

University of Texas at Arlington
College of Nursing and Health Innovation
NURS 3632: Clinical Nursing Foundations
Fall 2018

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Section Information: NURS 3632 Clinical Nursing Foundations – 001 and 002 Lecture Sections. (Also, See Course Schedule Overview for Clinical Lab Sections).

Time and Place of Class Meetings: Pickard Hall – Room 104

N3632-001 Monday, 8-10:50 am and N3632-002 Monday, 1-3:50 pm

Description of Course Content:

Basic therapeutic nursing interventions with individuals and families in diverse settings using nursing process framework. Prerequisite or Corequisite: NURS 3320, NURS 3333. The following topics will be covered in N3632. The corresponding chapters in Taylor, Lillis, and Lynn are noted in parenthesis below.

Infection Prevention & Control (23)	Urinary Elimination (36)	Client Safety (26)
Nursing Process (11, 12, 13, 14, 15)	Bowel Elimination (37)	Communication (20)
Activity, Exercise, Mobility, Immobility (32)	Legal Implications (7)	Documentation (16)
Critical Thinking in Nursing Practice (10)	Self-Concept (40)	Hygiene (30)
Fluid, Electrolytes, and Acid-Base Balance (39)	Spiritual Health (45)	Nutrition (35)
The Experience of Loss, Death, and Grief (42)	Client Education (21)	Sleep (33)
Skin Integrity & Wound Care (31)	Pain Management (34)	Ethics & Values (6)
Perioperative Nursing (29)	Oxygenation (38)	
Medication Administration (28)	Sensory Alterations (43)	
Managing Client Care (22)	Sexuality (44)	

Essential Skills

Students are required to complete identified “Essential Skills” and provide documentation on a self-reporting assessment form – “Skills Passport”. An essential skill may be completed at least one time in the lab or direct care setting. Documentation is a part of the clinical evaluation process. Students maintain an on-going record of skills. At the end of the term, student finalizes the record with all dates/settings and turns in document to Clinical Instructor. Note- Clinical Instructor must sign off on Essential Skills as verification of completion.

Essential Skills N3632 Clinical Nursing Foundations: N = 58 Skills

1. **Vital Signs** – Heart Rate (apical Pulse) & rhythm; Respiratory rate & rhythm; Temperature; Blood Pressure (manual and/or automated device); Pulses (rate & quality); Auscultation of heart sounds; Auscultation of lung sounds; Pain Assessment
2. **Assessment** – Physical Assessment (head to toe); Physical Assessment (problem-focused); Level of consciousness; Obtain a patient health history r/t chief complaint; interpret & analyze normal & abnormal assessment findings.
3. **Basic Care** – Bathing; Making beds; Turning & positioning; Range of motion; Turn, cough, deep breathing; Oral care; TEDS hose application; Peri-care
4. **Medication Administration** – Six Rights; Safe dose range calculation/determination; Oral; Inhalation; Topical; Ophthalmic; Nasogastric and/or gastric; Intramuscular; Subcutaneous; Intradermal; Suppository
5. **Treatments** – Enema; Heat & Cold application
6. **Indwelling Tubes** – Insertion and/or management of enteral tubes; Insertion and/or management of urinary catheters-female/male
7. **Specimen Collection** – Culture of wound/purulent drainage; Urine specimen collection
8. **Care and Management of Wounds & Drains** – Sterile dressing changes; clean dressing changes; Drains (surgical)
9. **Airway Management** – Oral suctioning; Administration of oxygen (nasal prongs and/or mask-multiple types)
10. **Nutrition & Feeding** – Oral feeding (feeding patients); Orogastric, Nasogastric, G-Button, Gastrostomy and/or Duodenal/Jejunostomy feeding (gravity and/or pumps); Total Parenteral Nutrition (TPN)
11. **Infection Control Procedures** – Hand-washing/cleansing; Standard/Universal Precautions; Droplet Precautions; Contact Precautions; Airborne Precautions
12. **Safety** – Use of correct body mechanics; Use of Restraints; Maintaining basic patient safety (side rails up, breaks on wheelchairs & beds, call system activated, etc.)

13. **Miscellaneous** – Documentation; Therapeutic communication techniques (patients); Therapeutic communication techniques (families); Nursing Math Skills

Student Learning Outcomes (Course Outcomes):

1. Apply ethical and legal principles and professional standards in providing care to individuals and families.
2. Communicate respectfully with patient utilizing therapeutic techniques.
3. Demonstrate critical thinking in patient care and self-reflection activities.
4. Demonstrate responsible use of material resources.
5. Develop basic skills in conflict management that promote cooperative working relationships.
6. Evaluate personal performance in the delivery of basic nursing care to individuals and families.
7. Provide basic patient education related to health needs.
8. Utilize electronic information systems in providing patient care.
9. Utilize safe care practices and accept accountability in lab and clinical settings.
10. Utilize current evidence to provide competent and holistic care to individuals and families.

Student Learning Outcomes (Clinical Outcomes):

1. Administer medication in a safe and accurate manner.
2. Apply ethical principles such as confidentiality, privacy, informed consent, and truth telling.
3. Collaborate with other members of the health care team in meeting the identified needs of the patient and family.
4. Demonstrate appropriate and accurate use of skills as learned in lab.
5. Demonstrate critical thinking through performance of clinical and written assignments.
6. Demonstrate professional behavior.
7. Demonstrate time management to include organizing care interventions and completing all patient care and written required assignments on schedule.
8. Demonstrate use of sterile technique.
9. Demonstrate verbal communication therapeutically with patients and families.
10. Demonstrate written communication through documentation of patient care assessment findings, patient care plans, and critical thinking papers.
11. Evaluate and improve clinical performance considering self-evaluation, faculty evaluation, and staff feedback.
12. Formulate care plans with appropriate short term goals for an individual patient.
13. Identify own strengths and weaknesses in the delivery of nursing care.
14. Practice standard precautions in patient care.
15. Provide a safe patient environment.

Students will be expected to gather information in the hospital setting for the following assignments required in the N3320 Holistic Health Assessment course (see the required assignments below).

- a. Essential Skills Checklist – Junior 1
- b. Symptom Analysis #2

Required Textbooks, Media-Enhanced Resources, and Other Course Materials:

CoursePoint+ (Taylor Textbook)

Taylor, C., Lillis, C., & Lynn, P. (2015). *Fundamentals of nursing: The art and science of person-centered nursing care* (8th ed.). Philadelphia: Wolters Kluwer.

Description: CoursePoint+ for Taylor textbook includes the digital textbook, a medical dictionary, drug/medication resource, nursing care plan resources, evidence-based content, vSim Patients, Lippincott Advisor, as well as other learning activities and resources, such as PrepU.

CoursePoint (Lynn Textbook)

Lynn, P. (2015). *Taylor's clinical nursing skills: A nursing process approach* (4th ed.). Philadelphia: Wolters Kluwer.

Description: CoursePoint for Lynn textbook includes the digital textbook, skills videos, vSim Patients, and other learning activities and resources.

Silvestri, L. (2017). *Saunders comprehensive review for the NCLEX-RN examination* (7th ed.). Philadelphia: Elsevier/Mosby.

Note: The purchase of hard copy textbooks listed above are optional. However, the hard copy textbook for Taylor does not contain CoursePoint+ which is required for assignments and resource materials. Additionally, purchasing the hard copy textbook for Lynn may limit access to embedded videos required for clinical labs and/or skills practice/graded performance check-offs.

ATI (Assessment Technologies Institute) – (UTA Bookstore or <http://www.atitesting.com/>)

Description: Web-based learning and assessment program which includes a standardized exam.

safeMedicate® (Version 2018) – (<http://www.safemedicate.net>)

Description: Web-based learning and assessment program for medication administration safety, including dosage calculation.

NSG 3632 On-Campus Nurse Lab Kit

****Attention****

*When purchasing or ordering from the UTA Bookstore website, please make sure the correct nurse kit is purchased and/or obtained. For this course the **On-Campus Nurse Pack/Kit is required**).*

Nurse Lab Kits are required for the clinical lab portion of the course, and will be utilized each week in the clinical lab setting. Students are required to pick up the nurse lab kits from the UTA Bookstore before the first day of class or clinical lab. Students may not be able to participate in lab without the nurse lab kit, and not bringing supplies required for clinical lab may constitute a Performance Improvement Plan based on not being prepared for learning activities. Returning students are responsible for having appropriate supplies for all clinical labs including all skills practice and graded performance evaluation check-offs.

Other Course Materials:

1. **Course Syllabus:** Available in Blackboard (NURS 3632: Clinical Nursing Foundations). Please print and read before the first day of class and/or clinical skills lab. Students are responsible for reading all information including material in the syllabus, related course content, and resources.
2. **Attestation Form:** Students are also responsible for completing and submitting the Attestation Form for N3632 Clinical Nursing Foundations in Blackboard. The due date for submitting the Attestation Form is also indicated in Blackboard in the Attestation Form Section.
(Note: Please refer to the instructions on how to submit the Attestation Form, which can be found in the Attestation Form Section).
3. **Lab and Clinical Forms** are available in Blackboard in the Clinical Skills Lab Section. Students are responsible for printing forms from Blackboard for weekly clinical skill labs and bringing forms to all skills practice and graded performance evaluation check-offs. Also, students will be required to

complete, submit, and review the **Clinical Acknowledgment & Honor Code Form** on the first day of clinical skills lab with the clinical instructor.

Descriptions of Major Assignments and Examinations:

This course involves multiple requirements as well as opportunities for success. The course schedule with dates and assignments are available in Blackboard, and also see the COURSE SCHEDULE OVERVIEW document for major assignments, assessments, and other course requirements. (*Note: Dates for some clinical assignments are not included and will be assigned by each individual clinical instructor*).

1. Content Exams – Three (3) unit exams and a comprehensive final exam (80%).
2. Comprehensive Assessment and Preparation Program (CAPP) Content Mastery Assessment – Phase 1 and Phase 2 (ATI Products) (10%).
3. Medication Administration Competency Assessment – Dosage Calculation (safeMedicate® Program) (3%) – Must pass with at least 90% within 3 attempts.
4. Clinical Lab – Skills Graded Performance Evaluation Check-Offs – Must pass within 3 attempts on the following check-offs:
 - (1) Hand Hygiene and PPE
 - (2) Sterile Gloving and Adding An Item to the Sterile Field
 - (3) Nasogastric Tube Insertion
 - (4) Indwelling Urinary Catheter Insertion

Attendance:

At The University of Texas at Arlington, taking attendance is not required but attendance is a critical indicator in student success. Each faculty member is free to develop his or her own methods of evaluating students' academic performance, which includes establishing course-specific policies on attendance. As the instructor of this section, I will take attendance for each class in the form of class roll, quizzes, assignments, and/or other class projects. However, while UT Arlington does not require instructors to take attendance in their courses, the U.S. Department of Education requires that the University have a mechanism in place to mark when Federal Student Aid recipients "begin attendance in a course." UT Arlington instructors will report when students begin attendance in a course as part of the final grading process. Specifically, when assigning a student a grade of F, faculty report the last date a student attended their class based on evidence such as a test, participation in a class project or presentation, or an engagement online via Blackboard. This date is reported to the Department of Education for federal financial aid recipients.

Clinical Attendance/Tardy Policy: (See Undergraduate Student Handbook)

Clinical is defined as all experiences contributing to clinical hours including, but not limited to campus labs, hospital labs and ancillary experiences. Attendance at all clinical activities is mandatory. The student must be in clinical in order to be evaluated on the clinical criteria. Additionally, class attendance will potentially maximize clinical learning experiences. Clinical absences (unexcused excused) will result in a Performance Improvement Plan and/or failure of the course.

Clinical/lab Tardiness – Usual start time for Clinical Lab is 0730 hrs. Usual start time for the hospital setting is 0630 hrs. **Students must speak in person by phone to the clinical instructor if there is a possibility of being tardy.** Students who are late more than one hour may be sent home at the discretion of the Clinical Instructor—(which will be an unexcused absence). Tardiness and absences will be considered unprofessional behavior (See course/clinical outcomes).

Sending email and/or a text message to notify the clinical instructor of a tardy or absence is unacceptable.

- First tardy will result in a Verbal Counseling.
- Second tardy will result in a Performance Improvement Plan.

- Third tardy may result in clinical failure.

A **Performance Improvement Plan** is instituted when a student arrives **more than one hour late**.

Grading: Percentages and how final grade is calculated.

In order to pass the course, the student must pass all course sections: theory/lecture, clinical lab, and clinical direct care. (**Note – No options for extra credit**).

In undergraduate nursing courses, all grade calculations will be carried out to two decimal places and there will be **no rounding of final grades—69.99 = 69.99 = D**. Letter grades for exams, written assignments and end of course grades, etc. shall be:

A = 90.00 – 100.00

B = 80.00 – 89.99

C = 70.00 – 79.99

D = 60.00 – 69.99

The existing rule of C or better to progress remains in effect; therefore, to successfully complete a nursing course, students shall have a course grade of 70.00 or greater as long as the 70% weighted exam average is met. Prior to figuring the final course grade, a 70% weighted average on designated proctored exams is required. There are four (4) designated proctored exams.

Designated Proctored Exams (Unit Exams + Final Exam)		80%
Unit Exam 1		18%
Unit Exam 2		20%
Unit Exam 3		20%
Final Comprehensive Exam		22%

Additional Course Work and Assignments		20%
Practice ATI Fundamentals Assessment A (Phase 1)		4%
Proctored ATI Fundamentals Assessment (Phase 2)		6%
Proctored Medication Administration Competency Assessment		3%
Nursing Care Plans Assignments (Total = 3 Assignments)		1.5%
PrepU Assignments (Total = 10 Assignments)		1%
Putting It All Together Evaluation		1%
vSim Assignments (Total = 4 Assignments)		1%
ATI Prep Assignments (Total = 8 Assignments)		0.5%
safeMedicate Prep Assignments (Total = 8 Assignments)		0.5%
Clinical Reflection Journal Assignments (Total = 6 Assignments)		0.5%
Clinical Documentation Form Assignments (Total = 6 Assignments)		0.5%
Patient Teaching Presentation Assignment (Total = 1 Assignment)		0.5%
Total % of grade		100%

70% Rule for the CONHI:

In order to be successful in this course the following are mandatory:

- Student must have a minimum 70.00% Designated Proctored Exam average and a minimum 70.00 Course grade.

- Students must complete ATI Phase 1 by the due date (which is a prerequisite to complete ATI Phase 2) and ATI Phase 2.
- Student must complete the following requirements in order to pass clinical:
 - Pass the safeMedicate Assessment (Medication Administration Competency Assessment) by the third attempt making 90% on the Essentials Skills 2018 Assessment.
 - Achieve satisfactory on each part of the final evaluation.
 - Acquire a minimum of 135 clinical hours including clinical skills labs/direct care and other simulation activities.
 - Successfully complete the required three (3) Nursing Care Plans, Putting It All Together Evaluation, six (6) Clinical Reflection Journals, six (6) Clinical Documentation Forms, and Patient Teaching Presentation.

In this course, designated proctored exams count toward the required minimum course grade of 70.00 of the following proctored exams (***see list of exams below***):

1. Unit Exam 1 – 18%
2. Unit Exam 2 – 20%
3. Unit Exam 3 – 20%
4. Final Comprehensive Exam – 22%

These items are not included in this calculation (***see additional course work and assignments below***):

1. Practice ATI Fundamentals Assessment A (Phase 1)
2. Proctored ATI Fundamentals Assessment (Phase 2)
3. Proctored Medication Administration Competency Assessment
4. Nursing Care Plans Assignments
5. PrepU Assignments
6. Putting It All Together Evaluation
7. vSim Assignments
8. ATI Prep Assignments
9. safeMedicate Prep Assignments
10. Clinical Reflection Journal Assignments
11. Clinical Documentation Form Assignments
12. Patient Teaching Presentation Assignment

In determining the final course grade, the weighted average on designated proctored exams and/or major assignments as outlined above will be checked first. If a student achieves a 70.00% weighted average with no rounding on the designated proctored exams, the additional graded items will count toward the final course grade. If the student does not achieve a 70.00% weighted average with no rounding on the designated proctored exams, the grade stands as a D or F as determined by the numerical value from the weighted average on the designated proctored exams listed above. **(Note: The Proctored Medication Administration Competency Assessment and the Proctored ATI Fundamentals Assessment are not included in the 70% weighted average on designated proctored exams).**

Exam Policy:

1. Excused Absences: legal obligation, military obligations, pre-approved university-sponsored events, emergency situations, religious holy days, death of family member, or illness.
 - Requirements: To be considered for a re-scheduled exam, the student must notify faculty prior to exam start date and time; documentation of incident is required and must be

provided within 48 hours following exam due date and time. Documentation for illness requires proof of a visit to a healthcare provider. There are no exceptions to this rule.

- There will be no point deductions for an excused exam absence.

2. Unexcused Absences: oversleeping, exam date oversight, computer/technical issues, or other reasons not listed under excused absences.

- Requirements: To be considered for a re-scheduled exam, the student must notify faculty with the request within 48 hours of the exam date and time. The exam must be scheduled within 7 days of the original exam due date and time.
- The make-up exam may include an alternative test format and will have point penalty of 20 points.
- A student may only have one unexcused absence per course. Subsequent unexcused absences will result in a "0" on the exam.
- In addition, students will not be allowed to take exam in another section without penalty due to an unexcused absence. ***(Penalty will be a 20 point deduction from the exam grade).***

3. Exam Tardy Policy:

- Proctored Exams: If a student arrives late to a proctored exam, the student is only allowed the remaining time to complete the exam. For example, for a 60 minute exam, if a student arrives and has only 13 minutes left, that is all the time the student will be given to complete the exam.
- Respondus Lockdown Browser Exams (if applicable):
 - If a student submits an online exam after the due date and time, the student will receive a 20 point penalty on the exam grade the first time it occurs.
 - Blackboard will not auto-submit an exam at the due date and time of the exam. The student is responsible for submitting the exam by the assigned due date and time.
 - If the student submits an online exam after the due date and time for a second time in the course, the student will receive a zero for that exam.

Students will only be allowed one 20 point penalty per course, whether it is the result of an unexcused absence or a late submission through Respondus monitor.

Comprehensive Assessment and Preparation Program:

All students enrolled in this course **must** participate and complete the Course Content Mastery Assessment, which is a component of the program's Comprehensive Assessment and Preparation Program. The Course Content Mastery Assessment is worth 10% of the total course grade and consists of practice assessments, proctored assessments, focused reviews, and active learning exercises. Students will not receive partial credit for late or incomplete assignments. Any activity submitted after the due date will result in a score of zero for the entire phase. **Students must successfully complete all components of Phase 1 and Phase 2 to pass the course.**

After the proctored assessment, students are categorized into one of four proficiency levels:

LEVEL <1: Scores in the <1 category do not meet minimum expectations for performance in this content area.

LEVEL 1: Scores meeting the Proficiency Level 1 standard can be considered to meet the absolute minimum expectations for performance in this content area.

LEVEL 2: Scores meeting the Proficiency Level 2 standard can be considered to exceed minimum expectations for performance in this content area.

LEVEL 3: Scores meeting the Proficiency Level 3 standard can be considered to exceed most expectations for performance in this content area.

Phase 1 of the Course Content Mastery Assessment is worth 4% of the course grade. All students complete a Practice Assessment and submit three critical points for 5 Major Content Areas based on Topics to Review (for a total of 15 critical points). Students who do not complete Phase 1 by the due date will receive a zero for Phase 1. **Students must complete and submit all Phase 1 activities (Practice Assessment and Critical Points Worksheet) no later than 72 hours (12/7/18 @ 1 PM) prior to the start of Phase 2 Proctored Assessment to be eligible to take the Proctored Assessment. Students ineligible for the Proctored Assessment will fail the course.**

Phase 2 of the Course Content Mastery Assessment is worth 6% of the course grade. All students complete the Proctored Assessment. Students scoring <1 will receive an Incomplete for the course. A learning contract from course faculty will include a due date for completion of the Focused Review and Active Learning Templates during the Incomplete period. Students who complete Focused Review and Active Learning Templates by the assigned deadline in the Incomplete period will receive full credit for Phase 2 and progress in the program. Students scoring <1 who do not satisfactorily complete Focused Review and Active Learning Templates by the assigned deadline will not receive a passing grade in the course regardless of course grade and will not progress to their next clinical course. The complete Comprehensive Assessment and Preparation Procedure can be found here:

http://www.uta.edu/conhi/doc/unurs/capp_procedure.pdf

Cheating on any exam (including the ATI Practice Assessment A) will result in referral for academic dishonesty and/or automatic failure of the course.

Policy on Submitting Late Assignments:

Late assignments will receive a "0" but must still be turned in to the instructor in a passing format to pass the course. "Late" for the sake of paperwork, is defined as anytime past the due date and time. However, the late paper (or assignment) will still receive a grade of zero, even if the clinical instructor requires a replacement paper (or assignment). The clinical instructor sets the due dates/times for clinical paperwork.

The lead instructor sets the due dates/times for theory assignments. Any assignment which you submit electronically must be received prior to the due date and time. Please double check that you have properly attached your file and that it is not corrupted. A corrupted file or forgetting the attachment will not be excused as you are responsible for turning in your work on time. Don't procrastinate—start early.

Computer crashes, server downtimes, and/or any other computer-related problems are NOT valid excuses. A pattern of late papers will be reflected on mid-term & final evaluations under documentation, time management, and professional behaviors. An unsatisfactory score in any of these areas on the final evaluation results in clinical failure.

Designated Class and Clinical Assignments:

Designated class and clinical assignments are required (mandatory) and must be completed and submitted according to course guidelines. Therefore, fabricating any assignment, copying another student's work or using assignments previously submitted by a prior student will result in a referral for academic dishonesty and possible assignment point deduction penalty, a zero "0" for the assignment, and/or failure of the course. Late work is defined as anytime past the due date/time and is assigned a zero "0" but must still be turned in to the Faculty to pass the course.

The following assignments are graded by the Lead Instructor**1. Practice ATI Fundamentals Assessment A (Phase 1) – 4%**

The Practice ATI Fundamentals Assessment A is a practice assessment of basic comprehension and mastery of fundamental principles for nursing practice and is administered per the designated date/time as indicated in the course schedule and/or per the lead faculty's discretion.

2. Proctored ATI Fundamentals Assessment (Phase 2) – 6%

The Proctored ATI Fundamentals Assessment will be taken prior to the final exam. The standardized proctored assessment consists of approximately 70-items which offers an assessment of basic comprehension and mastery of fundamental principles for nursing practice.

- The standardized proctored ATI Fundamentals Assessment must be taken at the specified date and time, and assessment (or exam) results may be reviewed at the time of completion. Students **will not** be offered the opportunity to retake the standardized Proctored ATI Fundamentals Assessment, regardless of the score achieved.
- The standardized proctored ATI Fundamentals Assessment is a computer administered assessment (or exam) and all rules related to the assessment (or exam) taken are applied as in other course exams (e.g. tardy, absences, etc.).

(See the Comprehensive Assessment and Preparation Program Policy and Procedure on page 9)

3. Proctored Medication Administration Competency Assessment – 3%

A proctored, medication administration competency assessment is administered for each clinical course in which students administer medication. The medication administration competency assessment is designed to assess competency in calculating drug dosages for safe medication administration.

- Minimum passing score on the competency assessment is 90% in order to administer medications in the clinical setting.
- Students who do not score at least 90% on the first Medication Administration Competency Assessment will have **two** additional opportunities to retake the exam. A 90% must be achieved on the second or third medication dosage calculation assessment or a clinical failure will result. The student must be competent to administer medications for clinical success. **Students who are unsuccessful will be allowed to withdraw if before the drop date.**
- **The grade received for the first Medication Administration Competency Assessment will be the recorded grade which will be calculated into the final course grade.**
- It is strongly suggested that students use all resources available to strengthen their math skills prior to the Medication Administration Competency Assessment. The Student Success Center and/or clinical instructors are available to you.
- Dosage calculation questions will be included on exams starting with Exam 2.

4. PrepU Assignments – 1%

PrepU assignments will be due prior to lecture (or at the discretion of the Lead Instructor). Prep U assignments assist students in understanding the information from each chapter and how to apply it in clinical practice. **A mastery level of 5 is required to receive a grade of 100% for each required assignment. If the mastery level is not met by the deadline, then the grade is 0.**

5. ATI Prep Assignments – 0.5%

ATI Prep Assignments are tutorials, learning modules, designated quizzes and interactive simulations designed to help with using the ATI products and to support

NCLEX and clinical practice success. The ATI Prep Assignments prepare students for both the Practice and Proctored ATI Fundamentals Assessments. **The grade will be 100 or 0 based on completion by due date/time. See Required Assignments in Blackboard in the Course Schedule Section.**

6. safeMedicate Prep Assignments – 0.5%

safeMedicate Prep Assignments are online resources including modules and practice quizzes used for developing computation skills required for safe/accurate medication dosages and IV infusion rates. The safeMedicate Prep Assignments prepares students for the Medication Administration Competency Assessment. **The grade will be 100 or 0 based on completion by due date/time. See Required Assignments in Blackboard in the Course Schedule Section.**

The following assignments are graded by the Clinical Instructor

1. Nursing Care Plans Assignments – 1.5% **

Three nursing care plans will be completed and required while in the lab and/or hospital setting during the semester. *(Each nursing care plan is worth 0.5% of the course grade. Please refer to guidelines for care plans on Blackboard.)*

- **Nursing Care Plan #1**

To receive full credit for nursing care plan #1, the care plan must be completed and submitted per course guidelines according to the specified deadline in the course schedule. Nursing Care Plan #1 will be graded for completion and calculated into the overall course grade. **(Note: A grade of 100% is assigned if the grade is at least 70% on Nursing Care Plan #1. If criteria are not met, including scoring at least 70%, then grade is 0).**

- **Nursing Care Plan #2**

To receive full credit for nursing care plan #2, the care plan must be completed and submitted per course guidelines according to the clinical instructor's deadline. Nursing Care Plan #2 will be graded for completion and calculated into the overall course grade. However, if the calculated score received on Nursing Care Plan #2 is < 90% the student will be required to make corrections to Nursing Care Plan #2 and resubmit to the clinical instructor by the designated deadline. Please be mindful the highest score acquired for the resubmitted care plan #2 will only be 90%, and calculated into the overall course grade. **(Note: A grade of 100% is assigned if the grade is at least 90% or above on Nursing Care Plan #2. However, the grade of 90% will be assigned for nursing care plan #2 resubmitted per course guidelines, and the grade of 0 will be assigned for nursing care plan #2 not submitted per course guidelines).**

- **Nursing Care Plan #3**

To receive full credit for nursing care plan #3, the care plan must be completed and submitted per course guidelines according to the clinical instructor's deadline. The grade on Nursing Care Plan #3 must be **at or above a 90%** or Nursing Care Plan #3 must be resubmitted until the benchmark of 90% is achieved. ***The original grade received on Nursing Care Plan #3 will be the grade recorded and calculated into the final course grade.***

NOTE: Any Nursing Care Plan NOT submitted according to the course guidelines will receive a grade of ZERO (0%) for the assignment and will receive an Unsatisfactory on the Clinical Evaluation Form. NO PARTIAL CREDIT WILL BE GIVEN.

2. Putting It All Together Evaluation – 1% **

Putting It All Together Evaluation is an assessment of clinical performance using the nursing process framework in addition to the demonstration of critical thinking during patient care scenarios and

written assignments. To receive full credit for this clinical assignment, the assessment/written assignments must be completed and submitted per course guidelines according to the clinical instructor's deadline. The grade recorded and calculated into the final course grade will be the score earned based on the Putting It All Together Evaluation Rubric. (Please refer to guidelines for the Putting It All Together Evaluation on Blackboard.)

3. vSim Assignments – 1%

vSim assignments simulates real nursing scenarios and allows students to interact with virtual patients in a safe, online environment. To receive a grade of 100 for the vSim assignments, students must complete three (3) components of the assignment by the designated deadline (See Blackboard for specific assignments and deadlines). Students have unlimited attempts to complete the assignment, but must meet the designated deadline and complete the following criteria: (1) Pre-Simulation Quiz (2) Actual simulation activity with a score of 90% or higher (3) Post-Simulation Quiz with a score of 90% or higher. The grade recorded and calculated into the final course grade will be 100% or 0.

4. Clinical Reflection Journals – 0.5% **

Clinical reflection journals are weekly reflections of a clinical experience. It should reflect significant experiences and the student's response to them. This clinical experience also demonstrates learning regarding **critical incidents** in the health care environment. Therefore, the clinical reflection journal should be more substantive, applicable, and thought-provoking about the actual clinical experience as opposed to only what nursing care was provided. The clinical reflection journal is designed to enhance critical thinking and clinical decision making. The grade recorded and calculated into the final course grade will be 100% or 0.

5. Clinical Documentation Form Assignments – 0.5% **

Clinical Documentation Forms consist of written patient assessments and patient care documentation completed and submitted weekly in the clinical setting. This clinical experience demonstrates critical thinking pertaining to documentation of patient care in the clinical environment. The Clinical Documentation Forms are submitted to the clinical instructor to review and must be submitted on time according to the clinical instructor's deadline. (Note: If applicable, this assignment may not be required on weeks the student is participating in off unit experiences such as Operating Room or Emergency Department). The grade recorded and calculated into the final course grade will be 100% or 0.

6. Patient Teaching Presentation Assignment – 0.5% **

The Patient Teaching Presentation is a 10 minute presentation on a topic developed for patient education. The presentation is performed in post conference during the hospital experience. The grade recorded and calculated into the final course grade will be based on the score earned based on the Patient Teaching Presentation Rubric. **(Please refer to guidelines for the Patient Teaching Presentation on Blackboard.)**

****NOTE: Designated clinical assignments are required (mandatory) to pass the clinical component of the course. (See clinical assignments above with asterisks **)**

Grade Grievances:

Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current University Catalog.

<http://catalog.uta.edu/academicregulations/grades/#undergraduatetext>

Drop Policy:

Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. Students will not be automatically dropped for non-attendance. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships (<http://www.uta.edu/ses/fao/>).

Disability Accommodations:

UT Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including The Americans with Disabilities Act (ADA), The Americans with Disabilities Amendments Act (ADAAA), and Section 504 of the Rehabilitation Act. All instructors at UT Arlington are required by law to provide “reasonable accommodations” to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of a letter certified by the Office for Students with Disabilities (OSD). Only those students who have officially documented a need for an accommodation will have their request honored. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

The Office for Students with Disabilities, (OSD) www.uta.edu/disability or calling 817-272-3364. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability.

Counseling and Psychological Services, (CAPS) www.uta.edu/caps/ or calling 817-272-3671 is also available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives.

Non-Discrimination Policy:

The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit uta.edu/eos.

Title IX Policy: The University of Texas at Arlington (“University”) is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated. *For information regarding Title IX, visit www.uta.edu/titleIX or contact Ms. Michelle Willbanks, Title IX Coordinator at (817) 272-4585 or titleix@uta.edu*

Academic Integrity:

Students enrolled all UT Arlington courses are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

UT Arlington faculty members may employ the Honor Code in their courses by having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents' Rule* 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student's suspension or expulsion from the University. Additional information is available at <https://www.uta.edu/conduct/>. Faculty are encouraged to discuss plagiarism and share the following library tutorials <http://libguides.uta.edu/copyright/plagiarism> and <http://library.uta.edu/plagiarism/>

Electronic Communication:

UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox frequently. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

Campus Carry:

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit <http://www.uta.edu/news/info/campus-carry/>

Student Feedback Survey:

At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit <http://www.uta.edu/sfs>.

Final Review Week:

A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup exams and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

Emergency Exit Procedures:

Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest stairwell. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist individuals with disabilities.

Student Support Services:

UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include [tutoring](#), [major-based learning centers](#), developmental education, [advising and mentoring](#), personal counseling, and [federally funded programs](#). For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at <http://www.uta.edu/universitycollege/resources/index.php>.

The IDEAS Center:

(2nd Floor of Central Library) offers **free** tutoring to all students with a focus on transfer students, sophomores, veterans and others undergoing a transition to UT Arlington. To schedule an appointment with a peer tutor or mentor email IDEAS@uta.edu or call (817) 272-6593.

The English Writing Center (411 LIBR):

The Writing Center Offers free tutoring in 20-, 40-, or 60-minute face-to-face and online sessions to all UTA students on any phase of their UTA coursework. Our hours are 9 am to 8 pm Mon.-Thurs., 9 am-3 pm Fri. and Noon-6 pm Sat. and Sun. Register and make appointments online at <http://uta.mywconline.com>. Classroom Visits, workshops, and specialized services for graduate students are also available. Please see www.uta.edu/owl for detailed information on all our programs and services.

The Library's 2nd floor Academic Plaza offers students a central hub of support services, including IDEAS Center, University Advising Services, Transfer UTA and various college/school advising hours. Services are available during the library's hours of operation. <http://library.uta.edu/academic-plaza>

Crime Prevention/Active Shooter/Threat Resources:

<https://police.uta.edu/images/content/Active%20Threat%20Options%20Card.jpg>

Emergency Phone Numbers: In case of an on-campus emergency, call the UT Arlington Police Department at 817-272-3003 (non-campus phone), 2-3003 (campus phone). You may also dial 911. Non-emergency number 817-272-3381.

CONHI Student Handbook:

The Undergraduate BSN Student Handbook can be found by going to the following link:

<https://www.uta.edu/conhi/students/policy/index.php>

Student Code of Ethics:

The University of Texas at Arlington College of Nursing and Health Innovation supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the Student Handbook.

Code of Professional Conduct:

The Blackboard Discussion Board is to be viewed as a professional forum for student discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings on the Blackboard Discussion Board is to remain professional in nature at all times. It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Statements considered inappropriate will be deleted by course faculty.

Announcements from student organizations may be posted to the designated level discussion board (not associated with this course).

Students are to refrain from discussing this course, including clinical situations, written assignments, peers, or faculty on all social networking sites such as Facebook, Twitter, etc.

Failure to comply with these expectations may result in further action including but not limited to removal from the discussion board and/or the course.

Classroom Conduct Guidelines:

The Faculty of the BSN Program believes that classroom teaching has two goals: the provision of content pertinent to the discipline of nursing and the socialization of students into the professional role. We are committed to providing the curriculum in an atmosphere conducive to student learning and in a manner that will prepare graduates to be successful in the health care workplace. Refer to the Student Handbook for more information.

Testing Environment: Although faculty strives to provide a quiet learning/testing environment there may be noises and distractions in any testing environment that are beyond the control of the exam proctors. If a student feels that the testing environment is unduly noisy or distracting for any reason, it is the responsibility of the student to report this to an exam proctor as soon as possible during the exam so corrective action may be taken.

APA Format:

APA style manual will be used by the UTACONHI with some specific requirements for the undergraduate courses. The sample title page & instructions, as well as a Manuscript Preparation document can be found in the Student Handbook which can be found by going to the following link and clicking on BSN Student Handbook: <http://www.uta.edu/nursing/bsn-program/>

No Gift Policy:

In accordance with Regents Rules and Regulations and the UTA Standards of Conduct, the College of Nursing has a “no gift” policy. A donation to the UTA College of Nursing Scholarship Fund would be an appropriate way to recognize a faculty member’s contribution to your learning. For information regarding the Scholarship Fund, please contact the Dean’s office.