**Syllabus**
**The University of Texas at Arlington**
**College of Nursing and Health Innovation**
**N6620 DNP Practicum I**
**Fall 2017**

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**Instructor(s): Brandon N. Respress, PhD, RN, MPH, MSN**
**Office Number**: Pickard Hall, 520A
**Office Telephone Number**: 817-272-0173. Best to use email to communicate with me.
**Email Address**: brandon.respress@uta.edu
**Faculty Profile**: https://www.uta.edu/mentis

**Office Hours:** By appointment only. Please email me to schedule an appointment.

**Maximum Timeframe for Responding to Student Communication**

I respond to emails within 24 to 48 hours maximum time frame. Availability may vary slightly on weekends or holidays when UTA is on break. If any change to this, students will be notified via Blackboard and MyMav email. Response to student assignments may be expected within 72 hours

**Section Information**

Nursing 6620 Section 009

**Time and Place of Class Meetings**

Course information and instruction is online, asynchronous via *Blackboard Learning Systems* (**https://elearn.uta.edu**). **Any class meeting is scheduled directly with the Faculty Project Advisor.**

**Description of Course Content**

During this course, students implement evidence-based solutions that influence health outcomes. Prerequisite for success in this course:
- Completion of a graduate level statistics course
- Completion of all DNP didactic course work (N6320, 6307, 6321, 6322, 6323, 6324, 6326, 6382)
- Good academic standing (GPA 3.0).
- Knowledge of American Psychological Association (2011) formatting of manuscripts

**DNP Practice Scholarship Project**
The DNP Practice Scholarship Project serves as a synthesis of DNP Program outcomes and addresses a clinical practice issue related to the student's area of interest and specialization. Consistent with National Organization of Nurse Practitioner Faculties' recommendations (2006),

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the project "benefits a group, population, or community rather than an individual patient". The project is grounded in the evidence based literature, identifies gaps in knowledge, and involves a systematic collection of data. The project must address a topic relevant to clinical practice and results in a written scholarly product.

The Scholarship Project is developed and implemented in sequential courses. The specific background for the Project begins in NURS 6323 Evidence Appraisal in which students conduct a systematic review of the research, noting the strengths and limitations of the evidence in a selected topic. The focus of NURS 6326 Project Proposal Development is to develop the practice scholarship proposal, management plan, and obtain necessary institutional approvals. During NURS 6620 DNP Practicum I, students conduct (implement) the project as part of the practice hours. The final report and presentation of the scholarship project occurs during the final semester of enrollment – NURS 6621 DNP Practicum II.

Required Hours:
- 120 to 150 hours maximum may be applied to the project implementation hours. The faculty recognizes that the student will probably spend more time then this in the project implementation, however, only 150 hours maximum of project implementation may count toward the 250 hours in this course.
- 100 to 130 hours may be counted toward the 250 required hours in this course for practice hours. Students that enter the DNP program with less than 500 clinical hours in their master courses will have a gap analysis and plan to achieve these hours during the practicum.
- At the end of this course, the student should have 250 hours minimum documented for project and practice hours
- Maximum number of hours that may be accumulated are 360 total.

## Student Learning Outcomes

Upon completion of the course, the student will be able to:
1. Implement an evidence-based scholarship project.
2. Evaluate transformation of understanding and perception of the student's new role as DNP prepared nurses
3. Complete practice hours

In addition to the learning outcomes above, the student will develop specific practicum objectives for the project and non-project activities. Practicum objectives will be approved by the supervising faculty and serve as the basis for completion and evaluation of the Practicum experience. The Practicum builds on previous NP education and may expand the student's clinical expertise and/or leadership in an area of choice. Students are individually mentored by a doctoral prepared faculty member to determine the focus of the Practicum. The student will complete the Practicum experiences in conjunction with experts and/or resource individuals in the practice environment. The DNP Practicum is conceptualized broadly and incorporates the breadth of DNP practice.

## Required Textbooks and Other Course Materials
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American Psychological Association. (2011). *Publication manual of the American Psychological Association, 6th ed.* Washington, DC: Author.  ISBN: 1-4338-0561-8

Reavy, K. (2016). *Inquiry and leadership, a resource for the DNP project.* Philadelphia, PA: F.A. Davis Company. ISBN: 9780803642041

**Recommended (not required)**:

Kleinpell, R. M. (2017). *Outcome assessment in advanced practice nursing (4th ed).* New York, NY: Springer Publishing Company.  ISBN: 9780826138620

**<u>Descriptions of major assignments and examinations with due dates</u>**

1. Practicum objectives and plan for non-project practicum activities    Sunday 23:59 (CT) August 27
2. Implementation of Project      Starts August 24 if the following is completed:
   a. Must have facility affiliation completed (required by the DFW Hospital Council)
   b. Must have completed the Castle Branch clearance (immunizations and drug screen)
3. Documentation of implementation project hours   Friday December 14, 23:59 (CT)
4. Documentation of non-project practice hours   Friday December 14, 23:59 (CT)
5. Reflection of practice hour activities on personal development as a DNP (in WordPress) Friday December 14, 23:59 (CT)

**<u>Course Outcomes and Performance Measurement:</u>**

| Course Objective(s) | Assignment (Practice) | Assessment Item (Showing Mastery) |
|---|---|---|
| Implement an evidence – based scholarship project | Project is implemented at practice site | Documentation of project hours |
| Evaluate transformation of understanding and perception of the student's new role as DNP prepared nurses | Project implementation Non-project practice hours | Documentation of project and non-project practice hours |

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| Course Objective(s) | Assignment (Practice) | Assessment Item (Showing Mastery) |
|---|---|---|
| Complete practice hours | Objectives and plan for practicum activities developed | Documentation of project and non-project practice hours |
| | Project and non-project practice hours in activities | Reflection of Practice Activities on personal development as a DNP |

## Attendance Policy

At The University of Texas at Arlington, taking attendance is determined by faculty. Attendance for this course will be the project and non-project practice hours documentation submitted. The only class meetings will be what is decided by the student and project advisor, however it is expected for the student to check their emails and announcements at least three times a week for any course changes or updates. You are responsible for meeting assignment and activity deadlines for the course. Class meetings are decided by the student and faculty and may be in person, on the phone, or web-base conferencing.

## Other Requirements

The course information is offered in an online format through Blackboard. It is a requirement and responsibility of each student to have access to a computer and a high speed Internet connection on a daily basis. Review UT Arlington's hardware recommendations: http://www.uta.edu/oit/cs/hardware/student-laptop-recommend.php and Blackboard's browser requirements: http://www.uta.edu/blackboard/browsertest/browsertest.php
    You will use your Netid and password to login to Blackboard at https://elearn.uta.edu/. It is your responsibility to become familiar with Blackboard and how to access course components. There are several Blackboard resources for students including http://www.uta.edu/blackboard/students/index.php and http://help.blackboard.com/.
This course requires the use of word processing and presentation software that is compatible with Microsoft Office formats. Students may purchase this software (in person or by mail) at a significant discount from the UT Arlington bookstore http://www.uta.edu/bookstore

## Grading Policy
Students are expected to keep track of their performance throughout the semester and seek guidance from available sources (including the instructor) if their performance drops below satisfactory levels.

## Course Grading Scale

**P = Pass (83 to 100 on work submitted). Work is acceptable as doctoral level standards**

**R = The implementation of the project has not been completed or the student did not meet the required number of practice hours (minimum of 250 hr).**

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**The student must reenroll in Nurs 6620 to complete the course requirements for project implementation. This is a 6 credit hour course and must be completed in a 14 or 15 week semester.**

**If the student is unable to complete the required number of practice hours only for non-project hours, then the student will need to take NURS 6331 ( a 3 credit hour course) to meet program requirements prior to enrolling in DNP Practicum II, NURS 6621.**

**F = Failure (82 or less on work submitted). Work is not acceptable as doctoral level standards – cannot progress**

**\*Note that this course is not eligible for an Incomplete**

| Required Components for Course Credit | Weight / Percentage Value Within the Course |
|---|---|
| Objectives developed for practicum activities and Practicum Activities plan | 10% |
| Documentation of practicum activity hours | 40% |
| Reflection of practicum activities on personal development as a DNP in e-Portfolio | 10% |
| Documentation of project implementation hours | 40% |

**Grade Grievances**
Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current University Catalog. For any grade grievance you may have, start with the instructor of the course. For graduate courses, see http://catalog.uta.edu/academicregulations/grades/#graduatetext. For student complaints, see http://www.uta.edu/deanofstudents/student-complaints/index.php.

**Make-up Exams**
Exams are not part of the course assessment.

**Test Reviews**
N/A.

**Expectations of Out-of-Class Study**
Beyond the time required to attend each class meeting, students enrolled in this course should expect to spend at least an additional **18 to 25 hours or more per week** of their own time in course-related activities, including project implementation and practice hours.

**CONHI – language**
**Drop Policy**
**[On Campus students only]** Graduate students who wish to change a schedule by either dropping or adding a course must first consult with their Graduate Advisor.

Regulations pertaining to adding or dropping courses are described below. Adds and drops may be made through late registration either on the Web at MyMav or in person through the student's academic department. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend
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after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Office of Financial Aid and Scholarships at http://www.uta.edu/fao/ . The last day to drop a course is listed in the Academic Calendar available at http://www.uta.edu/uta/acadcal.php?session=20166.

1. A student may not add a course after the end of late registration.
2. A student dropping a graduate course after the Census Date but on or before the last day to drop may, receive a grade of W. Students dropping a course must:
   (1) Contact your graduate advisor to obtain the drop form and further instructions before the last day to drop.

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**Census Day: September 11, 2017**
**Late Registration – August 24 – August 30**
**Last day to drop or withdraw - November 1, 2017 by 4:00 p.m.**
**Last day of classes – December 6, 2017**
**Final Exams – December 9 - 15**

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**Disability Accommodations**
UT Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA), The Americans with Disabilities Amendments Act (ADAAA),* and *Section 504 of the Rehabilitation Act.* All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of **a letter certified** by the Office for Students with Disabilities (OSD). Only those students who have officially documented a need for an accommodation will have their request honored. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

**The Office for Students with Disabilities, (OSD)** www.uta.edu/disability or calling 817-272-3364. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability.

**Counseling and Psychological Services, (CAPS)** www.uta.edu/caps/ or calling 817-272-3671 is also available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives.

**Non-Discrimination Policy**
*The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit uta.edu/eos.*

**Title IX Policy**

The University of Texas at Arlington ("University") is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated. *For information regarding Title IX, visit* www.uta.edu/titleIX or contact Ms. Jean Hood, Vice President and Title IX Coordinator at (817) 272-7091 or jmhood@uta.edu.

## Academic Integrity

All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

> *I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*

> *I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources.  I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted.

Per UT System Regents' Rule 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with the University policy, which may result in the student's suspension or expulsion from the University.  Additional information is available at https://www.uta.edu/conduct/.

"Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

As a licensed registered nurse, graduate students are expected to demonstrate professional conduct as set forth in the Texas Board of Nursing rule **§215.8. in the event that a graduate student holding an RN license is found to have engaged in academic dishonesty, the college may report the nurse to the Texas BON using rule §215.8 as a guide.**

## Plagiarism

Copying another student's paper or any portion of it is plagiarism.  Copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism.  Consistent with APA format, if five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author's name, date of publication, and page number of publication.  If the author's ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing giving the author's name and date of publication.  If a single author's ideas are discussed in more than one paragraph, the author must be referenced,

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according to APA format.  Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper.  Students are expected to review the plagiarism module from the UT Arlington Central Library via http://library.uta.edu/plagiarism/index.html.

## Student Support Services
UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at http://www.uta.edu/universitycollege/resources/index.php.

## The English Writing Center (411LIBR)

**The English Writing Center (411LIBR)**: The Writing Center offers **FREE** tutoring in 15-, 30-, 45-, and 60-minute face-to-face and online sessions to all UTA students on any phase of their UTA coursework. Register and make appointments online at https://uta.mywconline.com. Classroom visits, workshops, and specialized services for graduate students and faculty are also available. Please see www.uta.edu/owl for detailed information on all our programs and services.

The Library's 2nd floor Academic Plaza offers students a central hub of support services, including IDEAS Center, University Advising Services, Transfer UTA and various college/school advising hours. Services are available during the library's hours of operation. http://library.uta.edu/academic-plaza.

## Campus Carry
Effective August 1, 2016, the Campus Carry law  (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit http://www.uta.edu/news/info/campus-carry/

## Student Success Faculty
In order to assist masters nursing students who are at academic risk or who need academic support, there are graduate faculty members available to you.  The goal of the success faculty members is to support student achievement in masters-level coursework so students can reach their educational goals.  Students may contact a success faculty member directly, or a course instructor may encourage you to contact a success faculty member.

The success faculty in the DNP Program:

Dr. Donelle Barnes is available as a writing coach to assist students in the DNP Core courses; theory, research, and evidence based practice.  Since these courses are writing intensive, Dr. Barnes can help students improve the clarity and organization of their written papers.  She can be reached via email: donelle@uta.edu.

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Dr. Mary Schira is available as a success faculty to assist with diverse resources that may include study skills, testing challenges/approaches, managing multiple responsibilities, and addressing personal issues impacting academic performance. Course content challenges may also be addressed, with referral to additional resources as indicated. Dr. Schira can be reached via email: schira@uta.edu.

**Electronic Communication**
UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. **All students are assigned a MavMail account and are responsible for checking the inbox regularly.** There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at http://www.uta.edu/oit/cs/email/mavmail.php.

If you are unable to resolve your issue contact the Helpdesk at helpdesk@uta.edu.

**Student Feedback Survey**
At the end of each term, students enrolled in face-to-face and online classes categorized as "lecture," "seminar," or "laboratory" are directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback via the SFS database is aggregated with that of other students enrolled in the course. Students' anonymity will be protected to the extent that the law allows. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law and aggregate results are posted online. Data from SFS is also used for faculty and program evaluations. For more information, visit http://www.uta.edu/sfs.

**Final Review Week**
This does not apply to DNP students -

**Emergency Exit Procedures**
Students should also be encouraged to subscribe to the MavAlert system that will send information in case of an emergency to their cell phones or email accounts. Anyone can subscribe at https://mavalert.uta.edu/ or https://mavalert.uta.edu/register.php

Even though the student is not on campus, an emergency situation on campus may affect the Blackboard system or the professor's ability to response to questions. If on the emergency notification, the student will be aware of campus related emergency events.

**Librarian to Contact**

Contact all nursing librarians: nursinglibrarians@uta.edu

**RESOURCES FOR STUDENTS**
**Research or General Library Help**
- Academic Plaza Consultation Services library.uta.edu/academic-plaza
- Ask Us ask.uta.edu/
- Library Tutorials library.uta.edu/how-to

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- Subject and Course Research Guides libguides.uta.edu
- Librarians by Subject library.uta.edu/subject-librarians
- Research Coaches  http://libguides.uta.edu/researchcoach

**Resources**
- A to Z List of Library Databases libguides.uta.edu/az.php
- Course Reserves pulse.uta.edu/vwebv/enterCourseReserve.do
- FabLab fablab.uta.edu/
- Scholarly Communications (info about digital humanities, data management, data visualization, copyright, open educational resources, open access publishing, and more) http://library.uta.edu/scholcomm
- Special Collections library.uta.edu/special-collections
- Study Room Reservations openroom.uta.edu/


**Helpful Direct Links to the UTA Libraries' Resources**
- Research Information on Nursing, http://libguides.uta.edu/nursing
- Library Home Page, http://library.uta.edu/
- Subject Guides, http://libguides.uta.edu
- Ask Us, http://ask.uta.edu
- Database List, http://libguides.uta.edu/az.php
- Course Reserves, http://pulse.uta.edu/vwebv/enterCourseReserve.do
- Library Catalog, http://uta.summon.serialssolutions.com/#!/
- E-Journals, http://pulse.uta.edu/vwebv/searchSubject
- Library Tutorials, http://www.uta.edu/library/help/tutorials.php
- Connecting from Off- Campus, http://libguides.uta.edu/offcampus
- Academic Plaza Consultation Services, http://library.ua.edu/academic-plaza
- Study Room Reservations: http://openroom.uta.edu

**Course Schedule**

In this course, the student implements the project.  Specific non-project practice activities will vary according to the student's practicum activity plan and may be used to satisfy a minimum of 100 to 130 hours maximum of practicum practice hours for this 6 credit hour course. Project implementation may be used to satisfy a minimum of 120 to 150 hours maximum of practicum practice hours for this 6 credit hour course.  *Student are not allowed to bank hours between terms for credit on practicum hours.*

**The student is responsible for communicating** on a regular basis with the **faculty project advisor to determine progress in accomplishing project activities**. **The schedule is listed below.  The student and faculty project advisor may choose to meet more often as needed.**    The student is responsible for maintaining a log of Practicum activities/hours of practice activity hours and project implementation hours that is submitted as an assignment at the end of the course.  A total of 250 hours minimum are necessary for completion of this course.

*It is not usual for the student to spend more than 150 hours on the project implementation however only 150 hours will be allowed to count toward Practicum hours.*
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**If a student is unable to complete all required aspects of the Project implementation or the practice activity hours by the end of DNP Practicum I, a grade of "R" will be assigned. This course is not eligible for an incomplete.**

**Week One**
       **Practicum Objectives and Practice Hour Activities due by Sunday 23:59 (CT), August 27**
       **Update with Faculty Project Advisor**
       **Start Project Implementation at practice site**
**Week Four**
       **Update with Faculty Project Advisor**
**Week Ten**
       **Update with Faculty Project Advisor**
**Last Week of Semester**
       **The project implementation should commence by Friday December 14, 23:59 (CT)**
       **Documentation of implementation project hours  Friday December 14, 23:59 (CT)**
       **Documentation of practice hours    Friday December 14, 23:59 (CT)**
       **E-Portfolio completed with reflection of development of DNP during practicum Friday December 14, 23:59 (CT)**
       **Update with Faculty Project Advisor**

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# UTA College of Nursing and Health Innovation - Additional Information:

**Status of RN Licensure**
All graduate nursing students must have an unencumbered license as designated by the Texas Board of Nursing (BON) to participate in graduate clinical nursing courses.  It is also imperative that any student whose license becomes encumbered by the BON must immediately notify the Associate Dean, Department of Graduate Nursing.  The complete policy about encumbered licenses is available online at: www.bon.state.tx.us

**DNP Graduate Student Dress Code**
The College of Nursing and Health Innovation expects students to reflect professionalism and maintain high standards of appearance and grooming in the clinical setting. Students must adhere to the Dress Code Policy. www.uta.edu/nursing/file_download/234/BSNDressCode.pdf
**Clinical faculty has final judgment on the appropriateness of student attire and corrective action for dress code infractions.  Students not complying with this policy will not be allowed to participate in clinical.**

**UTA Student Identification**
**DNP Students MUST be clearly identified as UTA Graduate Students and wear a UTA College of Nursing and Health Innovation ID in the clinical environment.  This is important if you are pulling data or working on your project.**

**Unsafe Practicum Behaviors**

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Students deemed unsafe or incompetent will fail the course and receive a course grade of "F". **Any of the following behaviors constitute a practicum failure**:

1. Fails to follow standards of professional practice as detailed by the Texas Nursing Practice Act * (available at www.bon.state.tx.us)
2. Unable to accept and/or act on constructive feedback.
3. Needs continuous, specific, and detailed supervision for the expected course performance.
4. Unable to implement advanced nursing professional behaviors required by the course.
5. Fails to complete required practicum assignments.
6. Falsifies practice hours.
7. Violates student confidentiality agreement.

*Students should also be aware that violation of the Nursing Practice Act is a "reportable offense" to the Texas Board of Nurse Examiners.

**Blood and Body Fluids Exposure**
A Health Verification form was signed by all DNP students at start of the program documenting personal health insurance coverage. All DNP students have mandatory health insurance and will need to manage exposure to blood and fluids. Current CDC guidelines can be found at: http://www.cdc.gov/

**Ebola exposure**
Please inform your faculty if you have been in contact with anyone who has Ebola/have traveled to a country that has Ebola virus.

**Confidentiality Agreement**
You signed a Confidentiality Form in orientation and were provided a copy of the form. Please take your copy of this Confidentiality Form with you to your clinical sites. **Please do not sign** other agency confidentiality forms. Contact your faculty if the agency requires you to sign their confidentiality form.

**Graduate Student Handbook**
Students are responsible for knowing and complying with all policies and information contained in the Graduate Student handbook online at: http://www.uta.edu/conhi/students/msn-resources/index.php

**Student Code of Ethics**
The University of Texas at Arlington College of Nursing and Health Innovation supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the student handbook online: http://www.uta.edu/conhi/students/msn-resources/index.php

**No Gift Policy**
In accordance with Regent Rules and Regulations and the UTA Standards of Conduct, the College of Nursing and Health Innovation has a "no gift" policy. A donation to one of the UTA College of Nursing and Health Innovation Scholarship Funds, found at the following link: is http://www.uta.edu/conhi/students/scholarships/index.php would be an appropriate way to

recognize a faculty member's contribution to your learning.   For information regarding Scholarship Funds, please contact the Dean's office.

**<u>Online Conduct</u>**
The E-Portfolio and email should be viewed as a public and professional forum for course-related discussions. It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Inappropriate statements/language will be addressed by course faculty and may result in denied access to the course. Refer to UTA CONHI Graduate Student Handbook for more information.

*For this course Blackboard communication tools, discussion boards, and UTA MAV email will be used extensively and should be checked often.*

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**Emergency Phone Numbers**: **[Optional but strongly recommended]** In case of an on-campus emergency, call the UT Arlington Police Department at 817-272-3003 (non-campus phone), 2-3003 (campus phone). You may also dial 911. For non-emergencies, call 817-272-3381.

# <u>Graduate Nursing Support Staff</u>

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|---|---|
| **Judy LeFlore, PhD, RN, NNP-BC, CPNP-PC & AC, ANEF, FAAN**<br>Associate Dean<br>Chair, Graduate Nursing Programs<br>Director, PNP, ACPNP, NNP Programs<br>Pickard Hall Office #514<br>Email address:  jleflore@uta.edu | **E. Monee' Carter-Griffin DNP, RN, ACNP-BC**<br>Associate Chair, Graduate Nurse Practitioner Programs<br>Pickard Hall Office – TBA<br>817-272-4832<br>Email address:  monee@uta.edu |
| **Rose Olivier**, Administrative Assistant II<br>Pickard Hall Office # 513<br>(817) 272-9517<br>Email address: olivier@uta.edu | **Lauri John, PhD, RN, CNS**<br>Associate Chair, Graduate Educator and<br>Administration Programs<br>Pickard Hall Office #519<br>817-272-0172<br>Email address: ljohn@uta.edu |
| **Janette Rieta**<br>Administrative Assistant – Letter-set TBA<br>Pickard Hall #518<br>817-272-1039<br>jrieta@uta.edu | **Angel Trevino-Korenek,** Clinical Coordinator<br>Pickard Hall Office # 518   Letter-set TBA<br>(817) 272-6344<br>Email address:  angel.korenek@uta.edu |
| **Donna L Hamby, DNP, RN, APRN, ACNP-BC**<br>Director of the Doctor of Nursing Practice Program<br>Assistant Professor, Clinical<br>Pickard Hall Office #512A<br>Email: donna.hamby@uta.edu | **Christina Gale**<br>Administrative Assistant<br>Pickard Hall Office #518<br>817-272-1039<br>Email address:  christina.gale@uta.edu |

# Graduate Advisors – see the link below
http://www.uta.edu/conhi/students/advising/nursing-grad.php