The University of Texas at Arlington
College of Nursing and Health Innovation
N5631/ N5632 Advanced Clinical Nursing Practicum
N5331/N5332 Advanced Clinical Nursing Practicum
Adult Gerontology Acute Care Nurse Practitioner Practicum
Spring 2018

Instructor(s):

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Section Information: 5631-001, 5631-002, 5632-005

Time and Place of Class Meetings:

All Classes Will Meet in Pickard Hall

Date	Time (CST)	Room
1/16/2018	2-7pm	549
4/3/2018	2-10pm	Online Barkley Practice Certification Test
4/24/2018	2-3 (Paper work session) 3-7pm (Class)	549

Description of Course Content:

Clinical preceptorships in selected health practice sites with opportunities to apply knowledge, skills and concepts in a guided, progressive context of advanced nursing practice. The ratio of credit to clinical hours is 1:4. Graded P/F/R/I

Student Learning Outcomes:

1. Use evidenced-based knowledge to manage the health care in selected populations.
2. Provide comprehensive health care (e.g. age, gender, cultural, ethnic sensitive) to patients, families, and/or groups within the ethical and legal scope of advanced nursing practice.
3. Evaluate patient and family outcomes for the purpose of monitoring and modifying care.
4. Collaborate with other health care professionals to provide comprehensive care.
5. Implement the nurse practitioner role in selected settings.

Required Textbooks and Other Course Materials:

American Association of Critical Care Nurses. (2017). *Scope and standards of practice for acute care nurse practitioner practice.* Aliso Viejo, CA

Please note that a free PDF file of this book may be download from the American Association of Critical Care Nurses website. https://www.aacn.org/

You should have all text books from N5461, N5463, N5354, and N5355 for reference for clinicals.

Descriptions of major assignments and examinations with due dates:

1. Clinical Collaborative Practice Protocol (**due February 22**)   P/F
2. Clinical Tally Sheet   P/F
3. Typhon Logs   P/F
4. Clinical hours 360   P/F
5. Journal Entry 180 hours   P/F
6. Journal Entry 300 hours   P/F
7. Barkley Practice Test   Credit
8. UTSW Simulation   Credit
9. UTSW Simulation Reflection Paper (Due March 2)   P/F

Clinical Evaluation:

Preceptor Evaluation (**by May 4**)	P/F
Clinical practicum (**by May 4**)	P/F
Student Evaluation of Preceptor and Clinical Site (**by May 4**)	Credit

This is a PASS/FAIL course.

Clinical Journal:
A journal entry is required at the completion of 180 hours of clinical and at the completion of 300 hours of clinical. This is a pass or fail assignment. Each entry should include the following:
1. UTA formatted Title Page
2. Describe a time in clinical when you participated in an interprofessional approach to patient care. Describe the scenario, the persons involved, your role, and the outcome of the teams' effort. How did this collaboration feel?
3. Describe a time in clinical when you faced a challenge in the diagnosis, evaluation and/or management of a patient. How did you work through the problem and how did if feel?
4. Describe a time when you provided care which was culturally, spiritually, ethically, age, gender or sexual orientation sensitive. How did this impact the care your provided? How did the patient respond? How did it feel?
5. Use appropriate grammar, syntax and organization.

Each journal entry should be typed in a word document and submitted in blackboard. A UTA formatted title page is required. The journal entry should not be any longer than 3 pages, excluding the title page. References are not required for this assignment as this is a reflection of the student's experience and progress in clinical. Patient identifying (DOB, name, initials, MRN, clinical facility name) information should NOT be included in the journal entries. The inclusion of any identifying patient information may result in a failure.

A late journal entry submission may result in the student being removed from clinical until the journal is submitted.

Clinical Hours:
A total of 360 hours of clinical must be completed for this course. A maximum of 25 non-patient care hours may be counted toward the 360-hour requirement. The time spent in class may count towards the 25 hours of non-patient care hours.

Clinical Practice Requirements
Clinical placements are an integral part of every student's academic preparation. There are many variables which must be taken into consideration when finding a clinical site. Students are responsible for locating an appropriate preceptor in an appropriate clinical setting. As such, the AGACNP faculty will work in collaboration with each AGACNP student to ensure that their chosen preceptors and clinical sites are appropriate.

Clinical Practice Requirements are designed to help facilitate and enhance the student's clinical experience. An important part of the clinical experience is being able to follow up and evaluate management decisions. The schedule requirements will help to give all students this experience.

- Affiliation agreements are required by the University for all clinical agencies. Students may not be in clinical without having the appropriate affiliation agreement.
- Appropriate preceptors may include physicians, AGACNP, ACNP, and physician assistants with a masters' degree who work in an area consistent with the role of the AG ACNP. Students are required to do a minimum of one clinical rotation with a nurse practitioner. In some instances, a Clinical Nurse Specialist with prescriptive authority, a Family Nurse Practitioner or an Adult Gerontology Nurse Practitioner may serve as a preceptor but this must be reviewed on a case by case basis.
- Clinical practice hours may be completed in an inpatient or outpatient practice setting. Inpatient settings may include any intensive care setting, the emergency department, or a medical or surgical floor. One may choose to work with a hospitalist service, an intensivist service or any subspecialist who works in the hospital. Often subspecialists maintain an office based practice. In this instance, a student may work with a subspecialist in their office. Subspecialty practices may include but not limited to: cardiology, pulmonology, infectious disease, neurology, neurosurgery, general surgery, gastroenterology, oncology, hematology, cardiothoracic surgery, nephrology, and hepatology.
- N5354 and N5355 each require 180 hours of clinical practice hours. It is recommended that students spend 180 hours with the same preceptor. This will minimize the number of preceptors that each student will have to arrange. Following this recommendation will require one preceptor for N5354 and another preceptor for N5355. It is possible that some preceptors may not be available to precept for a total of 180 hours. In this instance, one should complete 90 hours with the preceptor and locate another preceptor for the remaining 90 hours.
- Students who take N5354 concurrently with N5355 (in the same semester) should plan to complete the clinical hours required for N5354 first and then complete the 180 hours required for N5355 after the first 180 hours.
- N5631 or N5632 require a total of 360 hours of clinical to be completed in one semester. Students should plan to complete this rotation with two different preceptors.
- Students are required to provide a copy of the completed preceptor agreement to the clinical faculty and to clinical clearance. The agreement must be signed prior to the first day of clinical.
- All clinical paperwork must be uploaded to Typhon and/or Blackboard.
- Students will use Typhon to maintain a log of patients seen in the clinical setting. Typhon requires that all clinical data be entered within 7 days of the clinical day. Clinical data must be entered into Typhon no later than 7 days after the clinical day, otherwise Typhon will not allow the data to be entered. In the event that a student does not enter the data on time they will not be allowed to count that clinical day and will be required to repeat the clinical hours. Falsification of any data in Typhon will be considered academic dishonesty.
- Clinical hours are tracked on the clinical tally sheet and in Typhon. At the completion of your clinical rotation, the clinical tally sheet should be signed by your preceptor, reviewed and signed by your faculty and submitted in blackboard.

- Acute care advanced practice nursing is a 24-hour responsibility. As such students may be required to work traditional day hours, night shift, or any time during the weekend.
- Students are required to work their preceptor's schedule. Preceptors may have additional or alternative schedule requirements.
- Students are expected to attend clinical a minimum of 3 sequential days at a time with no more than one week off between scheduled clinical days until all clinical hours are completed. Exceptions may be considered for extenuating circumstances. Any exceptions must be approved by the student's clinical faculty. This will require students to adjust their work schedule accordingly.
- Student's clinical schedule must be approved by their clinical faculty prior to starting clinical. Students may not begin clinical until after they have received an approval from their faculty.
- Any changes in the clinical schedule must be communicated to the clinical faculty as soon as the student makes a revision in the practice schedule.
- Clinical practice hours may occur in the facility where the student is employed (except as described below) however it is recommended that one clinical rotation be at a different facility.
- Clinical practice hours are **not** allowed to occur in the unit where the student currently works.
- Clinical site visits and practicum evaluation visits will be scheduled by the appropriate clinical faculty with their respective students. The faculty reserves the right to perform unannounced clinical site visits any time during which the student is scheduled to be in clinical.
- **Documentation of Care**: The student is expected to appropriately, thoroughly, and accurately document each client encounter on the client's health/medical record (i.e. SOAP notes, clinical summaries, H&P, Discharge summary, Consultation note, procedure note etc.) unless facility policy prohibits. All entries made by the student in the client's record must be reviewed by the preceptor. Documentation will be cosigned by the preceptor.
- Clinical Faculty will review student documentation during site visits and practicums. The student will identify documentation samples for the faculty to review during their site visits. **The student MAY NOT remove nor send any actual patient documentation OR chart data from the clinical practice site.**
- **Invasive Procedures**: All invasive procedures performed by the student require direct supervision by the preceptor. Direct supervision means that the clinical preceptor is physically present in the patient's room. A student may not perform any procedure in the clinical practice site until they have successfully completed the skill in clinical practice 2 (N5355). A student may only complete a procedure for which the hospital grants privileges to APRNs to perform and only if the preceptor is privileged to perform the procedure.
- **Site Visits**: The AG Acute Care Nurse Practitioner faculty will evaluate the student's clinical abilities at his/her clinical site and/or an appointed clinical site at regular intervals throughout the program. In some cases, the site visit may be conducted by telephone. The student should be prepared to conduct episodic/follow-up/consult visits with clients and have selected several clients before the faculty arrives at the facility.

- **Preceptor Evaluations**: Preceptor evaluation of the student is required each semester and indicates the student's clinical performance **over time** as opposed to the site visit and/or practicum evaluation, which evaluates clinical performance on a limited number of clients. Evaluations must be obtained from those preceptors that spend more than 8 hours in clinical with the student. The student is encouraged to ask the preceptor to discuss the evaluation with them. The Preceptor's evaluation of the student may be given to the student or sent directly to the clinical faculty member.

Other Requirements: Prerequisites: N5463, N5355

- Out of class clinical assignments
- Typhon Logs
- Clinical practicum
- Class participation and attendance
- Written collaborative practice protocol
- Clinical Tally Sheet
- Preceptor Evaluation
- Student evaluation of preceptor and clinical site
- UTSW Simulation

Completion of Clinical Hours:
Clinical hours may only be completed during the semester. Clinical hours may not occur between semesters. In the event that a student is unable to complete their clinical hours during the semester, they may be eligible to take an incomplete. Incompletes are given at the discretion of the course faculty only for extenuating circumstances. In the event that an incomplete is granted, the student will not be allowed to complete their clinical hours until the next semester has started. If the course for which the incomplete is granted is a pre-requisite for the next course on the student's degree plan, they will not be allowed to register for the next course. Students who find themselves in this situation will need to communicate with their advisor to develop a new degree plan and discuss the need to apply for a leave of absence to prevent being dismissed from the graduate nursing program. Exceptions to this requirement will not be granted.

UTSW Simulation Experience:
During the spring semester in February, graduate and undergraduate students from UTA, TWU, and UTSW will have the opportunity to participate in a joint learning activity focused on inter professional collaborative practice. Inter professional education is a competency expected of all health professions. This session is focused on working together as a team around the situation of medical error. Because over 600 students will be involved in this activity, students will need to sign up for an appointment time to meet together with a small group of students from different health professions on one of the two Saturdays scheduled in February. Because this is such an important topic and can best be done with students from other professions, **participation is a mandatory activity.** Your clinical faculty in your clinical course will give you specific information about how your participation can be counted as clinical hours in your course.
In order to receive credit for participation, students must complete the following:

1. Sign up for a timeslot before January 26, 2018 at the following website: http://signup.com/go/qJRfbBV

2. Watch the video and enter your answers to the questions <u>within</u> the video the first time you watch it.
3. Upload your signed UTSW simulation center participant form to the dropbox in the Interprofessional Education website before January 30, 2018. You must self-enroll for the website by browsing the organizational catalog and using the search term "gerontology". The name of the organization is: **"Interprofessional Education for Adult Gerontology Health Care".** The password you will need so that you can join the site is: **GeroIPE.**
4. Arrive on time and participate in the activity at UTSW on the day/time that you selected
5. Complete the post exercise survey by clicking on the link you will receive in an email after your participation in February.
6. Complete reflection activities as assigned by your course faculty.
7. Three hours of clinical may be counted for this simulation activity. This should be documented on your clinical tally sheet.

You will be required to complete a reflection paper after the assignment. The reflection paper will be due by March 2, 2018 by 5pm. This is a pass or fail assignment. The paper should include the following and answer each question.
1. UTA formatted Title Page
2. What did you learn about interdisciplinary teamwork?
3. How did you feel when you were in the simulation as part of the team disclosing the medical errors that led to the patient's injury?
4. How will this influence your practice as an Adult Gerontology Nurse Practitioner?
5. Use appropriate grammar, syntax and organization.

The reflection paper should be typed in a word document and submitted in blackboard. A UTA formatted title page is required. The paper should not be any longer than 2 pages, excluding the title page. References are not required for this assignment as this is a reflection of the student's experience at the simulation.

A late submission may result in the student being removed from clinical until the paper is submitted.

<u>Attendance Policy</u>:
The federal government requires UTA to confirm that a student has started the class for which they are enrolled. As such attendance will be taken the first week of the semester to satisfy this requirement. There is no grade attached to this attendance; however, class attendance is highly recommended as the content is designed to assist students with transition into practice. Students will be able to count up to 25 hours of clinical time for class attendance. Those who do not attend class may not count class time as clinical. ==Attendance at the UTSW simulation is mandatory.==

Clinical Hours: N5631 and N5632 each require 360 hours of clinical. Students may count up to 25 hours of non-patient care hours as part of their clinical time. All remaining hours must be related to direct patient care. Non-patient care hours may include continuing education activities, class time, and certification review courses. These hours must be approved by your clinical faculty prior to counting them.

<u>Grading Policy</u>:

This is a PASS/FAIL course. F = below 80% on Clinical Practicum - cannot progress.

Grade Grievances:
Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current University Catalog. For graduate courses see http://catalog.uta.edu/academicregulations/grades/#graduatetext. For student complaints, see http://www.uta.edu/deanofstudents/student-complaints/index.php.

Late Assignments / Assignments:
Late assignments may result in the student being removed from clinical until the assignment has been completed and/or may result in failing the course.

Make-up Exams: Clinical evaluations will be scheduled with your clinical faculty. Any changes will need to be negotiated with the appropriate faculty member.

Test Reviews: There are no written exams in this course.

Expectations of Out-of-Class Study: Beyond the time required to attend each class meeting, students enrolled in this course should expect to spend at least an additional 6-9 hours per week on their own time in course-related activities, including reading required materials, completing assignments, preparing for exams, etc.

CONHI – language

Drop Policy: Graduate students who wish to change a schedule by either dropping or adding a course must first consult with their Graduate Academic Advisor @ MSNAdvising@uta.edu.

Regulations pertaining to adding or dropping courses are described below. Adds and drops may be made through late registration either on the Web at MyMav or in person through the student's academic department. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Office of Financial Aid and Scholarships at http://www.uta.edu/fao/ . The last day to drop a course is listed in the Academic Calendar available at http://www.uta.edu/uta/acadcal.php?session=20176

1.   A student may not add a course after the end of late registration.
2.   A student dropping a graduate course after the Census Date but on or before the last day to drop may, receive a grade of W. Students dropping a course must:
    (1) Contact your graduate advisor to obtain the drop form and further instructions before the last day to drop.

Disability Accommodations: UT Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA), The Americans with Disabilities Amendments Act (ADAAA),* and *Section 504 of the Rehabilitation Act.* All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of disability.

Students are responsible for providing the instructor with official notification in the form of **a letter certified** by the Office for Students with Disabilities (OSD). Only those students who have officially documented a need for an accommodation will have their request honored. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

The Office for Students with Disabilities, (OSD) www.uta.edu/disability or calling 817-272-3364. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability.

Counseling and Psychological Services, (CAPS)   www.uta.edu/caps/ or calling 817-272-3671 is also available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives.

Non-Discrimination Policy: *The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit uta.edu/eos.*

Title IX Policy: The University of Texas at Arlington ("University") is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated. *For information regarding Title IX, visit* www.uta.edu/titleIX or contact Ms. Jean Hood, Vice President and Title IX Coordinator at (817) 272-7091 or jmhood@uta.edu.

Academic Integrity: All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted.

Per UT System Regents' Rule 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with the University policy, which may result in the student's suspension or expulsion from the University. Additional information is available at https://www.uta.edu/conduct/.

"Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

As a licensed registered nurse, graduate students are expected to demonstrate professional conduct as set forth in the Texas Board of Nursing rule **§215.8. in the event that a graduate student holding an RN license is found to have engaged in academic dishonesty, the college may report the nurse to the Texas BON using rule §215.8 as a guide.**

Plagiarism: Copying another student's paper or any portion of it is plagiarism. Copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. Consistent with APA format, if five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author's name, date of publication, and page number of publication. If the author's ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing giving the author's name and date of publication. If a single author's ideas are discussed in more than one paragraph, the author must be referenced, according to APA format. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are expected to review the plagiarism module from the UT Arlington Central Library via http://library.uta.edu/plagiarism/index.html

Student Support Services: UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at http://www.uta.edu/universitycollege/resources/index.php.

The IDEAS Center: (2nd Floor of Central Library) offers **FREE** tutoring to all students with a focus on transfer students, sophomores, veterans and others undergoing a transition to UT Arlington. Students can drop in, or check the schedule of available peer tutors at www.uta.edu/IDEAS , or call (817) 272-6593.

The English Writing Center (411LIBR): The Writing Center offers **FREE** tutoring in 15-, 30-, 45-, and 60-minute face-to-face and online sessions to all UTA students on any phase of their UTA coursework. Register and make appointments online at https://uta.mywconline.com. Classroom visits, workshops, and specialized services for graduate students and faculty are also available. Please see www.uta.edu/owl for detailed information on all our programs and services.

The Library's 2nd floor Academic Plaza offers students a central hub of support services, including IDEAS Center, University Advising Services, Transfer UTA and various college/school advising hours. Services are available during the library's hours of operation. http://library.uta.edu/academic-plaza

Campus Carry: Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit http://www.uta.edu/news/info/campus-carry/

Student Success Faculty: In order to assist masters nursing students who are at academic risk or who need academic support, there are graduate faculty members available to you. The goal of the success faculty members is to support student achievement in masters-level coursework so students can reach their educational goals. Students may contact a success faculty member directly, or a course instructor may encourage you to contact a success faculty member.

The success faculty in the MSN Program:

Dr. Donelle Barnes is available as a writing coach to assist students in the MSN Core courses; theory, research, and evidence based practice. Since these courses are writing intensive, Dr. Barnes can help students improve the clarity and organization of their written papers. She can be reached via email: donelle@uta.edu.

Dr. Mary Schira is available as a success faculty to assist with diverse resources that may include study skills, testing challenges/approaches, managing multiple responsibilities, and addressing personal issues impacting academic performance.   Course content challenges may also be addressed, with referral to additional resources as indicated. Dr. Schira can be reached via email: schira@uta.edu.

Electronic Communication: UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. **All students are assigned a MavMail account and are responsible for checking the inbox regularly.** There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at http://www.uta.edu/oit/cs/email/mavmail.php.

If you are unable to resolve your issue contact the Helpdesk at helpdesk@uta.edu.

Student Feedback Survey: At the end of each term, students enrolled in face-to-face and online classes categorized as "lecture," "seminar," or "laboratory" are directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback via the SFS database is aggregated with that of other students enrolled in the course. Students' anonymity will be protected to the extent that the law allows. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law and aggregate results are posted online. Data from SFS is also used for faculty and program evaluations. For more information, visit http://www.uta.edu/sfs.

Final Review Week: For semester-long courses**,** a period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

Emergency Exit Procedures: Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist individuals with disabilities.

Students are encouraged to subscribe to the MavAlert system that will send information in case of an emergency to their cell phones or email accounts. Anyone can subscribe at https://mavalert.uta.edu/ or https://mavalert.uta.edu/register.php

Librarian to Contact:

Peace Williamson	Lydia Pyburn	Heather Scalf
817-272-6208	817-272-7593	817-272-7436
peace@uta.edu	llpyburn@uta.edu	scalf@uta.edu

Contact all nursing librarians:
library-nursing@listserv.uta.edu

Helpful Direct Links to the UTA Libraries' Resources

Research Information on Nursing	http://libguides.uta.edu/nursing

Library Home Page	http://library.uta.edu/
Subject Guides	http://libguides.uta.edu
Ask us	http://ask.uta.edu
Database List	http://libguides.uta.edu/az.php
Course Reserves	http://pulse.uta.edu/vwebv/enterCourseReserve.do
Library Catalog	http://uta.summon.serialssolutions.com/#!/
E-Journals	http://pulse.uta.edu/vwebv/searchSubject
Library Tutorials	library.uta.edu/how-to
Connecting from Off- Campus	http://libguides.uta.edu/offcampus
Academic Plaza Consultation Services	library.uta.edu/academic-plaza
Study Room Reservations	openroom.uta.edu/

For help with APA formatting, you can go to:

1) http://libguides.uta.edu
2) Scroll down and click on "Nursing"
3) Click on "APA Guide" for advice on various aspects of paper writing. This is a short-cut for the APA Manual. When in doubt, refer to the Manual.

In addition to providing the general library guide for nursing (http://libguides.uta.edu/nursing), we can put together course specific guides for your students. The subject librarian for your area can work with you to build a customized course page to support your class if you wish. For examples, visit http://libguides.uta.edu/os and http://libguides.uta.edu/pols2311fm .

Course Schedule:

Date	Time	Activity	Readings
1/16/2018	2-7pm	• Orientation to Practicum • AG Acute Care Scope of Practice • Interviewing and Negotiating • Collaborative Practice Protocols	Bell, L. (2012). *AACN Scope and Standards for Acute Care Nurse Practitioner Practice*. Aliso Viejo, CA: American Association of Critical-Care Nurses. **ISBN: 9780945812005.** Texas Board of Nursing – Chap 221; Rule 221.1 and Chap 222 Rule 222.1 http://www.bon.state.tx.us/rr_current/221-1.asp http://www.bon.state.tx.us/rr_current/222-1.asp Buppert, C. (2014). 20 questions to ask a prospective employer. *The Journal for Nurse Practitioners, 10,* 62-63. Dillon, D., & Hoyson, P. (2014). Beginning employment: A guide for the new nurse practitioner. *The Journal for Nurse Practitioners, 10, 55*-59.

			Kleinpell, R. & Hudspeth, R. (2013). Advanced practice nursing scope of practice for hospitals, acute care/critical care, and ambulatory care settings: A primer for clinicians, executives, and preceptors. *AACN Advanced Critical Care, 24,* 23-29.
			Kleinpell, R., Hudspeth, R., Scordo, K., & Magdic, K. (2012). Defining NP scope of practice and associated regulations: Focus on acute care. *Journal of the American Academy of Nurse Practitioners, 24*, 11-18.
			National Organization of Nurse Practitioner Faculties (2012). Primary care and acute care certified nurse practitioner practice.
4/3/2018	2-10pm	Barkley Practice Certification Test. The test must be taken during this time period from your home computer. This is simply a practice certification test and you will be allowed to review your answers.	This is a practice examination only. Use this to determine your weak areas and to help you focus your study efforts on certification.
		Principles of Precepting and Adult Education (self-paced online module through Resident 360)	Read the module in Resident 360. Concepts of adult learning will be on certification.
Anytime before 4/24/2018	Anytime	Texas Board of Nursing APRN Application Webinar (Online)	Texas Board of Nursing APRN Application http://www.bon.state.tx.us/applications_advanced_practice_registered_nurse.asp Watch this pre-recorded webinar online in Pathway to Graduation. The video can be found on the folder "Getting Ready For Graduation"
4/24/2018	2-3 PM	Licensing, Certification and BON Paper work	ANCC Adult Gerontology Certification Examination http://www.nursecredentialing.org/Certification

| | 3-7pm | Credentialing and Privileging Panel Discussion with ACNPs | Buppert, C., (2014). 8 things about billing hospital NP services. *The Journal for Nurse Practitioners, 10,* 207-208.
Hravnak, M. (2009). Credentialing and privileging for advanced practice nurses.
AACN Advanced Critical Care, 20, 12-14 Munro**,** N. (2013). What an acute care nurse practitioner should know about reimbursement. *AACN Advanced Critical Care, 24*, 110-113.

Szanton, S., Mihaly, L., Alhusen, J., & Becker, K. (2010). Taking charge of the challenge: Factors to consider in taking your first nurse practitioner job. *Journal of the American Academy of Nurse Practitioners, 22*, 356-360. |

As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course. –Dr. Gonzalez

UTA College of Nursing and Health Innovation - Additional Information:

Clinical Evaluations: Students must pass both the didactic and clinical portions of a clinical course in order to pass the course. In order to pass the clinical portion, the student must receive a passing grade (minimum of 80%) on the faculty evaluation of the student's clinical performance (Nurse Practitioner Clinical Evaluation). Students who fail a faculty evaluation have a one-time option to retake the practicum. A second faculty member will be present during the clinical performance retake. If the student passes the clinical performance retake (minimum of 80%), the **maximum** grade the student can receive for the exam for purposes of grade calculation is 80%. If the student fails the retake, the student will receive a grade of "F" for the course.

Castle Branch: All students must have current immunizations and other compliance documents on file with the university to legally perform clinical hours each semester. These requirements are submitted to Castle Branch. Your clinical clearance in Castle Branch must be current and remain in compliance throughout the duration of your clinical experiences. Failure to maintain compliance will result in removal from your clinical site until compliance is achieved. If you are not able to complete clinical hours due to noncompliance in Castle Branch, this may result in a course failure.

Clinical Approval and Electronic Logs: To be cleared for clinical, this means you have submitted the online proposal for your preceptor(s) and clinical site(s), received approval for your preceptor(s) and clinical site(s) from your clinical coordinator, submitted the online affiliation agreement information request for all clinical site(s) you will be attending, this affiliation agreement has been fully executed by the clinical facility and UTA Legal Department,

and submitted a signed and complete preceptor agreement(s) for each preceptor you will work with to the appropriate drop box in the clinical management system.

You must work with your preceptor(s) of record in the clinical site(s) of record. This means that you must work with the preceptor and clinical sites that have been approved by your clinical coordinator. Note: If your clinical site or preceptor has not been fully approved and does not appear in the official records of the clinical management system, **you are not approved from a legal standpoint to be in the facility or with the preceptor.**

Once you begin your clinical course, you may not make changes to your preceptors of record except in circumstances where your preceptor leaves their position or it is determined that the preceptor or clinical site is not allowing you to meet the objectives of the course. Students are required to enter all patient encounters into the clinical management system. **You only have 7 days to enter your case logs and time logs from the day of your clinical experience. Failure to log cases/hours within 7 days will results in a loss of those hours. No exceptions.** Your electronic logs are both a student learning opportunity and an evaluation method for your clinical courses. Patient encounters include patients the student assesses, diagnoses, and manages as part of their clinical coursework. Individual clinical courses may have additional guidelines/requirements related to their specific course and will be noted in the course syllabus (e.g. types of encounter required, number of patients required during course). The student's electronic log data provides a description of the patients managed during the student's clinical experience, including the number of patients, diagnoses of patients, and the type of interventions initiated. As a result, the data is an essential requirement of the student's clinical experience and is used to evaluate student clinical performance. The data is also used to meet course requirements and to evaluate student clinical performance. Upon completion of the Program, students will have access to an executive summary of their log entries for their professional portfolio.

Status of RN Licensure: All graduate nursing students must have an unencumbered license as designated by the Texas Board of Nursing (BON) to participate in graduate clinical nursing courses. It is also imperative that any student whose license becomes encumbered by the BON must immediately notify the Associate Dean, Department of Graduate Nursing. The complete policy about encumbered licenses is available online at: www.bon.state.tx.us

MSN Graduate Student Dress Code: The College of Nursing and Health Innovation expects students to reflect professionalism and maintain high standards of appearance and grooming in the clinical setting. Students must adhere to the Dress Code Policy. www.uta.edu/nursing/file_download/234/BSNDressCode.pdf **Clinical faculty has final judgment on the appropriateness of student attire and corrective action for dress code infractions. Students not complying with this policy will not be allowed to participate in clinical.**

UTA Student Identification: MSN Students MUST be clearly identified as UTA Graduate Students and wear a UTA College of Nursing and Health Innovation ID in the clinical environment.

Unsafe Clinical Behaviors: Students deemed unsafe or incompetent will fail the course and receive a course grade of "F". **Any of the following behaviors constitute a clinical failure**:

1. Fails to follow standards of professional practice as detailed by the Texas Nursing Practice Act * (available at www.bon.state.tx.us)
2. Unable to accept and/or act on constructive feedback.
3. Needs continuous, specific, and detailed supervision for the expected course performance.
4. Unable to implement advanced clinical behaviors required by the course.
5. Fails to complete required clinical assignments.
6. Falsifies clinical hours.
7. Violates student confidentiality agreement.

*Students should also be aware that violation of the Nursing Practice Act is a "reportable offense" to the Texas Board of Nurse Examiners.

Blood and Body Fluids Exposure: A Health Verification form was signed by all MSN students at start of the program documenting personal health insurance coverage. All MSN students have mandatory health insurance and will need to manage exposure to blood and fluids. Current CDC guidelines can be found at: http://www.cdc.gov/

Ebola exposure: Please inform your faculty if you have been in contact with anyone who has Ebola/have traveled to a country that has Ebola virus.

Confidentiality Agreement: You signed a Confidentiality Form in orientation and were provided a copy of the form. Please take your copy of this Confidentiality Form with you to your clinical sites. **Please do not sign** other agency confidentiality forms. Contact your faculty if the agency requires you to sign their confidentiality form.

Graduate Student Handbook: Students are responsible for knowing and complying with all policies and information contained in the Graduate Student handbook online at: http://www.uta.edu/conhi/students/policy/index.php

Student Code of Ethics: The University of Texas at Arlington College of Nursing and Health Innovation supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the student handbook online: http://www.uta.edu/conhi/students/msn-resources/index.php

No Gift Policy: In accordance with Regent Rules and Regulations and the UTA Standards of Conduct, the College of Nursing and Health Innovation has a "no gift" policy. A donation to one of the UTA College of Nursing and Health Innovation Scholarship Funds, found at the following link: is http://www.uta.edu/conhi/students/scholarships/index.php would be an appropriate way to recognize a faculty member's contribution to your learning.   For information regarding Scholarship Funds, please contact the Dean's office.

Online Conduct: The discussion board should be viewed as a public and professional forum for course-related discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings should be professional in nature.

It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Inappropriate statements/language will be deleted by the course faculty and may result in denied access to the Discussion boards. Refer to UTA CONHI Graduate Student Handbook for more information.

For this course Blackboard communication tools, discussion boards, and UTA MAV email will be used extensively and should be checked often.

Emergency Phone Numbers: In case of an on-campus emergency, call the UT Arlington Police Department at 817-272-3003 (non-campus phone), 2-3003 (campus phone). You may also dial 911. For non-emergencies, call 817-272-3381.

[REVISED] Graduate Nursing Support Staff

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