EDUC 5397 – Implementing/Disseminating Classroom Research

Fall 2018

Instructor Information

Instructor	Dr. Mohan D. Pant
Profile	**Mentis Profile of Dr. Mohan Dev Pant**
Office	Science Hall Room 322 M
Email	**mpant@uta.edu**
Office Phone	817-272-9620
Office Hours	Thursdays 4:00 – 5:00 pm (by appointment)
Reply Time	You should expect a response to email you send to me or other course personnel within 24 hours Monday through Friday. Response times for emails sent from Friday afternoon through Monday morning may be up to 72 hours. You will receive graded assignments on Blackboard's Grade Center within a time frame of 72 hours from the time assignments are due.

Course Information

Course Title	EDUC 5397
Course Title	Implementing/Disseminating Classroom Research
Classroom	Trimble Hall Room 111
Class Time	Thursdays 5:30 – 8:20 pm

Catalog Description

Students implement the classroom research designed and written in EDUC 5394, collect and analyze data, and interpret results. Students prepare a final, written research report that presents the investigation and its results in a 4-chapter format, such as would be prepared as a paper for presentation at a professional conference and/or publication in an educational journal. At the conclusion of this course, students submit a copy of their research project report to the course instructor and present the completed project as their final Capstone experience for the master's degree in education. This course is to be taken in the final semester of the M.Ed. or M.Ed.T. Prerequisite: EDUC 5394.

Technology Requirements

It is a requirement and responsibility of each student to have access to a computer and a high speed Internet connection on a daily basis. Review UT Arlington's hardware recommendations and Blackboard's browser requirements.

Login to Blackboard at Blackboard on a daily basis to access instructional materials related with this course, participate in discussion forums and other activities, and prepare assignments. There are several Blackboard resources, for example Student Resources and Student Help.

Required Textbooks and Materials

Textbooks and materials (listed below) are the same as those from EDUC 5394.

1. Leedy, P. D. & Ormrod, J. E. (2016). *Practical research: Planning and design* (11th edition). Upper Saddle River, NJ: Pearson. Paperback ISBN- 9780133741322 (or, Enhanced eText Access Card: 9780133747188).

2. American Psychological Association. *Publication Manual of the American Psychological Association* (6th ed.). Washington, DC: Author. (ISBN-10:1-4338-0561-8)

3. Open Educational Resource "Educational Statistics Using R and R Commander." This resource will be available within Blackboard.

4. Online Statistics Education: A Multimedia Course of Study. Project Leader: David M. Lane, Rice University.

5. VOYANT: See through your text.

6. Journal articles published in the fields of Education, Social Sciences, and Psychology.

7. An active Tk20 account so that you can upload Assignment 5 on Tk20 in order to receive credit for this assignment on the Blackboard. For more information on Tk20, go to College of Education's Login to Tk20 page.

Course Objectives and Learning Outcomes

This course is designed to help students complete their Capstone Research Project that they designed in EDUC 5394. Therefore, this course has three major objectives. **First**, this course is designed to help students identify and use data analysis procedures appropriate for the data types (e.g., quantitative, qualitative, or both) they will be collecting in the first six weeks of the semester. Students will also use APA style and format for presenting the results/findings of their data analyses in the form of a chapter on Results section. **Second**, this course will help students to identify and use various guidelines (based on existing scientific research) for discussing their results/findings and write a chapter on Discussion section of their research project. This course will also help students to identify and use various guidelines for summarizing various chapters of their research project and write an Abstract section of their research project. **Third**, this course will help students identify and use correct guidelines for preparing and presenting a Four-Chapter Capstone Research Paper of their research project that they designed in EDUC 5394.

Specific learning outcomes are that students will:
- Identify and use appropriate data analysis procedures to analyze their own data (quantitative, qualitative, or both)

- Identify and use correct APA style and format for displaying results of data analysis in Tables and Figures.

- Identify and use appropriate guidelines to write a chapter on Results section of their data analyses.

- Identify and use guidelines for discussing results/findings to write a chapter on Discussion section.

- Identify and use guidelines for various chapters of their research project to write an Abstract section.

- Identify and use peer and/or instructor feedback and other formatting guidelines to prepare a Four-Chapter Capstone Research Paper of their research project.

- Identify appropriate guidelines to create and design professional poster to present their Capstone Research Paper in the form of a Poster Presentation.

- Correctly use APA style and format to write all assignments including the Four-Chapter Capstone Research Paper of their Capstone research project.

Grading Scale
[Note. The intervals, below, include lower limit, but exclude the upper limit]
A = 450 – 500 (90 – 100%)
B = 400 – 450 (80 – 90%)
C = 350 – 400 (70 – 80%)
F = below 350 (< 70%)

Assignments and Participation
All assignments must be submitted on Blackboard by 11:59 PM, Sunday of the assigned week except Assignment 5 (or when it is announced otherwise). Assignment 5 must also be submitted on Tk20 by 11:55 PM on December 9. Assignments sent by emails will not be accepted.

The assignments and points for this course are:

Assignments/Participation	Points
Assignment 1: Results section.	**100**
Assignment 2: Discussion section.	**100**
Assignment 3: Abstract section.	**20**
Assignment 4 (Part I): Poster.	**50**
Assignment 4 (Part II): Poster Presentation.	**50**
Assignment 5: Final Capstone Research Paper.	**100**
Participation (in-class activities and on Blackboard's Discussion Forums)	**80**
Total	**500**

Assignment Descriptions

Assignment 1: Results section. (Due: 11:59 pm on October 21, 2018).
Description: For this assignment, you will present the results of your study by writing the Results section. The Results section is a detailed description of the results/findings of data analysis and an explanation of how these results/findings relate to the statement of purpose. The purpose of the Results section is to inform what was observed and how measurements were made. The function of the Results section is to objectively present your key results, *without* interpretation, in an orderly and logical sequence using both illustrative materials (Tables and Figures) and text. Summaries of the statistical analyses may appear either in the text (usually parenthetically) or in the relevant Tables or Figures. The Results section should be organized around a series of Tables and/or Figures sequenced to present your key findings in a logical order. The text of the Results section follows this sequence and highlights the answers to the research questions you investigated. Important negative results should also be reported. For detailed instructions about how to write Results section, read relevant materials from within Blackboard. Follow Sample Assignment 1 for style and format. Must be 4-8 pages long (inclusive of Tables and Figures).

Assignment 2: Discussion section. (Due: 11:59 pm on November 4, 2018).
Description: For this assignment, you will write Discussion section of your research project. Specifically, you have to discuss your results or findings by following guidelines from the reading materials included within relevant folders of Blackboard. Read and follow Sample Assignment 2 for style and format. Must be 3-6 pages long.

Assignment 3: Abstract section. (Due: 11:59 pm on November 11, 2018).
Description: For this assignment you will prepare an Abstract section of your research project. Write a short description (1-2 sentences) of each of the four chapters. Note that the word count for Abstract must be between 150 and 200. Look at the Abstract sections of selected research articles you have cited in the Literature Review section. This assignment consists of one paragraph written in a specific format. Read and follow Sample Assignment 3 for style and format.

Assignment 4 (Part I): Poster. (Due: 11:59 pm on November 18, 2018).
Description: Details of the components/pages to be included in the poster presentation will be provided in class and posted on the Blackboard. Sample poster presentations will also be posted on the Blackboard. Following guidelines (given in class and through Blackboard) and sample posters, you will prepare a poster of your Capstone Research Project and submit it on Blackboard as Assignment 4.

Assignment 4 (Part II): Poster Presentation. (5:15 pm, December 6, 2018, Venue: MAC 2, Room 133).
Description: You have to attend this poster presentation for completing your Capstone Research Project. University faculty, administrators, and staff will attend this presentation. You may invite other guests to this event. This poster presentation is the occasion to celebrate your research accomplishment.

Assignment 5: Final Capstone Research Paper. (Due: December 9, 2018 on Tk20 and Blackboard).
Description: For this assignment, you will compile the four chapters of your research project along with additional components in a specific order as shown below:

- Cover/Title page
- Abstract
- Acknowledgement (optional)
- Table of Contents
- Table of Tables and Figures
- Chapter 1: Introduction and Literature Review
- Chapter 2: Method (or, Methodology)
- Chapter 3: Results
- Chapter 4: Discussion
- References
- Appendix (if more than one, write Appendices)
- Biography (optional)

Follow the guidelines given in "Components of Capstone Research Project," included within Blackboard. Additionally, follow Sample Assignment 5 for style and format. **Submit Assignment 5 on Tk20 (by 11:55 pm) and on Blackboard (by 11:59 pm) on December 9, 2018. Failure to submit Assignment 5 on Tk20 will result into zero grade on corresponding Blackboard submission.**

Participation

Discussion Forum Participation

Reading related Discussion Questions will be asked in the Discussion Forums within Discussions link of Blackboard. At the bottom of each Discussion Forum, a rubric will be attached for you to review. You must participate in each forum by the given deadlines. You have to participate in each forum after having read the assigned reading resources. Please read each assigned chapter (topic) carefully, construct knowledge so that you can apply this knowledge in practical contexts.

In-Class Participation

In-class participation is based on your participation in class activities such as peer review of assignments and other group activities. The main objective of these activities is to enhance your learning experiences and to help each other in your individual research projects.

Rubrics

Grading Rubrics for Assignments are available within individual Assignments. Once you click on a particular Assignment, you will see **View Rubric** tab. Click on this tab in order to see the grading rubrics. Grading Rubric for each Discussion Forum is attached below each forum within Blackboard's Discussions link.

INSTRUCTOR/COURSE POLICIES

Important Policies Related with Assignments and Participation

- **Course Grade:** Assignments and class participation will be used to evaluate your grade.
- **In-class Activities:** Participation in in-class activities helps you share your knowledge with each other and apply it in your own research project. Peer review of assignments is one of the main in-class activities.
- **Discussion Forums:** Discussion forums are intended for allowing students to participate with peers in order to explore the topics and apply critical thinking for transfer of knowledge gained from chapter/topic readings to practical situations.
- **APA Style:** All assignments in this course should strictly follow the style of the *Publication Manual of the American Psychological Association* (APA)—6th ed., known as APA Style. Specifically, type your assignments using 12-point Times New Roman font style, double line spacing, and leaving 1-inch margin all around.
- **Microsoft Word:** All assignments (except Assignment 4) in this course must be typed using Microsoft Word. Assignments in other formats will not be accepted.
- **Submission:** All assignments should be submitted on Blackboard using Safe Assignments link. Safe Assignments will help you avoid plagiarism. **Submission through email will not be accepted**.
- Save your assignments as "First Name-Assignment Number.docx" (e.g., John-Assignment 1.docx) and submit it on Blackboard. Assignment 5 must be submitted on Tk20 and Blackboard.
- **Late Submission Penalty:** Assignments submitted after the deadline will be graded with a 5% penalty for each day after the due date. Assignments submitted late by more than one week from the deadline will not be graded. **Late submission of Assignment 5 will not be graded.**
- **Assignment 5** in this course is a compilation of previous assignments in a Four-Chapter format with References section added at the end, but before Appendix or Appendices. This assignment requires specific Cover/Title page, Table of Contents page, Table of Tables and Figures page. See description of Assignment 5.
- **Resubmissions:** In this course, it is important that your assignments are of high quality so that you will be able to complete the Capstone research project. Therefore, when your grade on an assignment falls below 70%, you will be allowed to resubmit your assignment under the following conditions:

- o You have one week for the resubmission. For example, if you are resubmitting the Week 3 Assignment, you have to submit it by 11:59 PM on Sunday of Week 4.
- o You can resubmit an assignment only once.
- o Assignments resubmitted without addressing instructor comments/feedback will not be graded the second time.
- o The weighted average, computed as 33% of the first grade + 67% of the second grade, will be recorded as the final grade of the resubmitted assignment.
- o **Resubmission of the late assignment is not accepted**.
- o **Resubmission of the final assignment (Assignment 5) is not accepted**.

Academic Integrity

Misconduct, dishonesty, plagiarism, cheating, hiring or allowing someone else to do your work, purchasing essays, and other forms of academic dishonesty, or facilitating any such act will not be tolerated. Academic misconduct is an offense against honest students, and children in classes you will teach. Suspicions of it **will** be reported and are subject to discipline according to UTA policy. Academic dishonesty of any kind may result in the failure of the course, and suspension or expulsion from the University. There are tools provided to professors that identify academic dishonesty. It is academically dishonest to pass someone else's work off as your own. The UTA Honor Code should be pasted to the cover sheet of the Critical Analyses and Professional Presentation assignments.

Due Dates

Complete each assignment by its due date. Pay careful attention to Discussion Forum dates – the first date is for original postings, and the second is for responding to classmates. Discussions submitted late will not be evaluated, and will receive the grade of 0. All discussion areas will be permanently closed after assignment deadlines. Once areas are closed, you will not be able to post in these areas. **There are no exceptions.**

Back-Up Your Work

Be sure to make and keep back-up copies of all work. I suggest having 2 forms of back-up. One of these should be an external space that will be accessible even if your computer is unavailable – for example, a "cloud" service such as Dropbox and Google Drive or emailed to yourself at a web-based provider like Gmail. **There are no provisions for handling problems that having a backup copy of your work would have prevented. Hard drive failures, corrupted files, and other technological glitches happen to all of us, and should be anticipated.**

Attendance and Out-of-class Hours

All students are expected to attend each class and participate in discussion forums and in-class activities. At the Master's level, one should expect to spend about 3-4 hours per week per credit hour per class. Therefore, you should expect to spend up to 15 hours per week on this course.

Modifications to Syllabus

As the instructor and designer of this course, I reserve the right to make adjustments to the syllabus if necessary. Students will always be given notice if there is a change.

TENTATIVE COURSE SCHEDULE

NOTE: Class will meet only on the dates listed below. All other class meetings will be individual meetings scheduled with me and/or electronic discussion/communication.

Date	Topic/Activity	Reading Assignments
August 23, 2018 **First Class Meeting**	Introduction Knowing the Syllabus Components of Capstone Research Project Method and Results Sections Discuss Chapter 5 of APA Manual Resources to Support Research Project Avoiding Plagiarism (http://library.uta.edu/plagiarism/index.php)	Syllabus Chapter 5 of APA Manual Method and Results Sections of Article 1 Method and Results Sections of Article 2 Method and Results Sections of Article 3
October 4 **Second Class Meeting Quantitative and Mixed-Methods Researchers**	Data Entry and Data Analysis using R and Rcmdr. Making Tables and Figures for the Results section of your Research Project. Bring your data file and laptop. Activity on writing Results section. **(Optional for Qualitative Researchers.)**	Reading of materials from within the Second Class Meeting folder.
October 11 **Third Class Meeting Qualitative and Mixed-Methods Researchers**	Data Entry and Coding using **Voyant** and Microsoft Excel Making Tables and Figures for the Results section of your Research Project. Bring your data file and laptop. Activity on writing Results section. **(Optional for Quantitative Researchers.)**	Reading of materials from within the Third Class Meeting folder.
October 18 **Fourth Class Meeting**	Guidelines for writing Results section in APA format. Activity on Results section. Bring hard copy of Assignment 1: Results section for peer review.	Reading of materials from within the Fourth Class Meeting folder.
November 1 **Fifth Class Meeting**	Guidelines for writing Discussion section Activity on Discussion section. Bring hard copy of Assignment 2: Discussion section for peer review.	Reading of materials from within the Fifth Class Meeting folder.
November 8 **Sixth Class Meeting**	Guidelines for writing Abstract section Guidelines for Poster Presentation Activity on writing Abstract section. Bring your laptop for peer review of Assignment 3: Abstract. Activity on Preparing Poster for Presentation.	Reading of materials from within the Sixth Class Meeting folder.
November 29 **Seventh Class Meeting**	Preparing the Final Capstone Research Paper • Title Page • Abstract • Acknowledgement (optional) • Table of Contents • Table of Tables and Figures	Reading of materials from within the Seventh Class Meeting folder.

	• Chapter 1: Introduction and Literature Review • Chapter 2: Method • Chapter 3: Results • Chapter 4: Discussion • References • Appendix (plural: Appendices) • Biography (optional) **Bring your laptop** Course Summary and Evaluation	
December 6 **Eighth Class Meeting**	Meeting at 5:15 pm in MAC 2 (Room 133) for poster presentation.	Come prepared for presentation of your research

Note. Detailed information on Reading Assignments will be posted on Blackboard within respective Class Meeting folders as shown in the third column.

COLLEGE OF EDUCATION POLICIES

Dispositions: Each candidate in the Educator and Administrator Unit of the College of Education of UT-Arlington will be evaluated on PROFESSIONAL DISPOSITIONS by faculty and staff. These dispositions have been identified as essential for a highly-qualified educator. Instructors and program directors will work with candidates rated as "unacceptable" in one or more stated criteria. The candidate will have an opportunity to develop a plan to remediate any deficiencies.

These dispositions include:
- Demonstrates excellence
- Participates in a learner-centered environment and shows respect for self and others
- Research-based pedagogy
- Participates in on-going collaboration with peers and professionals
- Exhibits stewardship of diversity
- Advocates use of technology
- Shows interest in the learner and the learning process

TK20 Requirement: You will be using Tk20, a comprehensive data management system, and you must purchase it. The College of Education has adopted Tk20 to provide us with powerful tools to manage our growth and streamline our processes to enable us to meet your needs more efficiently and effectively. The set of Tk20 tools that is required as a course text is called Tk20 HigherEd. We understand that textbooks and materials can be expensive, and we strive to not create an unnecessary financial burden when we select textbooks for courses. Tk20 is a purchase that you will use throughout your program, but you purchase it once. The following listing provides key details about the use of Tk20 in your program of study.

- Tk20 will be the place where you submit key performance artifacts and build your academic performance portfolio.
- Tk20 also serves as the centralized location for submitting program forms and field placement documents.
- Tk20 will help ensure continuous quality of programs and preparation, which will result in a better experience for you and increase the value of the degrees and certifications you complete here.

- For designated key assessment assignments, you must submit your work in both Tk20 and in Blackboard to receive credit.
- It is best to purchase Tk20 during the initial weeks of your first course so that you have access to Tk20 for submitting work on time.
- You will not be penalized for any Tk20 technical problems that cannot be avoided, but you must have access to TK20 so that you can submit work once any technical delays are addressed.
- On-line tutorials and training materials have been organized to orient you to the Tk20 system, and information is provided to address questions you have and how to purchase Tk20: https://www.uta.edu/coed/academics/tk20/index.php

THE WRITING CENTER

The English Writing Center (411LIBR): Hours are 9 am to 8 pm Mondays-Thursdays, 9 am to 3 pm Fridays and Noon to 5 pm Saturdays and Sundays, and they offer online services. Register and make appointments online at https://uta.mywconline.com/. Classroom Visits, Workshops, and advanced services for graduate students and faculty are also available. Please see www.uta.edu/owl for detailed information.

UNIVERSITY POLICIES

Academic Integrity: Students enrolled all UT Arlington courses are expected to adhere to the UT Arlington Honor Code:

> *I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*
>
> *I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

UT Arlington faculty members may employ the Honor Code in their courses by having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents' Rule* 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct at https://www.uta.edu/conduct/. Violators will be disciplined in accordance with University policy, which may result in the student's suspension or expulsion from the University. Faculty are encouraged to discuss plagiarism and share the following library tutorials http://libguides.uta.edu/copyright/plagiarism and http://library.uta.edu/plagiarism/.

Electronic Communication: UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at http://www.uta.edu/oit/cs/email/mavmail.php.

Campus Carry: Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit http://www.uta.edu/news/info/campus-carry/

Student Feedback Survey: At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit http://www.uta.edu/sfs.

Final Review Week: A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

Attendance: As class participation is an important part of evaluation of your performance in this course, I will record your attendance. In addition, as an instructor of this course, I anticipate that you spend at least 15 hours per week on course related readings, watching videos, writing journals, participating in Module discussion posts, and preparing/submitting Assignments. However, while UT Arlington does not require instructors to take attendance in their courses, the U.S. Department of Education requires that the University have a mechanism in place to mark when Federal Student Aid recipients "begin attendance in a course." UT Arlington instructors will report when students begin attendance in a course as part of the final grading process. Specifically, when assigning a student a grade of F, faculty report the last date a student attended their class based on evidence such as a test, participation in a class project or presentation, or an engagement online via Blackboard. This date is reported to the Department of Education for federal financial aid recipients.

Drop Policy: Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. Students will not be automatically dropped for non-attendance. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships (http://wweb.uta.edu/aao/fao/).

Disability Accommodations: UT Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA), The Americans with Disabilities Amendments Act (ADAAA),* and *Section 504 of the Rehabilitation Act.* All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of disability. **Students are responsible for providing the instructor with official notification in the form of a letter certified by the Office for Students with Disabilities (OSD).** Only those students who have officially documented a need for an accommodation will have their request honored. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

- The Office for Students with Disabilities, (OSD) www.uta.edu/disability or calling 817-272-3364. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability.

- Counseling and Psychological Services, (CAPS) www.uta.edu/caps/ or calling 817-272-3671 is also available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives.

Non-Discrimination Policy: The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit uta.edu/eos.

Title IX Policy: The University of Texas at Arlington ("University") is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated. *For information regarding Title IX, visit* www.uta.edu/titleIX *or contact Ms. Michelle Willbanks, Title IX Coordinator at (817) 272-4585 or* titleix@uta.edu.

Student Support Services: UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at http://www.uta.edu/universitycollege/resources/index.php.

STOP. THINK. PROTECT YOURSELF. YOU HAVE CHOICES.

The safety and security of our campus is the responsibility of everyone in our community. Each of us has an obligation to be prepared to appropriately respond to threats to our campus, such as an active aggressor.

This graphic provides each member of the UTA community with information and options for responding to an active threat. These options are not chronological, but are designed to address dynamic situations. Assess the situation (your location, the location of the threat, type of threat, etc.), identify and weigh your options, develop a plan of action and commit to it.

YOUR OPTIONS TO AN ACTIVE THREAT

You Have Choices!

A V O I D	• **AVOID** the situation. Stay away from the area and campus. • If you can safely leave the area, RUN. • Get others to leave the area, if possible. • Prevent others from entering the area.
	• Know your exit and escape options. • If in a parking lot, get to your car and leave. • If in an unaffected area, stay where you are. • When you are safe, call UTA PD at 817. 272.3003 or 911 with information you have.

If you can't leave the area safely, **DENY** or slow entry to the intruder:

D E N Y	• Lock/barricade doors with heavy items. • Turn off lights/projectors/equipment. • Close blinds and block windows. • Stay away from doors and windows.
	• Silence phones and **remain quiet**. Don't let your phone give you away. • HIDE and take cover to protect yourself. • Be prepared to run or defend yourself.

If you can't AVOID or DENY entry to the intruder, **DEFEND** your location:

D E F E N D	• As a last resort, FIGHT for your life. • Use physical force and any weapons available - fire extinguishers, books, chairs, belts, umbrellas, pens/scissors, hot coffee/drinks, trash cans, etc.
	• Use the element of surprise. • Work together as a team. Develop a plan. Commit to your actions. Your life depends on it. • Be aggressive, loud, and determined in your actions.

Follow ALL instructions. For more information, go to: police.uta.edu/activeshooter

A POLICE DEPARTMENT
THE UNIVERSITY OF TEXAS AT ARLINGTON

Emergency: 817.272.3003
Non-Emergency: 817.272.3381
police.uta.edu