

The University of Texas at Arlington
College of Nursing and Health Innovation
N6620 DNP Practicum I
Spring 2017

Instructor(s): Brandon Respress, PhD, RN, MPH, MSN

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Faculty Profile: <https://www.uta.edu/mentis>

Office Hours: by appointment

Section Information: N6620 DNP Practicum I, Section 001

Time and Place of Class Meetings: There are no scheduled class meetings in these courses.

Description of Course Content:

Emphasis on the development of advanced nursing expertise to implement and evaluate evidence-based solutions that influence health outcomes.

Prerequisite: Completion of all DNP didactic coursework. Good academic standing (GPA 3.0).

Grade: F, R, P, W.

Student Learning Outcomes:

1. Implement an evidence-based scholarship project.
2. Evaluate transformation of understanding and perception of the student's new role as DNP prepared nurses
3. Complete practice hours

In addition to the learning outcomes above, the student will develop specific Practicum objectives and activities. Practicum objectives will be approved by the supervising faculty and serve as the basis for completion and evaluation of the Practicum experience. The Practicum builds on previous NP education and may expand the student's clinical expertise and/or leadership in an area of choice. Students are individually mentored by a doctoral prepared NP faculty member to determine the focus of the Practicum. The student will complete the Practicum experiences in conjunction with experts and/or resource individuals in the practice environment. The DNP Practicum is conceptualized broadly and incorporates the breadth of DNP practice.

Required Textbooks and Other Course Materials:

Mertler, C.A. and Vannatta, R.A. (2013). Advanced and Multivariate Statistical Methods: Practical Application and Interpretation. (5th Ed.). Pyrczak Publishing: Glendale, CA. ISBN 978-1-936523-09-2

Descriptions of major assignments and examinations with due dates:

DNP Practice Scholarship Project:

The DNP Practice Scholarship Project serves as a synthesis of DNP Program outcomes and addresses a clinical practice issue related to the student's area of practice. Consistent with NONPF recommendations (2006), the DNP project "benefits a group, population, or community rather than an individual patient". The project is grounded in the evidence based literature, upon which gaps in knowledge are identified and a systematic collection of data is used to execute the final project. The project must address a topic relevant to clinical practice and result in a written scholarly product.

The DNP Scholarship Project is developed and implemented in sequential courses. Students are encouraged to identify a topic for the practice scholarship project at the time of admission (preferably) and tailor course products throughout the curriculum to address an aspect of the topic of interest. The specific background for the Project begins in NURS 6323 Evidence Appraisal in which students conduct a systematic review of the research, noting the strengths and limitations of the evidence in a selected topic. The focus of NURS 6326 Project Proposal Development is to develop the practice scholarship proposal, management plan, and obtain necessary institutional approvals. During NURS 6620 DNP Practicum I and II, students conduct the project as part of the practice hours. NURS 6620, students will implement the project. The final report and presentation of the scholarship project occurs during the final semester of enrollment – NURS 6621 DNP Practicum II.

In order to facilitate student progression in achieving project requirements, the following course "activities" are expected:

NURS 6323 Evidence Appraisal – The student identified a topic for project, conducted a systematic review of the literature, and determined need for further investigation

NURS 6326 Project Proposal Development – The student developed a project proposal, obtained IRB and other institutional approvals for project. At this point, the course faculty and the student identified a faculty member project advisor. The student met with the faculty project advisor to determine mutual interest and agreement to work together. The project advisor consulted with course faculty as needed as the project proposal was developed and served as resource for the faculty and student. By the end of the course, both the faculty and project advisor approved the Practice Scholarship Project proposal.

NURS 6620 DNP Practicum I – In this course, the student implements the project. Specific project activities will vary and may be used to satisfy 120 to 150 hours maximum of Practicum practice hours. **The project advisor and student will communicate on a regular basis to determine progress in accomplishing project activities. A schedule will be established at the beginning of the semester for consultation times. It is recommended that the student send an update to the project advisor via email or phone every three weeks.** The project advisor may or may not also be the student's Practicum faculty. The student is responsible for maintaining a log of Practicum activities/hours (the remaining 130 to 150 hours) that indicates project activities used to meet Practicum course hour completion. A total of 250

hours minimum are necessary for completion of this course. A DNP clinical log will be maintained as documentation for these hours.

If a student is unable to complete all required aspects of the Project implementation by the end of DNP Practicum I, a grade of “R” will be assigned. The student will register for DNP Practicum II again in order to complete the project implementation.

Practice Hour Requirements:

- Up to 500 clinical hours obtained during the student’s MSN program may be applied to the 1000 post-bachelors practice hours.
 - **Board Certified APRNs** -- may count a maximum of 500 clinical hours achieved in their APRN master’s program toward the 1000 post-bachelors practice hours.
 - All APRN’s must be Board Certified to be admitted to the program.
 - Board certification can be used as evidence of the 500 clinical hours as 500 clinical hours are required to become board certified.
 - Students will need to submit a copy of active certification during admission as evidence of hours.
 - **Non-APRN Applicants** – Applicants that have a Master of Nursing Administration will need to submit a completed and signed practice/clinical hour verification form with school seal from the program at which the student completed their MSN clinical/practice hours verifying the number of hours completed at admission.
 - Students must submit the verification form to the MSN program at which they completed their MSN program and practice hours.
 - It is incumbent on the student to both submit the document and ensure this form is completed (with school seal) by their MSN program and submitted to UTA
 - Number of hours awarded will be dependent on the number of hours identified by the originating MSN program:
 - Only hours verified by their prior school will be awarded
 - Hours are based on what the previous school defined as their clinical practice hours
 - A maximum of 500 practice/clinical hours from the MSN may be applied to the 1000 post-bachelors Practice hours.
- **As part of the UTA DNP program a minimum of 500 practice hours must be completed during the DNP program. A student may be required to complete additional hours beyond the 500 practice hours to complete their project or if they do not have 500 hours from the masters program.**

Practice Hours During the DNP Program

- Practice hours are designed to enhance student’s area of expertise.
- Post-bachelors practice hours can only be offered/achieved when a student is enrolled in one of the practicum courses
- A minimum of 500 post-bachelors practice hours are built into the two required practicum courses. 250-360 post-bachelors practice hours per course.
 - NURS 6620 (Practicum I) = 6 credits – 14 weeks – 250-360 practice hours
 - NURS 6621 (Practicum II) = 6 credits – 14 weeks - 250-360 practice hours
- Students needing additional post-bachelors practice hours can complete one or more of the following courses (depending on the number of hours they are deficient):
 - NURS 6331 (Practicum) = 3 credits – 11 weeks - 180 practice hours
 - NURS 6333 (Practicum) = 3 credits – 11 weeks - 180 practice hours
- Plan to achieve deficient post-bachelors practice hours will be completed with the degree plan which is completed prior to enrollment
 - The student will review with academic advisor
 - Options are based on number of clinical hours completed during the students’ MSN program
- **Practice hours cannot occur while the student is on paid time.**
- **No routine patient management to be completed as part of the practice hours**
 - **Practice hours (outside of the practicum project) must relate to student’s area of interest and expand their knowledge.**
 - **Example activities that can be used are listed at the end of this document**
 - **Post-bachelors practice hours must be approved by faculty advisor before student begins completing them.**

Example of Activities

Students must complete a diverse set of experiences aligning with a variety of the DNP essentials. Students will develop a plan (using template) at the beginning of the DNP Practicum I course to complete practice hours that must be approved by the faculty member.

The following are examples of activities that would count toward practice hours:

Example	Notes
Attend Clinical Transformational Research Forum and engage in discussion	<ul style="list-style-type: none"> • Wednesdays, 12:00-1:00 P.M., Room 554, Pickard Hall • Held 8x/year
Attend Life sciences summit (IPC for research)	<ul style="list-style-type: none"> • Workshop for completing or collaborating on research • Held on campus 2x/year
Attend DNP Podium presentations at end of semester	<ul style="list-style-type: none"> • Students presenting are in practicum II • Gives students an idea of the role of the DNP and types of project • Will be recorded for students to view
Liaise with PhD researcher	<ul style="list-style-type: none"> • Cannot be a PhD student (only an established researcher)

Participate in Grand Rounds at a hospital (related to subject area)	<ul style="list-style-type: none"> • Cannot perform routine patient care and cannot be part of work duties
Attend or testify at a legislative day	<ul style="list-style-type: none"> •
Visit legislators 1:1	<ul style="list-style-type: none"> • Includes drop in meetings
Participation in graduate student senate	<ul style="list-style-type: none"> • Must hold a student senate position, be on a committee, or provide information
Attend an ethics meeting at a hospital	<ul style="list-style-type: none"> •
Attend committee hearings or testify at a committee hearing	<ul style="list-style-type: none"> •
Complete the Joanna Briggs Institute training for systematic review	<ul style="list-style-type: none"> • Found at Sigma Theta Tau International • Certificate must be provided as evidence of completion
Complete Interprofessional Education (IPE) modules through the IPE consortium	<ul style="list-style-type: none"> • Certificate must be provided as evidence of completion
Participate in a nursing organization/association as a committee member or officer	<ul style="list-style-type: none"> • Must be an officer or committee member
Participate in an Interprofessional healthcare organization/association as a committee member or officer	<ul style="list-style-type: none"> • Must be an officer or committee member • Should be representing and promoting nursing
Presentation at a professional meeting	<ul style="list-style-type: none"> • Examples: <ul style="list-style-type: none"> ○ Present at a monthly nursing organization meeting ○ Present continuing education for nursing.
Complete Institute for Healthcare Improvement (IHI) modules	<ul style="list-style-type: none"> • Certificate must be provided as evidence of completion
Publish in a professional journal	Manuscript must be submitted and accepted for publication
Present at a professional conference	<ul style="list-style-type: none"> • Podium or poster • Student must present to receive credit (submission alone is insufficient)
Complete crisis training for mass casualty	<ul style="list-style-type: none"> • FEMA training • Certificate must be provided as evidence of completion
Complete HIV immersion Interprofessional Education (IPE) group (2 weeks) collaborative IPE program with University of Texas South West (UTSW)	<ul style="list-style-type: none"> • Need affiliation agreement and clinical clearance • Students are graded
Shadow an individual completing a risk management consult	<ul style="list-style-type: none"> • Students will need to engage with an individual prepared and experienced with risk management.
<p>Focused specialty:</p> <ul style="list-style-type: none"> • Shadow an associate (nurse, doctor, etc) in a specific specialty to gain more 	<ul style="list-style-type: none"> • Need affiliation agreement and clinical clearance • Must be outside current practice.

knowledge related to the specialty	<ul style="list-style-type: none"> • For example: genetics etc.
Attend an Institutional Review Board (IRB) meeting	<ul style="list-style-type: none"> •
Complete a Certification related to practicum project or area of interest	<ul style="list-style-type: none"> • Can be taken through an external agency • Certificate must be provided as evidence of completion • Exclusions: <ul style="list-style-type: none"> ○ Cannot involve a College or University level course(s) (per DNP essentials). ○ Cannot include practice hours to achieve the certification. ○ Cannot be required for recertification of one's specialty or as part of one's employment ○ Basic Life Support ○ Board certifications
Complete a training seminar or engage with a healthcare foundation	<ul style="list-style-type: none"> • Example: <ul style="list-style-type: none"> ○ Robert Wood Johnson Foundation
Complete grant writing training	<ul style="list-style-type: none"> • Needs to be appropriate
Engage with public health institutions	<ul style="list-style-type: none"> •

Examples Conferences:

Example	Notes
AANP Health Policy Conference	Typically late February/ Early March
Sigma Theta Tau Global Institute for Global Healthcare Leadership	
ANA Translating Quality into Practice	Typically in March
DNP national Conferences	
Conferences related to practicum project	Needs approval by faculty advisor
Conferences related to the DNP role	Needs approval by faculty advisor

Activities that do not count as practice hours:

- Anything related to a faculty/higher education role
- Continuing education required for recertification of one's specialty
- Routine patient care.
- Clinical Evaluation (as appropriate)
- Clinical Log
- Evaluation of Practicum objectives

Tracking Scholarly Project and Practicum Experiences

You may track the hours spend on your project and the hours spent completing the practicum experiences in either the Word document or Excel spreadsheet provided. These logs can be accessed on the Blackboard organization, "All Things DNP" or through your clinical faculty member.

Students will document their Practicum Experiences in WordPress to create an e-Portfolio for the program.

E-Portfolios may be used to collect, arrange, showcase and reflect on your work. In this class, you will create your e-Portfolio and begin development of your experiences. At the end of your final course, DNP Practicum II, you will present your e-Portfolio to your instructor and classmates via a virtual showcase presentation. You will have created a digitized deliverable that showcases the practicum experiences that you completed during this program including, your final power point presentation, your manuscript and any papers from courses you have taken in this program. This portfolio is a form of communication you may choose to present to key decision makers in your professional setting. Or, you may choose to use sections as educational resources for your patient or community populations. The student is expected to document in WordPress reflecting on each of the different practicum experiences.

Attendance Policy: There are no scheduled class meetings which are required in this course. Each student is expected to maintain regular contact with their DNP Faculty Advisor and schedule conferences as needed. Regular attendance in practice sites are required to complete the practice requirements.

Other Requirements: None

Grading Policy:

This is a Pass/Fail course (Grade is F/P/R). As a result, the student is expected to complete the course and individual practicum objectives in order to pass the course. Successful completion of N6620 DNP Practicum I is a prerequisite for N6621 DNP Practicum II.

Grade Grievances: Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current University Catalog. <http://catalog.uta.edu/academicregulations/grades/#graduatetext>.

CONHI - language

Drop Policy: Graduate students who wish to change a schedule by either dropping or adding a course must first consult with their Graduate Advisor.

Regulations pertaining to adding or dropping courses are described below. Adds and drops may be made through late registration either on the Web at MyMav or in person through the student's academic department. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance.** Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Office of Financial Aid and Scholarships at <http://www.uta.edu/fao/>. The last day to drop a course is listed in the Academic Calendar available at <http://www.uta.edu/uta/acadcal.php?session=20146>

1. A student may not add a course after the end of late registration.
2. A student dropping a graduate course after the Census Date, but on or before the last day to drop may, receive a grade of W. Students dropping a course must:
 - (1) Contact your graduate advisor to obtain the drop form and further instructions before the last day to drop.

Census Day: February 1, 2017
Last day to drop or withdraw: March 31, 2017 by 4:00 p.m.

Disability Accommodations: UT Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA)*, *The Americans with Disabilities Amendments Act (ADAAA)*, and *Section 504 of the Rehabilitation Act*. All instructors at UT Arlington are required by law to provide “reasonable accommodations” to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of a letter certified by the **Office for Students with Disabilities (OSD)**. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

The Office for Students with Disabilities, (OSD) www.uta.edu/disability or calling 817-272-3364. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability.

Counseling and Psychological Services, (CAPS) www.uta.edu/caps/ or calling 817-272-3671 is also available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

Non-Discrimination Policy: *The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit uta.edu/eos.*

Title IX Policy: The University of Texas at Arlington (“University”) is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated. *For information regarding Title IX, visit www.uta.edu/titleIX or contact Ms. Jean Hood, Vice President and Title IX Coordinator at (817) 272-7091 or jmhood@uta.edu.*

Academic Integrity: All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted.

Per UT System Regents' Rule 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with the University policy, which may result in the student's suspension or expulsion from the University.

"Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

As a licensed registered nurse, graduate students are expected to demonstrate professional conduct as set forth in the Texas Board of Nursing rule **§215.8. in the event that a graduate student holding an RN license is found to have engaged in academic dishonesty, the college may report the nurse to the Texas BON using rule §215.8 as a guide.**

Plagiarism: Copying another student's paper or any portion of it is plagiarism. Copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. Consistent with APA format, if five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author's name, date of publication, and page number of publication. If the author's ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing giving the author's name and date of publication. If a single author's ideas are discussed in more than one paragraph, the author must be referenced, according to APA format. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are expected to review the plagiarism module from the UT Arlington Central Library via <http://library.uta.edu/plagiarism/index.html>

Student Support Services: UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include [tutoring](#), [major-based learning centers](#), developmental education, [advising and mentoring](#), personal counseling,

and [federally funded programs](#). For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at <http://www.uta.edu/universitycollege/resources/index.php>.

The English Writing Center (411LIBR): The Writing Center Offers free tutoring in 20-, 40-, or 60-minute face-to-face and online sessions to all UTA students on any phase of their UTA coursework. Our hours are 9 am to 8 pm Mon.-Thurs., 9 am-3 pm Fri. and Noon-6 pm Sat. and Sun. Register and make appointments online at <http://uta.mywconline.com>. Classroom Visits, workshops, and specialized services for graduate students are also available. Please see www.uta.edu/owl for detailed information on all our programs and services.

The Library's 2nd floor Academic Plaza offers students a central hub of support services, including IDEAS Center, University Advising Services, Transfer UTA and various college/school advising hours. Services are available during the library's hours of operation. <http://library.uta.edu/academic-plaza>

Campus Carry: Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit <http://www.uta.edu/news/info/campus-carry/>

Student Success Faculty: In order to assist masters nursing students who are at academic risk or who need academic support, there are graduate faculty members available to you. The goal of the success faculty members is to support student achievement in masters-level coursework so students can reach their educational goals. Students may contact a success faculty member directly, or a course instructor may encourage you to contact a success faculty member.

The success faculty in the MSN Program:

Dr. Donelle Barnes is available as a writing coach to assist students in the MSN Core courses; theory, research, and evidence based practice. Since these courses are writing intensive, Dr. Barnes can help students improve the clarity and organization of their written papers. She can be reached via email: donelle@uta.edu.

Dr. Mary Schira is available as a success faculty to assist with diverse resources that may include study skills, testing challenges/approaches, managing multiple responsibilities, and addressing personal issues impacting academic performance. Course content challenges may also be addressed, with referral to additional resources as indicated. Dr. Schira can be reached via email: schira@uta.edu.

Electronic Communication: UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. **All students are assigned a MavMail account and are responsible for checking the inbox regularly.** There is no additional charge to students for using this account, which remains active even after

graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

If you are unable to resolve your issue contact the Helpdesk at helpdesk@uta.edu.

Student Feedback Survey: At the end of each term, students enrolled in face-to-face and online classes categorized as “lecture,” “seminar,” or “laboratory” are directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback via the SFS database is aggregated with that of other students enrolled in the course. Students’ anonymity will be protected to the extent that the law allows. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law and aggregate results are posted online. Data from SFS is also used for faculty and program evaluations. For more information, visit <http://www.uta.edu/sfs>.

Final Review Week: (This does not apply to this class) For semester-long courses, a period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

Emergency Exit Procedures: Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist individuals with disabilities.

Librarian to Contact:

Peace Williamson 817-272-6208 peace@uta.edu	Lydia Pyburn 817-272-7593 lpyburn@uta.edu	Heather Scalf 817-272-7436 scalf@uta.edu	Kaeli Vandertulip 817-272-5352 Kaeli.vandertulip@uta.edu
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Contact all nursing librarians:
library-nursing@listserv.uta.edu

Helpful Direct Links to the UTA Libraries' Resources

Research Information on Nursing	http://libguides.uta.edu/nursing
Library Home Page	http://library.uta.edu/
Subject Guides	http://libguides.uta.edu
Chat with the Library	http://ask.uta.edu
Database List	http://libguides.uta.edu/az.php
Course Reserves	http://pulse.uta.edu/vwebv/enterCourseReserve.do
Library Catalog	http://uta.summon.serialssolutions.com/#/
E-Journals	http://pulse.uta.edu/vwebv/searchSubject
Library Tutorials	http://www.uta.edu/library/help/tutorials.php
Connecting from Off- Campus	http://libguides.uta.edu/offcampus

For help with APA formatting, you can go to:

- 1) <http://libguides.uta.edu>
- 2) Scroll down and click on "Nursing"
- 3) Click on "APA Guide" for advice on various aspects of paper writing. This is a short-cut for the APA Manual. When in doubt, refer to the Manual.

The following URL houses a page where we have gathered many commonly used resources needed by students in online courses: <http://www.uta.edu/library/services/distance.php>.

In addition to providing the general library guide for nursing (<http://libguides.uta.edu/nursing>), we can put together course specific guides for your students. The subject librarian for your area can work with you to build a customized course page to support your class if you wish. For examples, visit <http://libguides.uta.edu/os> and <http://libguides.uta.edu/pols2311fm>.

Please contact Kaeli if you would like this for your course.

Course Schedule.

There are no required class meetings in these courses. Students are expected to manage their schedules accordingly to complete the required practice hours and implement their DNP Scholarly Project.

UTA College of Nursing and Health Innovation - Additional Information:

Clinical Evaluations: Students must pass both the didactic and clinical portions of a clinical course in order to pass the course. In order to pass the clinical portion, the student must receive a passing grade (**minimum of 80%**) on the faculty evaluation of the student's clinical performance (Nurse Practitioner Clinical Evaluation). Students who fail a faculty evaluation have a one-time option to retake the practicum. A second faculty member will be present during the clinical performance retake. **If the student passes the clinical performance retake (minimum of 80%), the maximum grade the student can receive for the exam for purposes of grade calculation is 80%.** If the student fails the retake, the student will receive a grade of "F" for the course.

Clinical Clearance: This applies to DNP students also. All students must have current immunizations to legally perform clinical hours each semester. If your clinical clearance is not current, you will be unable to do clinical hours that are required for this course and this would result in course failure.

Please visit the "clinical coordinator" organization on Black Board (Bb) for all your clinical clearance questions or contact your clinical coordinators for clinical clearance questions.

Janyth Mauricio janyth.mauricio@uta.edu (students A-L)

Angel Korenek angel.korenek@uta.edu (students M-Z)

Student Requirement for Preceptor Agreements/Packets:

1. You must submit an online survey to "propose your site and preceptor". You can find the survey in Step 4 in Bb's "clinical coordinator" organization. Your preceptor and clinical site must be approved by your clinical coordinator **PRIOR** to completing any clinical hours.
2. After your site and preceptor are approved, submit a **preceptor packet** (*preceptor agreement and preceptor bio*) to your clinical coordinator **TWO WEEKS** before you begin your clinical hours. The *preceptor packet* can be found in Step 5 of Bb. The *preceptor agreement* **must be signed and dated** by the student and the preceptor. The *preceptor bio* is not necessary if the preceptor is already in Typhon.
3. The signed/completed agreement is part of the clinical clearance process. **FAILURE TO SUBMIT TWO WEEKS BEFORE YOUR CLINICAL START DAY WILL RESULT IN INABILITY TO DO YOUR CLINICAL HOURS AND DENIED ACCESS TO THE TYPHON SYSTEM.**

Clinical Electronic Logs:

During your first clinical semester you will receive a link to Typhon along with your unique login username and password. **You will receive Typhon access after the online survey has been submitted, your preceptor and site are approved, and you have submitted a preceptor packet to your clinical coordinator.**

Students are required to enter all patient encounters into the Typhon Group Healthcare Solutions ("Typhon") electronic log system. **YOU ONLY HAVE 7 DAYS TO ENTER YOUR CASE LOGS AND TIME LOGS FROM THE DAY OF YOUR CLINICAL EXPERIENCE.**

Failure to log cases/hours within 7 days will result in a loss of those hours. Typhon is both a student learning opportunity and an evaluation method for your clinical courses. Patient encounters include patients the student assesses, diagnoses, and manages as part of their clinical

coursework. Individual clinical courses may have additional guidelines/requirements related to their specific course and will be noted in the course syllabus (e.g. types of encounter required, number of patients required during course).

Students can access their Typhon account by entering their own unique username and password which will be accessible their first clinical semester.

The student's electronic log data provides a description of the patients managed during the student's clinical experience, including the number of patients, diagnoses of patients, and the type of interventions initiated. As a result, the data is an essential requirement of the student's clinical experience and is used to evaluate student clinical performance. The data is also used to meet course requirements and to evaluate student clinical performance. Upon completion of the Program, students will have access to an executive summary of their log entries through Typhon for their professional portfolio.

Students are expected to enter information accurately so faculty may verify/validate the information provided. Falsifying and/or misrepresenting patient encounter data is considered academic dishonesty.

Status of RN Licensure: All graduate nursing students must have an unencumbered license as designated by the Texas Board of Nursing (BON) to participate in graduate clinical nursing courses. It is also imperative that any student whose license becomes encumbered by the BON must immediately notify the Associate Dean, Department of Graduate Nursing. The complete policy about encumbered licenses is available online at: www.bon.state.tx.us

MSN Graduate Student Dress Code: The College of Nursing and Health Innovation expects students to reflect professionalism and maintain high standards of appearance and grooming in the clinical setting. Students must adhere to the Dress Code Policy.

www.uta.edu/nursing/file_download/234/BSNDressCode.pdf **Clinical faculty has final judgment on the appropriateness of student attire and corrective action for dress code infractions. Students not complying with this policy will not be allowed to participate in clinical.**

UTA Student Identification: MSN Students MUST be clearly identified as UTA Graduate Students and wear a UTA College of Nursing and Health Innovation ID in the clinical environment.

Unsafe Clinical Behaviors: Students deemed unsafe or incompetent will fail the course and receive a course grade of "F". **Any of the following behaviors constitute a clinical failure:**

1. Fails to follow standards of professional practice as detailed by the Texas Nursing Practice Act * (available at www.bon.state.tx.us)
2. Unable to accept and/or act on constructive feedback.
3. Needs continuous, specific, and detailed supervision for the expected course performance.
4. Unable to implement advanced clinical behaviors required by the course.
5. Fails to complete required clinical assignments.
6. Falsifies clinical hours.
7. Violates student confidentiality agreement.

*Students should also be aware that violation of the Nursing Practice Act is a “reportable offense” to the Texas Board of Nurse Examiners.

Blood and Body Fluids Exposure: A Health Verification form was signed by all MSN students at start of the program documenting personal health insurance coverage. All MSN students have mandatory health insurance and will need to manage exposure to blood and fluids. Current CDC guidelines can be found at: <http://www.cdc.gov/>

Ebola exposure: Please inform your faculty if you have been in contact with anyone who has Ebola/have traveled to a country that has Ebola virus.

Confidentiality Agreement: You signed a Confidentiality Form in orientation and were provided a copy of the form. Please take your copy of this Confidentiality Form with you to your clinical sites. **Please do not sign** other agency confidentiality forms. Contact your faculty if the agency requires you to sign their confidentiality form.

Graduate Student Handbook: Students are responsible for knowing and complying with all policies and information contained in the Graduate Student handbook online at: <http://www.uta.edu/conhi/students/msn-resources/index.php>

Student Code of Ethics: The University of Texas at Arlington College of Nursing and Health Innovation supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the student handbook online: <http://www.uta.edu/conhi/students/msn-resources/index.php>

No Gift Policy: In accordance with Regent Rules and Regulations and the UTA Standards of Conduct, the College of Nursing and Health Innovation has a “no gift” policy. A donation to one of the UTA College of Nursing and Health Innovation Scholarship Funds, found at the following link: is <http://www.uta.edu/conhi/students/scholarships/index.php> would be an appropriate way to recognize a faculty member’s contribution to your learning. For information regarding Scholarship Funds, please contact the Dean’s office.

Online Conduct: The discussion board should be viewed as a public and professional forum for course-related discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings should be professional in nature.

It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Inappropriate statements/language will be deleted by the course faculty and may result in denied access to the Discussion boards. Refer to UTA CONHI Graduate Student Handbook for more information.

For this course Blackboard communication tools, discussion boards, and UTA MAV email will be used extensively and should be checked often.

Graduate Nursing Support Staff

<p>Judy LeFlore, PhD, RN, NNP-BC, CPNP-PC & AC, ANEF, FAAN Interim Associate Dean Chair, Graduate Nursing Programs Director, PNP, ACPNP, NNP Programs Pickard Hall Office #518 Email address: jleflore@uta.edu</p>	<p>Lauri D. John, PhD, RN, CNS Clinical Associate Professor Associate Chair of MSN Administration, MSN Education, DNP, and PhD Nursing Programs; DNP and PhD Academic Advisor Office #519, Pickard Hall 817-272-0172 Email address: ljohn@uta.edu</p>
<p>Rose Olivier, Administrative Assistant II Pickard Hall Office # 513 (817) 272-9517 Email address: olivier@uta.edu</p>	<p>Janyth Mauricio (Arbeau), Clinical Coordinator Pickard Hall Office # 610 (817) 272-0788 Email address: janyth.mauricio@uta.edu or npclinicalclearance@uta.edu</p>
	<p>Angel Trevino-Korenek, Clinical Coordinator Pickard Hall Office # 610 (817) 272-6344 Email address: angel.korenek@uta.edu</p>

DNP Program Faculty:

<p>Lauri D. John, PhD, RN, CNS Clinical Associate Professor Associate Chair of MSN Administration, MSN Education, DNP, and PhD Nursing Programs; DNP and PhD Academic Advisor Office #519, Pickard Hall 817-272-0172 Email address: ljohn@uta.edu</p>	<p>Donna L. Hamby DNP, RN, APRN, ACNP-BC Clinical Assistant Professor <i>Director of the Doctorate of Nursing Practice Program</i> Office Number: 512A, Pickard Hall Office Telephone Number: 817-272-3794 Email: donna.hamby@uta.edu</p>
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DNP Advisor

DNP campus-based and AO

Adrienne Ballard

Adrienne.ballard@uta.edu

Link to 30 minute Phone

Call <https://www.timetrade.com/book/2DQCC>

Link for 30 minute In- Person

Appointment <https://www.timetrade.com/book/42SF6>

Emergency Phone Numbers: In case of an on-campus emergency, call the UT Arlington Police Department at 817-272-3003 (non-campus phone), 2-3003 (campus phone). You may also dial 911. For non-emergencies, call 817-272-3381.