# ENGL 1301: Rhetoric and Composition I

**The University of Texas at Arlington**

**Summer 2018**

## Instructor(s)

Pamela Rollins

## Email Address

prollins@uta.edu

## Faculty Profile

[**https://mentis.uta.edu/explore/profile/pamela-rollins**](https://mentis.uta.edu/explore/profile/pamela-rollins)

## Office Hours

Virtual

## Maximum Timeframe for Responding to Student Communication

Response to student emails can generally be expected within 24 hours with a 48 hour maximum time frame.

Response to student assignments may be expected within 1 week of the due date*.*

## Section Information

ENGL 1301, Section 700

## Time and Place of Class Meetings

Distance

## Prerequisites

Completion of Texas Success Initiative requirement.

## Description of Course Content

Introduction to college reading and writing. Emphasizes recursive writing processes, rhetorical analysis, synthesis of sources, and argument.

## Student Learning Outcomes

After completing the course, students should be able to:

* use knowledge of the rhetorical situation—author, audience, exigence, constraints—to analyze and construct texts.
* compose texts in a variety of genres, expanding their repertoire beyond predictable forms.
* adjust voice, tone, diction, syntax, level of formality, and structure to meet the demands of different rhetorical situations.
* use writing, reading, and discussion for inquiry, learning, communicating, and examining assumptions.
* employ critical reading strategies to identify an author’s position, main ideas, genre conventions, and rhetorical strategies.
* summarize, analyze, and respond to texts.
* find, evaluate, and synthesize appropriate sources to inform support, and situate their own claims.
* produce texts with a focus, thesis, and controlling idea, and identify these elements in others’ texts.
* practice flexible strategies for generating, revising, and editing texts.
* practice writing as a recursive process that can lead to substantive changes in ideas, structure, and supporting evidence through multiple revisions.
* use the collaborative and social aspects of writing to critique their own and others’ texts.
* apply knowledge of genre conventions ranging from structure and paragraphing to tone and mechanics.
* summarize, paraphrase, and quote from sources using appropriate documentation style.
* control such surface features as syntax, grammar, punctuation, and spelling.
* employ technologies to format texts according to appropriate stylistic conventions.

## Required Textbooks and Other Course Materials

Graff, Gerald, and Cathy Birkenstein. *They Say/I Say: The Moves That Matter in Academic*

*Writing.* 3rd ed. New York: Norton, 2014.

Lunsford, Andrea A., and John J. Ruszkiewicz. *Everything’s an Argument for First-Year Writing*

*at the University of Texas at Arlington.* Boston: Bedford/St. Martin’s, 2017.

## Descriptions of major assignments and examinations with due dates

Paper Assignment 1: Discourse Community Analysis

* For your first major paper in this course, you will analyze the rhetorical appeals you mastered to become a participating member of a discourse community.

Paper Assignment 2: Rhetorical Analysis

* For your second major paper in this course, you will analyze the rhetorical appeals of a writer and evaluate the effectiveness of those appeals.

Paper 3 Assignment: Synthesis Argument

* For your third major paper in this course, you will choose a reading cluster (either Climate Change or Immigration) and make your own original argument on the topic using information from the readings as support.

## Course Outcomes and Performance Measurement:

| Course Objective(s) | Unit Number and Objective(s) | Assignment  (Practice) | Assessment Item **(Showing Mastery)** |
| --- | --- | --- | --- |
| Use knowledge of the rhetorical situation—author, audience, exigence, constraints—to analyze and construct texts. | **1.1** Explain the different epistemological assumptions of rhetoric and philosophy according to the “Rhetoric vs. Philosophy” lecture notes. | Discussion Assignment 1. | Discussion Assignment 1 rubric. |
| Adjust voice, tone, diction, syntax, level of formality, and structure to meet the demands of different rhetorical situations. | **1.2** Apply a rhetorical frame to texts according to the “Introducing a Rhetorical Theory of Texts” lecture notes. | Discussion Assignment 2. | Discussion Assignment 2 rubric. |
| Use writing, reading, and discussion for inquiry, learning, communicating, and examining assumptions. | **2.1** Apply argument concepts to read and construct arguments according to the “Introducing Argument” lecture notes. | Discussion Assignments 3 and 4. | Discussion Assignments 3 and 4 rubrics. |
| Compose texts in a variety of genres, expanding their repertoire beyond predictable forms. | **2.2** Compose a Discourse Community Analysis first submission. | Discourse Community Analysis first submission. | Discourse Community Analysis peer and instructor review. |
| Use the collaborative and social aspects of writing to critique their own and others’ texts. | **3.1** Compose a peer review according to the guidelines in the “Best Practices for Peer Review” lecture notes. | Discussion Assignment 5. | Discussion Assignment 5 rubric. |
| Summarize, paraphrase, and quote from sources using appropriate documentation style. | **3.2** Use outside sources according to the guidelines in “Plagiarism and Academic Dishonesty” lecture notes. | Discussion Assignment 6. | Discussion Assignment 6 rubric. |
| Practice flexible strategies for generating, revising, and editing texts. | **4.1** Revise according to the guidelines in the “Questions to Ask Yourself as You Revise” lecture notes and in response to peer and instructor feedback. | Discussion Assignment 7. | Discussion Assignment 7 rubric. |
| Produce texts with a focus, thesis, and controlling idea, and identify these elements in others’ texts. | **4.2** Compose a Discourse Community Analysis final submission. | Discourse Community Analysis final submission. | Discourse Community Analysis final submission rubric. |
| Employ critical reading strategies to identify an author’s position, main ideas, genre conventions, and rhetorical strategies. | **5.1** Explain major shifts in the teaching of composition according to the “Brief History of Composition” lecture notes. | Discussion Assignment 8. | Discussion Assignment 8 rubric. |
| Summarize, analyze, and respond to texts. | **5.2** Compose a Rhetorical  Analysis first submission. | Rhetorical  Analysis first submission. | Rhetorical  Analysis peer and instructor review |
| Apply knowledge of genre conventions ranging from structure and paragraphing to tone and mechanics. | **6.1** Explain the value and limitations of Standard English. | Discussion Assignment 9. | Discussion Assignment 9 rubric. |
| Practice writing as a recursive process that can lead to substantive changes in ideas, structure, and supporting evidence through multiple revisions. | **6.2** Compose a Rhetorical  Analysis final submission. | Rhetorical Analysis final submission. | Rhetorical Analysis final submission rubric. |
| Find, evaluate, and synthesize appropriate sources to inform support, and situate their own claims. | **7.1** Use outside sources in a way that is rhetorically effective according to the “Incorporating Sources Effectively” lecture notes. | Discussion Assignment 10. | Discussion Assignment 10 rubric. |
| Control such surface features as syntax, grammar, punctuation, and spelling. | **7.2** Compose a Synthesis Argument first submission. | Synthesis Argument first submission. | Synthesis Argument peer and instructor review. |
| Employ technologies to format texts according to appropriate stylistic conventions. | **8.1** Compose a Synthesis Argument final submission. | Synthesis Argument final submission. | Synthesis Argument final submission rubric. |

## Attendance Policy

Students are required to log-in and participate in course assignments to the course regularly. For this course Blackboard communication tools, discussion boards, and UTA MAV email will be used extensively and should be checked often. **Students are responsible for checking their MyMav email account regularly.** I send important information to students via e-mail on a regular basis, including syllabus changes, reading, writing, and homework assignments. I also post important information on the course Announcements page. **Students are responsible for all information, assignments, etc. posted to the course Announcement page and sent to their MyMav e-mail account.** Students should log-in to the course every day to ensure they do not miss time sensitive updates and announcements.

## Other Requirements

This course is offered in entirety as an online format through Blackboard. It is a requirement and responsibility of each student to have access to a computer and a high speed Internet connection on a daily basis. Review UT Arlington’s hardware recommendations: <http://www.uta.edu/oit/cs/hardware/student-laptop-recommend.php> and Blackboard’s browser requirements: <http://www.uta.edu/blackboard/browsertest/browsertest.php>.

You will use your Netid and password to login to Blackboard at <https://elearn.uta.edu/>. It is your responsibility to become familiar with Blackboard and how to access course components. There are several Blackboard resources for students including <http://www.uta.edu/blackboard/students/index.php> and <http://help.blackboard.com/>.

This course requires the use of word processing and presentation software that is compatible with Microsoft Office formats. Students may purchase this software (in person or by mail) at a significant discount from the UT Arlington bookstore <http://www.uta.edu/bookstore>.

## Grading Policy

Students are expected to keep track of their performance throughout the semester and seek guidance from available sources (including the instructor) if their performance drops below satisfactory levels.

Course Grading Scale

A = 900 to 1000

B = 800-899

C = 700-799

Z = below 700 – course must be repeated (does not effect GPA)

F = student does not complete assigned work

| **Required Components for Course Credit** | **Weight / Percentage Value**  **Within the Course** |
| --- | --- |
| Discourse Community Analysis Paper Assignment | 20% |
| Rhetorical Analysis Paper Assignment | 20% |
| Synthesis Argument Paper Assignment | 20% |
| Peer Reviews (3) | 20% |
| Discussion Assignments (11) | 20% |

All essay assignments must be completed in order to pass this course. **If you fail to complete a major assignment, you will fail this course, regardless of your average.**

Grades in FYC are A, B, C, F, and Z. **Students must pass ENGL 1301 and ENGL 1302 with a grade of C or higher in order to move on to the next course.** This policy is in place because of the key role that First-Year English courses play in students’ educational experiences at UTA.

The Z grade is reserved for students who participate regularly and complete all the assigned work on time but simply fail to write well enough to earn a passing grade. **This judgment is made by the instructor and not necessarily based upon a number average.** The Z grade is intended to reward students for good effort. While students who receive a Z will not get credit for the course, the Z grade will not affect their grade point average. They may repeat the course for credit until they do earn a passing grade.

The F grade, which does negatively affect GPA, goes to failing students who do not attend class regularly, do not participate actively, or do not complete assigned work.

## Grade Grievances

First Year English has a specific procedure that must be followed in order for a student to appeal a grade or any other matter related to their 1301/02 class. First, the student must communicate with the instructor in an attempt to resolve any matter in question. The next step is for students to communicate with the Director of First Year English. The Director will then advise students on the next official steps in any appeal process. Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current undergraduate / graduate catalog. For undergraduate courses, see <http://wweb.uta.edu/catalog/content/general/academic_regulations.aspx#10>.

**Essay Format**

Essays will be submitted in 12-point Times New Roman font, double spaced, with 1-inch margins on all sides. Essay assignments must be formatted according to MLA guidelines.  All documents must be in .doc, .docx or .pdf format.

## Expectations of Out-of-Class Study

A general rule of thumb is this: for every credit hour earned, a student should spend 3 hours per week working outside of class. Hence, a 3-credit course might have a minimum expectation of 9 hours of reading, study, etc.

**Paper Reuse Policy**

**You are not allowed, under any circumstances, to reuse papers from prior classes in this course or any other course that you have taken at any institution.** Reusing papers does not demonstrate any advance in knowledge or skill, and so would not be helpful for you either in terms of your learning this semester, or for me in terms of assessing this learning.  If you feel your situation constitutes a clear or significant exception to this rule, you must discuss this with me prior to the due date of the first draft. Reusing a paper without approval from your Instructor is considered plagiarism. Please see the full Academic Integrity Policy below.

## Late Assignments / Assessments

All assignments must be submitted by the specified due date. All assignment due dates are listed in the course schedule located at the end of this syllabus. **Students should be aware that** **“technical difficulties” or “computer glitches” are not acceptable excuses for failing to complete an assignment on time.** If the error can be verified by the CDE Help Desk, the Instructor may choose to extend the deadline, at his or her discretion.

Papers are due on the specified due date.  Late essays/assignments will incur a penalty, unless the student meets the following condition: she must contact the instructor or academic coach a week ahead of the assignment due date and provide documentation of a conflict accepted by the University of Texas at Arlington as a reason to miss class or an assignment (These accepted conflicts include military service, religious holidays, and school-sponsored activities such as participation in sporting events.

See http://www3.uta.edu/catalog/content/general/academic\_regulations.aspx#5 for further information.). Students presenting documentation are required to complete assignments in the timeframe prescribed by their instructor; otherwise, the assignment(s) will incur a late penalty. Late work submitted without a university excuse will incur a 10% deduction for each day it is submitted past the specified submission deadline (for example, 10% off for one day late, 20% off for two days late, etc.). Essays/assignments beyond 3 days late will not be accepted for credit. **Please note that discussion activities and peer reviews cannot be submitted past the specified deadline**. **Also, the final paper (Synthesis Essay) will not be accepted late for any reason.**

**Submitting Assignments**

**Assignments incorrectly posted or submitted to the wrong location or format in Blackboard will not receive credit.** As such, please be mindful that you are submitting your work to the correct location and that you have carefully reviewed the directions for submitting assignments in Blackboard. An online tutorial can be found at http://ondemand.blackboard.com/r91/movies/bb91\_student\_submit\_assignment.htm

Also, all assignments must be:

* MLA formatted;
* Turned in as .doc or .docx (Do not copy and paste assignments into the text box field); and
* Submitted before midnight Central Daylight Time (CDT) on the date specified.

**An Important Note about Blackboard Assignment Submissions**

All students are responsible for making sure that they have submitted the correct documents and that their submissions have correctly posted to Blackboard. In order to check if an essay/assignment is submitted correctly, click on the “Grades” tab located on the left-hand side of the course home page and look for the green exclamation point icon in the appropriate assignment column (Note: for discussion activities and peer review, a paper and pencil icon or a colored sphere confirms your submission). If an exclamation point is not present after your essay/assignment is submitted, you should resubmit following the steps above to make sure the essay/assignment is properly submitted. Also, view the document you recently submitted (i.e., open the file saved in Blackboard) to ensure that you have uploaded the correct file.

If your essay/assignment still isn’t posted after several attempts or you notice that you have submitted the wrong assignment, you should email the essay/assignment (work submitted incomplete will be graded accordingly) as an attachment to your academic coach BEFORE the specified assignment deadline.  Your academic coach will contact you about your emailed submission within 24 hours and specify a timeframe for submitting the essay/assignment to Blackboard. Failure to submit your work within the designated timeframe will result in a zero.  Also, you must submit the same essay/assignment to Blackboard that you submitted to your academic coach via email. Failure to submit the same work will result in a zero for the assignment.

Again, keep in mind that it is your responsibility to submit your work on time and ensure that the correct document is submitted to Blackboard properly. Failure to do so will result in a late penalty or zero. As the submission process in Blackboard allows students to ensure that the correct document (the document you wish to have graded) is correctly submitted and an alternative means of submitting assignments is available to all students, NO assignments will be accepted for full credit after the deadline due to incorrect and/or failed submission attempts (See the late assignment policy for more information on late work).  Please be aware that technical errors in Blackboard are very rare and tech support has sophisticated tools to determine if students have actually submitted assignments or posted to discussion boards.

## Disability Accommodations

UTArlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA), The Americans with Disabilities Amendments Act (ADAAA),* and *Section 504 of the Rehabilitation Act.* All instructors at UT Arlington are required by law to provide “reasonable accommodations” to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of **a letter certified** by the Office for Students with Disabilities (OSD).Only those students who have officially documented a need for an accommodation will have their request honored. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

**The Office for Students with Disabilities, (OSD)**[www.uta.edu/disability](http://www.uta.edu/disability) or calling 817-272-3364. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability).

**Counseling and Psychological Services, (CAPS)**[www.uta.edu/caps/](http://www.uta.edu/caps/) or calling 817-272-3671 is also available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives.

## Non-Discrimination Policy

*The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit*[*uta.edu/eos*](http://www.uta.edu/hr/eos/index.php)*.*

## Title IX Policy

The University of Texas at Arlington (“University”) is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated.*For information regarding Title IX, visit*[www.uta.edu/titleIX](http://www.uta.edu/titleIX) or contact Ms. Jean Hood, Vice President and Title IX Coordinator at (817) 272-7091 or [jmhood@uta.edu](file:///C:\Users\olivier\AppData\Local\Temp\jmhood@uta.edu).

## Academic Integrity

All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

*I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*

*I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted.

Per UT System Regents’ Rule 50101, §2.2, suspected violations of university’s standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with the University policy, which may result in the student’s suspension or expulsion from the University.Additional information is available at <https://www.uta.edu/conduct/>.

"Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

As a licensed registered nurse, graduate students are expected to demonstrate professional conduct as set forth in the Texas Board of Nursing rule **§215.8. in the event that a graduate student holding an RN license is found to have engaged in academic dishonesty, the college may report the nurse to the Texas BON using rule §215.8 as a guide.**

## Plagiarism

Copying another student’s paper or any portion of it is plagiarism. Copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. Consistent with APA format, if five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author’s name, date of publication, and page number of publication. If the author’s ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing giving the author’s name and date of publication. If a single author’s ideas are discussed in more than one paragraph, the author must be referenced, according to APA format. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are expected to review the plagiarism module from the UT Arlington Central Library via <http://library.uta.edu/plagiarism/index.html>.

**Plagiarism, cheating, or any form of academic dishonesty will not be tolerated for any reason.** Specific examples include, but are not limited to:

* Cheating: Copying from another student’s test paper, laboratory report, other report, or computer files and listings; using, during any academic exercise, material and/or devices not authorized by the person in charge of the test; collaborating with or seeking aid from another student during a test or laboratory without permission; knowingly using, buying, selling, stealing, transporting, or soliciting in its entirety or in part, the contents of a test or other assignment unauthorized for release; substituting for another student or permitting another student to substitute for oneself.

* Plagiarism: The appropriation, theft, purchase or obtaining by any means another’s work, and the unacknowledged submission or incorporation of that work as one’s own offered for credit. Appropriation includes the quoting or paraphrasing of another’s work without giving credit therefore. Students should be aware that I utilize the services of SafeAssign, a plagiarism detection service.
* Self-Plagiarism: Reusing work from another course. For example, submitting a paper for one course and then submitting the same paper for credit for another course without the prior authorization of both Instructors. *\*See the Paper Reuse Policy*
* Collusion: The unauthorized collaboration with another in preparing work offered for credit.

It is your responsibility to familiarize yourself with the conventions of citation by which you indicate which ideas are not your own and how your reader can find those sources.  If you do understand these conventions, ask your instructor. Plagiarism, cheating, collusion, and any other form of academic dishonesty will not be tolerated. **Students found responsible for any form of academic dishonesty in this course will receive a zero on the assignment and forfeit any option to revise. I also reserve the right to assign an automatic "F" for the entire course to students who engage in this unethical practice.**

## Student Support Services

UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include [tutoring](http://www.uta.edu/universitycollege/current/academic-support/learning-center/tutoring/index.php), [major-based learning centers](http://www.uta.edu/universitycollege/resources/college-based-clinics-labs.php), developmental education, [advising and mentoring](http://www.uta.edu/universitycollege/resources/advising.php), personal counseling, and [federally funded programs](http://www.uta.edu/universitycollege/current/academic-support/mcnair/index.php). For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to [resources@uta.edu](mailto:resources@uta.edu), or view the information at <http://www.uta.edu/universitycollege/resources/index.php>.

## The English Writing Center (411LIBR)

The Writing Center Offers free tutoring in 20-, 40-, or 60-minute face-to-face and online sessions to all UTA students on any phase of their UTA coursework. Our hours are 9 am to 8 pm Mon.-Thurs., 9 am-3 pm Fri. and Noon-6 pm Sat. and Sun. Register and make appointments online at http://uta.mywconline.com. Classroom Visits, workshops, and specialized services for graduate students are also available. Please see [www.uta.edu/owl](http://www.uta.edu/owl) for detailed information on all our programs and services.

The Library’s 2nd floor Academic Plaza offers students a central hub of support services, including IDEAS Center, University Advising Services, Transfer UTA and various college/school advising hours. Services are available during the library’s hours of operation. <http://library.uta.edu/academic-plaza>

## Campus Carry

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit <http://www.uta.edu/news/info/campus-carry/>

## Electronic Communication

UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. **All students are assigned a MavMail account and are responsible for checking the inbox regularly.** There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

If you are unable to resolve your issue contact the Helpdesk at [helpdesk@uta.edu](mailto:helpdesk@uta.edu).

**Drop Policy**

Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. Students will not be automatically dropped for non-attendance. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Financial Aid Office for more information.

## Student Feedback Survey

At the end of each term, students enrolled in face-to-face and online classes categorized as “lecture,” “seminar,” or “laboratory” are directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback via the SFS database is aggregated with that of other students enrolled in the course. Students’ anonymity will be protected to the extent that the law allows. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law and aggregate results are posted online. Data from SFS is also used for faculty and program evaluations. For more information, visit <http://www.uta.edu/sfs>.

## Librarian to Contact

* Peace Williamson, 817-272-6208, [peace@uta.edu](mailto:peace@uta.edu)
* Lydia Pyburn, 817-272-7593, [llpyburn@uta.edu](mailto:llpyburn@uta.edu)
* Heather Scalf, 817-272-7436, [scalf@uta.edu](mailto:scalf@uta.edu)
* KaeliVandertulip, 817-272-5352, [Kaeli.vandertulip@uta.edu](mailto:Kaeli.vandertulip@uta.edu)

Contact all nursing librarians: [library-nursing@listserv.uta.edu](mailto:library-nursing@listserv.uta.edu)

## Helpful Direct Links to the UTA Libraries’ Resources

* Research Information on Nursing, <http://libguides.uta.edu/nursing>
* Library Home Page, <http://library.uta.edu/>
* Subject Guides, <http://libguides.uta.edu>
* Ask Us, <http://ask.uta.edu>
* Database List, <http://libguides.uta.edu/az.php>
* Course Reserves, <http://pulse.uta.edu/vwebv/enterCourseReserve.do>
* Library Catalog, <http://uta.summon.serialssolutions.com/#!/>
* E-Journals, <http://pulse.uta.edu/vwebv/searchSubject>
* Library Tutorials, <http://www.uta.edu/library/help/tutorials.php>
* Connecting from Off- Campus, <http://libguides.uta.edu/offcampus>
* Academic Plaza Consultation Services, <http://library.ua.edu/academic-plaza>
* Study Room Reservations: <http://openroom.uta.edu>

## Course Schedule

As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course.

## Student Handbook

Students are responsible for knowing and complying with all policies and information contained in the Student handbook online at: <http://www.uta.edu/conhi/students/msn-resources/index.php>

## Student Code of Ethics

The University of Texas at Arlington College of Nursing and Health Innovation supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the student handbook online: <http://www.uta.edu/conhi/students/msn-resources/index.php>

## No Gift Policy

In accordance with Regent Rules and Regulations and the UTA Standards of Conduct, the College of Nursing and Health Innovation has a “no gift” policy. A donation to one of the UTA College of Nursing and Health Innovation Scholarship Funds, found at the following link: is<http://www.uta.edu/conhi/students/scholarships/index.php> would be an appropriate way to recognize a faculty member’s contribution to your learning.  For information regarding Scholarship Funds, please contact the Dean’s office.

## Online Conduct

The discussion board should be viewed as a public and professional forum for course-related discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings should be professional in nature.

It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Inappropriate statements/language will be deleted by the course faculty and may result in denied access to the Discussion boards. Refer to UTA Student Handbook for more information.

**Syllabus and Schedule Changes**

This syllabus represents the current plans and objectives for this course. As we go through the semester, those plans may need to change to enhance learning opportunities. Such changes are not unusual and should be expected. Minor changes will be posted to the course Announcement page, and a notice will be emailed to your official UTA email address. If major changes become necessary, a new copy of the syllabus will be uploaded to the course page.

***For this course Blackboard communication tools, discussion boards, and UTA MAV email will be used extensively and should be checked often.***