**UTA**

 **Music Department**

**Vocal Division Syllabus**

**MUSI 4240**

**Fall, 2018**

Refer to the Vocal Division Policies and Procedures Handbook on the vocal area website for details concerning repertoire, barrier, and recital requirements. Go to [www.uta.edu/music/vocalarts](http://www.uta.edu/music/vocalarts) and click on “links”.

**Instructor: Dr. Soo Hong Kim**

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**Office Telephone Number: 817-272-2431**

**Email Address:** **soohong@uta.edu**

**Faculty Profile: https://www.uta.edu/mentis/profile/1274**

**Office Hours: T, and Th 10:00-10:50 (by appointments only)**

**Section Information: music 4240-002**

**Course Description**

1. Students enrolled in private lessons will receive 50 minutes of instruction per week at the assigned time for the semester.

2. Department policy states: "Lessons missed by the teacher will be made up. Lessons missed by the student will be made up at the teachers' discretion. If a student cancels a lesson due to illness or emergency, the teacher will make every effort to make up the lesson if a 24-hour notice has been given prior to the missed lesson.”

**Attendance:**

At The University of Texas at Arlington, taking attendance is not required. Rather, each faculty member is free to develop his or her own methods of evaluating students’ academic performance, which includes establishing course-specific policies on attendance. As the instructor of this course, I have established the following attendance policy.

* **Each non-excused missed lesson will be given a grade of zero and will count towards the final studio grade.**
* One **unexcused** absence is allowed per semester. Every additional unexcused absence will receive a 5 point-deduction
* Excessive illness and tardy may result in recommendation to withdraw from the course.

**Grading**

1. Final semester grades will be assessed as follows

Mid-semester jury exam 10%

 Recital Hearing 50%

 Studio grade 40%

 **Jury dates: Mid Term Jury, Oct. 18th**

 **Final Jury, Dec. 11th and 12th**

**Jury repertoire requirement: 8 songs by memory for the final jury. Half of the semester repertoires should be memorized and presented at the midterm jury. Senior recital** ( half recital of minimum 25minutes) **for all Music Education major should be presented by the last day of class :** Refer to the vocal area handbook for details regarding recital proposal, hearing, selecting hearing committee, and other requirements.

2. Grading Policy:

1. Grading of Jury

A=excellent an understanding of vocal appropriate to the level of study performance, music learned, idiomatic diction, musical style, dramatic interpretation.

B= better than average, beyond the music being learned, the beginnings of some sophistication shown in the areas of diction, style, dramatic

 presentation and understanding of text.

C=average, pitches rhythms and diction learned and memorized..

D=less than average significant weaknesses in the areas mentioned above

F=Failure to learn repertoire or vocal development not as of yet to the

 to the level that warrants a passing grade.

1. **Studio grades will largely be based upon the criteria set down by the individual instructor. Required items include:**
* attendance at **all** **Vocal Division Recitals** of the semester (refer to the area calendar for the dates)
* perform at least once per semester in **Vocal Division Recital**
* attendance at the **Music Department Honor’s Recitals** (refer to the area calendar for the dates and requirements).
* Musical and vocal **preparation for each lesson** in compliance with the student's instructor's studio policies (refer to Dr. Kim’s studio policy)
* Attendance a minimum of 10 classical recital/concerts including the division recitals and honors recitals.

 **c) Students are required to find and pay their own accompanist and are required to purchase music.** (see handbook, “Collaborative pianist”)

 **d) Jury Sign-Up Sheet will be posted at least one week prior on second floor Voice Board. Jury Sheets may be downloaded from http://www.uta.edu/music/vocalarts**

**Expectations for Out-of-Class Study**: Beyond the time required to attend each class meeting, students enrolled in this course should expect to spend **at least an additional one hour practice every day**. Refer to the Studio Policy for details

**Learning outcomes**

Students who successfully complete each course level of lessons should be able to:

* demonstrate appropriate performance ability at that level
* develop vocal technical and musical skills appropriate for each semester of study
* comprehend the musical genres and stylistic periods assigned at each level
* identify historical periods and cultures.
* understand formal/structural concepts of repertoire assigned.
* critically review personal performance musically and intellectually
* Assessment will be measure by semester juries and the second year barrier.

**Drop Policy:** Students may drop classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships (<http://wweb.uta.edu/ses/fao>).

**Disability Accommodations: UT** Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA), The Americans with Disabilities Amendments Act (ADAAA),* and *Section 504 of the Rehabilitation Act.* All instructors at UT Arlington are required by law to provide “reasonable accommodations” to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of a letter certified by the **Office for Students with Disabilities (OSD).** Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

**The Office for Students with Disabilities, (OSD)** [www.uta.edu/disability](http://www.uta.edu/disability) or calling 817-272-3364.

Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability) or by calling the Office for Students with Disabilities at (817) 272-3364.

**Counseling and Psychological Services, (CAPS)** www.uta.edu/caps/ or calling 817-272-3671 is also available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives. Non-Discrimination Policy: The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit uta.edu/eos.

**Title IX Policy**: The University of Texas at Arlington (“University”) is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated. For information regarding Title IX, visit www.uta.edu/titleIX or contact Ms. Jean Hood, Vice President and Title IX Coordinator at (817) 272-7091 or jmhood@uta.edu.

**Academic Integrity:** All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

*I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*

*I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

UT Arlington faculty members may employ the Honor Code in their courses by having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System Regents’ Rule 50101, §2.2, suspected violations of university’s standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student’s suspension or expulsion from the University. Additional information is available at https://www.uta.edu/conduct/.

**Electronic Communication:** UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

**Campus Carry**: Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit http://www.uta.edu/news/info/campus-carry/

**Student Feedback Survey**: At the end of each term, students enrolled in face-to-face and online classes categorized as “lecture,” “seminar,” or “laboratory” are directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback via the SFS database is aggregated with that of other students enrolled in the course. Students’ anonymity will be protected to the extent that the law allows. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law and aggregate results are posted online. Data from SFS is also used for faculty and program evaluations. For more information, visit <http://www.uta.edu/sfs>.

**Final Review Week**: for semester-long courses, a period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week unless specified in the class syllabus. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

**Emergency Exit Procedures:** Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist individuals with disabilities.

**Student Support Services:** [Required for all undergraduate courses] UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at <http://www.uta.edu/universitycollege/resources/index.php>.

**The IDEAS Center** (2 nd Floor of Central Library) offers free tutoring to all students with a focus on transfer students, sophomores, veterans and others undergoing a transition to UT Arlington. To schedule an appointment with a peer tutor or mentor email IDEAS@uta.edu or call (817) 272-6593.

**The English Writing Center** (411LIBR): The Writing Center Offers free tutoring in 20-, 40-, or 60-minute face-to-face and online sessions to all UTA students on any phase of their UTA coursework. Our hours are 9 am to 8 pm Mon.-Thurs., 9 am-3 pm Fri. and Noon-6 pm Sat. and Sun. Register and make appointments online at http://uta.mywconline.com. Classroom Visits, workshops, and specialized services for graduate students are also available. Please see www.uta.edu/owl for detailed information on all our programs and services. The Library’s 2nd floor Academic Plaza offers students a central hub of support services, including IDEAS Center, University Advising Services, Transfer UTA and various college/school advising hours. Services are available during the library’s hours of operation. http://library.uta.edu/academic-plaza

**Emergency Phone Numbers**: In case of an on-campus emergency, call the UT Arlington Police Department at 817-272-3003 (non-campus phone), 2-3003 (campus phone). You may also dial 911

**Outline of Expectations for MUSI 3351**

* **Week One**— Prepare for the recital proposal including music selection, hearing committee members, recital date and hearing date. Begin work on new repertoires
* **Week Two**—**Recital hearing date (at least 3 weeks prior to the recital date):** Keep working on repertoire preparation as prescribed in the recital proposal and to meet the requirements of the senior recital, which can be found in the vocal area hand book.
* **Upon passing recital hearing:** polish the musical preparation and stage presentation according to comments given by the committee members. Keep improving the various aspects of recital presentation.

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