

*Preliminary syllabus- subject to changes*

**The University of Texas at Arlington College of Nursing and Health Innovation**

**ADVANCED ASSESSMENT FOR NURSE EDUCATORS**

**NURS 5326**

Fall 2018

**Lead Faculty Instructor(s):**

Donna Bacchus, PhD, RN, Assistant Professor, Clinical

**EMAIL:** bacchus@uta.edu

**Faculty Profile: <https://www.uta.edu/profiles/donna-bacchus>**

**Section: 400**

**Virtual Office Hours**:

* + ***By appointment only***
  + Please email the professor to request and schedule an individual (or small group) virtual work session. The purpose of virtual office hours is to address those unique instructional challenges or questions that require a response that cannot be answered via email (in this order): lab instructor, announcement, or the Q&A forum provided within the course.
  + If the above resources are not appropriate, please email the course faculty to schedule an individual virtual work session Include the purpose of the meeting, what you hope to learn as a result of this meeting, and who will be participating (i.e. lab instructor and/or lead faculty).

**Lab Instructors: Your Lab Instructor will contact you.**

**Amy Gordon. RN MSN**

**Monique Huntley, RN MSN**

**Jennifer May, RN MSN**

**Course Description:** Apply theoretical foundations and clinical skills in comprehensive health assessment across the lifespan as applies to the nurse educator role

**Course Outcomes:**

Obtain comprehensive and problem focused history across the life-span.

Obtain comprehensive and problem focused physical across the life-span.

Document findings from history and physical.

Use appropriate screening assessment tools.

Differentiate among normal variations, normal and abnormal findings.

Incorporate the client’s socio-cultural beliefs, religion, values and practice relevant to health in the health assessment

Propose health promotion activities for the client based on risk assessment.

Perform a risk assessment of the patient including assessment of lifestyle and other risk factors

Analyze and synthesize subjective and objective data to identify and prioritize diagnoses for clients.

Program Outcomes: The graduate is provided a background to

1. Demonstrate competence in an advanced nursing role.
2. Participate in scholarly endeavors to advance nursing knowledge.
3. Provide leadership in professional nursing and interdisciplinary health care.

**Credit hours**: 3 hours. This is both a didactic and lab course with 45 lab hours.

**Pre and Co-requisite Courses:**  NURS 5319

**Here is a note from Dr. Bacchus on plagiarism and cheating.**

While we do not expect or believe that students plagiarize or cheat deliberately it is important for you to be informed of this.

Please review this syllabus carefully. We abide by material posted in this syllabus. Please be aware of our policy on plagiarism. If you are repeating this course, you are not allowed to use any material from previous courses (NURS 5326). You are also not allowed to use material from other courses. You must cite material that you use from references. We enforce the plagiarism policy. For a plagiarism refresher you can do the following plagiarism online module. Click on link below for Acknowledging Sources.

<http://library.uta.edu/plagiarism/>

Plagiarism and cheating can result in a penalty from zero for the assignment to failure in the course in addition to the University penalty. Please review academic integrity section in this syllabus.

**Textbooks and Equipment~~;~~**

You will be making two REQUIRED purchases: One from Shadow Health (virtual lab) and one from Elsevier (your reading and lab video materials)

1. Video series and text book – Elsevier

Seidell, Ball, Dains, Flynn, Solomon & Stewart. Mosby’s Physical Exam Video Series. (Onl) Set 18(UG)

Jarvis, C. (2016) Physical Examination and Health Assessment (7th Ed.). St. Louis, MO: Elsevier Inc.:

The above items are required and can be obtained in two different bundles for the purchase price as listed below. Packages must be purchased from the UTA bookstore and is offered as part of the course bundle.

Please purchase one of two packages

(Bacchus) Advanced Assessment -  
 Jarvis - Physical Exam & Health Assessment   
(textbook, eBook, FREE resources)  
-Mosby’s Physical Exam Videos  - electronic (access code)  
-FREE Mosby's Nursing Consult Clinical Key

ISBN: 9780323467537

Coast: 175.00

OR

(Bacchus) Advanced Assessment  
e Only (eBook + access codes)

Jarvis - Physical Exam & Health Assessment (eBook,  
FREE resources)

- Mosby’s Physical Exam Videos - electronic (access code)  
- FREE Mosby's Nursing Consult Clinical Key  
-ISBN: 9780323467421

Cost: 114.00

**Mosby’s Nursing Consult Clinical Key**

Also, with the purchase of any of the book packages above, students will get FREE access to Mosby’s Nursing Consult Clinical Key Student Edition (valued at $544 at no charge). Clinical Key will allow you to get the latest Evidence-Based Clinical Information, access to 20+ clinical nursing books, Elsevier nursing journals, clinical updates, evidence-based nursing monographs, Critical Care Nursing Clinics of America, Perioperative Nursing Clinics and much more at no charge!

READ THE FOLLOWING CAREFULLY

The bookstore will email you codes for electronic versions of the required material for electronic versions. PLEASE USE YOUR UTA EMAIL.

If you plan to order a hard copy of the book, please plan to order soon for timely delivery by mail. Your electronic code for the video series and eBook will also be sent electronically.

You should check your Spam folder just in case.

See word documents in mentis and BB – resources on enrolling in the evolve account and accessing your purchase from the codes,

UTA bookstore information (for ordering, questions, or concerns): Please communicate with them regarding your specific concerns if any arise. Please note that you must start early in getting your materials.

[www.utashop.com](http://www.utashop.com)

(817) 272-2785 *main*

(817) 272-5757 *text department*

**For packets purchased from the bookstore when you enroll in the course for the video series please choose the option self-study. If you any issues with Elsevier products registration/access please call** 1- 800-222-9570. We do not administer this program.

2. Additionally access to a blood pressure kit, reflex hammer and thermometer – can be obtained on-line at a reasonable cost or can be borrowed for assessment of client.

3. Shadow Health Digital Clinical Experiences Program: (Not included in the UTA Course Bundle/MUST be purchased directly from the manufacturer/publisher as below:

To purchase the Shadow Health Digital Clinical Program, please log on to

[http://app.shadowhealth.com/](http://securemail.shadowhealth.com/wf/click?upn=U60LdexMNVIbW9M8b6ISefAEF0g-2BBsdon-2FUAtF9D-2Bkf5UvwhHgZByigvV-2Bj4gimi_vpFV4bbBtnVxqfMJxNBANcwepPyxFWcoY53cG1VdPcLIXJH7T9rTOEiUF8UxtsENXzUT1xXYf3CR7RjI1ZTU607-2BWxwV1sI3MNcMXOZ3ylZrinjlYjOqenKks-2F3WhbP9b9Gehgr4qLdWWoG10enps-2Bymtbs9XBBYzK5-2BA-2FvBl-2Bt4utHaBO2u2RdhcV152RDJK9JfF3JhFaPq-2FC-2BmFKtZKQ-3D-3D)

#### The purchase fee is $99 and a credit card is required for purchase

**Be sure to register under the appropriate lab section number and start date for the course in which you are enrolled.**

**AND please enroll under your lab section number. You would have already registered for a lab section when you enrolled in the course**

#### It is vital that you use only this pin to purchase your subscription to Shadow Health. Course Registration PIN for Students:

#### August2018-9337-7485-3381-0289

### Course Setup

Access to sites to ensure a smooth start to the semester:

* Shadow Health Website: [http://app.shadowhealth.com/](http://securemail.shadowhealth.com/wf/click?upn=U60LdexMNVIbW9M8b6ISefAEF0g-2BBsdon-2FUAtF9D-2Bkf5UvwhHgZByigvV-2Bj4gimi_vpFV4bbBtnVxqfMJxNBANcwepPyxFWcoY53cG1VdPcLUj8qC2kH2PXsXwccHpt1LXh81suYtdhvwF7C93CGiVd7etHvEHeVyOZ2o6LXYWoU586Pd5i9pjGu7-2FFvroiyuRv3tknJK-2FTuewbLZKqphR-2BPjPPzhqIiySyZTbmEha1vn1tEskSUXGkBTvRyyV1DzgAYH9-2B7yLsS-2BqDkhM0q9RA-3D-3D)
* Student Account Setup Guide: [https://support.shadowhealth.com/hc/en-us/articles/360004579173-How-to-Register-with-Shadow-Health](http://securemail.shadowhealth.com/wf/click?upn=m-2BBc1ZulXhIDSWTzLBltTSubUXvYq0EWEeXF01ovGRDYXWH4thzQih63GQC9zeqS6pdCBqNEUUwyKwtcYBsybYlL6ur7foeIFFnPuF-2B9U4WC4PKHU2jutjKikq9OYkJAdWt0hPgN4DazcSoIOA5OTw-3D-3D_vpFV4bbBtnVxqfMJxNBANcwepPyxFWcoY53cG1VdPcLUj8qC2kH2PXsXwccHpt1Ll6QvicvLLLxhACb4jXhgdOWYeE2G6YDbwfOEcIYxjwgLlNB2dvamyRnC-2FgZPFOOukJiOTvXs4N6tfSZWimBFkTwz9cogWRaY9rZQ-2BehEyPtkexbex-2BOO3ksVJEznB16qVfoj9KYC5DAQuKtf3A8pIQ-3D-3D)
* Technical Requirements: [https://support.shadowhealth.com/hc/en-us/articles/360004558353-DCE-Minimum-System-Specifications](http://securemail.shadowhealth.com/wf/click?upn=m-2BBc1ZulXhIDSWTzLBltTSubUXvYq0EWEeXF01ovGRDYXWH4thzQih63GQC9zeqS6pdCBqNEUUwyKwtcYBsybSSlVS7Q7lbEuGLHf5-2F6BpciUDFhPNmvy916io1ZJDPz9NwhnFfmHnbJHaTRcTh-2Ffg-3D-3D_vpFV4bbBtnVxqfMJxNBANcwepPyxFWcoY53cG1VdPcLUj8qC2kH2PXsXwccHpt1L-2F26NBk67Y-2B4qtVxOAkFSElf3x00zCPlHrOorOII1-2Blv9zQWSMlCc4dJ7vvBrFobU6hXjJRS6cO9wvUc7bkmp90ssVXgCv62yOO1XZg8GcZ9lm47KelZBpgbNJGOQQnHbquJ-2BUZDa-2BednW7nFo-2FCeiA-3D-3D)
* Link to Shadow Health Support: [https://support.shadowhealth.com/](http://securemail.shadowhealth.com/wf/click?upn=m-2BBc1ZulXhIDSWTzLBltTSubUXvYq0EWEeXF01ovGRAV9wT-2BCqMsou3qFWnxhmFW_vpFV4bbBtnVxqfMJxNBANcwepPyxFWcoY53cG1VdPcLUj8qC2kH2PXsXwccHpt1LaYHqP6zbNEdld1-2FklgPk4zaeQkmMYAuqxtsnG1cpqbPb-2FUtO7rasnkr8bkjiOg-2BPeJYhmJ9vyROQ1e4biWIl3N1mLBV0ZLUs-2B-2Bbfjnr4ntNi-2FUw3U5dZSjvvHeJJt9bPIHTs7hrxsfWhb3tfgGmjIQ-3D-3D)
* Course Registration PIN for Students: **August2018-9337-7485-3381-0289**

Our Support Team is here to help address any technical issues or questions that you might have, Support can be reached via support.shadowhealth.com, through email at [support@shadowhealth.com](mailto:support@shadowhealth.com), or by calling (800) 860-3241

**4. APA 6th Edition**

Students are expected to use APA style to document resources. Numerous resources can be found through the UTA Library at the following links:

* + APA tutorial link: <http://www.apastyle.org/learn/tutorials/basics-tutorial.aspx>
  + <http://libguides.uta.edu/apa>
  + <http://library.uta.edu/how-to/paper-formatting-apa-st>

# Please note that you are provided with a sample documentation of APA format and cover page in the modules requiring an assignment.

# Tripod and Webcam:

In order to meet program requirements you will need an external high definition (HD 720p or 1080p) webcam with a tripod. An external webcam with a tripod is required to allow you to meet the requirements of the video monitoring for each quiz, test and projects in specified courses. An external webcam is one which is separate from your computer or laptop. Please note there is NO specific brand of webcam required only that it is HD 720p or 1080p with a tabletop/mini tripod. Built-in cameras (on laptops or desktop monitors) are *not* recommended or acceptable.

# Technology Requirements:

Students must have an up-to-date computer system with wired (not wireless) high-speed Internet in addition to e-mail and internet skills. The entire course will be delivered in an online format.

You are strongly advised to upload assignments early and do quizzes early in order to meet the 2359 deadline. All times are Central standard times.

**Communication**

Preferred contact method

* **Student Email**:

Students enrolled in online UTA MSN Nurse Educator courses are expected to check their UTA email daily. Students waiting for their next course to start are expected to check their UTA email a minimum of twice weekly**.**

* **Faculty and Students – Email:** For reasons of web security, faculty, staff, and students must use their **official** UT Arlington e-mail address for all university-related business. As a security measure, and in order to protect student privacy, only emails received through the UTA email system will receive a response. Emails received from any student’s personal email address will be deleted without a response.
* **Electronic Communication:** UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. **All students are assigned a MavMail account and are responsible for checking the inbox regularly.** There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.
* If you are unable to resolve your issue contact the Helpdesk at [helpdesk@uta.edu](mailto:helpdesk@uta.edu).
*  Use <http://uta.service-now.com/selfservice> to report a problem, request a service, or review your open tickets
*  E-mail the Help Desk at [helpdesk@uta.edu](mailto:helpdesk@uta.edu)
*  Call the Help Desk at 817.272.2208
* **Chain of Communication for this course**

Contact your lab instructor as your first line contact. The instructor will contact the Faculty as needed.

* **Preferred Methods for Reaching Course Faculty and Clinical Instructor**

Email correspondence should be sent via YOUR UTA EMAIL. Emails are checked at least once daily on weekdays and weekend days. Should we need to communicate further via telephone or virtual video conferencing, then that may be arranged after the initial email correspondence. Please check with lab faculty for their preferred method of communication.

* **Maximum Timeframe for Responding to Student Communication**
  + Response to student emails can generally be expected within 24 hrs with a 48 hour maximum time frame.
  + Students may expect assignments to be graded within 72 hours.

**ZOOM**

* Zoom is a user-friendly, online, video-conferencing, screen-share tool. It operates outside of Blackboard. If invited to attend a Zoom conference, students simply need to:
  + Use a computer with video and audio features
  + Download Zoom to their computer the first time they receive a Zoom link (you will do this simply by clicking on the link)
  + Check their video and audio features via the cues provided in Zoom
* The Zoom link can also be downloaded to your smart phone. Lastly, Zoom sessions can be saved and made available to all students through a link provided by the professor.
* Students do not need a Zoom account to join Zoom meetings hosted by a faculty member or lab/clinical instructor. Zoom tutorial can be found at the following link: https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials

**BLACKBOARD COLLABORATE**

You will be informed if your online meetings will be via blackboard collaborate and directions will be given for your set up.

**Grading and Evaluation:**

A = 90-100

B = 80-89.99

C = 70-79.99

D = 60-69.99 (cannot progress)

F = below 60.00 (cannot progress)

Final grades are not rounded up.

Students must maintain a GPA of 3.0. Please seek help immediately if you are at risk of dipping below this GPA. Ready to assist you are:

* Your course professor
* Your advisor
* UTA Student Success Coordinators

|  |  |
| --- | --- |
| **Required Components for Course Credit** | **Percentage Value**  **Within the Course** |
| Discussion Board 4X5 | 20% |
| SOAP Assignment 2 X 8 | 16% |
| Quizzes = 2 X 3% | 6% |
| Health promotion – Part 1 | 10% |
| Health promotion Parts 11 and 111 | 15% |
| Video | 15% |
| Shadow Health Digital Clinical Experiences: 4 systems (1 point each- total 4%) 3 focused (2 points each-total 6%), health history (3 points), and comprehensive assessment (5 points). Must complete ALL assignments with a score of 80% or better on each assignment to pass the course  Shadow Health orientation and Concept Labs | 18%  P/F  Satisfactory/Unsatisfactory |
| Course Clinical Experiences Time Log Attestation | I/C |

**In order to obtain a C and above in this course, you must complete all Shadow Health Digital Clinical Digital Experiences at the passing level, submit a correct and complete time log attestation, and obtain a minimum grade of 70-79.99 on the combined assignments of grades on the 0-100 point scale. Please note that you cannot use previous work from other courses for assignment submission.**

**In this course, you have a didactic and a lab portion. (You may have seen two separate courses when you enrolled). You are only awarded one grade for both portions and you have to fulfill all requirements as stipulated in the syllabus.**

THIS IS A LAB AND YOU ARE REQUIRED TO DO ALL THE LISTED POST ACTIVITY COMPONENTS WHETHER FOR A GRADE OR NOT.

﻿﻿﻿﻿

 In this course there is not a separate lab grade.

 You have to be successful in both shadow health and the other assignments

 The letter grade that you will get is dependent on the graded assignments

You can only pass this course if you have a C or better in the combined assignments

 AND get a Pass (P) in ALL shadow health assignments AND submit the log

 In order to pass an assignment in shadow health you must get 80% or better (no rounding) and submit on time.

Please note that once a grade is posted (Tuesday by midnight) 72 hours after submission you have 48 hours to query the grade. The exception to this is the final week in which the turnaround for grades is very fast. Please contact your instructor as the initial contact. Please do not ask for a review past the deadline or within the final week of the course. This course is very fast paced and delivered in 5 weeks so any queries must be addressed quickly.

**Course Topics / Lesson Titles**

| **Week /Module** | **Module Topics / Titles** | **Lesson Topics / Lesson Titles** |
| --- | --- | --- |
| **1** | Evidenced Based assessment and Patent Interviewing, Health history and Cultural Considerations | 1 Evidenced Based assessment and Patent Interviewing  2. Health history and Cultural Considerations |
| **2** | Mental Health Assessment ; focused assessment of lung and thorax, heart and blood vessels and assessment of skin, hair, and nails | Lesson 1: Mental Health Assessment  Lesson 2: Assessment of Skin, Hair and Nails  Lesson : Assessment of Chest and Lungs  Lesson 4: Assessment of Heart and Blood Vessels |
| **3** | Focused assessment of peripheral vascular and lymphatic system.  Principles and details on a focused assessment of breast, axillae, and genitourinary system.  Focused assessment on the gastrointestinal system. | Lesson 1: Assessment of the peripheral vascular system and lymphatics:  Lesson 2: Assessment of the Abdomen  Lesson 3:Asessment of breast, axillae, and genitourinary system |
| **4** | Focused assessment of neuromuscular, musculoskeletal system, and HEENT | Lesson 1: Assessment of the Neurological System  Lesson 2: Assessment of the Musculoskeletal System  Lesson 3: Assessment of the head, ears, eyes, nose, throat and associated structures (HEENT) |
| **5** | Putting it all together | Lesson 1: Comprehensive History and Physical |

**Late Assignments / Assessments**:

* Late assignments and/or quizzes and/or tests will normally not be accepted for a grade or reviewed for feedback and will be assigned a zero. Emergent situations \in which faculty may consider late assignments, etc. IT IS THE SOLE RESPONSIBIITY OF THE STUDENT TO NOTIFY THEIR INSTRUCTOR OF ILLNESS/EMERGENCY. FAILURE TO DO SO DOES NOT GUARANTEE STUDENT ANY EXTENSION OF ASSIGNMENT DUE DATES. Original documentation evidence for absence will be required. Acceptable forms of documentation may include 1) Official statement of student or immediate family member being or having been under medical care during the period of time in question; 2) Police report with student’s or immediate family members’ name(s) during the period of time in question; and 3) any other documentation from an official source that explains an illness/emergency during the period of time in question. Any document appearing to be altered in any way or which lacks required information will not be accepted.
* Late Discussion Board Posts will result in a zero.
* Quizzes and tests must be started, completed, and submitted prior to the submission due date and time. Any quiz or test submitted after the due date and time will not be accepted.
* It is recommended that students start the test early as technical difficulties will not be accepted as an excuse. Additionally, hard wiring for your internet connection is recommended.

**Course Format and Design**

This course is presented completely online and is administered at an accelerated pace. The course builds upon your undergraduate education and will cover a significant amount of content over a short period of time. It is designed to facilitate and guide your learning: As such, minimal written lecture content is provided. You will be required to view the Mosby videos, read the text books and other course materials, and to synthesize this information to complete all of the course assignments.

As a graduate student, the expectations of this course and curriculum are different than your undergraduate education. You are expected to synthesize the information from your readings and be able to apply it to clinical scenarios in a manner which is reflective of advanced practice nursing. As a graduate student, you are considered to be an independent learner and if needed identify additional resources to help you understand the concepts in the course.

This class utilizes multiple teaching/learning modalities in the delivery of the content. Supplemental videos and lectures have been provided over select concepts to enhance your learning. These videos and lectures are mandatory to view, and you will find them to be an integral part of learning in this particular course. For testing purposes, you are responsible for the content in the text books, lectures, videos, supplemental readings, and any of the other multimedia teaching/learning presentations utilized in this course. In simpler terms, any and all course-related content may be covered on your quizzes..

**Attendance Policy:** At The University of Texas at Arlington, taking attendance is not required but attendance is a critical indicator in student success. Each faculty member is free to develop his or her own methods of evaluating students’ academic performance, which includes establishing course-specific policies on attendance. As the instructor of this section here are my attendance policies. Lab instructors will hold weekly video teleconferencing. Attendance at these meetings while not mandatory, are beneficial for students’ success. They are not lecture meetings but opportunities to clarify course content, assignments etc. However, while UT Arlington does not require instructors to take attendance in their courses, the U.S. Department of Education requires that the University have a mechanism in place to mark when Federal Student Aid recipients “begin attendance in a course.” UT Arlington instructors will report when students begin attendance in a course as part of the final grading process. Specifically, when assigning a student a grade of F, faculty report the last date a student attended their class based on evidence such as a test, participation in a class project or presentation, or an engagement online via Blackboard. This date is reported to the Department of Education for federal financial aid recipients.

**Clinical Hours: No clinical hours required for this course. There are a total of 45 Laboratory hours which are not done in a clinical setting. Please see Lab verification form in blackboard for activities designated as lab hours.**

**Course Expectations**

**Students are expected to work independently on every assignment in this course unless instructed otherwise**. Collusion or consulting with other students or healthcare professionals concerning assignments is not permitted. Sharing your work or borrowing the work of others will prevent students from fully benefitting from the learning opportunities in this course. It is YOUR work that we are interested in evaluating, NOT the work of others. Collusion or consulting with others is considered a matter of academic dishonesty and will be treated as such. Additionally, you are expected to create new material for this course and not use your material from previous courses.

**Expectations of Study Hours :** The amount of time required by students to study and complete assignments in this course will vary according to students’ previous professional experiences, prior learning, and, the pace at which one works. While having completed multiple years of practice generally provides students an advantage, these same students sometimes find themselves having to “unlearn” practices that are not supported by the most recent evidence or research. Students with fewer years of nursing experience will generally find themselves working more diligently to quickly increase their overall knowledge base – knowledge that their classmates may have developed over multiple years of working in healthcare settings.

A general rule of thumb is this: for every credit hour earned, a student should spend 3 hours per week in course-related activities, including reading required materials, completing assignments, preparing for exams, etc. Hence, a 3-credit course might have a minimum expectation of 9 hours of reading, study, etc. Additionally students will spend an average of 9 hours per week for the laboratory component.

**Course Schedule and Due Dates (Central Time)**

|  |  |  |
| --- | --- | --- |
| **Course or Module Activity** | **Due Date** | |
| **Module One** |  | |
| Attestation Statement | Wednesday 23:59 | |
| Discussions:   * Introduction (non-graded) – please do * Culture | Wednesday 23:59 – post initial discussion thread  Saturday 23:59 – post replies to 2 colleagues | |
| Assignments :  Complete the Assignment: Health Promotion: Part 1- History and ROS | Saturday 23:59 | |
| Shadow Health :  Watch the Shadow Health Video by Donna Bacchus   * Complete the Shadow Health Conversation Concept lab: "Rachel Adler." C * Complete the Shadow Health Registration and watch the Digital Concept Experience Orientation video. * Complete the Shadow Health Assessment Exercise: Health History "Tina Jones." | Saturday 23:59 | |
| Weekly Zoom Meeting | To be scheduled by instructor | |
| **Module Two** |  | |
| Assignments  SOAP on Shadow Health focused exam – Cough – Danny Rivera | Saturday 23:59 | |
| Discussion Board  Cardiac | Wednesday 23:50 – post initial discussion thread  Saturday 23:59 – post replies to 2 colleagues | |
| Shadow Health   * Complete the Shadow Health Assessment Exercise: Mental Health "Tina Jones." * Complete the Shadow Health Focused Exam: Cough: "Danny Rivera" (age 8). * Complete the Shadow Health Lab: Respiratory Concept Lab. * Complete the Shadow Health Focused Exam: Chest Pain: "Brian Foster" (age 58). * Complete the Shadow Health Lab: Cardiovascular Concept Lab. | Saturday 2359 | |
| Quiz | Friday 08:00 – Saturday 23:59 | |
| Weekly ZOOM meeting | To be scheduled by instructor | |
| **Module Three** |  | |
| Discussions:  Screening Assessment Tool | Wednesday 23:50 – post initial discussion thread  Saturday 23:59 – post replies to 2 colleagues | |
| Assignments :  Complete SOAP on Focused exam abdominal pain Esther Park | Saturday 23:59 | |
| Shadow Health  "   * Complete the Shadow Health Exercise: Gastrointestinal Concept Lab. * Complete the Shadow Health Focused Exam: Abdominal Pain "Esther Park" (age 78). | Saturday 23:59 | |
| Quiz | Friday 08:00 – Saturday 23:59 | |
| Weekly ZOOM meeting | To be scheduled by instructor | |
| **Module Four** |  | |
| Discussions – Neurological | Wednesday 23:59 – post initial discussion thread  Saturday 23:59 – post replies to 2 colleagues | |
| Assignments: Create a Teaching Video. | Saturday 23:59 | |
| Shadow Health   * Complete the Shadow Health Assessment Exercise: Neurological "Tina Jones." * Complete the Shadow Health Assessment Exercise: Musculoskeletal "Tina Jones." * Complete the Shadow Health Assessment Exercise: HEENT "Tina Jones." | Saturday 23:59 | |
| Weekly ZOOM meeting | To be scheduled by instructor | |
| **Module Five** | |  |
| Discussions – NONE | |  |
| Assignments   * Complete the Assignment: Risk Assessment and Health Promotion Teaching. * Complete, sign and submit log | | Saturday 23:59 |
| Shadow Health   * Complete the Shadow Health Assessment Exercise: Comprehensive Head-to-Toe Physical Assessment "Tina Jones | | Saturday 23:59 |
| Weekly ZOOM meeting | | To be scheduled by instructor |

**Scheduled Adjustments:**

*As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course. If any changes are made, they will be added to the Announcement Board. – Donna Bacchus*

**Your Lab Instructor will set up weekly ZOOM meetings. You are strongly encouraged to attend these meetings to ask questions and get updates on ongoing course information to facilitate your success in the course.**

**Assignments**

* **Description of Major Assignments/Assessments:**For all courseassignments/ assessments, please refer to the course calendar in this syllabus for specific due dates and times. Please refer to Blackboard for more details concerning these assignments and for grading rubrics.
* **Blackboard Required**:

Only assignments submitted through Blackboard will be reviewed and accepted for a grade, regardless of the reason. Assignments that are submitted through email will not be reviewed for feedback or graded; they will be assigned a grade of zero. **No exceptions will be made.**

* **Technical Problems**:

Because technology is vulnerable to experiencing difficulties you should not wait until the last minute to submit an assignment, complete a quiz, or test. If you experience technical difficulties contact Blackboard Support to help resolve the issue. They are open 24 hours a day. Additionally, plan on potential technology issues caused by your server.

**Discussion Boards:**

Discussion participation is crucial to your learning and success in the course.

* In order to receive full credit for each module discussion, you must contribute one initial substantive post and a minimum of 2 substantive replies to classmates. In addition, at least one reference (other than your textbook) must be included in your initial post and at least one reference in each one of the peer replies is required. See BB for more details.
* A substantive post is thoughtful and includes reflection, elaboration, analysis, application, synthesis and/or evaluation. In your initial post you must also provide personal insights which includes:
  + How this information impacts the role of a nurse educator and
  + How it can be applied to nursing education
* Please refer to the Guidelines for Substantive Posts and the Discussion board grading rubric.
* Late or missing discussion board posts will result in a zero.

# Testing:

# Respondus: Respondus Lockdown Browser with video monitoring

* Respondus Practice Test Under the Course overview in Blackboard there is a three item, multiple choice, practice quiz. The purpose of this practice test is to allow students to test the use of the Respondus Lockdown Browser as well as to allow students to troubleshoot any problems with Respondus or their computer and equipment prior to the first quiz or major exam in this course. This is a required practice assignment, and students must complete this activity before the end of week one in the course. Please refer to information found in this syllabus for further directions for downloading and using Respondus Lockdown Browser.
* Two module quizzes are required in this course to test your knowledge and understanding of Module objectives .These quizzes will be timed so that students can practice answering test items in a time-limited format. Students will be required to use the Respondus Lockdown Browser. Questions will be presented one at a time and students may not go back to previous questions. All questions and answers will be randomized. Partial credit will not be given for multiple answer questions. No formal test review will be provided; however, after students’ quizzes have been graded, students will be able to review missed questions. This review will be allowed one time only.

Tests and quizzes will be given using Respondus Lockdown Browser . You will be required to download Respondus to complete the two quizzes. Respondus can be downloaded at: <http://www.respondus.com/lockdown/download.php?id=163943837>

For additional details on using Respondus Lockdown Browser, review this [Student Quick](http://www.respondus.com/products/lockdown-browser/guides.shtml#student) [Start Guide (PDF)](http://www.respondus.com/products/lockdown-browser/guides.shtml#student) in Blackboard.

# Quiz and Test Taking Rules and Tips:

Read the test taking tips prior to each quiz and test. Follow these tips to optimize your computer’s functionality, enhance blackboard’s function, and to minimize technical difficulties.

* Respondus Lockdown Browser with video monitoring will be used to administer each quiz and test. Please make sure to download Respondus prior to taking your first quiz.
* Update Respondus prior to completing each quiz and test.
* Update Java prior to completing each quiz and test.
* Tripod and Webcam:
* In order to meet program requirements you will need an external high definition (HD 720p or 1080p) webcam with a tripod. An external webcam with a tripod is required to allow you to meet the requirements of the video monitoring for each quiz, test and projects in specified courses. An external webcam is one which is separate from your computer or laptop. Please note there is NO specific brand of webcam required only that it is HD 720p or 1080p with a tabletop/mini tripod. Built-in cameras (on laptops or desktop monitors) are not recommended or acceptable
* Please Note: built in webcams, cell phones, etc. are NOT acceptable

* Using the tripod position the webcam to the side of your desk so that the webcam captures a profile view of you, your computer, and desk. The webcam should provide a clear view of you, the desk and computer from the level of the desk up.
* To ensure your webcam is working properly, complete the webcam test prior to taking every quiz and test.
* ***If you are kicked out of a quiz or test, close your browser completely, reopen it, and log back into Respondus lockdown browser to continue taking the quiz or test.***
* A photo ID is required to take the test. Show your driver’s license or Mav ID when prompted by the system. Only your driver’s license or Mav ID is acceptable forms of identification. A work ID badge, passport, or other forms of ID are not acceptable and should not be used.
* Your photo ID must be held close enough to the camera to be read. The photo must be facing the camera. If the image of your ID is not legible you will be asked to provide an electronic copy of your driver’s license or Mav ID to verify your identity. Your grade will not be released until your identify has been verified. Failure to verify your identity will result in a zero for the quiz or test.
* You will be asked to show your environment. When you are prompted please rotate the camera to show your desk and the room in its entirety.
* Please ensure that there are no lights shining in front of the webcam. This will obscure the images taken by the webcam.
* Your desk must be completely clear of all materials. Papers, pencils, pens, books, electronics, cell phones, tablets etc. are not allowed on or around your desk while taking a quiz or test.
* Drinks are not allowed while taking a quiz or test.
* No one else may be in the room while you are taking a quiz or test.
* Once you have started a quiz or test you are not allowed to leave your desk. You must complete and submit the quiz or test prior to leaving your desk.
* Plug in laptops and computers prior to starting the quiz or test.
* Talking is prohibited.
* The use of any electronics is strictly prohibited.
* Hats may not be worn while taking a quiz or test.

Any violation in the above rules may result in any and all of the following:

* A point deduction up to and including a grade of zero on the respective quiz or test.
* The student may be reported to The Office of Student Conduct. If The Office of Student Conduct determines the reported student has participated in academic dishonesty the consequences may include any or all of the following: a quiz or test score of zero, course failure, probation, suspension or expulsion from the university.

# Kaltura Practice Video Submission and Video Assignment

This is a brief, required practice assignment in course overview that will allow students to practice utilizing the Kaltura Video Recording application within Blackboard. Kaltura video recording will be required for this assignment. Videos recorded via other programs or methods will NOT be accepted in this course as they result in lengthy and sometimes impossible uploading/downloading times for faculty. Please note Kaltura is **NOT** mobile compatible. As such, you can NOT record on your cell phones.

In addition it is the student’s responsibility to be familiar with his/her web cam as instructors are not technology experts for all webcams. If you foresee difficulties with the use of technology, please test your webcam in advance and research support options for specific webcam brand or source of purchase.

The purchase of a webcam is an investment that will allow for academic success and it is your obligation to be prepared. There is an ease of accessibility to HD 720p or 1080pweb cameras on the Internet. The value and quality of online purchases may be comparable to student budgets.

### MSN Outcomes = PO

Course Outcomes = CO

AACN = American Academy of Nurses Essentials

| **Degree Essentials** | **Course Outcomes /Objective(s) (with Program Outcome #)** | **Assessment Item**  **(showing mastery)** |
| --- | --- | --- |
| AACN IV (1), 1 (1,5.8)  IX (1) | Modules 1, 2 , 3, 4 and 5  PO 1, 2  CO - Obtain comprehensive and problem focused history across the life-span. | Shadow Health  Digital Clinical Experience  Conduct Comprehensive history – live patient for  Health Promotion Assignment  Conduct live focused history – for video |
| AACN 1(1, 5,8) IV  (1), IX (1) | PO 1, 3  CO - Obtain comprehensive and problem focused physical across the life-span. | Shadow Health  Digital Clinical Experience  Comprehensive Physical Assessment – Live Patient for health promotion assignment  Conduct live focused physical assessment – for video |
| . AACN IV(5), VII (5) VII (3), IX (1) | Module 1, 2,3,4 and 5  PO 1  CO - Document findings from history and physical | Documentation in shadow health assignments - Digital Clinical Experience  Health Promotion assignment  SOAP Assignments |
| AACN 1(1, 5) IX (2)  ), | Module 3  PO 1,3  CO - Use appropriate screening assessment tools. | Discussion Board Assignment  Screening assessment tools |
| AACN IX (1) | Module 1, 2,3,4 and 5  PO 1  CO - Differentiate among normal variations, normal and abnormal findings. | Shadow Health assignment  Digital Clinical Experience  Health promotion assignment  SOAP Assignments  Neurological and cardiac DB |
| AACN IX(2)  VII(3,5) | Modules 1, 2, 3, 4 and 5  PO 1.3  CO - Incorporate the client’s socio-cultural beliefs, religion, values and practice relevant to health in the health assessment | Shadow Health assignment  Digital Clinical Experience  Health promotion assignment  Neurological and cardiac DB |
| AACN 1 (1,5),  VII (2,3,5), | Module 3  PO 1,2,3  CO - Propose health promotion activities for the client based on risk assessment | Shadow Health assignments  Digital Clinical Experience  Health promotion assignment  SOAP Assignments |
| AACN 1 (1,5),  VIII(3,4,5) | Module 2  PO 1,2,3  CO - Perform a risk assessment of the patient including assessment of lifestyle and other risk factors | Shadow Health assignments  Digital Clinical Experience  Health promotion assignment  SOAP Assignments |
| AACN 1 (5) IX (2) | Modules 1, 2, 3, 4 and 5  PO 1,3  CO - Analyze and synthesize subjective and objective data to identify and prioritize accurate diagnoses for clients. | Shadow Health assignments  Digital Clinical Experience  Health Promotion assignment  SOAP Assignments  Neurological and cardiac DB |

**UTA Policies**

Copying another student’s paper or any portion of it is plagiarism. Copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. Consistent with APA format: If five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author’s name, date of publication, and page number of publication. If the author’s ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing giving the author’s name and date of publication. If a single author’s ideas are discussed in more than one paragraph, the author must be referenced, according to APA format. Authors whose words or ideas have been used in the preparation of a

paper must be listed in the references cited at the end of the paper. Students are expected to review the plagiarism module from the UT Arlington Central Library via <http://library.uta.edu/plagiarism/index.html>

**Academic Integrity**

All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

*I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*

*I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted.

Per UT System Regents’ Rule 50101, §2.2, suspected violations of university standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with the University policy, which may result in the student’s suspension or expulsion from the University.

"Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

As a licensed registered nurse, graduate students are expected to demonstrate professional conduct as set forth in the Texas Board of Nursing rule **§215.8. in the event that a graduate student holding an RN license is found to have engaged in academic dishonesty, the college may report the nurse to the Texas Board of Nursing (BON) using rule §215.8 as a guide.**

# Disability Accommodations:

UT Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA), The Americans with Disabilities Amendments Act (ADAAA),* and *Section 504 of the Rehabilitation Act.* All instructors at UT Arlington are required by law to provide “reasonable accommodations” to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of a letter certified by the **Office for Students with Disabilities (OSD).** Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

**The Office for Students with Disabilities, (OSD)** [www.uta.edu/disability](http://www.uta.edu/disability) or calling 817-272-3364. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability).

**Counseling and Psychological Services, (CAPS)** [www.uta.edu/caps/](http://www.uta.edu/caps/) or calling 817-272-3671 is also available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives. **Student Success Faculty:** In order to assist masters nursing students who are at academic risk or who need academic support, there are graduate faculty members available to you. The goal of the success faculty members is to support student achievement in masters-level coursework so students can reach their educational goals. Students may contact a success faculty member directly, or a course instructor may encourage you to contact a success faculty member.

The success faculty in the MSN Program:

Dr. Lauri John is available as a writing coach to assist graduate nursing students who need help with their writing assignments/papers. She can help students improve the clarity and organization of their written papers.  She can be reached via email: [ljohn@uta.edu](mailto:ljohn@uta.edu)

Dr. Mary Schira is available as a success faculty to assist with diverse resources that may include study skills, testing challenges/approaches, managing multiple responsibilities, and addressing personal issues impacting academic performance.   Course content challenges may also be addressed, with referral to additional resources as indicated.  Dr. Schira can be reached via email:  [schira@uta.edu](mailto:schira@uta.edu).

**Student Feedback Survey:** At the end of each term, students enrolled in face-to-face and online classes categorized as “lecture,” “seminar,” or “laboratory” are directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback via the SFS database is aggregated with that of other students enrolled in the course. Students’ anonymity will be protected to the extent that the law allows. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law and aggregate results are posted online. Data from SFS is also used for faculty and program evaluations. For more information, visit <http://www.uta.edu/sfs>.

**Campus Carry**

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit <http://www.uta.edu/news/info/campus-carry/>

**Non-discriminatory Policy**

*The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit*[*uta.edu/eos*](http://www.uta.edu/hr/eos/index.php)*.*

# Title IX:

The University of Texas at Arlington (“University”) is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated.*For information regarding Title IX, visit* [www.uta.edu/titleIX](http://www.uta.edu/titleIX) or contact Ms. Jean Hood, Vice President and Title IX Coordinator at (817) 272-7091 or [jmhood@uta.edu](file:///\\homefs.uta.edu\userdata\ba\bacchus\AppData\Local\Microsoft\Users\olivier\AppData\Local\Temp\jmhood@uta.edu).

# Student Support Services:

UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include [tutoring](http://www.uta.edu/universitycollege/current/academic-support/learning-center/tutoring/index.php), [major-based learning centers](http://www.uta.edu/universitycollege/resources/college-based-clinics-labs.php), developmental education, [advising and mentoring](http://www.uta.edu/universitycollege/resources/advising.php), personal counseling, and [federally funded programs](http://www.uta.edu/universitycollege/current/academic-support/mcnair/index.php). For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to [resources@uta.edu](mailto:resources@uta.edu), or view the information at <http://www.uta.edu/universitycollege/resources/index.php>.

**The English Writing Center (411LIBR)**: The Writing Center offers **FREE** tutoring in 15-, 30-, 45-, and 60-minute face-to-face and online sessions to all UTA students on any phase of their UTA coursework. Register and make appointments online at <https://uta.mywconline.com>. Classroom visits, workshops, and specialized services for graduate students and faculty are also available. Please see [www.uta.edu/owl](http://www.uta.edu/owl) for detailed information on all our programs and services.

**Drop Policy:** Graduate students who wish to change a schedule by either dropping or adding a course must first consult with their Graduate Academic Advisor @ [MSNAdvising@uta.edu](mailto:MSNAdvising@uta.edu). Regulations pertaining to adding or dropping courses are described below. Adds and drops may be made through late registration either on the Web at MyMav or in person through the student’s academic department. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Office of Financial Aid and Scholarships at <http://www.uta.edu/fao/>. The last day to drop a course is listed in the Academic Calendar available at [https://www.uta.edu/records/services/accelerated-online-programs.php#fall](https://www.uta.edu/records/services/accelerated-online-programs.php%23fall)

(1)  Contact your graduate advisor to obtain the drop form and further instructions before the last day to drop.

Start date 8/13/2018

End date 9/14/2018

Census Date 8/17/2018

**Last day to drop or withdraw in this course:**

**DATE: 9/4/2018**

The last day to drop a course is listed in the Academic Calendar available at

[https://www.uta.edu/records/services/accelerated-online-programs.php#fall](https://www.uta.edu/records/services/accelerated-online-programs.php%23fall)

**Librarian to Contact:**

|  |
| --- |
| **Nursing Liaison Librarians:**  [nursinglibrarians@uta.edu](mailto:nursinglibrarians@uta.edu)  (Use if you need an immediate response) |
| **ReaAnna Jeffers**  Information Literacy and Health Sciences Librarian  [raeanna.jeffers@uta.edu](mailto:raeanna.jeffers@uta.edu)  817-272-1563  Office Hours: 11am – 2pm (Mon., Tues., Wed.) |
| **Library Resources**  Library Website: [library@uta.edu](file:///C:\Users\chamberl\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.Outlook\9Z5MH6PW\library@uta.edu)  Nursing Databases: [http://libguides.uta.edu/az.php?s=9598](https://na01.safelinks.protection.outlook.com/?url=http%3A%2F%2Flibguides.uta.edu%2Faz.php%3Fs%3D9598&data=02%7C01%7C%7C0d1da449e5d04784c1fa08d5ec0bc951%7C5cdc5b43d7be4caa8173729e3b0a62d9%7C0%7C0%7C636674457709517391&sdata=c5Kf9OBtVzO1KWEHRDZ8I81tE9XeJGM0yRRzZKLE6w4%3D&reserved=0)  APA Guide: [http://libguides.uta.edu/apa](https://na01.safelinks.protection.outlook.com/?url=http%3A%2F%2Flibguides.uta.edu%2Fapa&data=02%7C01%7C%7C0d1da449e5d04784c1fa08d5ec0bc951%7C5cdc5b43d7be4caa8173729e3b0a62d9%7C0%7C0%7C636674457709517391&sdata=C6elO2qMhqfos1UlRpem2DTC8KknPTNrjYoAfWNPRlI%3D&reserved=0)  Nursing Guide: [http://libguides.uta.edu/nursing](https://na01.safelinks.protection.outlook.com/?url=http%3A%2F%2Flibguides.uta.edu%2Fnursing&data=02%7C01%7C%7C0d1da449e5d04784c1fa08d5ec0bc951%7C5cdc5b43d7be4caa8173729e3b0a62d9%7C0%7C0%7C636674457709527399&sdata=xd0An2FCDmWe%2FGNQBxi5zsnqLLgLh8binjHTXN7%2F%2BCE%3D&reserved=0)  Other Nursing Guides: [http://libguides.uta.edu/?b=s](https://na01.safelinks.protection.outlook.com/?url=http%3A%2F%2Flibguides.uta.edu%2F%3Fb%3Ds&data=02%7C01%7C%7C0d1da449e5d04784c1fa08d5ec0bc951%7C5cdc5b43d7be4caa8173729e3b0a62d9%7C0%7C0%7C636674457709537403&sdata=WceylYZ37Kfn%2FTotwmRwJTEeokal3Ym%2BfA91CUBHW9U%3D&reserved=0) |

Contact all nursing librarians:

[library-nursing@listserv.uta.edu](mailto:library-nursing@listserv.uta.edu)

**Helpful Direct Links to the UTA Libraries’ Resources**

|  |  |
| --- | --- |
| **Research Information on Nursing** | [**http://libguides.uta.edu/nursing**](http://libguides.uta.edu/nursing) |
| **Library Home Page** | <http://library.uta.edu/> |
| **Subject Guides** | <http://libguides.uta.edu> |
| **Ask us** | <http://ask.uta.edu> |
| **Database List** | <http://libguides.uta.edu/az.php> |
| **Course Reserves** | <http://pulse.uta.edu/vwebv/enterCourseReserve.do> |
| **Library Catalog** | <http://uta.summon.serialssolutions.com/#!/> |
| **E-Journals** | <http://pulse.uta.edu/vwebv/searchSubject> |
| **Library Tutorials** | [library.uta.edu/how-to](http://library.uta.edu/how-to) |
| **Connecting from Off- Campus** | <http://libguides.uta.edu/offcampus> |
| **Academic Plaza Consultation Services** | [library.uta.edu/academic-plaza](http://library.uta.edu/academic-plaza) |
| **Study Room Reservations** | [openroom.uta.edu/](http://openroom.uta.edu/) |

For help with APA formatting, you can go to:

1. <http://libguides.uta.edu>
2. Scroll down and click on “Nursing”
3. Click on “APA Guide” for advice on various aspects of paper writing.  This is a short-cut for the APA Manual.  When in doubt, refer to the Manual.

In addition to providing the general library guide for nursing (<http://libguides.uta.edu/nursing>), we can put together course specific guides for your students.  The subject librarian for your area can work with you to build a customized course page to support your class if you wish. For examples, visit <http://libguides.uta.edu/os> and <http://libguides.uta.edu/pols2311fm> .

**COHNI and Program Policies**

**MSN Program Expectations:**

1. **GPA of 3.0:** Students must maintain a GPA of 3.0. Please seek help immediately if you are at risk of dipping below this GPA. Ready to assist you are:

* Your course professor
* UTA Student Success Coordinators
* Your advisor

**Status of RN licensure**

All graduate nursing students must have an unencumbered license as designated by the Texas Board of Nursing (BON) to participate in graduate clinical nursing courses in the state of Texas.  It is also imperative that any student whose license becomes encumbered by the BON must immediately notify the Chair of the Graduate Nursing Program. The complete policy about encumbered licenses is available online at: [www.bon.state.tx.us](https://na01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.bon.state.tx.us&data=02%7C01%7Colivier%40uta.edu%7C6fb403a85ae94c93d21608d5e69f23b4%7C5cdc5b43d7be4caa8173729e3b0a62d9%7C0%7C0%7C636668493524291451&sdata=a8CdDGmvHDMpbMG%2BmdcXoJLS6vdu%2B%2F75TvZgJInHWzM%3D&reserved=0)

**Ebola Exposure**

Please inform your faculty if you have been in contact with anyone who has Ebola/have traveled to a country that has Ebola virus. Student Code of Ethics:

The University of Texas at Arlington College of Nursing and Health Innovation supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the student handbook online: <http://www.uta.edu/conhi/students/msn-resources/index.php>

# No Gift Policy:

In accordance with Regent Rules and Regulations and the UTA Standards of Conduct, the CONHI has a “no gift” policy. A donation to one of the UTA College of Nursing Scholarship Funds, found at the following link: is [http://www.uta.edu/nursing/student-](http://www.uta.edu/nursing/student-resources/scholarship) [resources/scholarship](http://www.uta.edu/nursing/student-resources/scholarship) would be an appropriate way to recognize a faculty member’s contribution to your learning. For information regarding Scholarship Funds, please contact the Dean’s office.

# Online Conduct:

The discussion board should be viewed as a public and professional forum for course- related discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings should be professional in nature. It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Inappropriate statements/language will be deleted by the course faculty and may result in denied access to the Discussion boards. Refer to CONHI

Student Handbook for more information.

**UTA College of Nursing and Health Innovation - Additional Information:**

**\*For Nurse Practitioner, Nursing Education, and Doctor of Nursing Practice Students Only\***

**Clinical/Practicum Preparation - InPlace Pathway to Graduation The time is now** for you to begin submitting the required documentation for your clinical or practicum courses. To help ensure you begin your clinical or practicum courses as scheduled on your degree plan, there is a series of **required steps** you must take with **important deadlines** along the way. Access your InPlace Pathway to Graduation today and get started.

**How to Access Your InPlace Pathway to Graduation**

1. Go to [inplace.uta.edu](https://www.inplace.uta.edu)

2. Click on the blue box labeled “Staff and Students”

3. Log in using your UTA Net ID (not email) and UTA password

*Be sure to type your UTA Net ID and password carefully. The system is secured, and if you enter your login information incorrectly more than once you will receive an error message and be locked out of the system until the security automatically resets. This can take several hours to reset, so use care when entering your information.*

**Home Screen Welcome Notification**

On your InPlace home screen, you will see a note on the right side titled, “Welcome! – IMPORTANT – PLEASE READ.” Here you will find instructions for clinical and practicum clearance. You will be directed to an area called “Shared Documents” where you will see the steps of your Pathway to Graduation in sequential order. **Read the steps carefully and thoroughly, and be sure to meet all required deadlines.**

Your Pathway to Graduation is a series of “steps” that are designed to guide you through successful clinical/practicum clearance. The steps are outlined in documents located in the InPlace system, in the “Shared Documents” folder. You are responsible for reading through the following documents in the order they are listed and acting on them sequentially. Note that all self-placement submissions must be complete at least 4 months in advance of your clinical/practicum start date. Failure to meet this deadline increases the risk that you will not be cleared for clinical/practicum on time and will have your degree plan adjusted for a future start date of the clinical/practicum course.

**Your Pathway to Graduation**

**Step 1: Castle Branch Compliance** (right away – must remain compliant throughout entire program, even if you are not in a clinical setting)

**Step 2: Review Clinical/Practicum Requirements** (right away – secure your clinical/practicum arrangements as soon as possible)

**Step 3: Complete Self-Placement Submissions** (DEADLINE: 4 months before the clinical/practicum course start date on your degree plan)

**Step 4: Background Check and Drug Screen** (must be done 30 days before your first clinical/practicum course, NOT SOONER. Instructions and a link for the drug test and background check will be sent 30 days before your first clinical/practicum course.)

**IMPORTANT POLICIES AND STUDENT RESOURCES FOR SUCCESS:** *This document can be found in InPlace “Shared Documents” immediately after the steps of the Pathway to Graduation that are outlined above. You are responsible for adhering to all policies and procedures in this document and in the UTA Student Handbook.*

**Your Clinical Coordination Team**

**Nurse Practitioner students with last names beginning with A-G only**

Tameshia Morgan ([tameshia.morgan@uta.edu](mailto:tameshia.morgan@uta.edu))

**Nurse Practitioner students with last names beginning with H-J only**

**All DNP and Nursing Education students**

Brittany Garza ([brittany.garza@uta.edu](mailto:brittany.garza@uta.edu))

**Nurse Practitioner Students with last names beginning with K-Q only**

Angel Korenek ([angel.korenek@uta.edu](mailto:angel.korenek@uta.edu))

**Nurse Practitioner students with last names beginning with R-Z only**

Kendra Lemon ([kendra.lemon@uta.edu](mailto:kendra.lemon@uta.edu))

***Please include your full name, 10 digit UTA student ID number, and program in all email correspondence. Thank you!***

**Graduate Student Handbook**

Students are responsible for knowing and complying with all policies and information contained in the Graduate Student handbook online at: http://www.uta.edu/conhi/students/msn-resources/index.php

**Department of Graduate Programs**

**Graduate Nursing Support Staff**

|  |  |
| --- | --- |
| **John Gonzalez, DNP, RN, ACNP-BC, ANP-C**  Chair, Graduate Nursing Programs  Assistant Professor, Clinical  Pickard Hall Office #512  Email address:  [johngonz@uta.edu](mailto:johngonz@uta.edu) | **E. Monee’ Carter-Griffin, DNP, RN, ACNP-BC**  Associate Chair for Advanced Practice Nursing  Assistant Professor, Clinical  Pickard Hall Office #510  Email address:  [monee@uta.edu](mailto:monee@uta.edu) |
| **Margarita Trevino, PhD, RN, CHN**  Associate Chair, DNP, PhD, Graduate Educator and Administration Programs  Pickard Hall Office #512A  817-272-6347  Email address: [trevinom@uta.edu](mailto:trevinom@uta.edu) | **Felicia Chamberlain**  Manager of Graduate Nursing Programs  On-line Programs  Pickard Hall Office #515  817-272-0659  Email Address: [chamberl@uta.edu](file:///\\talisman\nurs\Academic%20Programs\MSN%20Programs%20(Carter%20and%20Trevino)\Syllabi\Syllabi%20Templates\chamberl@uta.edu) |
| **Rose Olivier**  Administrative Assistant II  Graduate Nursing Programs  Pickard Hall Office #513  817-272-9517  Email address:  [olivier@uta.edu](mailto:olivier@uta.edu) | **Meagan Hare**  Support Specialist II  Graduate Nursing Programs  Pickard Hall Office #520  817-272-5769  Email address: [mhare@uta.edu](file:///\\talisman\nurs\Academic%20Programs\MSN%20Programs%20(Carter%20and%20Trevino)\Syllabi\Syllabi%20Templates\mhare@uta.edu) |
| **Tameshia Morgan,** Clinical Coordinator  Letter set – A-G  Pickard Hall Office #518  817-272-6344  Email address:  [tameshia.morgan@uta.edu](mailto:tameshia.morgan@uta.edu) | **Angel Trevino-Korenek,** Clinical Coordinator  Letter set – K-Q  682-710-1569  Email address:  [angel.korenek@uta.edu](mailto:angel.korenek@uta.edu) |
| **Kendra Lemon,** Clinical Coordinator  Letter set – R-Z  Pickard Hall Office #518  817-272-9440  Email address: [Kendra.lemon@uta.edu](mailto:Kendra.lemon@uta.edu) | **Brittany Garza**, Clinical Coordinator  Letter set – H-J, NEDU, DNP  Pickard Hall Office #518  817-272-1039  281-810-2339 Friday’s only  Email address: [Brittany.garza@uta.edu](mailto:Brittany.garza@uta.edu) |
| **Tabitha Giddings,** Administrative Assistant  817-272-4876  Pickard Hall Office #517  Email address: [Tabitha.giddings@uta.edu](mailto:Tabitha.giddings@uta.edu) |  |

**Graduate Advisors**

[msnadvising@uta.edu](http://www.uta.edu/conhi/students/advising/nursing-grad.php)