clinical Experience Policy

In the case of illness, remember to take appropriate health precautions. Students are expected to notify clinical faculty immediately if they anticipate they will not be able to attend an assigned clinical assignment. Absence of any part of a clinical day will require make-up work. More than one absence from clinical may result in failure to meet clinical requirements and failure in the course. All clinical experiences **must** be made up. Additionally, it is imperative that students attend all orientation days. **Completion of 90 clinical hours along with a passing grade of 90% on the Math Quiz are required to pass clinical. A failure in clinical is a failure in the course.**

Attendance Policy:

Classroom: Students enrolled in the course are expected to view and participate in all learning activities.

Clinical: Students are expected to attend all clinical experiences on the scheduled day and time. All clinical deficiencies must be cleared prior to attending clinical experience. Entrance into clinical requires a passing grade (90%) on the Math Quiz. Additional time may be required by your clinical setting.

Clinical Attendance When University is Closed

Some programs in the College of Nursing, such as the Academic Partnership Program, may require students to attend clinical on evenings, nights, week-ends, or holidays. Students are expected to attend their assigned clinical rotation as scheduled, even when the University is otherwise closed.

Drop Policy:

Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering.

Students will not be automatically dropped for non-attendance. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Financial Aid Office for more information.

PLEASE NOTE: Drop dates may be customized in on-line classes to correlate with the dates in which the class runs. Discuss with your clinical coach, faculty, distance education department, and the support staff as necessary to determine how and when you should proceed with the process of dropping a class. Keeping that in mind, the above is the drop policy for typical use in adding and dropping classes, which elements do not all apply when the classes have varying start and stop dates as is the case with on-line classes. **The last day to drop for Cohort 14, Fall 2016 is November 23.**

College of Nursing Information:**APA Format**

APA style manual will be used by the UTACON with some specific requirements for the undergraduate courses. The sample title page & instructions, as well as a Manuscript Preparation document can be found at: www.uta.edu/nursing/handbook/bsn_policies.php#apa

Honors College Credit

Students who are members of the Honors College may wish to take this course for Honors credit. If you wish to do so, please provide the Lead Teacher (or other designated faculty member) with an Honors Credit Contract (downloaded from <http://honors.uta.edu/documents/credit.pdf>). You and the Lead Teacher/faculty member will together determine an appropriate supplemental assignment to justify the awarding of Honors credit. If you are not in the Honors College and would like to learn more about the benefits of membership, visit the website at <http://honors.uta.edu/>, where you will find an application form for electronic submission.

Essential Skills Experience

Each UTACON clinical course has a designated set of essential nursing skills. An essential nursing skill is one that each student should strive to experience in either laboratory or clinical setting. Experience is defined as “hands on” performance of a skill in a clinical or laboratory setting using standardized patients, manikins, human patient simulators, task trainers, and computer simulation modules or in a clinical setting involving actual patients or communities.

UTACON students are responsible for acquiring essential skills experiences, documenting these experiences, obtaining verification from their clinical instructors, and maintaining an ongoing record of essential skills experience during all Junior and Senior clinical courses.

Each course syllabus will list the Essential Skills required for that specific course. Each course will make the Course Specific Essential Skills Experience Passport available to the student either by attaching it to syllabus or in the course material in Blackboard. The Course Specific Passport must be used to document skills experiences during clinical or simulation laboratory sessions. After performing an essential skill, a student will record the date and the setting, and then his/her initials in the appropriate boxes on the passport. The student will then provide the record to his/her clinical instructor for verification. Students are responsible for the accuracy and integrity of Passport documentation. Any attempt to falsify or alter Passport information may result in disciplinary action related to UTA’s Academic Dishonesty policies.

UTA students should strive to find opportunities to perform and document ALL the listed skills for each course. Throughout the semester, as part of the clinical evaluation process, clinical instructors will monitor student progress in completing all essential skills designated on the Passport. It is the student’s responsibility to obtain the required essential skills experiences in a timely manner throughout the semester. The completed Course Specific Passport will be attached to the final clinical evaluation and maintained in the student’s record located in the Student Services Office. (At this time the skills do not all have to be completed in order for the student to pass the clinical portion of the class.)

CLINICAL SKILLS FOR THE CHILDBEARING WOMEN ROTATION:**VITALS SIGNS**

1. Heart rate (apical pulse) & rhythm
2. Respiratory rate & rhythm
3. Temperature
4. Blood pressure - manual and/or automated device
5. Pulses – rate, quality
6. Auscultation of heart sounds
7. Auscultation of lung sounds
8. Pain assessment

BASIC CARE

1. Bathing
2. Making beds
3. Turning and positioning
4. Peri care

ASSESSMENT

1. Physical assessment: Head to Toe to include the fundus
2. Physical assessment: Problem-Focused
3. Fetal monitoring & assessment
4. Maternal /Child dyad – bonding
5. Psychosocial assessment

MEDICATION ADMINISTRATION

1. Six rights
2. Safe dose range calculation/determination
3. Intramuscular – Newborn Only

TREATMENTS

1. Cold application

INTRAVENOUS (IV) or Epidural ACCESS LINES

1. Monitoring/care epidural lines

CARE AND MANAGEMENT OF WOUNDS & DRAINS

1. Circumcision site care
2. Cord and/or umbilicus care

AIRWAY MANAGEMENT

1. Nasal suctioning (bulb suction)

NUTRITION AND FEEDING

1. Bottle feeding/breast feeding

INFECTION CONTROL PROCEDURES

1. Handwashing/cleansing
2. Standard/universal precautions

SAFETY

1. Use of correct body mechanics

MISCELLANEOUS

1. Documentation
2. Therapeutic communication techniques– patients
3. Therapeutic communication techniques–families
4. Nursing Math Skills

CLINICAL PASS/FAIL: Clinical Failing Behaviors

Clinical failing behaviors are linked to the Texas Board of Nursing Standards of Professional Practice. Issues related to professional conduct, management of stress, clarification of course, clinical assignment, and/or professional role expectations, may warrant clinical warnings, contracts for remediation, or course failure.

Clinical Failing Behaviors	Matched to NPA
1. Performance is unsafe.	1,2,3,5,6,7,9,10,11,12,13,14
2. Questionable decisions are often made.	1,2,3,4,5,6,7,8,9,10,11,12,13,14
3. Lacks insight into own behaviors and that of others.	1,2,3,4,5,6,8,9,10,11,12,13,14
4. Difficulty in adapting to new ideas/functions.	4,5,6,7,8,9,10,11,13,14
5. Continues to need additional guidance and direction.	1,2,3,5,6,7,8,9,10,11,14

Standards of Professional Nursing Practice (BON 213.27, 217.11, 217.12)

1. Knows rationale for side effects of medications and treatments, and correctly administers same 217.00 (1) (C).
2. Documents nursing care accurately and completely, including signs and symptoms, nursing care rendered medication administration. Contacts health care team concerning significant events in patient health 217.11 (1) (D).
3. Implements a safe environment for patients and/or others, i.e., bed rails up, universal precautions 217.11 (1) (B).
4. Respects client confidentiality 217.11 (1) (E).
5. Accepts assignments commensurate with educational level, preparation, experience and knowledge 217.11(1) (T).
6. Obtains instruction and supervision as necessary when implementing nursing procedures or practices 217.11(1) (H).
7. Notifies the appropriate supervisor when leaving an assignment 217.11(1) (I).
8. Recognizes and maintains professional boundaries of the nurse/patient relationship 217.11(1) (J).
9. Clarifies orders, treatments, that nurse has reason to believe are inaccurate, non-effective or contraindicated 217.11(1) (N).
10. Able to distinguish right from wrong 213.27(b) (2) (A).
11. Able to think and act rationally 213.27(b) (2) (B).
12. Able to keep promises and honor obligations 213.27(b) (2) (C).
13. Accountable for own behavior 213.27(b) (2) (D).
14. Able to promptly and fully self-disclose facts, circumstances, events, errors and omissions when these disclosures will enhance health status of patients or protect patients from unnecessary risk or harm 213.27(b) (2)(G).

Please refer to the Board of Nursing at www.BON.state.tx.us for any additional information regarding the Texas Nursing Practice Act.

Clinical Dress Code

The clinical dress code applies to all graduate and undergraduate students of The University of Texas at Arlington College of Nursing (UTACON), and has two primary purposes: to insure that, whenever in the clinical setting, students of the UTACON: 1) represent the nursing profession and UTACON in a professional and appropriate manner, and 2) are readily identifiable as students.

Students are to adhere to the dress code any time they present themselves to a clinical agency in the role of nursing student. This includes going to the agency prior to clinical to select a patient, arriving at the agency in street clothes to change into hospital scrubs, and attending post-conference or classroom time at the agency, as well as when attending clinical. Clinical faculty have final judgment on the appropriateness of student attire. Refer to the Student Handbook for more information.

Undergraduate, prelicensure student nurses should wear their UTACON uniform and UTACON insignia patch ONLY when in simulation, clinical or other learning experiences authorized by UTACON faculty. Students are to provide nursing care to patients at clinical facilities ONLY when authorized by their UTACON instructor and when their clinical instructor and/or preceptor are present on site. Students who provide nursing care to patients when an instructor or preceptor IS NOT present on site will receive a FAILING grade for clinical and a course grade of "F".

Award for Student Excellence in Clinical Nursing

This award is for an exceptional student who consistently exceeds the clinical expectations of the course. The student will be honored at an awards ceremony at the end of the semester. Clinical faculty will further discuss the award during the clinical rotation.

Criteria for selection:

- Consistently exceeds clinical performance standards in the application of theoretical concepts, evidence-based practice, and communication (written and verbal).
- Demonstrates exemplary performance in the use of critical thinking and problem solving skills.
- Demonstrates exemplary performance in the application of leadership principles and professionalism.

Grade Grievances

Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current University Catalog.

<http://catalog.uta.edu/academicregulations/grades/#undergraduatetext>

No Gift Policy

In accordance with Regents Rules and Regulations and the UTA Standards of Conduct, the College of Nursing has a "no gift" policy. A donation to the UTA College of Nursing Scholarship Fund would be an appropriate way to recognize a faculty member's contribution to your learning. For information regarding the Scholarship Fund, please contact the Dean's office.

Americans with Disabilities Act

The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the *Americans with Disabilities Act (ADA)*. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

Title IX

The University of Texas at Arlington is committed to upholding U.S. Federal Law "Title IX" such that no member of the UT Arlington community shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity. For more information, visit www.uta.edu/titleIX.

Academic Integrity

It is the philosophy of The University of Texas at Arlington that academic dishonesty is a completely unacceptable mode of conduct and will not be tolerated in any form. All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. Discipline may include suspension or expulsion from the University. According to the UT System Regents' Rule 50101, §2.2, "Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

Plagiarism

Copying another student's paper or any portion of it is plagiarism. Additionally, copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. If five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author's name, date of publication, and page number of publication. If the author's ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing, giving the author's name and date of publication. If a single author's ideas are discussed in more than one paragraph, the author must be referenced at the end of each paragraph. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are encouraged to review the plagiarism module from the UT Arlington Central Library via <http://library.uta.edu/plagiarism/index.html>. Papers are now checked for plagiarism and stored in Blackboard.

Student Support Services Available

The University of Texas at Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. These resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal

counseling, and federally funded programs. For individualized referrals to resources for any reason, students may contact the Maverick Resource Hotline at 817-272-6107 or visit www.uta.edu/resources for more information.

Electronic Communication Policy

The University of Texas at Arlington has adopted the University "MavMail" address as the sole official means of communication with students. MavMail is used to remind students of important deadlines, advertise events and activities, and permit the University to conduct official transactions exclusively by electronic means. For example, important information concerning registration, financial aid, payment of bills, and graduation are now sent to students through the MavMail system. All students are assigned a MavMail account. **Students are responsible for checking their MavMail regularly.** Information about activating and using MavMail is available at <http://www.uta.edu/oit/email/>. There is no additional charge to students for using this account, and it remains active even after they graduate from UT Arlington.

To obtain your NetID or for logon assistance, visit <https://webapps.uta.edu/oit/selfservice/>. If you are unable to resolve your issue from the Self-Service website, contact the Helpdesk at helpdesk@uta.edu.

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Librarian to Contact:

Peace Williamson-- She has a special guide just for undergraduate nursing students at : http://libguides.uta.edu/UGrad_Nursing
817-272-7429

Email peace@uta.edu

Library Home Page <http://www.uta.edu/library>

Subject Guide <http://libguides.uta.edu/nursing>

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Hazardous Exposure To Blood, Blood Products Or Body Fluids

Note: The Centers for Disease Control and Prevention recommend that individuals who have been exposed to needle sticks or to potentially infectious blood, blood products, or body fluids should be evaluated and, when appropriate, have treatment initiated within two hours.

Upon sustaining a contaminated needle stick or being exposed to hazardous blood or blood products, the student will:

1. Immediately report the incident to the clinical faculty member and the appropriate person in the clinical agency.
2. Have the wound inspected, cleansed, and dressed.
3. Complete the institutional incident report and follow institutional policy as applicable.
4. Seek medical attention as necessary based on level of exposure.

Please note that all students are responsible for obtaining and maintaining their own health insurance and are responsible for the costs of medical/health care assessment, treatment and

follow-up that are not covered by the student's health insurance. Students should be aware of the coverage on their health insurance policy as most may not cover the full cost of required medical treatment and services in the case of a contaminated needle stick or hazardous exposure to blood or blood products.

Policy on Invasive Procedures

Allowing students to practice invasive skills (e.g., IM, SQ, IV's, NG tubes, intubation) on other students in the learning lab will no longer be used as a teaching strategy. Skills may be practiced on the simulators in the learning lab. Students will be able to perform the skills in the clinical setting under the appropriate faculty or preceptor supervision.

Student Feedback Survey

At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit <http://www.uta.edu/sfs>.

Code of Professional Conduct

Nursing students in the UTA CON are considered to be part of the nursing profession. As members of the profession, students are expected to commit to and maintain high ethical standards. Students are responsible and accountable for their own academic and professional behaviors and the resulting consequences.

Students will demonstrate self-discipline throughout all aspects of their nursing education, including meeting academic responsibilities and exhibiting professional conduct in the classroom and in the community, as outlined in the Texas Nurse Practice Act and Texas State Board of Nursing Policies.

It is each student's responsibility to promote scholastic honesty and professional ethics by actively participating with faculty in maintaining a quality academic environment. Students are expected to guard public safety by immediately reporting to faculty, any incident they observe or are aware of which would allow incompetent, unethical, or illegal practice by another individual. Having knowledge of and failing to report such behaviors constitutes a breach of both academic and professional responsibilities.

Refer to the Student Handbook for more information.

The Student Handbook can be found by going to the following link:

<http://www.uta.edu/nursing/handbook/toc.php> or by going to the nursing website www.uta.edu/nursing and using the link provided under Current Students.